



## REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 2:53 p.m. on Thursday, May 6, 2021 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

### MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"	Director S. Monteith, Electoral Area "I"
Vice Chair S. Coyne, Town of Princeton	Director R. Obirek, Electoral Area "D"
Director M. Bauer, Village of Keremeos	Director M. Pendergraft, Electoral Area "A"
Director G. Bush, Electoral Area "B"	Director T. Roberts, Electoral Area "G"
Director B. Coyne, Electoral Area "H"	Director K. Robinson, City of Penticton
Director R. Gettens, Electoral Area "F"	Director J. Sentes, City of Penticton
Director P. Veintimilla, Alt. Town of Oliver	Director E. Trainer, District of Summerland
Director R. Knodel, Electoral Area "C"	Director J. Vassilaki, City of Penticton
Director S. McKortoff, Town of Osoyoos	Director C. Watt, City of Penticton

### MEMBERS ABSENT:

Director M. Johansen, Town of Oliver

### STAFF PRESENT:

B. Newell, Chief Administrative Officer	C. Malden, Manager of Legislative Services
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## A. APPROVAL OF AGENDA

**RECOMMENDATION 1** (Unweighted Corporate Vote – Simple Majority)

### IT WAS MOVED AND SECONDED

THAT the Agenda for the RDOS Board Meeting of May 6, 2021 be adopted. - **CARRIED**

### 1. Consent Agenda – Corporate Issues

#### a. Kaleden Parks and Recreation Commission – March 16, 2021

*THAT the Minutes of the March 16, 2021 Kaleden Parks and Recreation Commission meeting be received.*

#### b. Electoral Area 'A' Advisory Planning Commission - April 12, 2021

*THAT the Minutes of the April 12, 2021 Electoral Area 'A' Advisory Planning Commission meeting be received.*

#### c. Electoral Area 'E' Advisory Planning Commission – April 12, 2021

*THAT the Minutes of the April 12, 2021 Electoral Area 'E' Advisory Planning Commission meeting be received.*

#### d. Electoral Area 'E' Advisory Planning Commission – Member Appointment

*THAT the Board of Directors appoint Maureen Redman to the Electoral Area 'E' Advisory Planning commission until October 31, 2022.*

#### e. Electoral Area Advisory Planning Commissions – 2021 Meeting Schedule Amendment

*THAT the Board of Directors accept the revised 2021 APC Meeting Schedule for the Electoral Area Advisory Planning Commissions.*

- f. Naramata Fire Department 2021 1<sup>st</sup> Quarter Report**  
*THAT the Naramata Fire Department 2021 1<sup>st</sup> Quarter Report be received.*
- g. Community Services Committee – April 15, 2021**  
*THAT the Minutes of the April 15, 2021 Community Services Committee meeting be received.*
- h. Corporate Services Committee – April 15, 2021**  
*THAT the Minutes of the April 15, 2021 Corporate Services Committee meeting be received.*
- i. Environment and Infrastructure Committee – April 15, 2021**  
*THAT the Minutes of the April 15, 2021 Environment and Infrastructure Committee meeting be received.*
- j. Planning and Development Committee – April 15, 2021**  
*THAT the Minutes of the April 15, 2021 Planning and Development Committee meeting be received.*
- k. Protective Services Committee – April 15, 2021**  
*THAT the Minutes of the April 15, 2021 Protective Services Committee meeting be received.*
- l. RDOS Regular Board Meeting – April 15, 2021**  
*THAT the minutes of the April 15, 2021 RDOS Regular Board meeting be adopted.*

**RECOMMENDATION 2** (Unweighted Rural Vote – Simple Majority)

**IT WAS MOVED AND SECONDED**

THAT the Consent Agenda – Corporate Issues be adopted. - **CARRIED**

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**2. Consent Agenda – Development Services**

- a. Development Variance Permit Application – Electoral Area “C” – 1423 Fairview Road**
  - i. Permit  
*THAT Development Variance Permit No. C2021.016-DVP to allow for a new accessory building (garage) at 1423 Fairview Road be approved.*
- b. Development Variance Permit Application – Electoral Area “E” – No civic number, Robinson Avenue**
  - i. Permit  
*THAT Development Variance Permit No. E2021.007 DVP to allow for a new single detached dwelling and accessory building on Robinson Avenue in Electoral Area “E” be approved.*
- c. Temporary Use Permit Application – Electoral Area “D” – 2183 Carmi Road**
  - i. Permit
  - ii. Representations  
*THAT Temporary Use Permit No. D2021.004-TUP to renew an existing TUP for a modified “bed and breakfast” operation at 2183 Carmi Road be approved.*

**RECOMMENDATION 3** (Unweighted Rural Vote – Simple Majority)

**IT WAS MOVED AND SECONDED**

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

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**B. DEVELOPMENT SERVICES – Building Inspection****1. UBCM Local Government Development Approvals Program – Grant Application**

**RECOMMENDATION 4** (Unweighted Corporate Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT the Regional District of Okanagan-Similkameen submit an application to the UBCM Local Government Development Approvals Program for a grant for the design and implementation of software to enable digital application submission and approval.

