

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 10:31 a.m. Thursday, March 15, 2018 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"
Vice Chair M. Bauer, Village of Keremeos
Director D. Pateman, Alt. Town of Princeton
Director T. Boot, District of Summerland
Director M. Brydon, Electoral Area "F"
Director G. Bush, Electoral Area "B"
Director E. Christensen, Electoral Area "G"
Director B. Coyne, Electoral Area "H"

Director R. Hovanes, Town of Oliver
Director A. Jakubeit, City of Penticton
Director H. Konanz, City of Penticton
Director A. Martin, City of Penticton
Director C. Rhodes, Alt. Town of Osoyoos
Director D. Potter, Alt. Electoral Area "A"
Director J. Sentes, City of Penticton
Director T. Schafer, Electoral Area "C"

MEMBERS ABSENT:

Director F. Armitage, Town of Princeton
Director M. Pendergraft, Electoral Area "A"
Director P. Waterman, District of Summerland

Director S. McKortoff, Town of Osoyoos
Director T. Siddon, Electoral Area "D"

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the [Agenda](#) for the RDOS Board Meeting of March 15, 2018 be adopted. - **CARRIED**

1. Consent Agenda – Corporate Issues

- a. Electoral Area "G" Advisory Planning Commission – Resignation & Appointment
THAT the Board of Directors appoint Brian Ellis as a member of the Electoral Area "G" Advisory Planning Commission until November 30, 2018, to serve the balance of the term previously held by Donald Armstrong until his recent resignation
- b. Similkameen Recreation Committee – February 27, 2018
THAT the Minutes of the February 27, 2018 Similkameen Recreation Committee be received.
- c. Corporate Services Committee – March 1, 2018
THAT the Minutes of the March 1, 2018 Corporate Services Committee be received.
- d. Environment and Infrastructure Committee – March 1, 2018
THAT the Minutes of the March 1, 2018 Environment and Infrastructure Committee be received.

- e. Protective Services Committee – March 1, 2018
THAT the Minutes of the March 1, 2018 Protective Services Committee be received.
- f. RDOS Regular Board Meeting – March 1, 2018
THAT the minutes of the March 1, 2018 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)
IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Corporate Issues be adopted. - **CARRIED**

- 2. Consent Agenda – Development Services
 - a. Development Permit Application (Commercial) – 5228 9th Avenue, Okanagan Falls, Electoral Area “D”
 - i. Permit No. D2018.007-DP

To allow for re-construction and an addition of a gas station, retail and car wash.

THAT the Board of Directors approve Development Permit No. D2018.007–DP.

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)
IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

B. DEVELOPMENT SERVICES – Building Inspection

- 1. Building Bylaw Infraction – 555 Grand Oro Road, Electoral Area “D”

The Chair enquired whether the property owner was present to address the Board; however, no one was present.

RECOMMENDATION 4 (Unweighted Corporate Vote – Simple Majority)
It was MOVED and SECONDED

THAT a Section 302 Notice on Title, pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter (made applicable to Regional Districts by Section 302 of the LGA), be filed against the title of lands described as Lot 1, Plan EPP22557, District Lot 2834, SDYD, that certain works have been undertaken on the lands contrary to the Regional District Okanagan-Similkameen Building Bylaw No. 2333; and

THAT the Board of Directors direct staff to commence injunctive action.
CARRIED

C. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Official Community Plan & Zoning Bylaw Amendments – Electoral Area “D-2” Large Holdings Three (LH3) Zone Review
 - a. Bylaw No. 2455.30, 2018
 - b. Bylaw No. 2603.12, 2018
 - c. Bylaw No. 2603.13, 2018
 - d. Responses Received

The proposed amendment bylaws seek to amend the Electoral Area “D-2” Official Community Plan and Zoning Bylaws in order to generally consolidate the Large Holdings Three (LH3) Zone with the Resource Area (RA) Zone, however, there are instances where other zonings such as Large Holdings One (LH1), Large Holdings Two (LH2) and Small Holdings Three (SH3) are being proposed. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2603.12, 2018, Electoral Area “D-2” Official Community Plan Amendment Bylaw, Bylaw No. 2603.13, 2018, Electoral Area “D-2” Official Community Plan Amendment Bylaw and Bylaw No. 2455.30, 2018, Electoral Area “D-2” Zoning Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated March 15, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw Nos. 2603.12, 2018, and 2603.13, 2018, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 5, 2018;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

2. Official Community Plan & Zoning Bylaw Amendments – Industrial Zone Update – Electoral Areas “A”, “C”, “D”, “E” & “F”
 - a. Bylaw No. 2783, 2018
 - b. Responses Received

Amendment Bylaw No. 2783 seeks to amend the Electoral Area “A”, “C”, “D”, “E” and “F” Official Community Plan and Zoning Bylaws in order to update the industrial zones found in these electoral areas. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

