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REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 11:15 a.m. Thursday, August 4, 2016 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

Chair M. Pendergraft, Electoral Area "A"	Director B. Coyne, Electoral Area "H"
Vice Chair A. Jakubeit, City of Penticton	Director R. Hovanes, Town of Oliver
Director F. Armitage, Town of Princeton	Director H. Konanz, City of Penticton
Director R. Barkwill, Alt. District of Summerland	Director K. Kozakevich, Electoral Area "E"
Director M. Bauer, Village of Keremeos	Director A. Martin, City of Penticton
Director T. Boot, District of Summerland	Director C. Rhodes, Alt. Town of Osoyoos
Director M. Brydon, Electoral Area "F"	Director T. Sayeed, Alt. City of Penticton
Director G. Bush, Electoral Area "B"	Director T. Schafer, Electoral Area "C"
Director E. Christensen, Electoral Area "G"	Director T. Siddon, Electoral Area "D"

MEMBERS ABSENT:

Director S. McKortoff, Town of Osoyoos
Director J. Sentes, City of Penticton
Director P. Waterman, District of Summerland

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the [Agenda](#) for the RDOS Board Meeting of August 4, 2016 be adopted. - **CARRIED**

1. Consent Agenda – Corporate Issues

a. Corporate Services Committee – July 21, 2016

THAT the Minutes of the July 21, 2016 Corporate Services Committee be received.

THAT the Regional District provide a letter of support for the Keremeos Resolution on recreation activities within active river beds, and the adverse impact on the environment.

b. Community Services Committee – July 21, 2016

THAT the Minutes of the July 21, 2016 Community Services Committee be received.

- c. Environment and Infrastructure Committee – July 21, 2016
THAT the Minutes of the July 21, 2016 Environment and Infrastructure Committee be received.
- d. Planning and Development Committee – July 21, 2016
THAT the Minutes of the July 21, 2016 Planning and Development Committee be received.
- THAT the Board of Directors proceed with Amendment Bylaw No. 2743, being a bylaw to revise regulations regarding permissions for modular and mobile homes.*
- THAT the Board of Directors proceed with Amendment Bylaw No. 2728, being a bylaw to update agricultural regulations and zones as amended to adjust minimum numbers in small livestock and livestock from 1 to 2.*
- e. Protective Services Committee – July 21, 2016
THAT the Minutes of the July 21, 2016 Protective Services Committee be received.
- f. RDOS Regular Board Meeting – July 21, 2016
THAT the minutes of the July 21, 2016 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Consent Agenda – Corporate Issues be adopted. - **CARRIED**

2. Consent Agenda – Development Services

- a. Development Variance Permit – C. Moores & H. Stevens, 2575 Naramata Road, Electoral Area “E”
- i. Permit No. E2016.038-DVP
- ii. Responses Received
- THAT the Board of Directors approve Development Variance Permit No. E2016.038–DVP, being a variance to the Area E Zoning Bylaw to reduce the rear parcel setback from 7.5m to 1.6m and interior side setback from 4.5m to 1.7m for the construction of an accessory dwelling.*

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

B. DELEGATIONS

1. Stephanie Hall, CEO, Okanagan Regional Library
Ms. Stephanie Hall addressed the Board to present the annual Okanagan Regional Library update.

2. Glenn Mandziuk, CEO, and Ellen Walker-Matthews, Experiences Specialist, Thompson Okanagan Tourism Association
Mr. Mandziuk and Ms. Walker-Matthews addressed the Board to present the Thompson Okanagan Rail Trails Tourism Strategy.