AND THAT the Regional District provide a letter of support for the District of Summerland’s grant application for implementation of a regional portal for development service applications.

**CARRIED**

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**C. DEVELOPMENT SERVICES – Rural Land Use Matters****1. Liquor and Cannabis Regulation Branch Referral – Electoral Area “D”, Cannabis Retail Store**

a. Representations

**RECOMMENDATION 5** (Unweighted Rural Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT the RDOS Board of Directors recommends that the subject development application be deferred to allow for additional consultation in the form of a public hearing;

AND THAT the holding of the public hearing be delegated to Director Obirek, or their delegate;

AND THAT staff schedule the date, time, and place of the public hearing in consultation with Director Obirek;

AND THAT staff give notice of the public hearing in accordance with the requirements of the Regional District’s *Development Procedures Bylaw No. 2500, 2011*.

**CARRIED**

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**2. Development Variance Permit Application – Electoral Area “A” – 17857 87<sup>th</sup> Street**

a. Permit

b. Representations

The property owner addressed the Board.

**RECOMMENDATION 6** (Unweighted Rural Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT Development Variance Permit No. A2021.008-DVP, to allow for an accessory building (garage) at 17857 87<sup>th</sup> Street, be denied.- **CARRIED**

Opposed: Director Bush

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**3. Development Variance Permit Application – Electoral Area “E” – 2870 Outlook Way**

- a. Permit
- b. Representations

The property owner addressed the Board.

**RECOMMENDATION 7** (Unweighted Rural Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT Development Variance Permit No. E2020.016-DVP, to formalize two retaining walls at 2870 Outlook Way in Area “E” be denied. - **CARRIED**

Opposed: Directors Bush, Knodel

Director S. Coyne left the meeting.

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**4. Development Variance Permit Application – Electoral Area “H” – 187 Lockie Road**

- a. Permit
- b. Representations

**RECOMMENDATION 8** (Unweighted Rural Vote – Simple Majority)

**It was MOVED and SECONDED**

That the Board approve Development Variance Permit No. H2021.010-DVP. - **CARRIED**

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**5. OCP & Zoning Bylaw Amendments – Okanagan Falls Commercial Zone Review (Okanagan Falls Town Centre Plan – Phase 3)**

*This item was postponed from the April 15, 2021 Board meeting.*

- a. Amendment Bylaw No. 2603.15, 2021
- b. Amendment Bylaw No. 2455.38, 2021
- c. Representations

**RECOMMENDATION 9** (Unweighted Rural Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT Official Community Plan (OCP) Amendment Bylaw No. 2603.15, 2021 and Zoning Amendment Bylaw No. 2455.38, 2021 be referred to the Electoral Area “D” Advisory Planning Commission. -

**CARRIED**

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**6. Zoning Bylaw Amendment – Electoral Area “F” – 8475 Princeton-Summerland Road**

- a. Amendment Bylaw No. 2461.15
- b. Representations

**RECOMMENDATION 10** (Unweighted Rural Vote – 2/3 Majority)

**It was MOVED and SECONDED**

THAT Bylaw No. 2461.15, 2021, Electoral Area “F” Zoning Amendment Bylaw be read a third time and adopted.

**It was MOVED and SECONDED**

THAT the matter be deferred to allow for a public information meeting and a second public hearing.

**CARRIED**

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**7. Zoning Bylaw Amendment – Electoral Area “D”, “E”, “F”, & “I” – Regulation of “Solar Energy Systems”**

- a. Amendment Bylaw No. 2911
- b. Representations

**RECOMMENDATION 11** (Unweighted Rural Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT Bylaw No. 2911, 2021, Regional District of Okanagan Similkameen Solar Energy Systems Regulation Zoning Amendment Bylaw be read a third time. - **CARRIED**

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**8. Development Procedures Bylaw Amendments – ALR Exclusion Requests**

- a. Amendment Bylaw No. 2500.18

**RECOMMENDATION 12** (Unweighted Rural Vote – 2/3 Majority)

**It was MOVED and SECONDED**

THAT Regional District of Okanagan-Similkameen Development Procedures for ALR Exclusion Requests Amendment Bylaw No. 2500.18 be read a first, second and third time and adopted. **CARRIED**

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**9. Electoral Area “A” OCP Bylaw No. 2905, 2021**

- a. Bylaw No. 2905
- b. Public Hearing Report – April 21, 2021
- c. Area “A” OCP Map Schedules
- d. Representations

Director Pendergraft advised that the public hearing report reflects an accurate account of what took place at the public hearing held on April 21, 2021.

