

## REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 11:10 a.m. Thursday, May 18, 2017 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

---

### MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"  
Vice Chair M. Bauer, Village of Keremeos  
Director F. Armitage, Town of Princeton  
Director R. Barkwill, Alt. District of Summerland  
Director M. Brydon, Electoral Area "F"  
Director G. Bush, Electoral Area "B"  
Director B. Coyne, Electoral Area "H"  
Director E. Christensen, Electoral Area "G"

Director R. Hovanes, Town of Oliver  
Director H. Konanz, City of Penticton  
Director A. Martin, City of Penticton  
Director S. McKortoff, Town of Osoyoos  
Director M. Pendergraft, Electoral Area "A"  
Director J. Sentes, City of Penticton  
Director T. Schafer, Electoral Area "C"  
Director T. Siddon, Electoral Area "D"

### MEMBERS ABSENT:

Director T. Boot, District of Summerland  
Director A. Jakubeit, City of Penticton

Director P. Waterman, District of Summerland

### STAFF PRESENT:

B. Newell, Chief Administrative Officer  
C. Malden, Manager of Legislative Services

---

## A. APPROVAL OF AGENDA

### RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

#### IT WAS MOVED AND SECONDED

THAT the Agenda for the RDOS Board Meeting of May 18, 2017 be adopted. - **CARRIED**

#### 1. Consent Agenda – Corporate Issues

##### a. Environment and Infrastructure Committee – May 4, 2017

*THAT the Minutes of the May 4, 2017 Environment and Infrastructure Committee be received.*

*THAT the Regional District of Okanagan-Similkameen proceed with the assessment and acquisition process of the Missezula Lake Water System.*

##### b. Planning and Development Committee – May 4, 2017

*THAT the Minutes of the May 4, 2017 Planning and Development Committee be received.*

*THAT Bylaw No. 2500, being a bylaw of the Regional District to establish procedures for processing of land development applications, be amended.*

*THAT the Board of Directors direct staff to amend Draft Amendment Bylaw No. 2728 (Update of Agricultural Regulations) to:*

- *allow accessory dwellings to be constructed within an accessory building or structure in the Agriculture zones; and*
- *allow the keeping of honey bees in the Low Density Residential zones; and*

*THAT staff are further directed to initiate an update of the Protection of Farming Development Permit Area in the Electoral Area “C” Official Community Plan Bylaw No. 2452, 2008.*

*THAT the Board of Directors direct staff to initiate Draft Amendment Bylaw No. 2773.*

*THAT staff be directed to initiate an amendment to the Electoral Area “D-2” Official Community Plan (OCP) Bylaw in order to amend the Hillside and Steep Slope Development Permit Area to better address subdivision and neighbourhood character.*

- c. RDOS Regular Board Meeting – May 4, 2017  
*THAT the minutes of the May 4, 2017 RDOS Regular Board meeting be adopted.*
- d. Okanagan Falls Parks & Recreation Commission – April 13, 2017  
*THAT the Minutes of the April 13, 2017 Okanagan Falls Parks & Recreation Commission be received.*
- e. Kaleden Recreation Commission – April 25, 2017  
*THAT the Minutes of the April 25, 2017 Kaleden Recreation Commission be received.*
- f. Naramata Parks & Recreation Commission – April 24, 2017  
*THAT the Minutes of the April 24, 2017 Naramata Parks & Recreation Commission be received.*
- g. Electoral Area “G” Advisory Planning Commission Appointments  
*THAT the Board of Directors appoint Don Armstrong as a member of the Electoral Area “G” Advisory Planning Commission for a term ending October 31, 2018.*

**RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)**

**IT WAS MOVED AND SECONDED**

**THAT the Consent Agenda – Corporate Issues be adopted. - CARRIED**

---

- 2. Consent Agenda – Development Services
  - a. Development Variance Permit Application – M. & A. Ferguson, 124 Oak Avenue, Kaleden, Electoral Area “D”
    - i. Permit No. D2017.027-DVP  
*THAT the Board of Directors approve Development Variance Permit No. D2017.027-DVP.*

- b. Development Variance Permit Application – B. & C. Kneller, 6869 Indian Rock Road, Naramata, Electoral Area “E”
  - i. Permit No. E2017.045-DVP  
*THAT the Board of Directors approve Development Variance Permit No. E2017.045–DVP*

**RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)**

**IT WAS MOVED AND SECONDED**

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

---

**B. DEVELOPMENT SERVICES – Rural Land Use Matters**

1. Official Community Plan Bylaw & Zoning Bylaw Amendments – M. Ingraham & S. Nelson, 170 Sunnybrook Drive, Okanagan Falls, Electoral Area “D”
  - a. Bylaw No. 2455.27, 2017
  - b. Bylaw No. 2603.10, 2016
  - c. Public Hearing Report dated May 3, 2017
  - d. Responses Received

To allow for the subdivision of two new lots.

