

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Thursday, July 19, 2018
RDOS Boardroom – 101 Martin Street, Penticton

SCHEDULE OF MEETINGS

9:00 am	-	9:15 am	Planning and Development Committee
9:15 am	-	9:30 am	Community Services Committee
9:30 am	-	10:30 am	Corporate Services Committee
10:30 am	-	10:45 am	Break
10:45 am	-	12:00 pm	Environment and Infrastructure Committee
12:00 pm	-	12:30 pm	Lunch
12:30 pm	-	1:00 pm	Protective Services Committee
1:00 pm	-	3:30 pm	RDOS Board

"Karla Kozakevich"

Karla Kozakevich
RDOS Board Chair

Advance Notice of Meetings:

August 02, 2018	RDOS Board/Committee Meetings
August 16, 2018	RDOS Board/OSRHD Board/Committee Meetings
September 06, 2018	RDOS Board/Committee Meetings
September 20, 2018	RDOS Board/OSRHD Board/Committee Meetings
October 04, 2018	RDOS Board/Committee Meetings



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Planning and Development Committee

Thursday, July 19, 2018

9:00 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Planning and Development Committee Meeting of July 19, 2018 be adopted.

B. 2018 Q2 ACTIVITY REPORT – For Information Only

C. ADJOURNMENT



TO: Planning & Development Committee
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Second Quarter, 2018 Activity Report – Development Services Department

For information only

Purpose:

The purpose of this report is to present the Board with an overview of activities undertaken by the Development Services Department during the previous quarter.

Background:

The Development Services Department provides a quarterly update to the Regional District Board in April (Q1), July (Q2), October (Q3) and January (Q4) of each year.

Overview:

The Development Services Department comprises Planning, Building Inspection and Bylaw Enforcement and is generally responsible for planning for and regulating development within the Regional District. The following is an overview of activities undertaken by the Department by division:

PLANNING:

Q2 Activities (April to June)

- ∅ Electoral Area "F" Official Community Plan Review is ongoing. The final two public open houses were to held to show the Round 3 survey results and provide feedback as to what is moving forward to the Draft Plan. The OCP draft plan was completed and advertised to the public and put on RDOS website. Expectation is a mid-summer Board report for first reading.
- ∅ The following reports were prepared for consideration by the Planning and Development Committee:
 - ∅ Sunset Acres CT1 Zone Review;
 - ∅ Residential Zone Review;
 - ∅ Naramata Town Centre DP Area Review;
 - ∅ Gallagher Lake Area Plan to OCP;
 - ∅ Foreshore Regulations; and
 - ∅ Okanagan Falls Town Centre Plan (South) – OCP Amendments.
- ∅ The following reports were prepared for consideration by the Board:
 - ∅ 15 Official Community Plan and/or Zoning Bylaw Amendments*;

-
- ∅ 4 Development Variance Permits;
 - ∅ 1 Development Permit (Form & Character);
 - ∅ 2 Temporary Use Permits; and
 - ∅ 1 Floodplain Exemption.

* may include multiple readings of same amendment bylaw(s)

- ∅ 15 Development Permits (i.e. Environmentally Sensitive, Watercourse, etc.) were issued under delegated authority.
- ∅ 3 referrals from the Province regarding proposed use of Crown land were processed.
- ∅ 7 Advisory Planning Commission (APC) Meetings were scheduled.
- ∅ 13 Public Information Meetings for Bylaw Amendments or Temporary Use Permits were scheduled.
- ∅ 8 Public Hearings were scheduled.
- ∅ A total of 2 Liquor License referral for Lounge and Special Event Area Applications:
 - ∅ Royal Canadian Legion, Okanagan Falls
 - ∅ Harker Organics & Rustic Roots
- ∅ Provision of planning services to the Town of Oliver, including:
 - ∅ 1 Zoning Bylaw Amendment;
 - ∅ 1 Development Variance Permit;
 - ∅ 2 Development Permits (Industrial and Multiple Family);
 - ∅ 3 Subdivision referrals;
 - ∅ Zoning Bylaw No. 1380 (1st, 2nd & 3rd reading reports, Public Hearing attendance); and
 - ∅ Discussion Paper on Retail Sales of Cannabis.
- ∅ Provision of planning services to the Village of Keremeos, including:
 - ∅ 2 OC P& Zoning Amendments (C2 Zone Update and Retail Sales of Cannabis);
 - ∅ 2 Development Variance Permits;
 - ∅ 1 Temporary Use Permit; and
 - ∅ Discussion Papers on Retail Sales of Cannabis and C2 Zone Update.
- ∅ Provision of planning services to the Town of Princeton, including:
 - ∅ 1 Zoning Bylaw Amendment;
 - ∅ 1 Development Variance Permit; and
 - ∅ 1 Development Permit.

Planned Activities for Q3 – 2018 (July to September)

-
- Bring forward draft Electoral Area "F" Official Community Plan Bylaw for Board review and consideration of 1st reading;
 - Bring forward OCP Amendment Bylaw related to Okanagan Falls Town Centre Plan for Board review and consideration of 1st reading;
 - Present zoning bylaw amendments in support of Okanagan Falls Town Centre Plan at Planning and Development (P&D) Committee;
 - Bring P&D Committee report on options for legalization of retail cannabis dispensaries;
 - Continue work in support of South Okanagan Electoral Area Zoning Bylaw No. 2800 (i.e. Small Holdings & Residential zones, etc.);
 - Exploration and research of zoning bylaw options for within the lakeshore of the Okanagan Valley lakes; and
 - Continue to provide planning services to the Town of Oliver, Village of Keremeos and Town of Princeton.

BUILDING INSPECTION:

Q2 Activities (April to June)

- A total of 221 permits were issued to June 29, 2018, compared to 288 which were issued to June 30, 2017 (see Attachment No. 2 for the summary of issued Building Permits in Q2).
- There have been 1081 inspections undertaken throughout the building inspection service area.
- Building Officials have also been conducting rapid damage assessments on behalf of the Emergency Operations Centre for the properties which were under evacuation order as a result of the spring flooding
- Kennedy Lake inspections are ongoing. 71 permits remain outstanding at varying degrees of completeness. 149 permits have been closed. Three structures were demolished the week of June 18, 2018.
- Many action items from the Building Inspection Services Kaizen have been implemented and results are already being found in a reduction in Building Permit turn-around timeline. A few "quick hit" actions have been delayed due to support staffing matters.

Planned Activities for Q3 – 2018 (July to September)

- The sample core building bylaw has been released from MIABC and Building Services will be reviewing this bylaw and preparing a new version of a building bylaw for Board consideration. This bylaw takes into consideration greenhouse gas emission requirements as well as the Step Code provisions which are currently a voluntary requirement in the BC Building Code but will be a requirement in the next version of the BC Building Code which is anticipated to come into effect in December, 2018.
- Research for fees for structures that meet the definition of farm building and amendment of the bylaw provisions relating to farm buildings.

-
- Continue exploration of external software providers related to the strategic goal of the Building Permit Kaizen. Book internal seminars from providers with key staff on the potential functionality and fit with department process needs.

BYLAW ENFORCEMENT:

Q2 Activities (April to June)

- Adopted new Bylaw Enforcement Procedures Policy and new policy was posted on the RDOS website to provide clarity to complainants about RDOS process.
- Attended Licsence Inspectors Bylaw Officers Association of BC AGM
- Continued work with new Animal Control provider to streamline service and provide enhanced level of service within the contract.

Planned Activities for Q3 – 2018 (July to September)

- Compile amendments to Bylaw No. 2507 Bylaw Notice Enforcement Bylaw No. 2507, 2010, to recognize and incorpate fines for amendments to Okanagan Valley Electoral Area Zoning bylaws (related to the zoning bylaw consolidation project);
- Amend Untidy and Unsightly Premises Bylaws by rescinding schedules and to allow these bylaws to follow the newly adopted Bylaw Enforcement Procedures Policy.
- Continue exploration of external software providers related to the Building Permit Kaizen.

Respectfully Submitted,

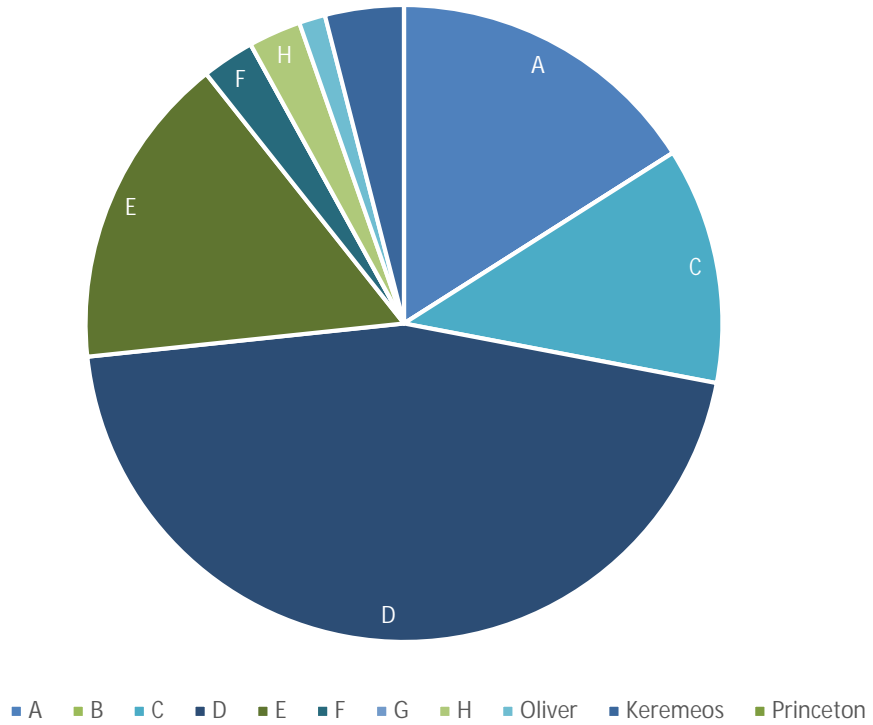


B. Dollevoet, Development Services Manager

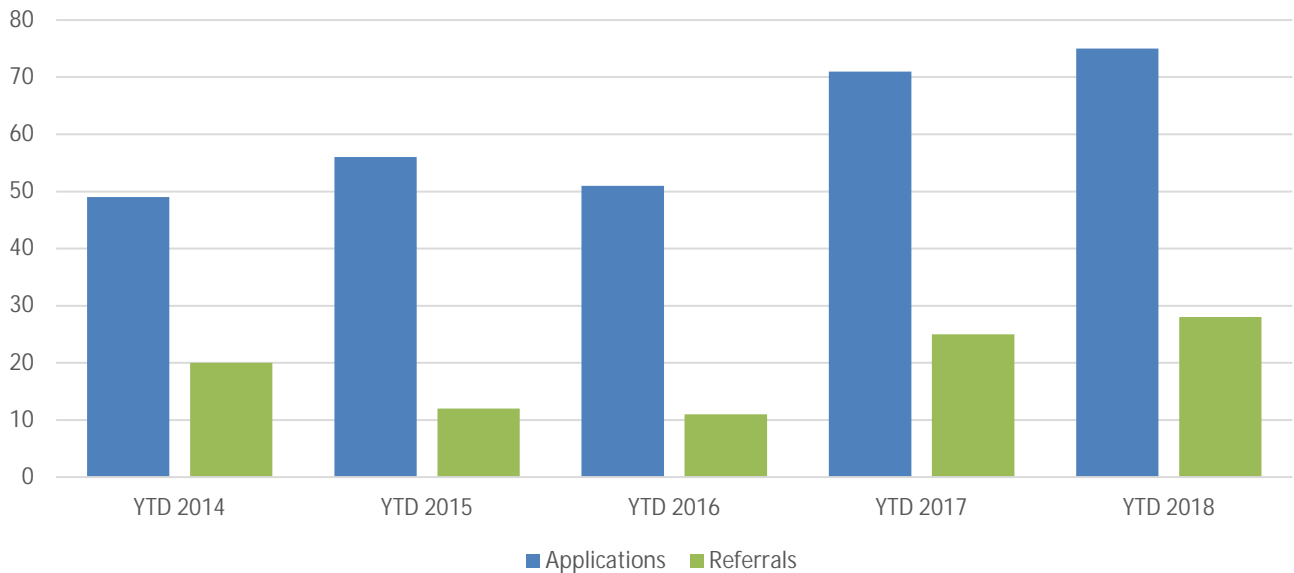
Attachments: No. 1 – Number of Development Applications / Referrals (2nd Quarter)
No. 2 – Summary of Building Permits (YTD – June)
No. 3 – Summary of Bylaw Enforcement Complaints (2nd Quarter)

Attachment No. 1 - Number of Development Applications / Referrals

Development Applications - Electoral Areas/Member municipalities



Year-to-date Applications & Referrals



Attachment No. 2 – Summary of Building Permits Issued, 2nd Quarter 2018

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
SUMMARY OF BUILDING PERMITS FOR THE MONTH OF JUNE 2018**

NUMBER OF PERMITS ISSUED									
DESCRIPTION	A	C	D	E	F	H	TOTAL	2018	2017
RENEWAL/DEFICIENCY			1				1	17	18
S.F.D.	3		3	1			7	43	46
MOBILE/MANU HOMES	1	1					2	17	20
CABINS/REC							0	1	1
SEMI-DETACHED, DUPLEX, MULTI							0	1	0
DEMOLITION / MOVE			1	1			2	12	15
ACCESSORY USES	4	1	2	1		2	10	47	60
ADDITIONS / REPAIRS / PLUMBING	1	1	2	2		4	10	47	66
COMMERCIAL		1	1	1		1	4	17	20
INDUSTRIAL			1				1	1	1
FARM BUILDING EXEMPTION		1				2	3	12	15
INSTITUTIONAL							0	0	0
SOLID FUEL APPLIANCE			4				4	6	26
MONTHLY TOTAL	9	5	15	6	0	9	44	221	288
YEAR TO DATE 2018	33	37	62	42	10	37	221		
SAME MONTH 2017	7	14	43	10	4	12	90		
YEAR TO DATE 2017	37	62	101	25	19	44	288		

DOLLAR VALUE OF PERMITS									
DESCRIPTION	A	C	D	E	F	H	TOTAL	TOTAL YEAR	
RENEWAL/DEFICIENCY			\$0				\$0		\$74,500
S.F.D.	\$1,018,350		\$1,069,785	\$374,860			\$2,462,995		\$13,763,305
MOBILE/MANU HOMES	\$151,380	\$171,400					\$322,780		\$3,466,410
CABINS/REC							\$0		\$72,720
SEMI-DETACHED, DUPLEX, MULTI							\$0		\$515,176
DEMOLITION / MOVE			\$1,000	\$1,000			\$2,000		\$12,000
ACCESSORY USES	\$121,940	\$50,000	\$23,850	\$5,600		\$90,000	\$291,390		\$2,047,700
ADDITIONS / REPAIRS / PLUMBING	\$3,000	\$12,800	\$46,580	\$63,900		\$142,460	\$268,740		\$2,185,030
COMMERCIAL		\$35,760	\$80,000	\$6,150		\$4,200	\$126,110		\$4,934,260
INDUSTRIAL			\$5,200,000				\$5,200,000		\$5,200,000
FARM BUILDING EXEMPTION									not valued / no revenue
INSTITUTIONAL							\$0		\$0
SOLID FUEL APPLIANCE			\$4,000				\$4,000		\$6,000
MONTHLY TOTAL	\$1,294,670	\$269,960	\$6,425,215	\$451,510	\$0	\$236,660	\$8,678,015		\$32,277,101
YEAR TO DATE 2018	\$4,721,480	\$5,858,665	\$12,300,411	\$5,921,590	\$911,205	\$2,563,750	\$32,277,101		
SAME MONTH 2017	\$465,980	\$1,027,420	\$1,311,685	\$952,365	\$549,985	\$1,143,815	\$5,451,250		
YEAR TO DATE 2017	\$3,763,236	\$36,619,421	\$7,991,813	\$2,081,480	\$2,259,428	\$3,022,735	\$55,738,113		

BUILDING INSPECTION REVENUE							
MONTH	2012	2013	2014	2015	2016	2017	2018
JANUARY	\$16,098.23	\$15,847.48	\$8,965.60	\$17,905.98	\$38,090.55	\$39,602.01	\$55,887.27
FEBRUARY	\$14,200.42	\$18,055.76	\$25,842.00	\$19,575.32	\$29,419.02	\$44,897.41	\$37,396.10
MARCH	\$38,322.59	\$28,007.02	\$30,397.81	\$32,251.07	\$41,406.24	\$62,053.58	\$72,804.20
APRIL	\$18,059.44	\$20,973.73	\$28,055.24	\$47,883.66	\$15,209.80	\$35,550.35	\$41,018.96
MAY	\$30,849.83	\$43,054.17	\$47,678.54	\$34,819.01	\$88,336.89	\$335,459.36	\$61,771.86
JUNE	\$44,166.92	\$42,069.21	\$78,964.49	\$62,473.80	\$105,215.54	\$66,954.09	\$70,972.42
JULY	\$57,024.83	\$46,889.56	\$48,610.54	\$93,218.43	\$70,891.24	\$95,394.43	
AUGUST	\$58,020.08	\$35,669.63	\$41,182.51	\$59,620.80	\$73,568.01	\$47,165.53	
SEPTEMBER	\$24,513.20	\$24,607.81	\$68,044.72	\$121,384.59	\$102,226.37	\$90,566.53	
OCTOBER	\$34,125.76	\$28,791.57	\$36,694.11	\$39,069.81	\$44,894.56	\$43,695.30	
NOVEMBER	\$29,782.64	\$25,620.64	\$40,766.83	\$58,845.97	\$32,663.33	\$58,442.60	
DECEMBER	\$33,035.38	\$16,484.32	\$39,792.14	\$40,132.41	\$29,147.95	\$41,432.10	
TOTAL	\$398,199.32	\$346,070.90	\$494,994.53	\$627,180.85	\$671,069.50	\$961,213.29	\$339,850.81

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
SUMMARY OF BYLAW INFRACTIONS
2ND QUARTER (APR-JUN 2018)

COMPLAINTS RECEIVED April - June 2018

DESCRIPTION	A	B	C	D	E	F	G	H	TOTAL	2018	2017
LAND USE	2		3	3	2	4		1	15	15	14
ESDP				1	1				2	2	
WDP				1					1	1	2
MULTIPLE				1					1	1	
UNTIDY/UNSIGHTLY			1	4	2	1			8	8	9
BUIDING BYLAW											2
ANIMAL CONTROL	4		2	13	3	1			23	23	1
NOISE CONTROL			7	7	2			1	17	17	1
BURNING BYLAW											
Totals	6	0	13	30	10	6	0	2	67	67	29

COMPLAINTS RESOLVED April - June 2018

DESCRIPTION	A	B	C	D	E	F	G	H	TOTAL	2018	2017
LAND USE			1	2		1			4	4	14
ESDP											
WDP					1	1			2	2	
MULTIPLE											2
UNTIDY/UNSIGHTLY			1						1	1	6
BUIDING BYLAW											1
ANIMAL CONTROL	3		2	10	3	1	1		20	1	1
NOISE CONTROL			7	7	2			1	17	17	
BURNING BYLAW											
Totals			11	19	6	3	1		44	25	24

TOTAL ACTIVE COMPLAINTS April - June 2018

DESCRIPTION	A	B	C	D	E	F	G	H	TOTAL	2018	2017
LAND USE	6		8	15	3	10	1	2	45	45	27
ESDP			1	2	1				4	4	
WDP	1		1	2					4	4	2
MULTIPLE				2					2	2	1
UNTIDY/UNSIGHTLY			4	6	3	1	6	3	23	23	15
BUIDING BYLAW				2	1				3	3	2
ANIMAL CONTROL	4	3	2	11	3	1			24	24	2
NOISE CONTROL			7	7	2			1	17	17	
BURNING BYLAW											
Totals	11	3	23	47	13	12	7	6	122	122	49



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Community Services Committee

Thursday, July 19, 2018

9:15 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Community Services Committee Meeting of July 19, 2018 be adopted.