It was MOVED and SECONDED

THAT the Board of Directors endorse the Thompson Okanagan Rail Trails Tourism Strategy as presented at the August 4, 2016 Board meeting. – **CARRIED**

C. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Temporary Use Permit Application – E. Schultz, 16435 87 Street, Electoral Area “A”
 - a. Permit No. A2016.048-TUP
 - b. Responses Received

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the Board of Directors approve Temporary Use Permit No. A2016.048-TUP, being a permit to allow placement of a mobile home on a temporary basis to allow for care to an elderly relative. - **CARRIED**

2. Temporary Use Permit Application – V-Line Holdings Limited, 18256 Highway 3, Electoral Area “A”
 - a. Permit No. A2016.070-TUP
 - b. Responses Received

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the Board of Directors approve Temporary Use Permit No. A2016.070-TUP, being a permit to allow placement of a mobile home. - **CARRIED**

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3. Development Variance Permit – J. Hofman, 224 Circle Drive, Electoral Area “C”
a. Permit No. C2016.069-DVP

The property owner addressed the Board regarding the application.

RECOMMENDATION 6 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Board of Directors approve Development Variance Permit No. C2016.069–DVP - **CARRIED**

Opposed: Director Brydon

4. Zoning Bylaw Amendment – Avro Oil Ltd., 8360 Gallagher Lake Frontage Road, Electoral Area “C”
a. Bylaw No. 2453.28

RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2453.28, 2016, Electoral Area “C” Zoning Amendment Bylaw be adopted. - **CARRIED**

5. Zoning Bylaw Amendment – H. Noble, 2825 Naramata Road, Electoral Area “E”
a. Bylaw No. 2459.20, 2016
b. Responses Received

RECOMMENDATION 8 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2459.20, 2016, Electoral Area “E” Zoning Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 18, 2016;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

6. Zoning Amendment Bylaw – Modular and Mobile Homes – Electoral Areas “A”, “C”, “D”, “E”, “F”, and “H”
 - a. Bylaw No. 2743, 2016
 - b. Responses Received

RECOMMENDATION 9 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2743, 2016, Regional District of Okanagan-Similkameen Modular and Mobile Home Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of September 1, 2016;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

D. ENGINEERING SERVICES

1. Award of Olalla Water System Upgrades
 - a. Tender Recommendation Letter

RECOMMENDATION 10 (Weighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Board of Directors receive the July 11th, 2016 tender evaluation report for award of the “Olalla Water System Upgrades” tender from WSP Canada Ltd. as attached; and,

THAT the Regional District award phase 1 of the “Olalla Water System Upgrades” project to Cantex-Okanagan Construction Ltd. in the amount of \$290,766 .00 plus applicable taxes; and,

THAT the Regional District approve a contingency for the construction in the amount of \$55,000.

CARRIED

E. FINANCE

1. Community Facilities Capital Reserve Expenditure Bylaw – Electoral Area “H”
 - a. Bylaw 2735, 2016

RECOMMENDATION 11 (Weighted Corporate Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2735, 2016, Electoral Area “H” Community Facilities Capital Reserve Fund Expenditure Bylaw authorizing up to \$33,500 for the Erris Volunteer Fire Association Fire Hall Addition be read a first, second and third time and be adopted.

CARRIED

F. OFFICE OF THE CAO**1. Board Policy Review**

This Item was brought forward from the July 21, 2016 Corporate Services Committee meeting.

RECOMMENDATION 12 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the following policies be rescinded:

- Positive Workplace Environment policy
- Substance Abuse policy
- Volunteer Recognition policy.

CARRIED

2. Fleet Acquisition Replacement and Disposal Policy

This Item was brought forward from the July 21, 2016 Corporate Services Committee meeting.