**RECOMMENDATION 13** (Unweighted Corporate Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT the public hearing report be received. - **CARRIED**

**RECOMMENDATION 14** (Unweighted Rural Vote – 2/3 Majority)

**It was MOVED and SECONDED**

THAT the Electoral Area “A” Official Community Plan Bylaw No. 2905, 2021, be read a third time and adopted. - **CARRIED**

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**D. PUBLIC WORKS****1. Landfill Concrete Crushing Services – Contract Award**

**RECOMMENDATION 15** (Weighted Corporate Vote – Majority)

**It was MOVED and SECONDED**

THAT the “Landfill Concrete Crushing Services” contract be awarded to Ok Excavating (a Division of Green Leaf Enterprises Ltd.), for an amount not to exceed \$115,000 per annum (including applicable taxes) for a three year term. - **CARRIED**

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**E. COMMUNITY SERVICES****1. Award of KVR Trail Improvements Project**

**RECOMMENDATION 16** (Weighted Corporate Vote – Majority)

**It was MOVED and SECONDED**

THAT the “KVR Trail Improvements” project to upgrade the trail between Little Tunnel and Chute Lake be awarded to MacKinley-Clark Paving, up to the amount of \$151,435.00. - **CARRIED**

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**F. FINANCE****1. Audited Financial Statements**

Markus Schrott, BDO

Kayla Northcote, BDO

Mr. Schrott and Ms. Northcote addressed the Board with regards to the audited financial statements.

- a. Report – 2020 Audited Financial Statements
- b. RDOS 2020 Audited Financial Statements
- c. RDOS 2020 Final Audit Report to Board of Directors

**RECOMMENDATION 17** (Weighted Corporate Vote – Majority)

**IT WAS MOVED AND SECONDED**

THAT the 2020 Audited Financial Statements of the Regional District of Okanagan-Similkameen as of December 31, 2020 be received.

AND THAT the RDOS Board adopts all reported 2020 transactions as amendments to the 2020 Final Budget.

**CARRIED**

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Directors Bauer and Watt left the meeting.

**2. Bylaw No. 2930 – Coalmont Fire Hall and Wildfire Protection Equipment**

- a. Bylaw No. 2930

**RECOMMENDATION 18** (Weighted Corporate Vote – 2/3 Majority)

**It was MOVED and SECONDED**

THAT Bylaw 2930, 2021, being the Electoral Area “H” Community Facilities Capital Reserve Fund Expenditure Bylaw authorizing the expenditure of \$80,000 towards the construction of the Coalmont satellite fire hall and \$30,000 towards wildfire protection equipment be read a first, second and third time and be adopted. - **CARRIED**

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**G. LEGISLATIVE SERVICES****1. Dog Control Service Establishment Amendment Bylaw**

- a. Bylaw No. 2775.01

**RECOMMENDATION 19** (Unweighted Participant Vote (“A”, “B”, “C”, “D”, “E”, “F”, “G” and “I”) – Simple Majority)

**It was MOVED and SECONDED**

THAT Regional District of Okanagan-Similkameen Dog Control Service Establishment Amendment Bylaw No. 2775.01, 2021, being a bylaw to include reference to Electoral Area “I” in the Dog Control Service Establishment bylaw, be adopted. - **CARRIED**

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**2. Ministerial Order regarding Kaleden Assent Vote**

- a. Ministerial Order 157-2021

**RECOMMENDATION 20** (Unweighted Corporate Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT the provisions contained in Ministerial Order No. M157-2021 for the administration of the June 5, 2021 Kaleden Extension of the Okanagan Falls Sewer Service assent vote be implemented. **CARRIED**

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**3. Video Surveillance – Similkameen Recreation Centre**

**RECOMMENDATION 21** (Unweighted Corporate Vote – Simple Majority)

**It was MOVED and SECONDED**

THAT the Board of Directors approve the installation of 4 video surveillance cameras at the Similkameen Recreation Centre. - **CARRIED**

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**H. CAO REPORTS****1. Verbal Update**

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**I. OTHER BUSINESS****1. Chair’s Report**

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## 2. Directors Motions

- a. Director Roberts

*This item was postponed from the April 15, 2021 Board meeting as Director Roberts was not present to speak to.*

**It was MOVED and SECONDED**

THAT the Regional District review the Chipping Program objectives and funding model prior to the 2022 Budget. – **CARRIED**

- b. Notice of Motion - Director Obirek

To amend zoning for retail cannabis stores in Electoral Area "D"

- c. Notice of Motion - Director Roberts

That a resolution be forwarded to UBCM to support a policy change at the Provincial level regarding multi-jurisdictional issues in electoral areas, that they be handled in a manner similar to the way emergencies are handled with a round-table solution-based system.

Director S. Coyne returned to the meeting.

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## 3. Board Members Verbal Update

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### J. ADJOURNMENT

**IT WAS MOVED AND SECONDED**

THAT the meeting adjourn. - **CARRIED**

The meeting adjourned at 4:22 p.m.

APPROVED:

CERTIFIED CORRECT:

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K. Kozakevich  
RDOS Board Chair

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B. Newell  
Corporate Officer