Directory Siddon advised that the public hearing report regarding Bylaw Nos. 2455.27 and 2603.10 reflected an accurate account of what took place at the public hearing held May 3, 2017.

**RECOMMENDATION 4 (Unweighted Corporate Vote – Simple Majority)**

**It was MOVED and SECONDED**

THAT the public hearing report be received. - **CARRIED**

**RECOMMENDATION 5 (Unweighted Rural Vote – 2/3 Majority)**

**It was MOVED and SECONDED**

THAT Bylaw No. 2603.10, 2017, Electoral Area “D-2” Official Community Plan Amendment Bylaw and Bylaw No. 2455.27, 2017, Electoral Area “D-2” Zoning Amendment Bylaw be read a third time and adopted. - **CARRIED**

---

2. Official Community Plan & Zoning Bylaw Amendment – L. Burdett, 161 6<sup>th</sup> Street, Tulameen, Electoral Area “H”
  - a. Bylaw No. 2497.07, 2017
  - b. Bylaw No. 2498.13, 2017
  - c. Responses Received

To formalize the existence of a single detached dwelling.

**RECOMMENDATION 6 (Unweighted Rural Vote – Simple Majority)**

**It was MOVED and SECONDED**

THAT Bylaw No. 2497.08, 2017, Electoral Area “H” Official Community Plan Amendment Bylaw and Bylaw No. 2498.13, 2017, Electoral Area “H” Zoning Amendment Bylaw be read a third time as amended to reflect the housekeeping change to correct the amendment number to .08; and further,

THAT Bylaw No. 2497.08, 2017, Electoral Area “H” Official Community Plan Amendment Bylaw and Bylaw No. 2498.13, 2017, Electoral Area “H” Zoning Amendment Bylaw be adopted.

**CARRIED**

---

3. Zoning Bylaw Amendment – N. & B. Gammer, 2870 Gammon Road, Naramata, Electoral Area “E”
  - a. Bylaw No. 2459.25, 2017
  - b. Responses Received

To allow for the development of an accessory dwelling on the second storey of an existing garage.

**RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)**

**It was MOVED and SECONDED**

THAT Bylaw No. 2459.25, 2017, Electoral Area “E” Zoning Amendment Bylaw be read a first and second time and proceed to a public hearing; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of June 1, 2017; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

**CARRIED**

---

4. Official Community Plan (OCP) Bylaw & Zoning Bylaw Amendments, Electoral Areas “A”, “C”, “D”, “E” & “F” (ESDP Update)
  - a. Bylaw No. 2710, 2017
  - b. Responses Received - Submitted at July 7, 2016 Planning & Development Committee Meeting
  - c. Responses Received

**RECOMMENDATION 8 (Unweighted Rural Vote – Simple Majority)**

**It was MOVED and SECONDED**

THAT Bylaw No. 2710, 2017, Regional District of Okanagan-Similkameen Parks, Recreation, Trails, Conservation Areas and Environmental Areas Update Amendment Bylaw be read a first and second time and proceed to a public hearing; and

THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated May 18, 2017, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the Local Government Act, the Board of Directors has considered Amendment Bylaw No. 2710, 2017, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of June 1, 2017; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

**CARRIED**

---

5. Development Procedures Bylaw No. 2500, 2011 – ESDP Update Amendment
  - a. Bylaw No. 2500.08, 2017

The purpose of these amendments are to introduce updated application requirements for Environmentally Sensitive Development Permit (ESDP) to the Regional District Development Procedures Bylaw No. 2500, 2011.

**RECOMMENDATION 9 (Unweighted Rural Vote – Simple Majority)**

**It was MOVED and SECONDED**

THAT Bylaw No. 2500.08, 2017, Regional District of Okanagan-Similkameen Development Procedures Amendment Bylaw, be read a first and second time.

**CARRIED**

---

6. Amendment Bylaw – Development Procedures Bylaw
  - a. Bylaw No. 2500.09, 2017

The proposed amendments seek to give formal effect to new public hearings and public information meetings scheduling procedures.

**RECOMMENDATION 10 (Unweighted Rural Vote – 2/3 Majority)**

**It was MOVED and SECONDED**

THAT Bylaw No. 2500.09, 2017, Regional District of Okanagan-Similkameen Development Procedures Amendment Bylaw, be read a first, second and third time and be adopted. - **CARRIED**

---

**C. ENGINEERING SERVICES**

1. Applications to Federal Gas Tax Fund – Strategic Priorities Fund
  - a. Program Guidelines for the Federal Gas Tax Fund Strategic Priorities Fund, Capital Infrastructure Projects Stream and Capacity Building Stream

Receive the required Board resolution for submission of applications to the Federal Gas Tax Fund, Strategic Priorities Fund programs.