RECOMMENDATION 13 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

THAT the Board of Directors adopt the Fleet Acquisition, Replacement and Disposal Policy. - **CARRIED**

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3. RDOS Fees and Charges Amendment – August 4, 2016
 - a. Report – June 16, 2016
 - b. Bylaw No. 2723.01, 2016

RECOMMENDATION 14 (Weighted Corporate Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2723.01, 2016 Regional District of Okanagan-Similkameen Fees and Charges Bylaw be read a second and third time; and be adopted. - **CARRIED**

4. Gallagher Lake Sewer and Water Service Establishment
 - a. Bylaw No. 2630.03, 2016

RECOMMENDATION 15 (Unweighted Corporate Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT the Board of Directors authorize consent be given on behalf of the electoral area by the electoral area Director pursuant to the *Local Government Act*; and further,

THAT Bylaw No. 2630.03, 2016 Gallagher Lake Sewer and Water Service Amendment Bylaw be read a first, second and third time and be adopted. - **CARRIED**

5. Olalla Water System Service Establishment Amendment
 - a. Bylaw No. 2677, 2016

RECOMMENDATION 16 (Unweighted Corporate Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT Olalla Water System Service Establishment Amendment Bylaw No. 2677, 2016, be read a first, second and third time, and be adopted. - **CARRIED**

6. Naramata Water Advisory Committee (NWAC)
 - a. NWAC Terms of Reference

RECOMMENDATION 17 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the Board of Directors adopt the Terms of Reference for the Naramata Water Advisory Committee. - **CARRIED**

7. Victim Assistance Contribution
 - a. Bylaw No. 2748, 2016 – Electoral Area “A”
 - b. Bylaw No. 2749, 2016 – Electoral Area “C”
 - c. Bylaw No. 2750, 2016 – Electoral Areas “D”, “E”, “F”

RECOMMENDATION 18 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT Electoral Area “A” Victim Assistance Contribution Bylaw No. 2748, 2016, and Electoral Area “C” Victim Assistance Contribution Bylaw No. 2749, 2016, and Electoral Areas “D”, “E”, “F” Victim Assistance Contribution Bylaw No. 2750, 2016 be read a first, second and third time and forwarded to the Inspector of Municipalities for approval;

THAT upon approval by the Inspector of Municipalities, the Board of Directors authorize that elector approval for the adoption of Electoral Area “A” Victim Assistance Contribution Bylaw No. 2748, 2016, and Electoral Area “C” Victim Assistance Contribution Bylaw No. 2749, 2016 be obtained through an Alternative Approval Process. - **CARRIED**

RECOMMENDATION 19 (Unweighted Corporate Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT upon approval by the Inspector of Municipalities, the Board of Directors, with a 2/3 vote, authorize that elector approval for Electoral Areas “D”, “E”, “F” Victim Assistance Contribution Bylaw No. 2750, 2016 be obtained for the entire service area through an Alternative Approval Process in accordance with section 342 (4) of the *Local Government Act*. - **CARRIED**

8. Okanagan Regional Library Contribution Service Establishment – Electoral Areas “B” and “G”
 - a. Bylaw No. 2751, 2016
 - b. Bylaw No. 2755, 2016

RECOMMENDATION 20 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT Electoral Area “B” Okanagan Regional Library Contribution Service Establishment Bylaw No. 2751, 2016 be read a first, second and third time and be forwarded to the Inspector of Municipalities for approval;

THAT Electoral Area “G” Okanagan Regional Library Contribution Service Establishment Bylaw No. 2755, 2016 be read a first, second and third time and be forwarded to the Inspector of Municipalities for approval;

THAT upon approval by the Inspector of Municipalities, the Board of Directors authorize that elector approval for Electoral Area “B” Okanagan Regional Library Contribution Service Establishment Bylaw No. 2751, 2016 and Electoral Area “G” Okanagan Regional Library Contribution Service Establishment Bylaw No. 2755, 2016 be obtained through an Alternative Approval Process in accordance with the Local Government Act. - **CARRIED**

G. CAO REPORTS

1. Verbal Update

H. OTHER BUSINESS

1. Chair’s Report

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2. Directors Motions

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3. Board Members Verbal Update

I. ADJOURNMENT

By consensus, the meeting adjourned at 12:30 p.m.

APPROVED:

CERTIFIED CORRECT:

M. Pendergraft
RDOS Board Chair

B. Newell
Corporate Officer