B. 2018 Q2 ACTIVITY REPORT – For Information Only

C. ADJOURNMENT

ADMINISTRATIVE REPORT

TO: Community Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Second Quarter Activity Report – For Information Only

COMMUNITY SERVICES DEPARTMENT

Parks, Recreation, Heritage, Culture, Transit and Rural Projects

Activities Completed for Q2 2018

Parks, Recreation and Trails

- Completed construction of the Road 22 KVR trail boardwalk project



- Facilitated the Annual Parks and Recreation Commission's AGM's and Orientations
- Completed the planning and design of the irrigation mainline at Kobau Parks (Area B)
- Began design and drilled water-well for the Osoyoos Lake Park washroom project
- Initiated application for Provincial License of Occupation for Kaleden foreshore parcels
- Initiated design phase of Pioneer Park – Boat Launch (Area D) and parking lot project
- Conducted Tulameen Community Ice Rink Facility inspection and met with Community Club
- Secured 2017 Disaster Financial Assistance Funds for Wharf and Manitou Parks (Area E)
- Carried out Park spring cleaning in preparation for Easter weekend
- Completed seeding and landscape rehab Similkameen Trail along Highway 3 in Keremeos/Cawston
- Relocated the Manitou Park (Area E) Old Main parking lot entrance
- Delivered Winter Recreation Programs in Okanagan Falls, Kaleden, Naramata and West Bench
- Distributed Spring Recreation Program schedules to the public
- Met with Similkameen Recreation to conduct a needs assessment for Similkameen recreation programs in anticipation of the Regional Approach to Recreation

- Initiated the Wharf Park - First Street (Area E) closure with the Province (MoTI)



- Finalizing public interface design for regional recreation registration software (Book King) for Okanagan Falls, Kaleden, Naramata, West Bench and the Similkameen
- Conducting community physical activity survey – mailed out 8,000 post cards with survey information
- Spring Explorer Program (after school outdoor recreation) continues in Okanagan Falls, Kaleden, Naramata and West Bench
- Negotiations continue with School District 67 to establish a School Use agreement with West Bench Elementary
- New Horizons for Seniors grant (\$11,400) received for Okanagan Falls – Seniors Play in the Park events
- Continued with the Regional Approach to Recreation: Fundamental Movement Skills Workshop, Physical Activity Trailer (PAT) made first appearance at Healthy Living Fair and has over 30 bookings for spring and summer

Electoral Area "D" Community Service Office

- Received funding for Physical Literacy for Communities via BC Physical Activity Strategy and Sport for Life
- Received funding for BCRPA Green Student to assist with Regional Approach to Recreation
- Assisting with the coordination of a Provincial Engagement Consultation on physical activity inclusion via Interior Health
- Producing a Visitor Guide for Okanagan Falls and Area – D

Transit

- Participated in the evaluation of Transit RFP primary operating contract, coordinated by BC Transit

- Presented Service Development Plan MOU for Penticton-Kelowna expansion to Committee
- Met with Town of Oliver to discuss local transit options

Heritage and Culture

- Keogan Chimney received \$10,000 for assessment on preservation via Rural Dividend – partner with Okanagan Falls Heritage and Museum society
- Met with Fairview Heritage Townsite Society to discuss next steps, and provided materials for the society to complete their 2018 work plan
- Presented to the South Okanagan Naturalist’s Club as a first step in future collaboration on natural heritage
- Designed heritage storyboards for the Granite Creek Preservation Society
- Consulted with legal counsel to finalize a standard Heritage Services Agreement (in lieu of Sub Licence Agreements)

Rural Projects

- Continued class-C estimate for Mclean Creek Pedestrian Corridor with MOTI and Engineer
- Continue to work with PIB identify Naramata’s Syilx traditional place name “House of Bald Eagle”

Planned Activities for Q3 2018

Parks, Recreation and Trails

- Parks and Recreation Commission Strategic Planning workshops
- Design and tender of Osoyoos Lake restroom
- Replace swim platform at Manitou Park (Area E)
- Install new irrigation mainline at Kobau Park
- Design and tender of Pioneer Park (Area D) boat launch and parking lot
- Tender Wharf Park (Area E) armoring – DFA funded reclamation
- Begin Naramata Park enhancement designs (school park and Manitou)
- Initiate next phase of Heritage Hills (Area D) Park Development
- Finalize Creek Park land acquisition, commence subdivision and re-zoning application (Naramata)
- Continue with roll out of the Regional Approach to Recreation: PAT’s community visits, website, Walk and Roll week, Appetite to Play, Urban Polling, compile survey data, Unity Run (OIB, PIB) and XplorIt Sport camps
- Spring programming for recreation in Ok Falls, Kaleden, Naramata, West Bench and sampler series in Similkameen



- Continue with the KVR/Okanagan River Channel trail development planning for Areas A&C
- Continue negotiations with SD 67 regarding Joint Use Agreement for West Bench
- Hire summer students for Recreation and Trails programs
- Roll-out Book King software for processing online recreation registrations

Area “D” Community Service Office

- Oversee and support regional recreation strategies
- Open Visitor Centre, complete and distribute Okanagan Falls and Area “D” visitor guide

Transit

- Complete 2018 Transit Marketing Plan
- Identify and install transit signage at additional locations along Route 40
- Facilitate transition of operating company for Route 40/60 as needed
- Work with BC Transit to solidify options for West Bench Transit
- Work with Town of Oliver to explore local transit options

Heritage and Culture

- Revise Community Heritage Register Nomination Process
- Complete Community Heritage Guide
- Finalize agreement with Granite Creek Preservation Society towards completion of heritage signage
- Finalize agreement with Fairview Historical Townsite Society for to make heritage improvements

- Finalize agreement with the South Okanagan Naturalists Club towards development of natural heritage aspect of the Heritage program
- Continued work on completion of Statements of Significances identified in 2017 workshops
- Explore with respective groups possibility of including heritage sites included within municipal heritage registers in the RDOS Story Map feature
- Assist Okanagan Falls Heritage and Museum to hire a consultant to conduct assessment and provide recommendations on Keogan Chimney

Rural Projects

- Present a second draft Corporate Donations/Naming policy to Board
- Coordinate RDOS involvement in Bike to Work Week

Respectfully submitted:

Mark Woods

M. Woods, Manager of Community Services



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Corporate Services Committee

Thursday, July 19, 2018

9:30 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Corporate Services Committee Meeting of July 19, 2018 be adopted.

B. DELEGATION

1. Steve Jenkins, General Manager – Interior, Telus

Mr. Jenkins will address the Board to present an update on cellular service through the Similkameen Corridor.

C. 2018 Q2 ACTIVITY REPORT – For Information Only

D. 2018 Q2 CORPORATE ACTION PLAN REPORT – For Information Only

E. 2018 Q2 VARIANCE REPORT – For Information Only

F. ENTERPRISE RISK MANAGEMENT – For Information Only

1. Risk Management Plan
 2. Risk Management Registry
-

G. ADJOURNMENT

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Q2 2018 Activity Report

- **LEGISLATIVE SERVICES**

2018 Q2 Completed Activities

- Coordinated the Public Information portfolio in the Emergency Operations Centre
- Administered the award of Conservation Fund submissions.
- Completed review of Fire Department regulatory bylaws.
- Conducted Privacy Impact Assessment on Naramata Water/Fire Video initiatives and BookKing Recreation Software.
- Continued development of Business Continuity Plan for 101 Martin Street.
- Went live with CivicReady emergency messaging
- Hosted or participated in public engagement events in Area "C" (2), "D", "E" and "H"
- Organized Joint Council Meeting at Osoyoos Indian Band
- Developed an implementation strategy and communication plan for CivicReady
- Repealed 300+ Improvement District bylaws
- Created Regional Transit bylaw – three readings
- Review and amended Naramata Cemetery Bylaw
- Commence plan to relocate and/or execute retention schedule for records in offsite storage

2018 Q3 Planned Activities

- Complete RFQ and award process for bi-weekly advertising
- Conduct AAP for Regional Transit
- Finalize Business Continuity Plan for 101 Martin Street and commence plan for Water Facilities
- Go Live with CivicReady for non-emergency messaging
- Finalize Election and Referendum Planning
- Finalize Orientation Schedule for new Board
- Complete culling process for all records reaching a final retention of D in 2017
- Create service area for Chute Lake Dam

2.0 INFORMATION SERVICES DEPARTMENT

• 2018 Q2 – Completed Activities

- Electronic Document Management System (EDMS)
 - Upgrade records management software to Collabware 2016
 - Conduct training on new records management system in conjunction with City of West Kelowna
- GIS and IT support for EOC
- Decommission old Exchange (email) server
- Decommission old SAN(Storage Area Network) device
- Research new main colour copier
- Research best practices for adding new orthos (aerial photos) to GIS mapping apps
- Implement Building Inspection Kaizen results
- Build translator for new format (XML) of BC Assessment data
- Move to new version of Wellness Points tracker
- Participate in internal organization review
- Participate in Shared Services IT pilot project with Penticton, Summerland and SD67
- Research requirements for new format (XML) of BC Assessment data

2018 Q3 – Planned Activities

- Research moving public internet mapping applications to the cloud
- Electronic Document Management System (EDMS)
 - Research methods and implications of implementing automatic declaration of records
 - Research how to split Area D folio teamsites into D and I
- Continue GIS and IT support for EOC
- Purchase new main colour copier
- Research new physical server to host virtual servers
- Investigate webcasting options for Board meetings
- Move public website to new Content Management System
- Implement Building Inspection Kaizen results
- Add new orthos (aerial photos) to GIS mapping apps
- Participate in PIA (Privacy Impact Assessments) for some of our applications
- Participate in internal organization review
- Participate in Shared Services IT pilot project with Penticton, Summerland and SD67
- Move to new format (XML) of BC Assessment data
- Decommission old backup machine

FINANCE DEPARTMENT

2018 Q2 Completed Activities

- Provided Board updates on 2017 Budget to Actual status for Q4
- Presented the 2017 Audit, Management Letter and SOFI
- Provided input on Organizational Review
- EOC Support
- Implementation of Contractor/Self Employed

2018 Q3 Planned Activities

- Provided Board with 2018 Q2 Variance Report
- Presented OSRHD 2017 Audit
- 2019 Budget Guidelines revised and circulated
- Commence 2019 Budget
- Review/Revise Purchasing Policy
- Create signing authorities Matrix & Policy
- Continue to convert vendors to EFT
- Implement EFT for staff & fire department expense reimbursement
- Continued EOC Support
- Filing EOC Reimbursement Claims

4.0 HUMAN RESOURCES DEPARTMENT

2018 Q2 Completed Activities

- Commenced the internal Organization Review/ data collection complete
- Long Service Awards complete
- Moved all HR files into EDMS
- One Administrative Directive was reviewed, revised and updated
- Continuing to update Safe Work Procedures – big project for 2018
- WHMIS training for all staff is underway
- Continued to provide HR assistance to external departments as required.
- Roll out Landfill shift scheduling process
- Recruited and oriented Manager of Public Works and Manager of Financial Services

2018 Q3 Planned Activities

- Complete internal organizational review
- Recruit Manager of Human Resources
-

2018 Corporate Action Plan

(Adopted 18 January 2018)

Dashboard

#	Objective	Status	Points Available	KSD Total	Page
1.1.1	By providing the Board with accurate, current financial information.		3	15	4
1.1.2	By being an effective local government		3		4
1.2.1	By implementing the 2018 joint occupational health and safety action plan		5		4
1.3.1	By implementing an Organizational Development Program		4		5
2.1.1	By promoting regional district facilities and services		3	20	5
2.1.2	By promoting citizen engagement		3		5
2.2.1	By continuously improving bylaws, policies and process within the organization		7		6
2.2.2	By submitting an intervention to the BCUC into the 2018 FortisBC Rate Structure Application		4		6
2.2.3	By implementing the regional transit future plan		3		7
3.1.1	By implementing the regional fire service master plan		4	50	7
3.1.2	By establishing a Naramata Fire Service Satellite Fire Hall		2		7
3.1.3	By developing the Erris Volunteer Fire Department		2		8
3.1.4	By reviewing and updating the emergency management program		6		8
3.1.5	By implementing the Regional Trails Program		3		8
3.1.6	By implementing the 2018 phase of the parks program		3		9
3.1.7	By providing public recreational opportunities		3		9
3.2.1	By developing an Asset Management Plan		2		9
3.2.2	By Investigating the Business Case to Acquire Authority to Issue Business Licenses		2		10
3.3.1	By completing the Electoral Area "F" Official Community Plan update		2		10



#	Objective	Status	Points Available	KSD Total	Page
3.3.2	By implementing the 2018 Phase of the Solid Waste Management Plan		8		10
3.3.3	By enhancing the Okanagan Falls Waste Water Treatment System		5		11
3.3.4	By enhancing Regional District Water System Delivery		4		11
3.3.5	By addressing recreational marijuana legalization		2		11
3.3.6	By investigating the benefit of establishing land use controls for docks		2		13
4.1.1	By executing the Strategic Planning and Enterprise Risk Management Programs		5	15	12
4.2.1	By assisting the Board to operate in an effective manner		5		12
4.2.2	By conducting a legislatively compliant General Local Election		5		12
		Total	100	100	

Dashboard

Progress Colour Key:

No Issues	GREEN
Minor issue(s)	YELLOW
Significant issue(s)	RED

For the full detail on each corporate objective refer to the appropriate # or page # in the document attached hereto.

Action Plan Definitions:

- CAO = Chief Administrative Officer
- MCS = Manager of Community Services
- MDS = Manager of Development Services
- MFS = Manager of Financial Services
- MHR = Manager of Human Resources
- MIS = Manager of Information Systems
- MLS = Manager of Legislative Services
- MPW = Manager of Public Works

Status Colour Key:

- Q1 – Black
- Q2 – Red
- Q3 – Blue
- Q4 – Green

2018 Corporate Action Plan

Q2 Report

Corporate Action Plan Adopted by the Board on 18 January 2018

Corporate Action Plan Reviewed at Corporate Services Committee 4 January 2018

2018 Business Plan Adopted by the Board of Directors on 18 January 2018

KSD 1 HIGH PERFORMING ORGANIZATION (15 Points)					
Goal 1.1 To Be an Effective, Fiscally Responsible Organization					
Objective 1.1.1 - By providing the Board with accurate, current financial information.					
#	Points	ACTION	WHO	WHEN	STATUS
1.1.1.1	1	Provide the Board with a Management Discussion and Analysis Report	MFS	Q3	This project has been postponed to Q3 to allow recruitment of a Manager of Finance.
1.1.1.2	1	Receipt of an unqualified independent audit for 2017	MFS	Q2	Complete
1.1.1.3	1	Successfully meet budget in 95% of established services	MFS	Q4	On track

Objective 1.1.2 - By being an effective local government					
#	Points	ACTION	WHO	WHEN	STATUS
1.1.2.1	1	Complete phase 2 (Water Facilities) of the Business Continuity Plan	MLS	Q3	In progress
1.1.2.2	1	Develop a Naming and Donation Policy for RDOS properties	MCS	Q2	Complete
1.1.2.3	1	Develop an e-communication plan	MLS	Q3	In progress

Goal 1.2 To Be a Healthy and Safe Organization					
Objective 1.2.1 By implementing the 2018 joint occupational health and safety action plan					
#	Points	ACTION	WHO	WHEN	STATUS
1.2.1.1	2	Complete the 2018 phase of the Safe Work Procedures Plan	MHR	Q4	In progress
1.2.1.2	1	Keep the RDOS injury rate below the average for our WorkSafeBC classification unit	MHR	Q3	2017/2018 Report anticipated for July
1.2.1.3	2	Establish and support a Fire Services OH&S Committee to meet Regulatory Requirements	MCS Fire Chiefs	Q3	

Goal 1.3 To Cultivate a High Performing Organizational Culture					
Objective 1.3.1 By implementing an Organizational Development Program					
#	Points	ACTION	WHO	WHEN	STATUS
1.3.1.2	3	Conduct an Internal Organizational Review	CAO	Q2	In progress
1.3.1.4	1	Show improved results on the 2018 Staff Perception Survey over 2017 Survey	MHR	Q4	

KSD 2 FOCUS ON THE CUSTOMER EXPERIENCE (20 Points)					
Goal 2.1 To Elevate Customer Use of RDOS Services					
Objective 2.1.1 By promoting regional district facilities and services					
#	Points	ACTION	WHO	WHEN	Status
2.1.1.1	1	Participate in Local Government Awareness Week	MLS	Q2	Project cancelled due to EOC activity
2.1.1.2	2	Implement the 2018 phase of recommendations from the 2017 citizen survey	MLS	Q3	In progress

Objective: 2.1.2 By engaging our citizens in the development and improvement of our programs					
#	Points	ACTION	WHO	WHEN	STATUS
2.1.2.1	1	Develop a social media program and present it to the Board for discussion	MLS	Q3	In progress
2.1.2.2	1	Conduct a benchmarking program to determine public engagement best practices	CAO	Q3	In progress
2.1.2.3	1	Investigate web-casting technology for Board meetings	MIS	Q3	In Progress

Goal 2.2 To Meet Public Needs Through the Continuous Improvement of Key Services					
Objective 2.2.1 By continuously improving bylaws, policy and process within the organization					
#	Points	ACTION	WHO	WHEN	Status
2.2.1.1	2	Transfer all irrigation district bylaws to RDOS format	MLS	Q3	Complete
2.2.1.2	1	Implement the actions identified in the 2017 Subdivision Referral Process Kaizen.	MHR	Q3	Progressing with Action Plan
2.2.1.3	2	Implement the actions identified in the 2017 Building Permit Process Kaizen.	MHR	Q3	Progressing with Action Plan
2.2.1.4	1	By investigating the business case on having one engineering firm on retainer rather than going out for proposals	MPW	Q4	
2.2.1.5	2	Review Best Practices for bylaw enforcement, identify gaps and prepare revised procedures and policies for Board consideration	MDS	Q2	Complete

Objective: 2.2.2: By submitting an intervention to the BCUC into the 2017 FortisBC Rate Structure Application					
#	Point	ACTION	WHO	WHEN	
2.2.2.1	1	Review FortisBC Rate Structure application to determine position on Residential Conservation Rate	CAO	Q1	Complete
2.2.2.2	1	Advocate with the Provincial Government to rescind the Residential Conservation Rate	MLS	Q2	Complete

Objective 2.2.3 By implementing the regional transit future plan					
#	Points	ACTION	WHO	WHEN	Status
2.2.3.1	1	Undertake a Transit Ridership Satisfaction Survey for future marketing and route planning	MCS	Q1	BC Transit completed annual passenger survey and will report out in Q3
2.2.3.2	2	Develop a transit marketing strategy based on survey results	MCS	Q3	
2.2.3.3	1	Conduct a feasibility study into the establishment a Penticton – Kelowna Multi-Regional shared transit service	MCS	Q3	