**RECOMMENDATION 11 (Unweighted Corporate Vote – Simple Majority)**

**It was MOVED and SECONDED**

THAT the Board of Directors support the application to the Strategic Priorities Fund – Capital Infrastructure Project Stream for the Phase 2A of the Skaha Estates and Kaleden Sewering Project. - **CARRIED**

**RECOMMENDATION 12 (Unweighted Corporate Vote – Simple Majority)**

**It was MOVED and SECONDED**

THAT Board of Directors support the application to the Strategic Priorities Fund – Capacity Building Stream for the Asset Management Plan project. - **CARRIED**

---

**D. PUBLIC WORKS**

1. Award of Contract for Okanagan Falls Landfill Operations Services

**RECOMMENDATION 13 (Weighted Corporate Vote – Majority)**

**It was MOVED and SECONDED**

THAT the Regional District sole-source the operation of the Okanagan Falls Landfill to Wildstone Construction & Engineering Ltd. for a 3-year term with an additional 2-year option for renewal; estimated at \$360,000/annum. - **CARRIED**

---

**E. FINANCE****1. Five Year Financial Plan Amendment – Ortho Photos Project**

To authorize an expenditure for the 2017 ortho photos project. Amendments to the approved Five-year Financial Plan are brought forward as supporting resolutions with bylaw amendments taking place in aggregation annually at the end of the calendar year.

**RECOMMENDATION 14 (Weighted Corporate Vote – Majority)****It was MOVED and SECONDED**

THAT the Board of Directors amend the 2017 Five Year Financial Plan to authorize an expenditure of up to \$30,000 for the ortho photos update. - **CARRIED**

---

**2. Information Services Renewal Capital Reserve Expenditure Bylaw****a. Bylaw No. 2776, 2017****RECOMMENDATION 15 (Weighted Corporate Vote – 2/3 Majority)****It was MOVED and SECONDED**

THAT Bylaw No. 2776, 2017, Information Systems Renewal Capital Reserve Fund Expenditure Bylaw authorizing up to \$15,000 for the purchase of a plotter/scanner be read a first, second and third time and be adopted. - **CARRIED**

---

**F. LEGISLATIVE SERVICES****1. Destination Osoyoos Municipal Regional Destination Tax (MRDT)****RECOMMENDATION 16 (Unweighted Corporate Vote – Simple Majority)****It was MOVED and SECONDED**

THAT the Board of Directors provide a letter of support to Destination Osoyoos for their reapplication to the Province to continue to collect the Municipal and Regional Destination Tax (MRDT). - **CARRIED**

---

**2. Petition to Enter Naramata Water Service Area****a. Bylaw No. 2747, 2016****b. Bylaw No. 1804.07, 2016****RECOMMENDATION 17 (Unweighted Corporate Vote – Simple Majority)****It was MOVED and SECONDED**

THAT Bylaw No. 2747, 2016, "Naramata Water Service Extension Bylaw" be adopted; and,

THAT Bylaw No. 1804.07, 2016, "Naramata Water System Development Cost Charge Amendment Bylaw" be adopted.

**CARRIED**

---

**G. CAO REPORTS**

1. Verbal Update
- 

**H. OTHER BUSINESS**

1. Chair's Report
- 

2. Board Representation

- a. Developing Sustainable Rural Practice Communities - *McKortoff*
  - b. Intergovernmental First Nations Joint Council - *Kozakevich, Bauer, Pendergraft*
  - c. Municipal Finance Authority (MFA) – *Kozakevich, Bauer*
  - d. Municipal Insurance Association (MIA) - *Kozakevich, Bauer*
  - e. Okanagan Basin Water Board (OBWB) – *McKortoff, Hovanes, Waterman*
    - i. Board Report: May 5, 2017
  - f. Okanagan Film Commission (OFC) – *Jakubeit*
  - g. Okanagan Regional Library (ORL) – *Kozakevich*
  - h. Okanagan Sterile Insect Release Board (SIR) – *Bush*
  - i. Okanagan-Similkameen Regional Hospital District (OSRHD) - *Brydon*
  - j. Southern Interior Beetle Action Coalition (SIBAC) - *Armitage*
  - k. Southern Interior Local Government Association (SILGA) – *Kozakevich*
  - l. Southern Interior Municipal Employers Association (SIMEA) – *Kozakevich, Martin*
  - m. Starling Control - *Bush*
  - n. UBCO Water Chair Advisory Committee – *Bauer*
- 

3. Directors Motions

---

4. Board Members Verbal Update

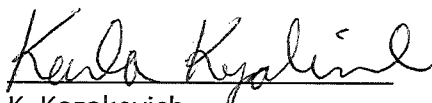
---

**I. ADJOURNMENT**

By consensus, the meeting adjourned at 12:02 p.m.

APPROVED:

CERTIFIED CORRECT:



K. Kozakevich  
RDOS Board Chair



B. Newell  
Corporate Officer