RECOMMENDATION 6 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2783, 2018, Regional District of Okanagan-Similkameen Industrial Zone Update Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated March 15, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2783, 2018, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 5, 2018;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

3. Official Community Plan & Zoning Bylaw Amendments – Small Holdings One (SH1) Zone Review - Electoral Areas “D-2” & “E”
 - a. Bylaw No. 2797, 2018
 - b. Responses Received

Amendment Bylaw No. 2797 seeks to amend the Electoral Area “D-2” and “E” Official Community Plan and Zoning Bylaws in order to consolidate the Small Holdings One (SH1) Zone with the Large Holdings One (LH1) Zone. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2797, 2018, Regional District of Okanagan-Similkameen Small Holdings One (SH1) Zone Review Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated March 15, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2797, 2018, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 5, 2018;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

D. PUBLIC WORKS

1. Willowbrook Water Advisory Committee Establishment
 - a. Terms of Reference

To establish a Willowbrook Water Advisory Committee and appoint members to advise the Board of Directors on matters relating to the Willowbrook Water System, established by Bylaw No. 2709, 2015.

RECOMMENDATION 8 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the Board of Directors adopt the Terms of Reference for the Willowbrook Water Advisory Committee; and further,

THAT the Board of Directors appoint the following individuals to the Willowbrook Water Advisory Committee as of March 15, 2018:

- Geoff Neily
- Eric Berg
- Michelle Weisheit
- June Reynolds
- Dave Holtjer
- Brad Fossett
- Lionel Trudel
- Lukas Toth
- Richard Thom
- Jim Stanley

CARRIED

E. COMMUNITY SERVICES – Protective Services

1. Bylaw No. 2792 – A Bylaw to Regulate the Administration and Operation of Fire Departments
 - a. Bylaw No. 2792, 2017 (mark-up)
 - b. Rationale

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT discussion regarding Regional Fire Services Bylaw No. 2792 be postponed until April 5, 2018 Protective Services Committee meeting. - **CARRIED**

Opposed: Directors Martin, Jakubeit, Coyne

F. LEGISLATIVE SERVICES

1. Election Procedure Amendment Bylaw No. 2798.01
 - a. Bylaw No. 2798.01, 2018

To recommend an amendment to the Election Procedure bylaw to allow for additional advance voting opportunities.

RECOMMENDATION 9 (Unweighted Corporate Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2798.01 Regional District of Okanagan-Similkameen Election Procedure Amendment Bylaw be read a first, second and third time, and be adopted.

CARRIED

2. Delegation Policy Revision
 - a. Board and Committee Delegation Policy – Clean Copy
 - b. Board and Committee Delegation Policy – Mark-Up

To recommend some minor revisions to the Board and Committee Delegation Policy in order to reflect current practice and the preferred form of address by delegations appearing before the Board of Directors and Board Committees.

RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the Board of Directors adopt the amended Board and Committee Delegation Policy, attached to the March 15, 2018 report from the Chief Administrative Officer.

CARRIED

3. Request for Transfer of Trademark
 - a. Letter from Town of Oliver dated March 6, 2018

RECOMMENDATION 11 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the Board of Directors approve the transfer of the Trademark “Wine Capital of Canada” from the Regional District to the Town of Oliver. - **CARRIED**

G. CAO REPORTS

1. Verbal Update
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H. OTHER BUSINESS**1. Chair's Report**

2. Board Representation

- a. Developing Sustainable Rural Practice Communities - *McKortoff*
 - b. Intergovernmental First Nations Joint Council - *Kozakevich, Bauer, Pendergraft*
 - c. Municipal Finance Authority (MFA) – *Kozakevich, Bauer*
 - d. Municipal Insurance Association (MIA) - *Kozakevich, Bauer*
 - e. Okanagan Basin Water Board (OBWB) – *McKortoff, Hovanes, Waterman*
 - a) Board Report – March 8, 2018
 - b) 2018 Water Forum Poster
 - f. Okanagan Film Commission (OFC) – *Jakubeit*
 - g. Okanagan Regional Library (ORL) – *Kozakevich*
 - h. Okanagan Sterile Insect Release Board (SIR) – *Bush*
 - i. Okanagan-Similkameen Healthy Living Coalition - *Boot*
 - j. Okanagan-Similkameen Regional Hospital District (OSRHD) - *Brydon*
 - k. Southern Interior Beetle Action Coalition (SIBAC) - *Armitage*
 - l. Southern Interior Local Government Association (SILGA) – *Konanz*
 - a) High Impact Leadership on Climate Action Workshop
 - m. Southern Interior Municipal Employers Association (SIMEA) – *Kozakevich, Martin*
 - n. Starling Control - *Bush*
 - o. UBCO Water Chair Advisory Committee – *Konanz*
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3. Directors Motions

4. Board Members Verbal Update

I. ADJOURNMENT

By consensus, the meeting adjourned at 11:07 a.m.

APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
RDOS Board Chair

B. Newell
Corporate Officer