KSD 3: BUILDING A SUSTAINABLE REGION (50 points)					
Goal 3.1 To Develop a Socially Sustainable Region					
Objective 3.1.1 By implementing the regional fire service master plan					
#	Points	ACTION	WHO	WHEN	Status
3.1.1.1	2	By Developing a Firefighter Training Program for each Fire Dept. that meets Regulatory Requirements	MCS Fire Chiefs	Q3	Repeal of 2566
3.1.1.2	2	By reviewing the records management software program and develop a standard for all RDOS Fire Departments	Fire ChiefsM CS	Q2	Repeal of 2566

Objective 3.1.2: By establishing a Naramata Fire Service Satellite Fire Hall					
#	Points	ACTION	WHO	WHEN	STATUS
3.1.2.1	1	Acquire an appropriate site for the satellite fire hall	MCS	Q2	Waiting for Province to respond
3.1.2.2	1	Finalize building site design and contract for construction	Fire Chief MCS	Q3	

Objective 3.1.3 By developing the Erris Volunteer Fire Department					
#	Points	ACTION	WHO	WHEN	Status
3.1.3.1	1	Implement the Service Establishment process for the proposed Erris Fire Service Area	MLS	Q3	Erris determined to maintain status as a Brigade
3.1.3.2	1	Provide Erris Fire Department membership with RDOS orientation	MCS	Q3	Erris determines to remain a Brigade

Objective 3.1.4 By reviewing and updating the emergency management program					
#	Points	ACTION	WHO	WHEN	
3.1.4.1	1	Review and update the emergency program bylaw	MCS	Q3	In progress
3.1.4.2	2	Review and update the emergency response plan	MCS	Q3	In progress
3.1.4.3	1	Enhance Community partnership opportunities by establishing reporting framework with member municipalities and the Board of Directors	MCS	Q3	
3.1.4.4	2	Implement two emergency response plan exercises	MCS	Q3	

Objective 3.1.5: By implementing the regional trails program					
#	Points	ACTION	WHO	WHEN	
3.1.5.1	1	Assist the Province with a critical habitat inventory management plan for the KVR trail from Vaseux Lake to Osoyoos	MCS	Q3	Complete
3.1.5.2	1	Obtain Provincial tenure for the KVR trail for Areas A, C and D	MCS	Q3	
3.1.5.3	1	Establish a partnership with OIB and PIB for the completion of the KVR trail	MCS	Q3	

Objective 3.1.6 - By implementing the 2018 Phase of the Parks Program					
#	Points	ACTION	WHO	WHEN	
3.1.6.1	1	Implement the service establishment process for an Electoral Area H parks service	MCS	Q2	Terminated by Director
3.1.6.2	1	Undertake a complete parks and trails signage inventory and replacement process	MCS	Q1	In progress
3.1.6.3	1	Develop an RDOS parks, facilities, trails and programs online GIS storybook	MCS	Q2	In progress

Objective 3.1.7: By providing public recreational opportunities					
#	Points	ACTION	WHO	WHEN	STATUS
3.1.7.1	1	Participate in the South Okanagan Aquatic Facility and Similkameen Recreation Commission Aquatic Facility feasibility studies	MCS	Q3	In Progress
3.1.7.2	1	Introduce a recreation programming component to the Similkameen Recreation Commission service area	MCS	Q1	Complete
3.1.7.3	1	Implement a Regional approach to recreation via the Plan H Grant	MCS	Q4	Complete

Goal 3.2 To Develop an Economically Sustainable Region					
Objective: 3.2.1: By Developing an Asset Management Plan					
#	Points	ACTION	WHO	WHEN	
3.2.1.2	2	Development of Phase 3 of the Asset Management Plan	MPW	Q4	Received Strategic Priorities Fund Grant for Phase III

Objective: 3.2.2: By Investigating the Business Case to Acquire Authority to Issue Business Licenses					
#	Points	ACTION	WHO	WHEN	
3.2.1.2	2	Research and present a Business Case to the Board on the benefit and process to apply for authority to issue Business Licenses	MDS	Q3	In progress. (may not be required for cannabis legalization. Retail cannabis business licenses will be managed by Province.)

Goal 3.3 To Develop an Environmentally Sustainable Region					
Objective: 3.3.1: By completing the Electoral Area “F” Official Community Plan Update					
#	Points	ACTION	WHO	WHEN	
3.3.1.1	1	Complete a robust public engagement process	MDS	Q1	Public engagement completed
3.3.1.2	1	Present the draft/final plans to the Board for review	MDS	Q3	Draft completed and consulted to public. Targeting August meeting for Board.

Objective: 3.3.2: By implementing the 2018 Phase of the Solid Waste Management Plan					
#	Points	ACTION	WHO	WHEN	
3.3.2.1	2	Evaluate options and develop a plan to construct a regional organics facility	MPW	Q3	Suspended indefinitely
3.3.2.2	2	Complete the leachate collection project at CMLF	MPW	Q4	Lagoon construction in progress
3.3.2.3	2	Complete the Biocover pilot project at CMLF and submit a report and substituted requirements application to MoE for approval	MPW	Q4	<ul style="list-style-type: none"> • Biocover pilot project complete • Report to MoE in July
3.3.2.4	2	Implement the operations and closure plan for Keremeos Landfill	MPW	Q4	Draft closure plan submitted to Ministry of Environment. Waiting for comments or approval.

Objective: 3.3.3: By enhancing the Okanagan Falls Waste Water Treatment System					
#	Points	ACTION	WHO	WHEN	
3.3.3.1	1	Completing a Water Quality and Sediment Assessment on Vaseux Lake	MPW	Q3	<ul style="list-style-type: none"> · Phase 1 Report Complete · OBWB grant application submitted for Phase 2 work. · OBWB grant denied.
3.3.3.2	2	Design & Commence Construction on the Wetland Project	MPW	2019	In progress
3.3.3.3	2	Design and establish a Service for the Skaha Estates Waste Water Collection System.	MPW	Q3	Design work complete.

Objective: 3.3.4: By enhancing Regional District Water System Delivery					
#	Points	ACTION	WHO	WHEN	
3.3.4.1	2	Implement recommendations from the 2017 AGLG Water Audit, including the Cross Connection Control Bylaw and the Regional Water Use Regulation and Conservation Bylaw	MPW	Q3	In progress
3.3.4.2	2	Investigate water system acquisitions, including Missezula Lake, Tulameen and Sage Mesa	MPW	Q1	Missezula Lake – waiting on ID. Sage Mesa – waiting on owner

Objective: 3.3.5: By addressing recreational marijuana legalization					
#	Points	ACTION	WHO	WHEN	
3.3.5.1	1	Review legislation from Province and Federal Government, when released	MDS	Q2	Completed for legislation provided to date.
3.3.5.2	1	Gap analysis on Electoral Area Zoning Bylaws	MDS	Q2	In progress.

Objective: 3.3.6: By investigating the benefit of establishing land use controls for docks					
#	Points	ACTION	WHO	WHEN	
3.3.6.1	1	Liaise with provincial representative to determine current regulations on dock development	MDS	Q2	Completed. Presentation to Board on April 5.
3.3.6.2	1	Evaluate the benefit of including regulations on docks in Okanagan Valley zoning bylaws for committee discussion	MDS	Q2	<ul style="list-style-type: none"> Completed. P & D report provided on May 3. Investigating rules for commercial docks

KSD 4 PROVIDE GOVERNANCE & OVERSIGHT IN A REPRESENTATIVE DEMOCRACY (15 Points)					
Goal 4.1 To Execute a Well-Defined Strategic Planning Cycle					
Objective: 4.1.1: By executing the Strategic Planning and Enterprise Risk Management Programs.					
#	Points	ACTION	WHO	WHEN	STATUS
4.1.1.1	3	Development of the 2019 Corporate Business Plan	CAO	Q4	On Schedule
4.1.1.2	2	Update the Enterprise Risk Management Register and present to 2018-2022 Board of Directors	CAO/ MIS	Q3	<ul style="list-style-type: none"> Complete Report to Committee scheduled for July 19th.

Goal 4.2 To Promote Board and Chair Effectiveness					
Objective: 4.2.1: By assisting the Board to operate in an effective manner					
#	Points	ACTION	WHO	WHEN	
4.2.1.1	5	Plan and implement a Board orientation program for the 2018 – 2022 elected officials	MLS	Q4	Scheduled for Nov. 15/16 th

Objective: 4.2.2: By conducting a legislatively compliant General Local Election					
#	Points	ACTION	WHO	WHEN	
4.2.2.1	2	Develop and present the 2018 election bylaws and process	MLS	Q1	Complete
4.2.2.2	3	Conduct the 2018 election	MLS	Q4	On target

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Q2 2018 Budget Variance Analysis Report – For Information Only

Purpose: A key responsibility for the Board of Directors is to provide oversight on the financial position of the corporation. In addition to the development and approval of the annual business plan and budget, is a quarterly review of the variance between the Income Statement and the Budget. Administration provides this to the Board in a narrative format with forecasts for year-end

Business Plan Objective:

1.1.1 By providing the Board with accurate, current financial information

Analysis:

Managers have reviewed the actual revenues and expenditures as of June 30, 2018 and performed a forecast to year-end in order to identify significant variances to the annual budget.

General Government and Electoral Area Administration

The overall budget for General Government is forecast to have a deficit of \$37K to the end of 2018. Areas that are projected to be over budget are Crime Stoppers \$9K, audit fees \$12K and advertising \$18K. Advertising includes relocation expenses which were not budgeted for.

Electoral Area Administration has a projected surplus of \$93K to the end of 2018 due to a positive variance in salaries to this point.

Development Services

Animal Control

Dog licensing revenue is up this year by \$6K over budget.

Building Inspection

Building permit revenue is project to exceed budget by \$184K generating a projected surplus of almost \$200K for this department.

Bylaw Enforcement

This department is tracking to budget at this point of the year.

Electoral Area Planning

The Electoral Area Planning is forecasting a year-end surplus of \$71K. Forecast savings with respect to legal costs and consulting fees are behind the forecast surplus.

Public Works and Engineering

Recycling/Garbage

All areas are projecting modest surpluses due to lower than budgeted contract service expense.

Solid Waste

Apex Mountain – Due to capital project deferral to 2019 projecting a surplus of \$53K to year-end.

All other areas are presently projecting a balanced budget.

Sewage Disposal

All areas are projecting a balanced budget to this point in time.

Water Services

All areas are forecasting to balance their budgets at this point in time.

Mosquito Control

Mosquito control is presently anticipating a year-end deficit of \$20K to \$30K.

Subdivision Servicing

This department is forecasting a year-end surplus of \$9K due to higher than budgeted subdivision servicing fees.

Community Services

911 Emergency Service

This service is projecting a balanced at year-end.

Fire Services

All of the fire services are trending at or close to budget at this point of the fiscal year with the exception of Narmata that is forecasting a \$66K deficit due to firefighter honorariums in excess of budget. Engagement with the fire chiefs will occur during the preparation of the Q3 variance report in order to obtain an accurate forecast to year-end.

Recreation Services

Similkameen Recreation Commission – Projected to have a slight surplus at year-end

Similkameen Pool – projected to have a deficit of \$5K at year-end.

Kaleden Recreation Commission – this service is projecting a surplus of \$10K.

Parks Commission Area F – projecting a slight surplus to year-end.

Regional Trails - projecting a \$9K deficit to year-end

Narmata Parks – *projecting a \$9K deficit to year-end largely due to salaries.*

The remaining recreation services are trending to budget to this point.

Transit

All transit services are tracking close to budget to this point.

All other community services are trending to budget.

Respectfully submitted:

“John Kurvink”

J. Kurvink, Finance Manager

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Enterprise Risk Management – For Information Only

Business Plan Objective:

As per objective 4.1.1 “By executing the Strategic Planning and Enterprise Risk Management Programs”.

Background:

In 2009, the Board directed administration to create a strategy for Enterprise Risk Management (ERM). In 2010 the ERM Plan was presented to the Board. The plan is updated regularly to ensure it remains current.

The ERM Plan document sets forth the RDOS’s risk management plan and our strategy for enterprise risk management. This plan is intended to complement and expand upon the Regional District’s strategic plan. Both of these plans are used together to guide RDOS priorities and decisions.

ERM recognizes the fundamental importance of proper management of risks associated with the District’s functions and activities. The purpose of ERM is to ensure that risk identification, assessment, prevention and/or mitigation are incorporated into management oversight and processes of the Regional District and to assist in identifying priorities set forth in RDOS’s strategic plan.

Potential ways risks may affect the RDOS include:

- financially;
- our reputation;
- our performance, as measured against strategic priorities and the achievement of critical milestones;
- the integrity of our decisions and processes;
- the safety of our citizens;
- the workplace safety, security and health of our employees; and
- relationships and/or contracts with our stakeholders, which may create additional financial or obligatory risks.

Beneficial outcomes of risk management include:

- Reduced costs including:
 - less staff time lost as a result of adverse events;
 - less litigation;
 - less replacement of lost equipment and other resources;
 - less possible loss of business; and
 - less decreased productivity
- Other benefits include:
 - Better prioritization of strategic initiatives
 - Better preparedness
 - Improved employee moral (result of better oversight and information gathering)

Details of the ERM Plan are found in the RDOEnterpriseRiskManagmentPlan2018.docx document. A list of the major operational threats as identified by administration with the ranking of each threat for probability and impact can be found in the RDOSRiskManagementRegistry2018.xlsx spreadsheet.

Analysis:

At the 2018 workshop, Administration identified 4 high ranking threats:

- Natural and man-made disasters as Identified in the Hazard Risk and Vulnerability Plan
- Continuing functionality of organization during large emergency events
- Landfill Gas Regulation Contravention
- Organics Site (Not able to find suitable site)

Table 7 in the ERM Plan (page 15 and 16) describes the mitigation plan for the above 3 threats including mitigation activities, measurement and status. Mitigation actions for Medium level threats are monitored and managed at the Department level.

Communication Strategy:

The ERM Plan is presented annually to the Board at a Corporate Services Committee meeting. The ERM Plan is created as a joint effort by the senior management team with input from staff and is communicated to staff as required.

Respectfully submitted:

Tim Bouwmeester

T. Bouwmeester, Manager of Information Services

REGIONAL DISTRICT OF OKANAGAN SIMILKAMEEN

ENTERPRISE RISK MANAGEMENT PLAN

Introduction

The Regional District of Okanagan Similkameen (RDOS) is a body corporate under the laws of the Province of British Columbia. This document sets forth RDOS's risk management plan and our strategy for enterprise risk management. This plan is intended to complement and expand upon the District's strategic plan. Both of these plans will be used together to guide RDOS priorities and decisions. This document is intended to provide guidance on threat management over a one- to three-year timeframe and will be updated on a regular basis.

Organizations of all types and sizes face internal and external factors and influences that make it uncertain whether and when they will achieve their objectives. The effect this uncertainty has on an organization's objectives is "risk".

Enterprise Risk Management (ERM) at the Regional District is the systematic management of activities that involve a meaningful degree of risk to the Regional District. The purpose of ERM is to ensure that risk identification, assessment and prevention are incorporated into the management oversight and processes of the Regional District and to assist in identifying priorities set forth in RDOS's strategic plan.

Enterprise risk management recognizes the fundamental importance of proper management of risks associated with the District's functions and activities. It also recognizes that the Board of Directors requires the Chief Administrative Officer to manage, control, and, as appropriate, reduce or eliminate risk. This is important to the Board and is a fundamental component of the Internal Operational Audit. Objectives of such a plan include: 1) helping to ensure that RDOS employees, clients and visitors are protected from hazards; 2) protecting the District's financial condition and the ongoing viability of the Regional District; and 3) doing what is reasonable and necessary to help ensure that RDOS's facilities, equipment and resources are protected.

Identification and prioritization of risks is an essential component of this plan. Mitigation strategies for high-threat risks are also set forth in the plan. The mitigation strategies for the highest risk threats will be completed in time for the 2019 strategic planning process. The connection between the risk management plan and the strategic plan is presented and emphasized in the mitigation strategies. Development, implementation and monitoring of the

Regional Districts risk management plan accomplish the objectives and purposes described above.

The Regional District of Okanagan Similkameen is committed to the management of risk in order to protect our:

- employees and their skills;
- key stakeholders;
- quality of service;
- assets;
- contractual, statutory and fiduciary obligations;
- image and reputation; and
- Commitment to our citizens.

The Regional District's risk management plan is designed to assist the Board, the CAO, and all employees to develop skills in addressing and understanding risk management. The main elements of the plan include:

- development and use of risk management standards;
- assessment and prioritization of risks on a continuing basis;
- reporting regularly to the Board regarding RDOS risk and compliance with the Regional District Health & Safety Plan; and
- education and training of staff about risk management as appropriate.

Enterprise risk management is a critical element of improving RDOS's business processes and services. The Regional District's goal is to adopt best practice in managing risks. To achieve this goal, risk management standards involving risk identification and risk evaluation linked to practical, cost-effective risk monitoring and control measures need to be in place and regularly evaluated and reviewed. Risk management is a continuous process, requiring awareness and proactive measures by all Regional District employees to reduce the occurrence and impact of risks. Risk management should be an integral part of the District's business processes.

Objectives of Risk Management

Risks to functions and activities can result from both internal and external sources. Risks can include issues such as citizen dissatisfaction, adverse publicity, physical safety and security of employees, low performing management and staff, equipment or computer failure, legal and contractual matters, and fraud. Some, such as community growth, may be beyond the control of RDOS, although the Regional District needs to prepare for such contingencies. Others can be directly controlled by RDOS management.

It is not possible to perform our mission and have anything approaching a risk-free environment. Many decisions involve managing risks according to the District's assessment of what constitutes an acceptable level of risk and judgments about the costs and benefits of alternative courses of action.

RDOS's objectives in adopting enterprise risk management include ensuring that: 1) the major risks faced by RDOS are identified, prioritized, understood and appropriately managed; 2) RDOS's planning and operational processes include awareness of areas where risk management is needed; and 3) an environment exists where all RDOS staff assumes responsibility for identifying and managing risk within their area of responsibility with required management oversight and control.

Risk management should be an integral tool used by the Board and the Regional District management team in leading RDOS and planning for our future. It is critical to the overall performance and success of the Regional District. Appropriate risk management policies and practices minimize RDOS's exposure to the consequences of a range of possible adverse events. Such potential risks are numerous, with the following representing the range of risks faced by a Regional District that is also closely linked to municipal, provincial and federal government: 1) reductions in revenue available to RDOS through less than anticipated grants; 2) safety of RDOS's workforce; 3) damage to equipment or facilities; 4) poor management oversight that results in adverse audits or violations of procedures, regulations and/or laws; 5) inability to attract and retain quality staff; 6) economic constraints; 7) demographics; and 8) fiscal policy.

The risk management process at RDOS encompasses the systematic application of management policies and appropriate written procedures and practices to identify, analyze, evaluate, monitor and minimize risk.

The implementation of an integrated and rigorous approach to risk management:

- increases the chances of avoiding costly and unacceptable outcomes, particularly those arising from unexpected events;
- provides a better understanding of RDOS operations and functions, and supports continuous improvement in the Regional District's operations;
- helps maintain high staff morale;
- provides a reporting framework to assist in meeting Board requirements; and
- Allows for a more structured, accountable and useful strategic plan.

Risk Defined

Risk is the effect of uncertainty on objectives¹, where an effect is the deviation from the expected. The deviation could be positive and/or negative.

Risk Management Procedure and Process

The District's risk management plan will be a critical component of our vision, mission and goals and will be coordinated with the RDOS Strategic Plan. The plan takes into account the nature of Regional District operations, and recognizes that RDOS is an incorporated body that is operated under the oversight of the Provincial Government and a Board of Directors.

