



Electoral Area “D” Governance Study Committee

February 1, 2016

7:00 pm

Okanagan Falls School – Club Room

Minutes

Bob Daly, Chair
Tamara Browne
Navid Chaudry
Leslie D’Andrea
Sam Hancheroff
Larry Kenyon (absent)
Myleen Mallach
Gerry Stewart

Eleanor Walker
Doug Lychak (absent)
Tom Siddon (ex-officio)
Tom Styffe (ex-officio)

Christy Malden (RDOS)
Shona Shleppe (RDOS)
members of the public

The February 1, 2016 meeting of the Electoral Area “D” Governance Study Committee was called to order at 7:00 pm.

The Chair introduced LeftSide Partners consultant, Sherry Hurst who was in attendance to review the newsletter and survey with the committee, as well as to discuss the upcoming open houses.

The Chair also thanked those members of the public who were in attendance at the meeting.

1. **Approval of Agenda**

February 1, 2016

It was Moved and Seconded

THAT the agenda for the Electoral Area “D” Governance Study Committee meeting of February 1, 2016 be approved. CARRIED

2. **Adoption of Minutes**

January 4, 2016 meeting

It was Moved and Seconded

THAT the minute of the January 4, 2016 Governance Study Committee meeting be adopted. CARRIED

3. **Newsletter**

The Committee reviewed the draft Newsletter and noted changes to be made, including moving the survey and open house details to the front page. The map of Area “D” was replaced with a new version and general housekeeping changes were

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made. Once complete, the newsletter will be forwarded to RDOS for copying, along with the survey in preparation for a mailout to all residents of Electoral Area "D". Discussion ensued regarding format and distribution of the mailout. Christy Malden, RDOS rep. advised the committee that the existing mailing equipment would work only with 8.5x11 paper and would not enable the desired 11x17 tabloid style to be folded and inserted into envelopes. It was determined that quotes would be obtained from local businesses, or as a more cost effective alternative, the committee could consider processing the mail-out manually.

4. **Survey**

The committee and consultant reviewed the survey and noted changes to be made, including rephrasing of questions 1 and 8. Discussion ensued regarding timelines for submission and limiting the location of drop boxes to minimize confusion. The amended survey is to be forwarded to the RDOS for inclusion in the mailout with the newsletter.

5. **Public Forum/Round Table Planning**

The consultant advised the committee of the format for the three planned open houses. Hour one is to include general discussion and viewing of presentation boards, with hour two being more focussed on specific services in a round-table discussion. Committee members will be on hand to record comments and RDOS staff will be available to answer service specific questions.

6. **Questions from the Gallery**

Comments and questions from the gallery were received and discussed with the committee members. Suggestions on logistics and potential methods of advertising the Open Houses were provided.

7. **Next Meeting**

April 4, 2016 at 6:30 pm.

It was determined that the scheduled March 7, 2016 meeting be cancelled due to the proximity to the three Open Houses on March 2, 3, and 5.

Adjourned

Bob Daly, Chair

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