RDOS faces a range of potential risks that may affect:

- our reputation;
- our performance, as measured against strategic priorities and the achievement of critical milestones;
- the integrity of our decisions and processes;
- the safety of our citizens;
- the workplace safety, security and health of our employees; and
- relationships and/or contracts with our stakeholders, which may create additional financial or obligatory risks.

Procedurally, the District shall conduct an environmental scan to use as a foundation for the development of a risk inventory. For each risk the Regional District faces, RDOS will assess the likelihood and potential consequences of an adverse event, and will prioritize each category of risk according to the level of threat facing the Regional District. We will then determine strategies for managing risks so we can devote the greatest resources to the risks considered to present a high threat. Appendix A – Table 1, identifies the potential risks facing RDOS and assesses and prioritizes the level of threat posed by each risk. Appendix B – Table 7, provides an action plan matrix for managing the identified high ranking risks.

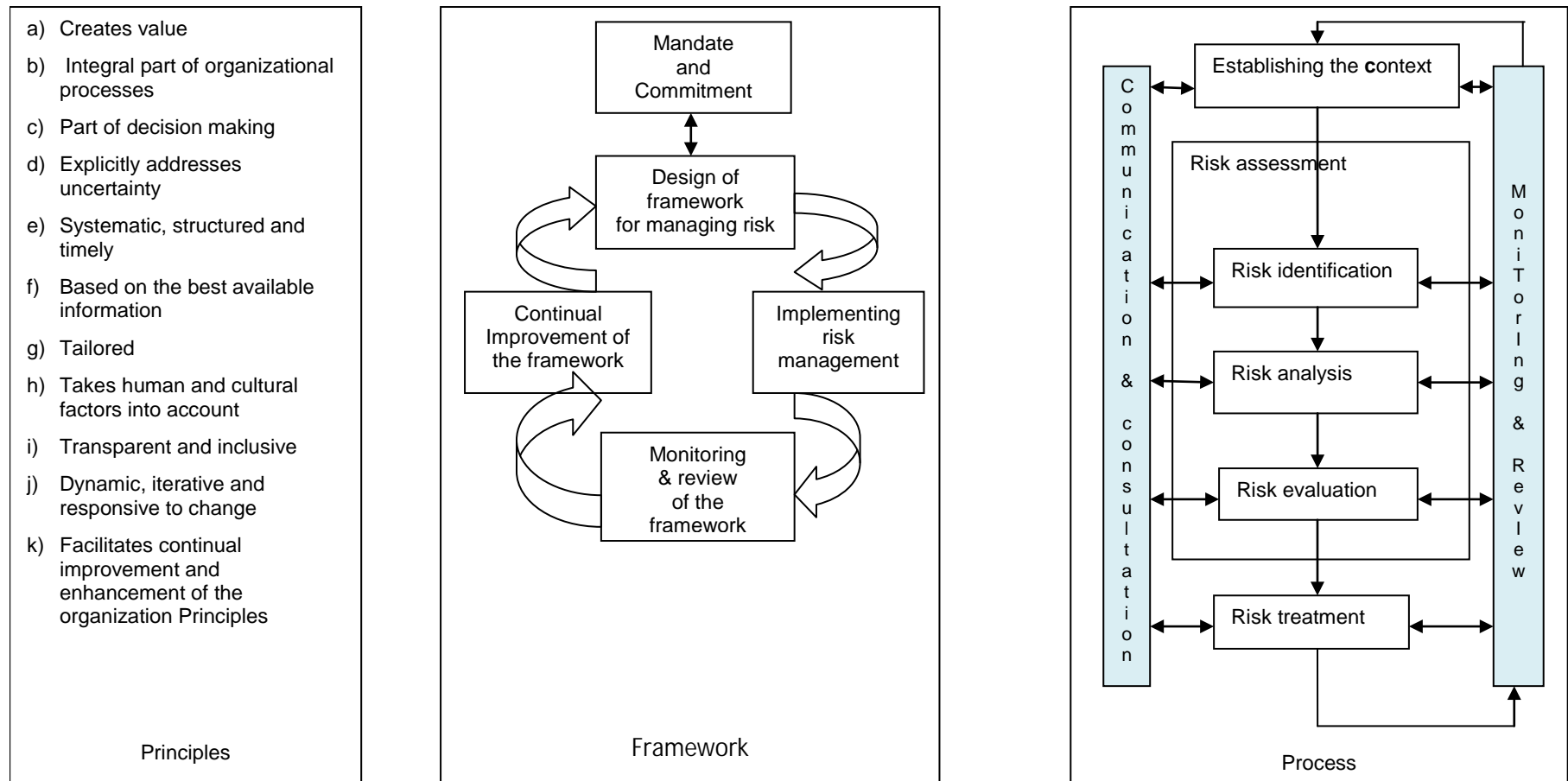
All RDOS employees are expected to contribute to minimizing risk, and it is the responsibility of management to ensure that employees are aware of RDOS's expectations.

- Members of the Senior Management Team are responsible for ensuring that the risk management processes and controls identified in the risk management plan are built into the strategic and operational planning of all parts of the Regional District.

¹ CSA Risk Management Plan, 2009, pg. 1

- The CAO is responsible for coordinating the implementation of the risk management plan and reporting on implementation and progress to the Board.
- Department Managers are responsible for overseeing the implementation of processes relevant to their part of the Regional District, including ensuring that staff understand the risk management plan and implement the necessary requirements and strategies. Managers are also responsible for providing feedback on implementation to the CAO.

Relationships between the Risk Management Principles, Framework and Process



Beneficial Outcomes of Risk Management

The key outcomes expected from enterprise risk management are the monitoring and control activities identified in the Risk Management Matrix (see Appendix B). These actions will be reviewed and updated on a regular basis under the direction of the CAO. To ensure effective achievement of this process, RDOS will:

- train managers and employees about enterprise risk management and procedures as appropriate;
- monitor performance against the management action plan and report to the CAO as necessary;
- monitor the risks associated with management and operation of the Regional District and ensure that management of risks is built into other collateral plans & documents as appropriate;
- incorporate consideration of risk management performance into the performance assessment of the Senior Management Team;
- include risk management awareness in orientation briefings for new staff; and
- ensure the risk management plan, any changes to the plan, and related information is provided to the Board.

The costs of implementing the Risk Management Plan are predominantly staff time, particularly that of the Senior Management Team, with support and input from other employees. A net benefit is expected from the operation of the plan by reducing costs as a result of many possible events, including:

- staff time lost as a result of adverse events;
- litigation;
- replacement of lost equipment and other resources;
- possible loss of business; and
- decreased productivity.

There should be other gains, such as benefits from better prioritization of strategic initiatives, better preparedness and information-gathering as well as improved employee morale as a result of better oversight and information-sharing within the Regional District.

Staff Roles and Responsibilities

Chief Administrative Officer

- Oversees the development and implementation of the Risk Management Plan;
- Ensures the ongoing review of risks and updates the Register of Major Risks as needed;
- Encourages a management climate which is aware of and supports risk management; and
- Oversees development of processes to define and address new risks.

Management Group

- Coordinates, on an ongoing basis, the implementation of the Risk Management Plan;
- Reviews Table 1, Register of Major Risks, on a regular basis and reports to the CAO on recommended changes;
- Regularly convenes Department Meetings to discuss the Register of Major Risks and necessary changes to that register;
- Develops and implements risk management procedures and training as needed.
- Ensure that risk management controls and processes are included in all planning and maintenance;
- Encourage an organizational climate that supports risk management;
- Ensure that employees understand the importance and consequences of risk management issues in their immediate work areas and to RDOS overall;
- Identify any new risks and report them to the Senior Management Team.

Employees

- Identify any new risks and report them to their immediate supervisor;
- Assist in development and implementation of processes to mitigate risk; and
- Adapt the risk management plan to immediate work areas and processes wherever possible.

Review and Update of Risk Management Plan

The Risk Management Plan will be reviewed and updated on a regular basis by the CAO.

The District's objective is to adopt best business practice in managing risks. Enterprise Risk Management is a continuous process, requiring awareness and proactive measures by all Regional District employees to identify and reduce the occurrence and impact of risks. Risk management standards involving risk identification and risk evaluation, which are then linked to practical and cost-effective risk control measures, will be regularly evaluated and reviewed by the District's Senior Management Team under the overall direction of the CAO.

This document is under construction and the Enterprise Risk Management Plan is a dynamic document. It will continually evolve as new risks are identified and mitigation plans become more sophisticated. The important factor is that the ERM Plan is assigned to a champion who will keep it active in the organization and is charged with its activation and continual update.

The next version of the RDOS Strategic Plan will have fully considered the recommendations, actions, policies and processes presented in the ERM Plan and the implementation of the Strategic Plan will be closely coordinated with the ERM Plan.

Appendices

- Appendix A provides background about how RDOS prioritizes risks and details the manner in which the Regional District has determined the threat-level of a risk to the Regional District. Table 1, Register of Major Risks, sets out the risks facing the Regional District and assesses the threat to the Regional District based on management judgments regarding the likelihood and potential consequences of each risk.
- Appendix B contains RDOS's Risk Management Matrix, an action plan which analyzes and prioritizes the risks identified in the register to determine required management action(s).

Appendix A: Risk Analysis at RDOS

Introduction

Appendix A provides background about how the risks facing RDOS are prioritized on the basis of potential overall threat that each risk poses to the Regional District. RDOS has estimated the potential threat posed by each category of risk on the basis of the likelihood of occurrence of the risk (frequency or probability) and the expected consequences (impact or magnitude) using the overall knowledge and judgment of the District's Senior Management Team. Table 1 – Register of Major Risks (associated RDOSRiskManagementRegistry2018.xlsx document), sets out the primary risks facing the Regional District and assesses the threat to the agency based on management judgments regarding potential consequences of each risk.

Examples of the level of threat include:

- High: consequences may be severe, significantly impacting the effectiveness, operations and/or reputation of RDOS. Total Score of 15+.
- Medium: consequences may adversely affect the programs, operations and effectiveness of RDOS. Total Score of 6 to 14.
- Low: minor consequences for RDOS. Total Score of 0 to 5.

Determining that a risk is acceptable does not imply that the risk is insignificant. A risk may be considered to be acceptable because the:

- threat posed is assessed to be so low (for example, because the likelihood of occurrence is rare) that specific treatment is not necessary at the time it is assessed;
- risk is such that RDOS has no available treatment (for example, the risk of a change to legislation or regulation might occur for reasons totally beyond the control of the Regional District);
- cost of mitigating the risk is very high compared to the perceived benefit of successful treatment; and/or
- opportunities presented outweigh the threats to such an extent that the risk is justified.

Probability: is a way of expressing knowledge or belief that an event will occur. The range is from 0 to 5 with 0 being very rare to 5 very common. Below you will find a breakdown in regards to timeframe for each level of probability.

Table 2: Probability Levels	
Probability ^a	Description
5	Common occurrence – on average incident would occur or expect to occur weekly or monthly
4	Frequent occurrence – yearly
3	Less frequent occurrence – 2 to 5 years
2	Rare occurrence – 5 to 25 years
1	Very rare – 25 plus years

Impact: the influence or effect that the event has. The breakdown for the different impact categories and levels are found in Table 3 and 4:

Table 3: Impact Categories		
Code	Loss Category	Loss Description
H/S	Personal Health and Safety Loss	Personal injury due to an event.
F	Financial Loss	A financial loss due to damage (cost to repair/replace) rework or legal implications. Potential impact to property and the environment should be considered in a financial context.
PI	Public Image Loss	Unwanted negative media attention.
P/M	Productivity/Morale Loss	Workforce inefficiencies or workforce/customer dissatisfaction.

Table 4: Impact Levels				
Impact Score	^b Personal Health and Safety Loss	^c Financial Loss	^d Public Image Loss	^e Productivity/Morale Loss
5	Potential for death and serious injury to the public, staff and/or contractors			
4	Potential for serious injury resulting in lost time or disabling type of injury to the public, staff and/or contractors	Business loss >\$ 10M	An event that would generate national or international media attention.	An event that would impact the entire organization (staff, public, contractors).
3	Potential for mild to moderate injury resulting in medical aid type injury to many people	Business loss \$ 1M to \$ 10M	An event that would generate provincial media attention.	An event that would disrupt or impact an entire Department (staff, public, contractors) within the organization.
2	Potential for mild to moderate injury resulting in medical aid type injury to few people	Business loss \$ 10K to \$ 1M	An event would generate local media attention.	An event would disrupt or impact a team group (staff, public, contractors) within the organization.
1	Little human health and/or safety concern	Business loss \$100 to \$10K	An event would not generate media attention but would be of interest to certain sectors of the public.	An event would disrupt or impact a few individuals (staff, public, contractors) within the organization.
0	No potential for human health concerns.	Business loss < \$100	An event would not generate any media attention or be of interest to the public.	An event would not disrupt or impact individuals (staff, public, contractors) within the organization.

Table 5: Risk Level Based on ^f Total Score						
Impact Score	5	25 – High	20 – High	15 – High	10 – Medium	5 – Low
	4	20 – High	16 - High	12 - Medium	8 - Medium	4 – Low
	3	15 – High	12 - Medium	9 - Medium	6 - Medium	3 – Low
	2	10 - Medium	8 - Medium	6 - Medium	4 - Low	2 – Low
	1	5 - Low	4 - Low	3 - Low	2 - Low	1– Low
		5	4	3	2	1
Probability						

^fTotal Score based on the total of the probability rating multiplied by the highest single impact score.

Table 6: Monitoring and Control Activities for Various Risk Levels	
Risk Level	Action Required
High Threat (Total Score 13+)	Senior Management Team develops a management/action plan along with monitoring and management oversight by the CAO.
Medium Threat (Total Score 6 to 12)	A Manager develops a management/action plan as necessary; ongoing monitoring and management of the risk by the relevant Manager and reporting results to the CAO.
Low Threat (Total Score of 0 to 5)	Ongoing monitoring by relevant staff with action as necessary and reporting results to a Department Manager.

· **Appendix B: Risk Management Matrix**

Appendix B contains RDOS's Risk Management Matrix (Table 7), essentially an action plan that prioritizes and analyzes the risks identified in Risk Management Registry to determine required management action(s). The risk management matrix identifies procedures and responsibilities for the implementation of risk management strategies.

The District's risk management matrix is in many ways an extension of the District's goals as set forth in the RDOS Strategic Plan. Many of the risks facing the agency have associated goals in the strategic plan or management performance plans that will serve to help mitigate those risks.

For each medium and high threat the Regional District faces, RDOS will assess the likelihood and potential consequences of an adverse event. Strategies will be determined for managing risks, devoting the greatest resources to the risks considered to present a high threat. The monitoring and control activities identified in the risk management matrix are the key outcomes of RDOS's Enterprise Risk Management process.

Treatment of risks involves deciding what management measures need to be put into place to minimize the threat posed by identified risks. Treatment options may include:

- measures aimed at avoiding the risk;
- measures to reduce the threat posed by the risk, either by reducing the likelihood of the risk and/or its consequences;
- measures aimed at improving the capacity of RDOS to address threats (such as reduced revenue from any given revenue source);
- transferring or lessening the threat by shifting management of the risk to another party;
- accepting the risk without taking any action to avoid it, but monitoring the risk and ensuring that RDOS has financial and other means to cover associated losses and/or disruptions; and
- identifying a media spokesperson to address risk as needed.

Table 7, Risk Management Matrix							
Risk Description	Initial Threat Assess.	Loss Category ^a	Mitigation Activities	Who ^b	Measurement	Status	Post Mitig. Risk Assess.
Natural and man-made disasters as Identified in the Hazard Risk and Vulnerability Plan	High (20)	H/S	Table top exercises and education for Board and municipal elected officials. Education and trial runs for ESS teams.	CS	<ul style="list-style-type: none"> - EOC Level 1 Essentials course for Managers and specific staff – Q1 - Create a training record for all staff – Q2 -Combination of courses and incident experience for Operations, Logistics, Planning and Finance – Q4 	<ul style="list-style-type: none"> - Complete - Complete 	Medium (16)
Continuing functionality of organization during large emergency events	(16)	P/M	Internal organizational review.	CAO	<ul style="list-style-type: none"> - Complete organizational review – Q3 - Forward recommendations to the Board during budget process – Q4 		Medium (12)
Landfill Gas Regulation Contravention	(16)	F	Continue with Biocover pilot project, communicate with Min. of Environ. progress and results.	PW	<ul style="list-style-type: none"> - Construct plots – Q2 - Monitor plots – Q2 2017 to Q2 2018 - Interim report on initial biocover results - Q3 2017 - Additional reporting – Q4 2017 - Final report – Q2 2018 	<ul style="list-style-type: none"> - completed - completed - completed - submit to MOE, await results for approval from MOE. 	Medium (12)

Table 7, Risk Management Matrix (continued)

Risk Description	Initial Threat Assess.	Loss Category ^a	Mitigation Activities	Who ^b	Measurement	Status	Post Mitig. Risk Assess.
Organics Site (Not able to find suitable site)	High (16)	F	Continue current siting study. Amend solid waste management plan. Develop mitigation strategies for identified issues. Provide Board information to make an informed decision.	PW	- Public consultation – Q2 - Submit SWMP amendments to Min. of Environ. – Q4 - Board report on mitigation strategies – Q3 - Board reports on financial, environmental and social factors – Q4 2017 - Do a compost 101 workshop with the new board - Q4 2018 or Q1 2019	-completed -completed, submitted but waiting approval from MOE. - completed.	Medium (10)

^aLoss category codes:

- H/S = Personal Health and Safety Loss
- F = Financial Loss
- PI = Public Image Loss
- P/M = Productivity/Morale Loss

^bWho codes:

- HR = Human Resources Manager
- PW = Public Works Manager
- DS = Development Services Manager
- CS = Community Services Manager
- IS = Information Services Manager

Table 1. 2016 Register of Major Threats						
THREAT	PROB. ^a	IMPACT				May-15 TOTAL ^f
		Health/ Safety ^b	Finan. ^c	Pub. Image ^d	Product./ Morale ^e	
	01-05	0-5	0-4	0-4	0-4	
Finance						
Financing						
(A) Cash management procedures (including remote facilities)	4	0	1	2	3	12
(B) Loss of property and time. (i.e. equipment)	4	0	1	2	2	8
(C) Reductions in revenue available to RDOS through less than anticipated grants	4	0	3	2	3	12
(D) Cost of increasing environmental standards, (CMLF leachate and gas capture)	3	0	4	3	4	12
Audit						
(A) Qualified statement (higher borrowing costs)	1	0	3	2	3	3
Budgets						
(A) Budgets deficit by service	4	0	2	2	2	8
Legal Issues						
Statute and regulation amendments (change based on court case, change in code regs, non-compliance)	3	0	2	2	2	6
Loss of Statutory Documents	1	0	0	2	4	4
Policies not followed	3	0	2	2	2	6
Procedures not followed (including volunteers)	4	2	1	0	2	8
Flawed or outdated bylaws	4	0	2	2	2	8
Tort and Common law duties of care – negligence, labour, employment practices, slip and fall	3	0	2	2	2	6
Criminal actions – Directors, staff, contractors	2	0	2	3	3	6
Board Policy Decisions (Board make policy decision that has legal implications)	2	0	3	3	2	6
Contract/agreement review – not complete or correct	3	0	3	2	3	9
Legal costs higher than anticipated	3	0	2	2	1	6
Inability to find documents (Responding FOI, multiple versions)	3	0	2	2	3	9
FOI and PP						
(A) Accidental release of private information	2	0	1	2	2	4
(B) Non-compliance in commissions and fire departments organizations	4	0	1	2	1	8
(C) Non-compliance with elected and alternate officials	4	0	1	2	1	8
Flawed Election Process (perceived or challenged)	1	0	2	3	2	3
Limitations of Local Government Act (like flood mitigation, business licenses)	4	3	3	2	3	12
Governance						
Regional partnerships (First Nations/Province)	4	0	2	2	2	8
Parochialism (i.e. organics siting, conservation fund)	4	0	3	2	2	12
Expectations/Austerity (do more with less, meeting demand)	4	2	2	2	3	12
Corporate office security	1	5	1	4	4	5
Demographic and Economic Trends						
Impact on services from aging demographic	4	0	2	2	2	8
Meeting demand of public transit in rural areas (depopulation of rural areas)	4	1	2	2		
Transient workers (impact on quality of life)	4			2		8
Personnel						
Union strike	2	0	1	2	4	8
Improper disciplinary action						
(A) Improper dismissal lawsuit (FD's)	3	1	2	2	2	6
(B) Grievances	4	0	1	1	2	8
Retention and Successorship of Key Positions	4	0	2	1	3	12
Fire Departments						

(A) Uncertainty of legal compliance due to inconsistent oversight	3	0	2	2	2	6
(B) People getting injured. Difficulty ensuring safe work practices.	4	2	1	1	2	8
Staff getting injured.	4	2	1	1	2	8
Disease (pandemic few employees working)	1	5	2	3	4	5
Business continuity (loss of 101 Martin St)	1	0	3	3	4	4
Change in elected officials (Province/RDOS)	4	0	3	2	3	12
IT						
Loss of Service						
(A) Phone landline (> 1 day)	2	1	0	1	2	4
(B) Phone mobile	2	2	0	1	2	4
(C) Internet (> 1 day)	2	1	1	1	4	8
(D) Electricity (> 1 day)	2	1	2	1	4	8
Data						
(A) SAN (Storage Area Network) not functioning	2	1	2	1	4	8
(B) Loss of data (disaster recovery)	3	1	2	1	2	6
Virus/Malware/Worms/Ransomware that pass IT security	3	1	2	2	2	6
Hacking/Intrusion/Social Engineering	3	1	2	2	3	9
Network Connectivity (inside office)	2	1	2	1	4	8
Security of Mobile Devices	3	0	2	2	2	6
Servers malfunction	4	1	2	1	3	12
SCADA: not following IT security policy	4	1	1	2	2	8
Social media (not current with communicating with the public, threat of misinformation, lack of timely and accurate information)	4			2		8
Community Services						
Force Majeure						
Major Emergency Threats as Identified in the Hazard Risk and Vulnerability Plan	4	5	3	4	4	20
Lack of mitigation strategy to address force majeure	4			2		8
Continuing functionality of organization during large emergency events	4	0	1	0	4	16
Parks and Trails and Rec Facilities						
(A) Lack of maintenance causing slip and falls	3	2	2	2	2	6
(B) Volunteer relationships (inability to deliver - loss of volunteers)	3	0	2	2	2	6
Loss of Fire Dispatching	2	5	2	3	1	10
Malfunction of emergency telecommunications network/infrastructure	5	1	2	2		
Motorized/non-motorized trail use (interface injury)	4	2	0	2	1	8
Loss of primary 911 Communications	1	5	2	3	1	5
Water quality of public beaches	4	2	0	2	1	8
Public Works						
Sewer						
(A) Effluent not to testing standard	3	2	2	2	2	6
(B) Power Failure (include lift stations)	3	2	1	1	2	6
(C) Odour (include lift stations)	4	0	0	2	2	8
(D) Spill into water bodies.	2	2	2	2	3	6
Water						
(A) Inability to provide safe water (quantity and quality)	3	3	3	2	2	9
(B) Power Failure	3	0	1	1	2	6
(C) Sabotage	1	5	3	2	2	5
(D) Taking on new water systems	4	1	2	1	3	12
(E) Source water quality	3	3	2	2	2	9
(E) Zebra and Quagga Mussels infest water system	3	2	3	4	3	12

SCADA infrastructure failure	2	3				6
Dam failure (RDOS)	1	5	4	3	3	5
Landfills						
(A) Contamination surrounding area	4	3	3	2	3	12
(B) Injuries from public unloading	4	2	1	2	2	8
(C) Landfill Gas Regulation Contravention	4	1	4	2	2	16
(D) Organics Site (Not able to find suitable site)	4	0	4	2	1	16
(E) Fire at landfill	2	2	3	3	3	6
All Assets						
(A) Fire (structural)	2	3	3	2	3	6
(B) Theft and vandalism	4	1	2	2	2	8
(C) Graffiti	5	0	1	2	2	10
(D) Age/Maintenance (issues with old roof/plumbing/asbestos, financial can not pay for repairs, underground infrastructure, disruption of service etc.)	5	0	2	1	2	10
(E) Water damage to facilities	4	0	1	0	2	8
(F) Inappropriate Office Space (101 Martin St)	4	0	0	0	3	12
(G) Lack of Standard Operating Procedures for water & waste water systems/landfills/911 communications infrastructure/IT infrastructure	4	1	2	3	3	12
(H) Increasing cost of capital projects.	4		3			12
Development Services						
Building Inspection						
(A) Issue Building Permit without proper approvals (geotech, etc.)	3	2	2	1	1	6
(B) Building failure (collapse, etc.) after approved Building Permit	1	2	3	2	1	3
(C) Knowledge of occupancy without final approval	4	2	1	1	1	8
(D) Give incorrect information to public regarding zoning, etc.	4	0	1	1	1	4

THREAT	Probability	Health/ Safety ^b	Finan. ^c	Pub. Image ^d	Product./ Morale ^e	TOTAL ^f
Major Emergency Threats as Identified in the Hazard Risk and Vulnerability Plan	4	5	3	4	4	20
Continuing functionality of organization during large emergency events	4	0	1	0	4	16
(C) Landfill Gas Regulation Contravention	4	1	4	2	2	16
(D) Organics Site (Not able to find suitable site)	4	0	4	2	1	16
(A) Cash management procedures (including remote facilities)	4	0	1	2	3	12
(C) Reductions in revenue available to RDOS through less than anticipated grants	4	0	3	2	3	12
(D) Cost of increasing environmental standards, (CMLF leachate and gas capture)	3	0	4	3	4	12
Limitations of Local Government Act (like flood mitigation, business licenses)	4	3	3	2	3	12
Parochialism (i.e. organics siting, conservation fund)	4	0	3	2	2	12
Expectations/Austerity (do more with less, meeting demand)	4	2	2	2	3	12
Retention and Successorship of Key Positions	4	0	2	1	3	12
Change in elected officials (Province/RDOS)	4	0	3	2	3	12
Servers malfunction	4	1	2	1	3	12
(D) Taking on new water systems	4	1	2	1	3	12
(E) Zebra and Quagga Mussels infest water system	3	2	3	4	3	12
(A) Contamination surrounding area	4	3	3	2	3	12
(F) Inappropriate Office Space (101 Martin St)	4	0	0	0	3	12
(G) Lack of Standard Operating Procedures for water & waste water systems/landfills/911 communications infrastructure/IT infrastructure	4	1	2	3	3	12
(H) Increasing cost of capital projects.	4		3			12
Loss of Fire Dispatching	2	5	2	3	1	10
(C) Graffiti	5	0	1	2	2	10
(D) Age/Maintenance (issues with old roof/plumbing/asbestos, financial can not pay for repairs, underground infrastructure, disruption of service etc.)	5	0	2	1	2	10
Malfunction of emergency telecommunications network/infrastructure	5	1	2	2		10
Contract/agreement review – not complete or correct	3	0	3	2	3	9
Inability to find documents (Responding FOI, multiple versions)	3	0	2	2	3	9
Hacking/Intrusion/Social Engineering	3	1	2	2	3	9
(A) Inability to provide safe water (quantity and quality)	3	3	3	2	2	9
(E) Source water quality	3	3	2	2	2	9
Unregulated development creating personal injury.	3	3	1	1	2	9
(B) Loss of property and time. (i.e. equipment)	4	0	1	2	2	8
(A) Budgets deficit by service	4	0	2	2	2	8
Procedures not followed (including volunteers)	4	2	1	0	2	8
Flawed or outdated bylaws	4	0	2	2	2	8
(B) Non-compliance in commissions and fire departments organizations	4	0	1	2	1	8
(C) Non-compliance with elected and alternate officials	4	0	1	2	1	8
Regional partnerships (First Nations/Province)	4	0	2	2	2	8
Impact on services from aging demographic	4	0	2	2	2	8
Transient workers (impact on quality of life)	4			2		8
Union strike	2	0	1	2	4	8
(B) Grievances	4	0	1	1	2	8
(B) People getting injured. Difficulty ensuring safe work practices.	4	2	1	1	2	8
Staff getting injured.	4	2	1	1	2	8
(C) Internet (> 1 day)	2	1	1	1	4	8
(D) Electricity (> 1 day)	2	1	2	1	4	8
(A) SAN (Storage Area Network) not functioning	2	1	2	1	4	8
Network Connectivity (inside office)	2	1	2	1	4	8
SCADA: not following IT security policy	4	1	1	2	2	8

THREAT	Probability	Health/ Safety ^b	Finan. ^c	Pub. Image ^d	Product./ Morale ^e	TOTAL ^f
Social media (not current with communicating with the public, threat of misinformation, lack of timely and accurate information)	4			2		8
Lack of mitigation strategy to address force majeure	4			2		8
Motorized/non-motorized trail use (interface injury)	4	2	0	2	1	8
Water quality of public beaches	4	2	0	2	1	8
(C) Odour (include lift stations)	4	0	0	2	2	8
(B) Injuries from public unloading	4	2	1	2	2	8
(B) Theft and vandalism	4	1	2	2	2	8
(E) Water damage to facilities	4	0	1	0	2	8
(C) Knowledge of occupancy without final approval	4	2	1	1	1	8
Growth management (primary and secondary growth areas, transit)	4	0		2		8
Lack of planning for climate change adaptation, development in flood plains	4	2		2		8
Meeting demand of public transit in rural areas (depopulation of rural areas)	4	1	2	2		8
Statute and regulation amendments (change based on court case, change in code regs, non-compliance)	3	0	2	2	2	6
Policies not followed	3	0	2	2	2	6
Tort and Common law duties of care – negligence, labour, employment practices, slip and fall	3	0	2	2	2	6
Criminal actions – Directors, staff, contractors	2	0	2	3	3	6
Board Policy Decisions (Board make policy decision that has legal implications)	2	0	3	3	2	6
Legal costs higher than anticipated	3	0	2	2	1	6
(A) Improper dismissal lawsuit (FD's)	3	1	2	2	2	6
(A) Uncertainty of legal compliance due to inconsistent oversight	3	0	2	2	2	6
(B) Loss of data (disaster recovery)	3	1	2	1	2	6
Virus/Malware/Worms/Ransomware that pass IT security	3	1	2	2	2	6
Security of Mobile Devices	3	0	2	2	2	6
(A) Lack of maintenance causing slip and falls	3	2	2	2	2	6
(B) Volunteer relationships (inability to deliver - loss of volunteers)	3	0	2	2	2	6
(A) Effluent not to testing standard	3	2	2	2	2	6
(B) Power Failure (include lift stations)	3	2	1	1	2	6
(D) Spill into water bodies.	2	2	2	2	3	6
(B) Power Failure	3	0	1	1	2	6
SCADA infrastructure failure	2	3				6
(E) Fire at landfill	2	2	3	3	3	6
(A) Fire (structural)	2	3	3	2	3	6
(A) Issue Building Permit without proper approvals (geotech, etc.)	3	2	2	1	1	6
Corporate office security	1	5	1	4	4	5
Disease (pandemic few employees working)	1	5	2	3	4	5
Loss of primary 911 Communications	1	5	2	3	1	5
(C) Sabotage	1	5	3	2	2	5
Dam failure (RDOS)	1	5	4	3	3	5
Loss of Statutory Documents	1	0	0	2	4	4
(A) Accidental release of private information	2	0	1	2	2	4
Business continuity (loss of 101 Martin St)	1	0	3	3	4	4
(A) Phone landline (> 1 day)	2	1	0	1	2	4
(B) Phone mobile	2	2	0	1	2	4
(D) Give incorrect information to public regarding zoning, etc.	4	0	1	1	1	4
(A) Qualified statement (higher borrowing costs)	1	0	3	2	3	3
Flawed Election Process (perceived or challenged)	1	0	2	3	2	3



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Environment and Infrastructure Committee

Thursday, July 19, 2018
10:45 a.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Environment and Infrastructure Committee Meeting of July 19, 2018 be adopted.

B. 2018 Q2 ACTIVITY REPORT – For Information Only

C. GRANT PROJECT RATING SHEET

RECOMMENDATION 2

THAT the Board approve the revised Grant Project Rating Sheet as presented.

D. INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) GRANT OPPORTUNITIES – For Discussion

To prioritize capital projects eligible for application to the Investing in Canada Infrastructure Program (ICIP).

E. RECYCLEBC CONTRACT

To receive funding from RecycleBC for the provision of curbside recycling collection services in the Village of Keremeos, Electoral Areas 'A', 'B', 'C', 'D', 'E', 'F' and 'G' and Red Wing Resorts within the Penticton Indian Band Lands, and funding for the collection of residential recyclable materials at the Campbell Mountain, Oliver and Keremeos Landfills.

RECOMMENDATION 3

THAT the Environment and Infrastructure Committee review the renewal contract with MMBC Recycling Inc. (RecycleBC) for collection of residential recycling from homes and landfill depots from November 30, 2018 to December 31, 2023.

F. SOLID WASTE COLLECTION REGULATATION BYLAW NO. 2819, 2018

1. Bylaw No. 2819, 2018
2. Bylaw No. 2191, 2003 – to be repealed

To update and replace existing Bylaw No. 2191, 2003.

RECOMMENDATION 4

THAT the Environment and Infrastructure Committee review Bylaw No. 2819 Regional District of Okanagan-Similkameen Solid Waste Collection Regulatory Bylaw.

G. ADJOURNMENT

ADMINISTRATIVE REPORT

TO: Environment and Infrastructure Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Second Quarter Activity Report

ACTIVITIES COMPLETED IN Q2 2018:

SOLID WASTE

- Campbell Mountain Landfill Biocover Pilot – Final Round of pilot project Methane Emissions measurement complete May 22. Temperature probe removed and data compilation, Biocover Media analysis and microbial DNA studies authorized prior to submission of final report.
- Campbell Mountain Landfill Drainage and Leachate – Construction of the drainage collection and pond storage system put on hold for winter months due to freezing temperatures. Construction resumed in the last week of March. Electrical work commenced May, project completion slated for completion week of July 15th.
- Keremeos Landfill Closure Plan – Closure plan finalized and submitted to the Ministry of Environment for review and approval. Waiting for feedback.
- Curbside Collection – 2018-19 Calendars Updated and provided to all Rural customers
- Recycle BC – Consultation ongoing regarding potential changes to curbside and landfill depots.
- Business and Multi-Family Recycling Consultation – GreenStep Solutions presented draft Final Report to Board.
- Request for Proposals was issued for completion of Landfill Emergency Response Plans. Contract awarded to Tetra Tech, draft ERP submitted, Consultant on-Site in July to review with Staff.
- 2018 compost bin sale and compost education campaign completed.
- The WildSafeBC program and Solid Waste Management Coordinator provided dozens of classroom and service group workshops to hundreds of children across RDOS; especially in weeks around Earth Day.
- 2018 Reuse, Recycle and Safe Disposal Guide released and mailed across most of Regional District.

WATER

- Olalla Water System Upgrades Phase 2 – Construction has been completed on the Phase 2 water main replacement project. All deficiencies have been addressed. This project has been completed under budget in the CWWF grant program.

- Regional Water Use Regulation and Conservation Bylaw and Cross Connection Control Bylaw–The final draft of the bylaw is being developed and will be sent for legal review in Q3.
- Missezula Lake Water Works District – waiting for dissolution. Water system assessment report completed.
- Naramata Water System Rehabilitation Project – Deficiencies completed. Projects on budget through the CWWF grant program.
- Mill Road Water main Replacement and DFA Application – DFA (80%) proof of payment has been submitted to the province.
- Sun Valley Water System – Design and construction of new SCADA and communication upgrades is underway through the CWWF grant program. Additional funds through the Regionally Significant Program gas tax has more upgrades being designed for pumps, pump control equipment and pump house piping. Pumps have been ordered and we are expecting construction to begin this fall.
- Willowbrook Water System – Crown Land Tenure application continuing for road access to the reservoir site. A consultant has been selected for the design and construction of SCADA and communications upgrades as part of the CWWF grant works. Additional Regionally Significant Program gas tax was allocated to the system for other upgrades. A Master Plan has been completed for the water system to provide methodology and design of upgrades for effectively dealing with GARP assessment from Interior Health. Construction for the system upgrades is expected to begin this fall.

SEWER

- Okanagan Falls sewer lift stations – Installation is complete on communications, monitoring equipment and alarming to 3 lift stations along Skaha Lake as part of the CWWF grant works. The equipment and new systems are fully operational.
- Skaha Estates Sewer Expansion – Tetra Tech has completed investigations. Cost estimates and draft report available for Board discussion in Q3.
- OK Falls Constructed Wetland Project – Consultant has been selected and design work is underway.
- OK Falls Waste Water Treatment / Solids Dewatering Project – Notice was received that the RDOS was successful in obtaining over \$2 million in funding for this project. RFP for selecting a consultant is in development.

OTHER PROJECTS/PROGRAMS

- Similkameen Watershed Plan – Final financials for the project are showing potential remaining funds of approximately \$53,000. Discussions are ongoing to determine the most effective use of these funds. All of the funds must be spent by the extended deadline of Gas Tax funds to September 30, 2018. No additional extensions are possible.
- Mosquito Program – Program is well underway for 2018. Mosquito control crew are busy having completed 4 helicopter flights thus far. Flooding conditions and the cool start to summer will most likely result in similar efforts and expenditures as 2017 season.

- OBWB Drought and Flood Risk Mitigation and Management Plan Phase 3. Work has begun on the Plan(s) component of the project with expected completion in summer 2018.
- Heritage Canada – Canada 150 grant Cottonwood restoration project with ONA, Enowk'n Centre, the four local Indian Bands and 2 School Districts has completed. The Board enjoyed a presentation by Syilx members and details of the final wrap up report Jan 18, 2018. The signage has arrived and will be installed in Q3.
- The annual OBWB “Make Water Work” program began for the season in June 2018. Summer students and messaging are underway.
- “Don't Move a Mussel” program began in earnest late May 2018 for the upcoming water recreation months. 3 summer students are actively promoting program objectives and distributing materials at all local boat launches, beaches, and events throughout the region.
- Asset Management – Received notification of success in obtaining \$225,000 in grant monies to further work on asset management planning for the RDOS, including investigations into software. RFP document is currently under development.
- Vaseux Lake Land Use and Water Quality Assessment – Phase 1 of the project has been completed with finalized report and additional work recommended. An application was made for OBWB grant funding to continue the project, however it was unsuccessful. Some funds are still available from Phase 1 that will be used to complete a truncated Phase 2 only looking at a few items. Phase 2 is currently ongoing.
- Shinish Creek Diversion – Notice received that the water licence for the diversion works also includes responsibility for the dam. A dam safety review is required to be completed; funding source for review is being investigated. Further work will require a full investigation into service area required to capture all residents or organizations which benefit from the diversion and dam so that long term funding can be determined.

SUBDIVISION

Subdivision Referrals

- 21 referrals received for 2017 and 18 referrals received from January to June 30, 2018.
- 48 referrals ongoing and pending applicants' action as of June 30, 2018.

Ongoing Major Subdivisions:

- Naramata Benchlands, Phase 3
 - 41 lots, fee simple, water system requirements
- Kettle Ridge
 - Phase 3A, 17 fee simple lots, under construction
 - Phase 3B, 20 fee simple lots, pending Phase 3A completion
- Reflection Point
 - Phase 2, Proposed bare land strata – pending developer
- Twin Lakes Golf Resort
 - OCP and Zoning amendment for a phased building strata of 46 units (Phase 1) and consideration for existing land use designations to be relocated
- Grace Estates, North Naramata

- 11 lot bare land strata, water system requirements
- Hayman Road and Patterson
 - 5 lot boundary adjustment, water system requirements

Other Projects:

- Seniors Housing, Okanagan Falls
 - Infrastructure review and sanitary sewer requirements
- Sunniva Development
 - Infrastructure review and sanitary sewer requirements
 - Service Area petition
 - Development Servicing Agreement
- Fire Flow Responsibility and Authorities
 - Okanagan Falls Irrigation District involvement
- Service Area Petitions
 - Sanitary Sewer petition of Okanagan Falls
 - Water and Sanitary Sewer for Gallagher Lake
 - Street Lighting petitions for Heritage Hills and Naramata
- Planning development application referrals, on-going
- Naramata DCC and Capital Plan
 - Confirm direction with Province
- (Subdivision) Works and Services Bylaw
 - Pending, Project again going out to RFP for new consultant in 2018
- Village of Keremeos
 - Subdivision review, Preliminary Layout Approval provided for multiple applications.

ACTIVITIES PLANNED FOR Q3 2018:

SOLID WASTE

- Review and Board presentation of updated RecycleBC contract which expires at end of 2018.
- Development of educational brochures and campaign to reduce contamination of recyclables.
- Campbell Mountain Landfill Biocover Pilot – Submit final report to MoE to qualify for “substituted requirement” through the Landfill Gas Regulations.
- Campbell Mountain Landfill Drainage and Leachate – Complete construction of drainage system and leachate pond. One leachate extraction well will be brought into service. Analysis will begin on leachate flowrate and final design needed for additional wells, electrical and piping needs for the leachate extraction system.
- Keremeos Landfill Closure Plan – Waiting for plan approval from Ministry of Environment.
- A WildSafeBC – has received assistance from WildSafeBC Coordinator Meg Bjordal, as a summer student procurement was unsuccessful. Meg will assist RDOS Coordinator in raising attractant management awareness and conducting garbage audits and door-to-door in

- Oliver and Summerland in anticipation of new carts being utilized in those locations.
- Business and Multi-Family Recycling Consultation – Finalize Green Step Solutions final report and bring forward recommendations to Board.
- Request for Proposals to be prepared for Landfill Commercial Recycling Collection.

WATER

- Naramata Water System Rehabilitation Project – Final walkthroughs and inspections of all work. Communications will be ongoing with residents and businesses of Naramata. All grant reporting will be completed.
- Mill Road Water main Replacement and DFA Application – Final review of works by the province and reimbursement of 80% of project costs.
- Olalla Water System Upgrades Phase 2 – All grant reporting will be completed.
- Sun Valley Water System – Installation of new pumps, pump controls and communications equipment. Communication with the community for water outages during the project.
- Willowbrook Water System – Crown Land Tenure application continuing for road access to the reservoir site. Tender documents will be drafted by the contractor based on the finalized design for system upgrades. A contractor will be selected to complete the upgrades.
- Regional Water Use Regulation and Conservation Bylaw and Cross Connection Control Bylaw–The final drafts of the bylaws will be brought to legal review and prepared for the Board to be adopted.
- Missezula Water – Work to continue on potential water system acquisition.

SEWER

- Okanagan Falls sewer lift stations – Complete final grant reporting
- Skaha Estates Sewer Expansion – Predesign and cost estimates to be presented to the public for information. Plan will be made for the next steps.
- OK Falls Constructed Wetland Project – Design will continue. Some initial construction work with the inground piping will be completed this fall as part of the Regionally Significant Program gas tax funding.
- OK Falls WWTP – Solids Processing facility – RFP will be released and consultant will be selected to begin design of grit removal and dewatering infrastructure.

OTHER PROJECTS/PROGRAMS

- Asset Management – RFP will be released to obtain a consultant to complete the work for the funds received under the Strategic Priorities Fund through UBCM.
- Similkameen Watershed Plan – Plan will be determined for utilizing the remaining available grant funds and work will begin. Funds will expire at the end of September 2018.
- OBWB Drought and Flood Risk Mitigation and Management Plan Phase 3 – Work will continue on plan development.
- Water Conservation Outreach will continue in Q3 executing outreach activities in 2018. Two water related grants have been awarded. These grants will leverage projects planned for the

season. The RDOS, South Okanagan Real Estate Board (and other partners) were successful in obtaining a \$60,000 grant to develop materials for real estate agents, the general public, architects, builders and developers. These will address moving to, or living in, the 'Semi-arid' Okanagan and Similkameen, and cover issues around mindful water management, biodiversity consideration, riparian stewardship and wildfire preparedness. Workshops will also be provided (and have started) as part of this project.

- West Bench Leak Detection Program is continuing in Q3. Leaks have been reducing in numbers as the program continues; coordinated educational inserts into utility bills and workshops are planned.
- BC Climate Adaptation for Agriculture Initiative - The RDOS completed its obligations to the phase 1 and in-kind partnership. Five Provincially funded projects totalling \$430,000 targeting on farm water management have now being documented and information distributed to all agricultural industry agencies, local governments and available on-line. Q3 will include a presentation the RDOS Board on the success of the collaboration and underway are discussions on how the next round of funding from the Province can be utilized.
- Vaseux Lake Land Use and Water Quality Assessment – Wrap up of the phase one sampling program using remaining grant funding from 2017.
- Shinish Creek Diversion – Plans for future work associated with the diversion and the dam and budget implications will continue to be investigated. Dam audit is scheduled for mid July 2018.

SUBDIVISION

Subdivision Referrals

- 18 referrals received in 2018. 41 referrals ongoing and pending applicants' action

Ongoing Major Subdivisions:

- Naramata Benchlands, Phase 3
- Kettle Ridge Phase 3A and 3B
- Reflection Point
- St Andrews - Phase 4
- Twin Lakes Golf Resort
- Willow Beach

Other Projects:

- Planning development application referrals, on-going
- Seniors Housing
- Sunniva
- Water Acquisition Policy
- Service Area Petitions
- Naramata DCC and Capital Plan
- Works and Services Bylaw

Respectfully submitted:

N. Webb

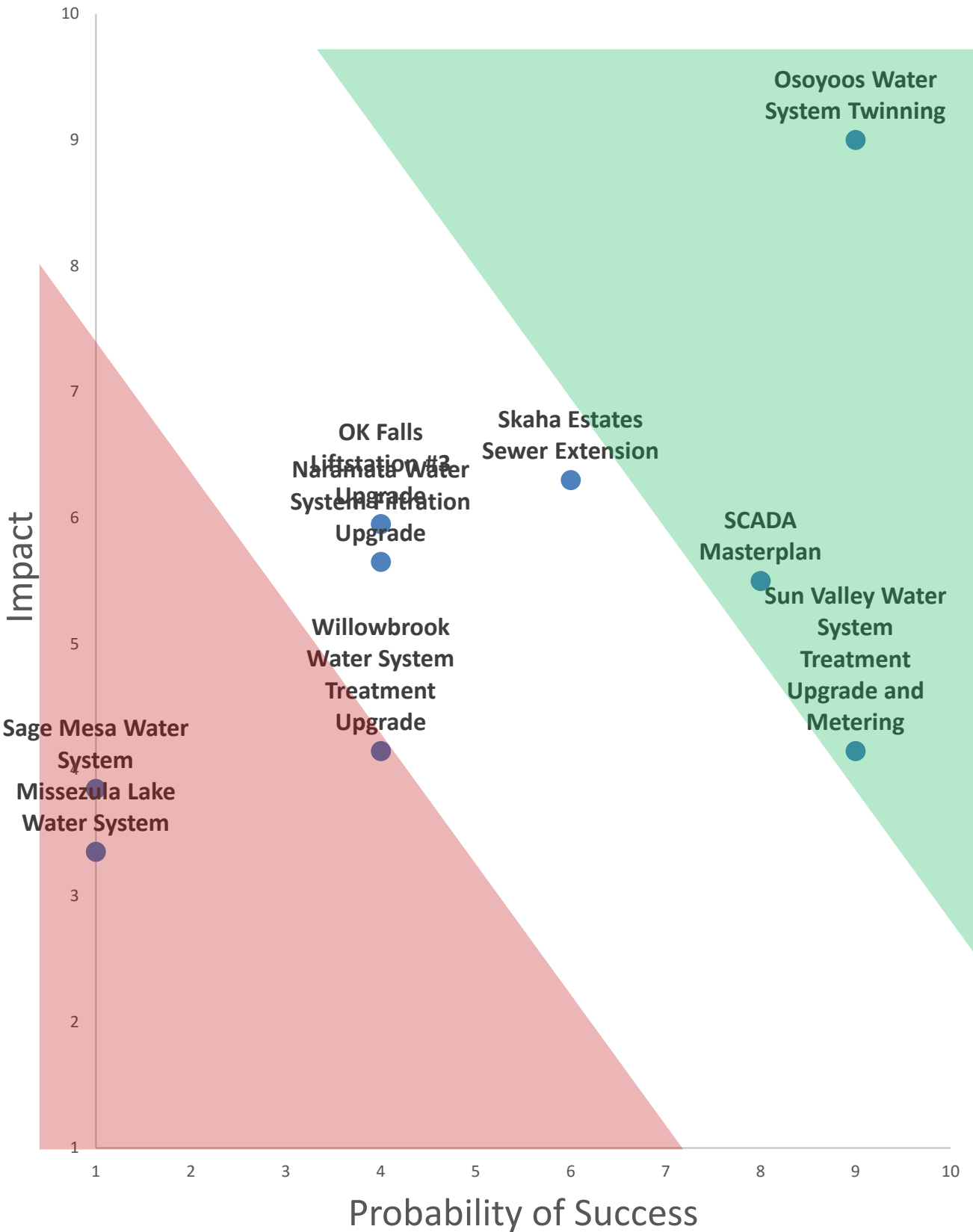
N. Webb, Public Works Manager

GRANT	PROBABILITY ^a			IMPACT				
	Technical Risk	Political Risk	Total Probability	Breadth	Depth			Total Impact
	(complexity, internal capacity)	(availability of other funding, assent risk)	(Technical + Political Risk)	Number of beneficiaries	Human Health and Safety	Environment	Quality of Life	(Breath + Depth)
Weight	0.5	0.5		0.5	0.25	0.15	0.1	
SCADA Masterplan	8	8	8	9	3	1	1	5.5
Skaha Estates Sewer Extension	7	5	6	6	7	7	5	6.3
OK Falls Liftstation #3 Upgrade	5	3	4	5	7	8	5	5.95
Osoyoos Water System Twinning	9	9	9	9	9	9	9	9
Willowbrook Water System Treatment Upgrade	6	2	4	2	7	4	8	4.15
Sun Valley Water System Treatment Upgrade and Metering	10	8	9	2	7	4	8	4.15
Naramata Water System Filtration Upgrade	4	4	4	5	7	4	8	5.65
Mishezula Lake Water System	1	1	1	2	5	4	5	3.35
Sage Mesa Water System	1	1	1	3	5	4	5	3.85

Score	Risk	Breadth	Depth
10	Low	Large	High
5	Medium	Medium	Medium
1	High	Small	Low

Top level Weight	Technical Risk	Political Risk	Total Risk	Bredth	Depth			Total Impact
	0.5	0.5		0.5	0.5			
Second level Sub weight	(complexity, internal capacity)	(availability of other funding, assent risk)	1	Number of beneficiaries	Human Health and Safety	Environment	Quality of Life	1
	1	1		1	0.5	0.3	0.2	
Effective Weight	0.5	0.5	1	0.5	0.25	0.15	0.1	1

Project Rating



ADMINISTRATIVE REPORT

TO: Environment and Infrastructure Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: **Investing in Canada Infrastructure Program Grant Opportunities - For Discussion**

Purpose:

To prioritize capital projects eligible for application to the Investing in Canada Infrastructure Program (ICIP), Green Infrastructure stream.

References:

Program Guide "Canada-British Columbia Investing in Canada Infrastructure Program, Green Infrastructure – Environmental Quality Sub-Stream" Published May 31, 2018

Business Plan Objective: *(Tie to current RDOS Business Plan)*

KSD#3 – Build a Sustainable Region, Goal 3.3 – To develop an environmentally sustainable region

Background:

On May 31, 2018 the Canadian and British Columbian governments committed up to \$243 million towards an initial intake of the Green Infrastructure Program to support cost-sharing of public infrastructure projects in communities across the province.

The program is aiming to create long term economic growth, building inclusive and sustainable communities and support a low carbon, green economy.

Eligible projects must meet one of the following outcomes:

- Increased capacity to treat and/or manage wastewater and stormwater
- Increased access to potable water
- Increased capacity to reduce and/or remediate soil and/or air pollutants

The cost sharing arrangement for this grant program is 40% Canada/ 33.33% Province/ 26.66% Local. Applications are limited to a \$10 Million ceiling, but exceptions may be made for projects that evidence a significant greenhouse gas emission benefit.

The Regional District may submit one application for each community. A community is defined in the grant program as a settlement area within an electoral area or an established or proposed service area.

The application deadline for submission of applications is August 29, 2018. A resolution will be required from the Board for each project.

Analysis:

The Regional District has many potential infrastructure projects identified. The ICIP Grant Program is somewhat restrictive in that a local government may submit one application per community, but as we know, governments like to spread grant funds around and we'll need to prioritize to be successful. The following is a list of known projects that could have applications submitted for this round of the ICIP.

REGIONAL SYSTEMS:

SCADA Master Plan for Water, Wastewater and Solid Waste Systems

- Supervisory Control and Data Acquisition (SCADA) systems provide real time data from the field to the operators. Utilities have been increasing in complexity with the system controls as numerous monitoring devices and sensors provide numerous inputs and outputs for running of the system. SCADA systems have become vital to our operations.
- The proposed project will produce a SCADA master plan that will discuss the long term goals for the system in terms of communication strategies, technological changes, system security, staffing levels and budgeting for the different systems. Additionally, new infrastructure will be installed and for improvement of the reliability, security and redundancy of the system. This plan will also serve as a guideline for what SCADA would be required for new systems transferring to the Regional District.

WASTEWATER:

Skaha Estates Sewer Extension Project (Area D)

- A Building Canada II grant has been received for the Skaha Estates sewer extension to the Okanagan Falls Waste Water Treatment Plant. The Kaleden Sewer Extension Project was not funded. With the Detailed Design of the Skaha Estates extension, it is proposed that we request the Building Canada II grant be re-purposed to Kaleden and we submit Skaha Estates to the ICIP.
- With both areas brought into the Okanagan Falls WWTP, one additional operator will be required.

Okanagan Falls Liftstation #3 upgrade (Area D)

A complete upgrade and backup power is contemplated for the liftstation #3 located at the end of Main Street by Skaha Lake. The lift station is dated and failures mean sewage effluent goes into the Okanagan channel. While not urgent, this infrastructure needs replacement in the future.

WATER:

Osoyoos Water System Twinning (Area A)

The Town of Osoyoos is in the process of twinning their water system and they service a small population in Electoral Area A. The Town would prefer that the RDOS submitted the application for one section of the system in the Regional District so the Town can submit an application for a separate part of the system.

Willowbrook Water System Treatment Upgrade (Area C)

- The small community of Willowbrook water supply was recently assessed by the Interior Health Authority as being under the influence of surface water. This means that the water withdrawn from the well can contain pathogenic bacteria because there is insufficient vertical distance to the underground aquifer to remove the pathogens as the water moves down through the soil.
- Even with the \$32,000 Clean Water/Wastewater Grant and the \$220,000 RSGT grant applied to this system in 2018, a significant amount of work needs to be done. A SCADA system, pump upgrades and a new pumphouse building are underway; water treatment and back-up power are projects on the horizon.
- This system has no reserves and is unlikely to be able to afford their 26% share of an ICIP grant.
- The IHA will likely require the Regional District to install treatment soon on the water system. Grant funding will be the only affordable way for the property owners to cover the costs of this work.

Sun Valley Water System Treatment Upgrade and Metering (Area D)

- The IHA is currently completing an assessment of the Sun Valley water system to determine if the well is under the influence of the surface water. If this is the case, IHA will require treatment be installed at this system. With 30 property owners, treatment options are too expensive without grant funding.
- A new SCADA System and new pumps are under construction with a Clean Water/Wastewater Grant and RSGT grant.
- A Water Metre project could address billing inequities on the system and locate a cross-connection problem causing boil water advisories.
- The Sun Valley System has a reserve that could be used to fund their share of an ICIP grant.

Naramata Water System Filtration Upgrade (Area E)

- The Naramata Water System currently operates with an Ultra-Violet (UV) and Chlorine disinfection system to treat the water prior to distribution to the community. With the increasing turbidity occurring in the lake each year at freshet, it is likely the Interior Health Authority would require the installation of further water treatment components to fully meet all the drinking water criteria.
- Since the installation of the new treatment system, the Regional District has been collecting data and working towards receiving a filtration deferral for the water system. If this application is rejected by IHA, the Regional District will be required to install filtration.

Missezula Lake Water System (Speculative based on ownership)

- The Missezula Lake Water District is considering transfer ownership and operation of their water system to the Regional District. An assessment has been completed, but the ID still has not come to a final determination on system transfer.

- Several upgrades to the system will be required in the immediate future.
- 0.5-1.0 FTE would likely be required with the addition of a treatment system and reservoir

Sage Mesa Water System (Speculative based on ownership)

Sage Mesa is a privately owned water system, controlled by the Water Stewardship Division and operated by the Regional District. The owners of the system have contemplated selling the system to the Regional District, but no formal offer has yet been received.

ADMINISTRATIVE REPORT

TO: Environment and Infrastructure Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: RecycleBC Contract

Administrative Recommendation:

THAT the Environment and Infrastructure Committee review the renewal contract with MMBC Recycling Inc. (RecycleBC) for collection of residential recycling from homes and landfill depots from November 30th, 2018 to December 31st, 2023.

Purpose:

For the RDOS to receive funding from RecycleBC for the provision of curbside recycling collection services in the Village of Keremeos, Electoral Areas 'A', 'B', 'C', 'D', 'E', 'F' and 'G' and Red Wing Resorts within the Penticton Indian Band Lands, and funding for the collection of residential recyclable materials at the Campbell Mountain, Oliver and Keremeos Landfills.

Reference:

[RecycleBC Consultation Webpage](#)
[RecycleBC Contract Renewal Webpage](#)

Background:

The RDOS has been in a contract with RecycleBC since 2013 for the collection of residential recycling from residential homes and at local landfills. RecycleBC was formed to meet Provincial requirements for businesses to manage printed paper and packaging waste.

Starting May 2014, RecycleBC has paid the RDOS incentives to collect residential recycling. For curbside collection, these incentives are based on the number of homes. At landfill depots the incentives are based on the tonnage of material collected. RecycleBC takes all the risks associated with the sorting and marketing of all materials collected.

The current contract expires at the end of November 2018. After public consultation this winter and spring, RecycleBC released their new contract in June. RecycleBC requires any party wishing to renew their contract to sign by October 1st, 2018. Failure to sign by October 1st may result in the RDOS not being accepted back in the program.

Table 1: 2017 Revenue RecycleBC	
Oliver Landfill	\$2,391.83
Keremeos Landfill	\$967.52
Campbell Mtn Landfill	\$27,432.23
Curb Area A	\$41,756.06
Curb Area B	\$21,586.92
Curb Area C	\$64,440.62
Curb Area D/E/F	\$127,006.10
Curb OK Falls	\$77,795.24
Curb Area G	\$51,268.94
Curb Keremeos	\$31,511.42
TOTAL ANNUAL REVENUE	\$446,156.88

Analysis:

The new RecycleBC contract provides an 8% increase in incentives received for RDOS curbside collection per home. This is intended to compensate for CPI increases since 2013.

For depots, the incentives for materials not collected at curbside have increased significantly. These materials are comparatively light so the increase is intended to match the work needed to handle these materials.

Table 2: Comparison of Incentives Between Current Contract and New Contract		
Material	Current Incentive per Tonne	New Incentive per Tonne
Paper and Cardboard	\$60	\$60
Containers	\$90	\$90
Plastic Bags and Overwrap	\$175	\$500
White polystyrene	\$175	\$800
Coloured polystyrene	\$175	\$800
Glass Containers	\$80	\$90
Other Flexible Packaging (new)	\$175	\$500

Issues of Concern

Plastic bags will no longer be acceptable as containers to collect recycling by July 1st, 2020. RecycleBC representatives presented on this change to the Board earlier this year. The change is due to plastic film contamination being the highest source of contamination in mixed paper.

If the Board decides to renew with RecycleBC, RDOS Staff will conduct public consultation this fall to determine preferable options. RecycleBC will allow local governments to provide specific collection containers to residents (such as blue boxes or carts) or allow residents to provide their own

containers (such as marked garbage cans, blue boxes or carts). These options will be presented to residents for consideration with results being brought back to the Board for a decision.

RecycleBC has been cautioning local governments that RecycleBC will be enforcing contamination limits more closely. The contract requires a 3% contamination maximum. Recent audits showed the RDOS averages 9.2% total non-collectable material in recycling by weight. This includes glass, clothing, batteries, electronics and scrap metal that can only be recycled at depots.

RDOS Staff continue to work on public education campaigns to improve awareness of what goes in recycling. Collection contractors will also be tasked look harder and leave recycling containers that contain inappropriate materials.

Alternatives:

Alternative 1:

Before October 1st, 2018, the Board may request that RecycleBC take over the collection of residential recyclables from homes. RecycleBC will request a handover period to allow them to enter into the necessary contracts to allow a transition of service from the RDOS to RecycleBC. Once the service starts, RecycleBC will provide the collection vehicles, public education and containers to all residential homes currently receiving RDOS curbside collection services.

The RDOS has entered into a 7 year contract, commencing July 1st, 2018, with Waste Connections of Canada to provide curbside collection to residential homes. A decision to have RecycleBC take over just the recycling component of this collection conflicts with the existing contract with Waste Connections of Canada. It will require renegotiation of terms and pricing with Waste Connections of Canada. It is expected that the price of collection of garbage and yard waste would go up significantly in order to cover the capital and operational costs associated with recycling collection under the Waste Connections of Canada contract.

Staff believe that the incentives provided by RecycleBC assist in lowering the overall capital and operational costs for garbage and yard waste collection. It is unlikely that the operational savings of having RecycleBC collect recyclables will be greater than the costs of losing the incentives. As the Waste Connections of Canada contract is in place, Staff recommend waiting until that contract expires before considering handing over recycling services to RecycleBC.

Alternative 2:

The RDOS can choose to not work with RecycleBC and provide all recycling sorting and marketing themselves. Not only would RDOS be fully responsible for the cost of collection, the RDOS would also have to pay to recycle all materials collected. The recycling market is currently at a record low. Local residents would still contribute to the RecycleBC program when they purchase printed paper and packaging from stores but would have to pay extra for RDOS collection and depots.

Communication Strategy:

If the RecycleBC contract is renewed then RDOS Staff will develop a public consultation strategy to consult with residents on preferred options for non-plastic bag recycling collection. Consultation will be after the local government elections in October and will include open houses and online surveys.

Respectfully submitted:

N. Webb

C. Baughen

N. Webb, Public Works Manager

C. Baughen, Solid Waste Management Coordinator

ADMINISTRATIVE REPORT

TO: Environment and Infrastructure Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Solid Waste Collection Regulation Bylaw No. 2819, 2018

Administrative Recommendation:

THAT the Environment and Infrastructure Committee review Bylaw No. 2819 Regional District of Okanagan-Similkameen Solid Waste Collection Regulatory Bylaw.

Purpose:

Update and replace existing Bylaw 2191, 2003

Business Plan Objective:

Update existing Curbside Regulatory Bylaw.

Background:

The RDOS Curbside Collection Program commenced in 2003. The Regulation Bylaw for this service, 2191, 2003, has been amended 10 times to allow for changes to this service. A consolidated bylaw has been attached to this report for reference.

On July 1st 2018, the RDOS commenced a new 7 year contract with Waste Connections of Canada. This contract specifies the scope of work being done including new definitions.

Analysis:

Bylaw 2819 updates the following:

- New definitions in keeping with the contract for provision of service,
- Clarifying language for exempting properties from service and adding properties that request service that do not have a home,
- How containers should be placed for collection,
- Situations why materials may be left at the curb,
- Container types for garbage, recycling and yard waste collection,
- Providing the ability to enforce regulations under the Bylaw Notice Enforcement Bylaw,
- Removal of provisions for the Carmi Drop Off service that no longer exists.

Specific provisions remain in place for the placement of garbage in Electoral Area 'D', 'E' and 'F'. Residents in these communities are required to use wildlife resistant containers or enclosures or place out garbage after 5 am on the morning of their collection. Wildsafe BC has reported this provision and matching education campaign has significantly reduced the number of bears killed annually in these areas.

Respectfully submitted:

N. Webb

C. Baughen

N. Webb, Public Works Manager

C. Baughen, Solid Waste Management Coordinator

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2819, 2018

A bylaw to require and regulate the use of the Solid Waste Collection and Drop-off Service.

WHEREAS the Board of Directors (the "Board") for the Regional District of Okanagan-Similkameen (the "Regional District") has enacted the Solid Waste Collection and Drop-Off Service Establishment Bylaw No. 2190, 2003;

NOW THEREFORE the Board for the Regional District, in open meeting assembled, enacts as follows:

1.0 DEFINITIONS

1.1 In this bylaw:

"Bag" is one (1) plastic bag with the volume capacity of 95 L or less and containing a maximum weight of 25 kg.

"Biweekly" means once every two calendar weeks.

"Board" means the Board of the RDOS.

"Bundle" for flattened cardboard, being no larger than 78 cm x 78 cm x 15 cm in size and securely bundled with tape, string or twine, or for acceptable Yard and Garden Waste tree trimmings or prunings securely bundled in twine or string with the maximum weight of 25 kg and cut to a maximum of 1 m in length.

"Bylaw" means this Bylaw, as amended from time to time.

"Bylaw Enforcement Officer" means as defined by the RDOS Bylaw Notice Enforcement Bylaw No. 2507, 2010 or subsequent replacement bylaws.

"Cart" means a rigid plastic container with wheels, with a horizontal bar on the container suitable for semi automated sideload collection equipment.

"Contaminant" means a material placed in Garbage, Recycling, or Yard and Garden Waste that does not meet the specifications of the materials that are intended to be collected as determined by the Landfill or other facility receiving such materials.

"Contamination" means the state of having Contaminants mixed in with the specified collected materials.

"Container" one (1) rigid plastic or galvanized metal can with volume capacity of 95 L or less and containing a maximum weight of 25 kg, or a Cart-type unit with wheels capable of being lifted by the Contractor's collection vehicle for manual or semi-automated collection with the contents not exceeding the maximum volume and weight requirements as defined by the Manager for the Service Area.

"Curbside Collection" means the collection of Garbage, Yard and Garden Waste, Recycling and Large items from immediately adjacent the edge of a road, street or lane adjacent the property or grounds surrounding a Curbside Property.

"Curbside Properties" means those residential properties that, from time to time, are approved by the Manager for curbside waste collection pursuant to the process outlined in the Bylaw.

“Customer Supplied Container” is a Bag, Bundle, Container or Kraft Bag supplied by a Residential Premise.

“Dangerous Wildlife” means bear, cougar, coyote or wolf, or a species of wildlife that is prescribed as dangerous under the BC Wildlife Act.

“Dwelling Unit” means one or more habitable rooms constituting one self-contained unit which has a separate entrance, and which contains washroom facilities, and not more than one set of cooking facilities (unless a secondary suite is permitted in the applicable zone), and which is designed to be used for living and sleeping purposes.

“Food Waste” includes all food, including non-windfall fruit, and waste paper products.

“Garbage” means any and all accumulations of general household waste generated from a Residential Premise including Food Waste but excluding and prohibiting Recyclables, Yard and Garden Waste, special, controlled or hazardous waste, construction or demolition materials as defined by the Manager.

“Kraft Bag” means a reinforced paper bag for Yard and Garden Waste with volume capacity of 30 gallons or less.

“Landfill” means the sanitary landfill(s) identified by the Local Government as the designated landfill to receive materials collected.

“Large Item” means only furniture, mattresses or large appliances, weighing no more than 90 kg (200 lb) each generated from a Residential Premise. For greater clarity, mattress and box spring count as two separate Large Items. Home demolition waste, electronics, automotive parts, anything with an engine, tires, toilets, hot water tanks or other bathroom fixtures are not designated as Large Items.

“Manager” means the individual or individuals delegated by the RDOS to oversee this Bylaw and associated work.

“RecycleBC” means Multi-Material BC Society (No. 5-58241), MMBC Recycling Inc. (No.XS67425), Recycle BC (No. FM719862), or any other entity with whom the RDOS has contracted to provide specified Recyclables collection.

“Recyclables” means only acceptable recyclable materials, generated from a Residential Premise, listed publicly for collection by RecycleBC collectors, except container glass or other glass products, unless the Manager requires different materials to be collected.

“Residential Premise” means an individual residential Dwelling Unit including a recreational, vacation, rental, and mobile home dwelling, with direct access to the outdoors, and includes:

- (a) a single-family dwelling;
- (b) a single-family dwelling containing a principal dwelling unit and self-contained suite; and
- (c) individually serviced duplex, triplex, fourplex, fiveplex, and sixplex units.

“RDOS” is the Regional District of Okanagan-Similkameen.

“Service Area” means a municipality, Electoral Area or an area defined by the Solid Waste Collection and Drop-Off Service Establishment Bylaw No. 2190, 2003 as receiving Curbside Collection from the RDOS.

“Tag a Bag” means a tag or sticker prepared and issued by the RDOS intended for attachment to a Customer Supplied Container as required for the collection of an additional Bag of Garbage over the weekly limit set by the Manager.

“Tipping Fee” means the cost per tonne of waste material entering a Landfill, levied by the Landfill operator, to receive and dispose of the waste in accordance with all applicable regulations and permits.

“Wildlife Resistant Container” means a fully enclosed Container with a sealed lid and a self-latching mechanism of sufficient design and strength to prevent access by dangerous wildlife.

“Wildlife Proof Enclosure” means a structure which has enclosed sides, a roof, doors and a self-latching mechanism of sufficient design and strength to prevent access by dangerous wildlife but allows safe and simple access by Workers.

“Workers” means all employees, contractors, agents or other representatives of a contractor engaged by the RDOS to provide or monitor Curbside Collection.

“Yard and Garden Waste” means only organic waste originating from yards and gardens at a Residential Premise including, but not limited to, grass clippings, leaves, plants, pine needles, pinecones, garden waste, windfall fruit, shrub and tree trimmings and prunings, provided that any woody tree trimmings and prunings are less than 5 cm in diameter and less than 1 m in length, but specifically excluding Provincially-regulated noxious or invasive species and Food Waste.

2.0 PROVISION OF SERVICE

- 2.1 The Manager reserves the right to exclude or exempt a Residential Premise from receiving Curbside Collection if collection costs are unreasonable, access routes are too difficult, there is no longer a Dwelling Unit or the property is serviced by an adequate commercial garbage and recycling service.
- 2.2 The Board may provide a policy to direct the Manager as to when exclusions and exemptions are reasonable.
- 2.4 The Board may determine to enact an exclusion or exemption to Curbside Collection on a property by property basis.
- 2.5 Every owner of Residential Premise in a Service Area to whom the Manager or Board does not grant an exclusion or exemption:
 - (a) must be provided Curbside Collection; and
 - (b) pay the applicable rates and fees set out in the RDOS Fees and Charges Bylaw for their Service Area.
- 2.6 A property owner, that does not have a Residential Premise on their property, may apply to the Manager for Curbside Collection by providing written consent.
- 2.7 The Manager may approve an application for waste collection service for a property that does not have a Residential Premises, if the property can reasonably be served and the nature of the waste is similar to that being generated from a Residential Premise.
- 2.8 On the approval of an application for Curbside Collection service by written notice to the property owner, all of the provisions of this bylaw will be enforced as if the property has one or more Residential Premises as applicable.

3.0 CUSTOMER SUPPLIED CONTAINERS

- 3.1 No person may place out Garbage, Recyclables, Yard and Garden Waste or Large Items except in accordance with this bylaw.
- 3.2 No person may litter Garbage, Recyclables, Yard and Garden Waste or Large Items contrary to this bylaw.
- 3.3 All Garbage, Recyclables and Yard and Garden Waste placed out for Curbside Collection must be placed in a Customer Supplied Container.
- 3.4 No person may place materials in a Customer Supplied Container owned by another person except with the other person's permission.
- 3.5 No person, other than a Worker, may remove from any Residential Premise any Garbage or Recyclables placed out for Curbside Collection.
- 3.6 Scavenging of materials from a Customer Supplied Container for Garbage or Recyclables is prohibited.
- 3.7 Customer Supplied Containers or Large Items will, unless directed otherwise by the Manager, be placed for emptying and collection within one (1) metre of the travelled part of the road fronting the main entry way to the Residential Premise in which the contents of the containers originate or, as directed by the Manager, within one (1) metre of a laneway adjacent to a specified property.
- 3.8 To allow for safe or efficient Curbside Collection, the Manager may specify a specific collection point for a Residential Premise to place Garbage, Recyclables, Yard and Garden Waste or Large Items.
- 3.9 No Worker will enter any private property, such as a stratified residential development or building, for the purpose of carrying out Curbside Collection unless an arrangement has been made for onsite pickup acceptable by the Manager.
- 3.10 Where arrangements are made with the Manager for Workers to enter a private property to provide Curbside Collection, ready means of access to Customer Supplied Containers, including passageways and internal roads, must be unobstructed, of sufficient size and satisfactorily maintained by the property owner.
- 3.11 All Customer Supplied Containers and Large Items must not encroach on or project over any street, lane, or public place.
- 3.12 All Customer Supplied Containers and Large Items must be kept on the ground and level or on a platform not more than one foot in height above the ground and must be readily accessible from the street or lane abutting the premises.
- 3.13 If Customer Supplied Containers are enclosed in a structure, including a Wildlife Proof Enclosure, the structure must be built with doors opening on the pickup side so that the Customer Supplied Containers may be readily removed.
- 3.14 Customer Supplied Containers will be maintained in good repair, be kept in a sanitary condition and be sufficient in number at all times to contain all materials fully within the Customer Supplied Containers.
- 3.15 Any structure used as a cover for Customer Supplied Containers must, at all times, be kept in good repair, clean, and accessible for inspection at all reasonable hours.

- 3.16 Customer Supplied Containers must be replaced by the owner when advised by the Manager that they are no longer in serviceable condition.
- 3.17 The RDOS and its contractors are not responsible for replacing any Customer Supplied Containers or lids damaged or lost for any reason whatsoever.
- 3.18 If a Customer Supplied Container becomes compromised and spills materials while being collected, the Worker may determine to not collect the Customer Supplied Container.

4.0 REFUSAL TO COLLECT

- 4.1 All Garbage, Recyclables, Yard and Garden Waste must be placed out in the correct type of Customer Supplied Container for the collection.
- 4.2 Any Contamination found will result in the Customer Supplied Container or Large Item not being collected by the Worker.
- 4.3 Intentionally Contaminating Recyclables or Yard and Garden Waste to make them Garbage is prohibited.
- 4.4 No liquid of any kind, including rain and snow, may be placed or allowed to collect in any Customer Supplied Container or Large Item placed for collection.
- 4.5 No explosive, volatile, or corrosive materials, biomedical wastes, gypsum board, renovation or demolition waste, fuel, used oil or other lubricant filters, hot ashes, or chemicals, animal cuttings or wastes, dead animals, or other material that may injure the health or safety of solid waste collection or disposal personnel, including batteries and sharps, may be placed in any Customer Supplied Container or Large Item for collection.
- 4.6 Workers will make all attempts to place a sticker on Customer Supplied Containers not collected indicating why the materials were left and the correct phone number for more information.
- 4.7 Workers may refuse to collect materials if there are identified safety hazards including but not limited to severe weather conditions, dangerous road conditions, uncontrolled animals, physical or verbal threats to Workers or blockage of a road not allowing safe entry or egress.
- 4.8 The owner of a Residential Premise remains liable for the fees imposed by the RDOS for the Curbside Collection service if materials are not collected due to the materials not being placed for collection in accordance with this bylaw or if the Worker determines the collection may be unsafe.

5.0 SCHEDULING

- 5.1 The Manager will assign a collection day every week for every property receiving Curbside Collection and will provide dates for weekly, Biweekly, monthly and annual collections to customers.
- 5.2 The Manager may change the collection day for properties as required and will inform the owners of Residential Premises to the change.
- 5.3 All Garbage, Recyclables, Yard and Garden Waste or Large Items must be placed out for collection by 7:00 a.m. on the day designated by the Manager for collection for a property.
- 5.4 Garbage or Recyclables not emptied or collected on a scheduled collection day must, before 5:00 p.m. on the same day, be removed by the occupier of the Residential Premise from the vicinity of the travelled part of the road until the next scheduled collection day.

6.0 GARBAGE

- 6.1 The only Customer Supplied Containers applicable for Garbage collection are Bags and Containers.
- 6.2 A maximum of two (2) Customer Supplied Containers of Garbage may be placed for collection at any residential premise on any particular collection day unless the Board directs the Manager to limit the number of Customer Supplied Containers to one (1) per collection day for a specified Service Area.
- 6.3 The Manager may increase the number of Customer Supplied Containers collected in a given week for specific residences or Service Area to allow for missed or disrupted collections.
- 6.4 A Residential Premise may place out an additional Bag, over the limit for Customer Supplied Containers for their Service Area, if a RDOS Tag a Bag Label is attached to that additional Bag.
- 6.5 If a RDOS Tag a Bag is attached to each Bag over the limit of Customer Supplied Containers allocated each week for the Residential Premise, there will be no limit to additional Bags of residential Garbage a Residential Premise may place out.
- 6.6 Tag a Bags may not be placed on Containers.
- 6.7 Curbside Properties within Electoral Area 'D', 'E', and 'F' must place Garbage within a Wildlife Resistant Container, be placed within a Wildlife Proof Enclosure or be placed out after 5:00 am on the day designated for Garbage collection for the property.

7.0 RECYCLABLES

- 7.1 The only Customer Supplied Containers applicable for Recyclable collection are clear or blue, see through Bags, clearly marked Containers and Bundles of cardboard.
- 7.2 The number of Customer Supplied Containers of residentially produced Recyclables that may be placed for collection is unlimited.
- 7.3 Recyclables that are non-residential in nature may not be collected.
- 7.4 Recyclables must be loosely-packed, not placed within any other Recyclable material, lids must be removed and materials washed or rinsed to remove organic material as required.
- 7.5 Recyclable corrugated cardboard may be Bundled and placed under a Bag or Container Recyclables so long as materials remain clean and dry, no litter is created and the bundles are secure enough for placement within the collection vehicle.
- 7.6 Bundling or tying any Recyclable materials, other than flattened cardboard, with string, ties, or tape is not permitted.

8.0 RESIDENTIAL YARD WASTE

- 8.1 The only Customer Supplied Containers applicable for Yard and Garden Waste collection are Kraft Bags, clearly marked Containers and Bundles of tree trimmings and prunings.
- 8.2 The number of Customer Supplied Containers of residentially produced Yard and Garden Waste that may be placed for collection is unlimited.
- 8.3 Yard and Garden Waste that are non-residential, such as agricultural, in nature may not be collected.

8.4 Bundling any Yard and Garden Waste materials other than specified tree trimmings or prunings with string, ties, or tape is not permitted.

8.5 Any Kraft Bags or Bundles allowed to weaken to the point where they rip open when lifted may not be collected by Workers.

9.0 LARGE ITEM

9.1 A Residential Premise may place out a maximum of two (2) Large Items during any scheduled Large Item collection.

9.2 A Worker may refuse to collect any Large Items that pose a threat to the Workers safety, poor hygienic condition and Contamination of potential hazardous or noxious substances.

9.3 Large Items that are non-residential in nature or do not meet the definition of a Large Item may not be collected.

10.0 FEES

10.1 Every owner of a Residential Premise provided Curbside Collection in a Service Area, must pay the applicable fees set out in the RDOS Fees and Charges Bylaw and where applicable be:

(a) invoiced directly to the Residential Premise owner and if unpaid at the end of the calendar year in respect of which they are imposed, collected in the same manner as taxes in arrears; or

(b) identified on the annual property tax bill for the Residential Premise.

11.0 ENFORCEMENT

11.1 The Bylaw Enforcement Officer is hereby authorized to enter, at all reasonable times, upon any property in the Regional District subject to the regulations of this bylaw, in order to ascertain whether such regulations are being obeyed.

11.2 No person shall prevent or obstruct, or attempt to prevent or obstruct, the Bylaw Enforcement Officer from the exercise or performance of his or her powers, duties or functions under this bylaw.

11.3 Each day's continuance of an offence under this bylaw constitutes a new and distinct offence.

12.0 SEVERABILITY

12.1 The provisions of this bylaw are severable and the invalidity of any part of this bylaw shall not affect the validity of the remainder of this bylaw.

13.0 REPEAL

13.1 Bylaw No. 2191, 2003 is repealed.

14.0 CITATION

14.1 This bylaw may be cited as the Solid Waste Collection Regulation Bylaw No. 2819, 2018.

READ A FIRST, SECOND, AND THIRD TIME on , 2018.

THIRD READING RESCINDED on , 2018.

READ A THIRD TIME AS AMENDED on , 2018.

ADOPTED on , 2018.

RDOS Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2191, 2003 CONSOLIDATED July 1st, 2016

Includes Amendments 01, 02, 03, 04, 05, 06, 07, 08, 09, 10

(Please note that this is a Consolidated Bylaw. This document may contain errors and this bylaw may be amended at a later date. This document is for information purposes only.)

A bylaw to require and regulate the use of the Solid Waste Collection and Drop-off Service.

WHEREAS the Board of Directors (the “Board”) for the Regional District of Okanagan-Similkameen (the “Regional District”) has enacted the Solid Waste Collection and Drop-Off Service Establishment Bylaw No. 2190, 2003;

NOW THEREFORE the Board for the Regional District, in open meeting assembled, enacts as follows:

1. INTERPRETATION

(1) In this bylaw:

“approved waste management facility” means:

- (a) all or part of a parcel used for depositing and disposing of household garbage, recyclable materials, or both, owned, leased, licensed, or otherwise occupied, and operated, by the Regional District, by the City of Penticton, or as authorized in writing by the Regional District, as a disposal site for which a permit is issued under the Waste Management Act; and
- (b) includes landfills, transfer stations, recycling depots, and other facilities established or authorized in writing by the Regional District or a member municipality of the Regional District for collecting, recycling, or disposing of household garbage, recyclable materials, or both;

“blue bag” means a translucent blue-tinted or clear plastic bag having a capacity not exceeding 95 litres and used to collect recyclable materials;

“Carmi Area” means the area outlined in heavy black and labeled “CARMI” on Schedule 4;

“commingled containers” means recyclable glass or metal food and beverage containers of all colours, and all plastic bottles identified as cloudy-coloured #2 High Density Polyethylene (“HDPE”), but does not include beverage containers under deposit as part of the Provincial container deposit/refund system;

“dangerous wildlife” means bear, cougar, coyote or wolf, or a species of wildlife that is prescribed as dangerous under the BC Wildlife Act;

“drop-off point” means, on the date on which this bylaw is adopted, the solid waste collection facility located at the Canadian Waste Services works yard at 1473 Clarke Road, Penticton, consisting of household garbage bins and recyclable material bins, and includes any substitute facility designated by the Engineering Services Manager from time to time;

“household garbage” includes:

- (a) all rubbish, household waste, and yard waste originating in the ordinary use of residential premises; or
- (b) in the case of premises for which an application is approved under section 5, all rubbish and waste originating in the ordinary use of the premises in respect of which the application is approved;

but does not include recyclable materials;

“household garbage container” means a rigid, durable receptacle having a capacity not exceeding 95 litres, used for the collection of household garbage, fitted with secure handles and a watertight cover, and manufactured from plastic or from metal treated so that it does not corrode;

“mandatory recyclable material” means material including, but not limited to, recyclable corrugated cardboard and recyclable newsprint, required by an enactment to be recycled instead of landfilled;

“mixed waste paper” means 100-percent paper fibre products including cereal boxes, paper shopping bags, white and coloured ledger paper, wrapping paper, envelopes, junk mail from which non-paper wrappers and enclosures are removed, sticky notes, computer paper, advertising flyers, magazines, catalogues, telephone books, paper egg cartons, and paper towel cores;

“Engineering Services Manager” means the person appointed by the Board to that position or a person to whom the Engineering Services Manager delegates authority under this bylaw;

“recyclable corrugated cardboard” means a container for goods, composed of an inner fluting of wavy paper material and at least one outer layer of linerboard, and free of contaminants such as wax, plastic or foam liners, oil, grease, and food remnants;

“recyclable newsprint” means newspapers including inserts and other papers of white groundwood quality that are free of coated stock;

“recyclable materials” means, subject to an order made under subsection (2):

- (a) metal, glass, and plastic food and beverage containers, consisting of:
 - (i) glass bottles and jars of all colours with lids and labels of any material;
 - (ii) all ferrous and non-ferrous metal cans and tins; and
 - (iii) all natural-coloured plastic containers with lids and labels identified by the Society of Plastics Institute (SPI) Code #2 (High Density Polyethylene or HDPE); and
- (b) mixed waste paper, recyclable newsprint, and recyclable corrugated cardboard.

“residential premises” means an individual residential dwelling including a recreational, vacation, rental, and mobile home dwelling, with direct access to the outdoors, and includes:

- (a) a single-family dwelling;
- (b) a single-family dwelling containing a principal dwelling unit and self-contained suite; and

(c) individually serviced duplex, triplex, fourplex, fiveplex, and sixplex units;

“service area” means the service area, excluding the Carmi area, established by the Solid Waste Collection and Drop-Off Service Establishment Bylaw No. 2190, 2003;

“service region” means the service area and Carmi area combined;

“solid waste containers” means household garbage containers and blue bags; and

“tag-a-bag tag” means a sticker or tag, made available by the Regional District for a fee, that must be placed on all household garbage bags exceeding the quantity limits for household garbage removal outlined in this bylaw.

“wildlife resistant container” means a fully enclosed container with a sealed lid and a self-latching mechanism of sufficient design and strength to prevent access by dangerous wildlife;

“wildlife proof enclosure” means a structure which has enclosed sides, a roof, doors and a self-latching mechanism of sufficient design and strength to prevent access by dangerous wildlife.

(2) The Engineering Services Manager may, from time to time and on the basis of technical requirements related to collecting, sorting, packaging, shipping, or marketing particular materials, issue an order deeming materials to be or not to be recyclable materials for the purpose of this bylaw, and publicize such an order by means of a newspaper, individual notices, or other means.

2. CONDITIONS

(1) No person in the service region may dispose of household garbage or recyclable materials except in accordance with this bylaw.

(2) No person may litter household garbage, or dispose of household garbage or recyclable materials contrary to this bylaw.

(3) No person may deposit household garbage or recyclable materials at a location other than an approved waste management facility.

(4) No person may deposit household garbage or recyclable materials at an approved waste management facility except in accordance with this bylaw, all other bylaws of the Regional District and any regulations posted at the approved waste management facility.

(5) The Board reserves the right to exclude or exempt residential premises from the service area if collection costs or access routes are unreasonable.

(6) Every owner of residential premises in the service region to whom the Board does not grant an exclusion or exemption:

(a) must use the Solid Waste Collection and Drop-Off Service established by Bylaw No. 2190, 2003; and

(b) pay the rates and fees set out in the Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2523, 2010.

(7) The Regional District or a contractor acting on behalf of the Regional District will not pick up household garbage and recyclable materials set out at residential premises unless the household

garbage or recyclable materials comply with this bylaw and do not exceed the quantity limits set out in Schedule 1.

(8) Commingled containers must be rinsed before being recycled.

(9) No collector of household garbage or recyclable materials will enter any building for the purpose of carrying out or returning to the building any solid waste container.

3. WASTE COLLECTION SERVICE

(1) No occupier of residential premises in the service area may dispose of household garbage or recyclable materials except in accordance with this section.

(2) Solid waste containers must, by 7:00 a.m. on the day designated by the Engineering Services Manager for collection in the area in question, be placed for emptying and collection within one metre of the travelled part of the road fronting the residential premises in which the contents of the containers originate.

(3) The Engineering Services Manager may advise of collection dates from time to time by means of a newspaper, individual notices, or other means.

(4) Except as noted in Schedule 1, not more than two household garbage containers may be placed for collection at any residential premises on any particular collection day.

(5) The number of blue bags that may be placed for collection is unlimited.

(6) No person may place for collection:

(a) household garbage in a blue bag; or

(b) recyclable materials in a household garbage container.

(7) No person may place household garbage or recyclable materials in household garbage containers or blue bags owned by another person except with the other person's permission.

(8) No person other than the following may remove from any residential premises in the service area any household garbage or recyclable materials placed for emptying and collection:

(a) an employee of the Regional District engaged in performing the employee's duties; or

(b) a contractor engaged by the Regional District for that purpose.

(9) The Regional District need not collect household garbage or recyclable materials not placed for collection in accordance with this bylaw, but the occupier of the premises in question remains liable for the fees imposed by this bylaw.

(10) A solid waste container placed for emptying or collection after the collection vehicle already passes the premises on the collection day in question and is accordingly not emptied or collected on that day must, before 5:00 p.m. on the same day, be removed by the occupier of the premises from the vicinity of the travelled part of the road until the next scheduled collection day.

(11) For all properties within Electoral Areas 'D', 'E' and 'F', as established by Bylaw No. 2190, 2003, household garbage must be placed within a wildlife resistant container, be placed within a wildlife

proof enclosure or be placed out after 5:00 am on the day designated by the Chief Administrative Officer for collection in the area.

4. WASTE DROP-OFF SERVICE

(1) No occupier of residential premises in the Carmi area may dispose of household garbage or recyclable materials except in accordance with this section.

(2) Occupiers of residential premises in the Carmi area must transport and deposit their household garbage and recyclable materials at the drop-off point as follows:

- (a) unlock the bulk container at the drop-off point;
- (b) deposit household garbage in the bins provided and marked for that purpose;
- (c) deposit recyclable materials in the bins provided and marked for that purpose; and
- (d) relock the bulk container at the drop-off point.

(3) The drop-off point may be used only by Carmi area residents and only to dispose of household garbage and recyclable materials generated on their properties.

(4) Occupiers of residential premises in the Carmi area may use the drop-off point at any time.

(5) Every owner of residential premises in the Carmi area will be provided with a key to unlock the drop-off point and must provide the key to any occupier of the premises in respect of which the key is provided to the owner.

(6) No person may copy any key provided under this bylaw.

(7) Occupiers of residential premises in the Carmi area may deposit up to two bags having a combined capacity not exceeding 190 litres of household garbage per week at the drop-off point.

(8) Additional household garbage bags may be deposited if they are each tagged with a tag-a-bag tag.

(9) The amount of recycled material that may be deposited at the drop-off point each week is unlimited.

(10) All waste must be bagged for disposal at the drop-off point in a manner consistent with sections 6 (9) to (13), 7 (2), and 7 (4) to (5) and no person may deposit at the drop-off point any material other than household garbage and recyclable materials bagged in that manner.

(11) For greater certainty, only residential yard waste and residential large solid waste generated by residential premises in the Carmi area are to be collected by the waste collection service from residential premises in the Carmi area.

(12) The Engineering Services Manager may order that the Carmi area be included in the waste collection service provided in section 3 and on the making of that order, occupiers of residential premises in the Carmi area must dispose of household garbage and recyclable materials in accordance with section 3 rather than this section.

5. NON-RESIDENTIAL SERVICES

(1) An occupier of premises other than residential premises may, by submitting a completed application in the form prescribed from time to time, apply to the Engineering Services Manager for waste collection service.

(2) An application by an occupier who is not the owner of the premises must be accompanied by the owner's written consent.

(3) The Engineering Services Manager may approve an application for waste collection service if the premises can reasonably be served by the Regional District's equipment and staff in view of the location of the premises and quantity and nature of the waste that would be collected in relation to the nature and capacity of the Regional District's equipment.

(4) On the approval of an application by written notice to the applicant, sections 2 and 3, 6 and 7, and 10 apply to the premises and for that purpose, references in those sections to "residential premises" must be interpreted as references to the premises in respect of which the application was approved, regardless of the nature of the premises' use.

6. HOUSEHOLD GARBAGE CONTAINER AND BLUE BAG REQUIREMENTS

(1) Every owner of residential premises in the service area must provide and maintain in sanitary condition and good repair standard household garbage containers sufficient in number at all times to contain all household garbage in a sanitary condition.

(2) Household garbage containers must be replaced by the owner when advised by the Engineering Services Manager that they are no longer in serviceable condition.

(3) The Regional District and its contractors are not responsible for replacing any household garbage containers or lids damaged or lost for any reason whatsoever.

(4) All household garbage containers must be kept covered with watertight lids or fastened in such a manner that they are watertight.

(5) Household garbage containers must, when placed for collection, weigh not more than 25 kilograms per individual container when full.

(6) Non-putrescible household garbage not placed in containers must be tied securely in bundles not exceeding one metre in length or 25 kilograms in weight.

(7) An occupier of residential premises may place for collection, instead of a household garbage container, a securely fastened bundle of dry household garbage not exceeding 25 kilograms in weight and one meter in length, or a securely fastened, unperforated plastic household garbage bag not exceeding in weight the lesser of the weight that the bag was designed to accommodate or 25 kilograms.

(8) Only bags specified by the Regional District or its contractor may be placed for collection of recyclable materials.

(9) A blue bag may contain only loosely-packed recyclable materials that, in the case of food and beverage containers, are washed or rinsed to remove all organic material.

(10) Recyclable materials must be placed loosely in the blue bag.

(11) A blue bag must, when placed for collection, weigh not more than 25 kilograms.

(12) Recyclable corrugated cardboard may be flattened, bundled, and tied with the blue bag placed on top if the recyclables remain clean and dry and no litter is created.

(13) Bundling recyclable materials with string, ties, or tape is not permitted.

(14) Household garbage containers and blue bags must be kept on the residential premises property at all times and not encroach on or project over any street, lane, or public place, except when placed on the street or lane for the purpose of collection under this bylaw.

(15) All solid waste containers must be kept on the ground and level or on a platform not more than one foot in height above the ground and must be readily accessible from the street or lane abutting the premises.

(16) If solid waste containers are enclosed in a structure, the structure must be built with doors opening on the pickup side so that the solid waste containers may be readily removed.

(17) Where arrangements are made for onsite pickup, a passageway and ready means of access to solid waste containers on premises to which no lane has access must, at all reasonable times, be provided from the street, and the passageway and ready means of access must be unobstructed, satisfactorily maintained, and sufficient in size and kind to enable any employee or contractor of the Regional District to have access to them.

(18) All containers for household garbage or recyclable materials and any structure used as a cover for such containers must, at all times, be kept in good repair, clean, and accessible for inspection at all reasonable hours.

(19) When a standard or special container is condemned by the Regional District, the container must be removed by the owner of the premises, who must provide a suitable container in its place.

(20) The Regional District may suspend collection service from properties where solid waste containers or the location or design of pickup facilities are contrary to this bylaw, but such a suspension does not waive any requirement, or abate or waive any charges or rates under this bylaw.

7. PARTICULAR TYPES OF WASTE

(1) The Regional District reserves the right to refuse to remove all waste material that is not household garbage, as defined by this bylaw, including any mandatory recyclable materials.

(2) Placing recyclable materials for collection in the same container as household garbage is prohibited.

(3) No liquid of any kind may be placed or allowed to collect in any solid waste container placed for collection.

(4) All table and kitchen household garbage, wet household garbage, and floor sweepings, ashes, sawdust, and other granular material must be placed in a plastic household garbage bag before being placed in a household garbage container for collection.

(5) No explosive, volatile, or corrosive materials, biomedical wastes, gypsum board, fuel, used oil or other lubricant filters, hot ashes, or chemicals, animal cuttings or wastes, dead animals, or other material that may injure the health or safety of solid waste collection or disposal personnel, may be placed in any solid waste container for collection.

(6) Blue bags containing materials not identified as recyclable materials or contrary to this bylaw will not be collected.

(7) Scavenging of recyclable materials on collection routes is prohibited.

(8) Intentionally contaminating recyclable materials to make them non-recyclable is prohibited.

8. RESIDENTIAL YARD WASTE

During times of the year that may be specified by the Engineering Services Manager from time to time and advertised by means of a newspaper or individual notices in the service region, occupiers of residential premises in the service region may place for collection, in addition to solid waste containers, unlimited quantities of yard waste originating on their own premises including grass, leaves, and tree prunings up to 1.27 centimetres in diameter, in clear plastic bags or bundles not more than 1.2 meters in length and not more than 25 kilograms in weight.

9. RESIDENTIAL LARGE OR BULKY WASTE

Subject to section 2 of Schedule 1, occupiers of residential premises in the service region may, during times of the year that may be specified by the Chief Administrative Officer from time to time and advertised by means of a newspaper or individual notices in the service region, place for collection, in addition to solid waste containers, two large or bulky waste materials, which are limited to appliances and furniture.

10. FEES

(1) Every person required to dispose of household garbage and recyclable materials in accordance with this bylaw, and every occupier of property in the service region who uses or takes the benefit of the waste collection service, must pay the applicable fees set out in the Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2523, 2010, and where applicable be:

- (a) invoiced directly to the occupier, in which case the occupier must pay the invoice within 30 days of the invoice date; or
- (b) identified on the annual property tax bill for the property and, if unpaid at the end of the calendar year in respect of which they are imposed, collected in the same manner as taxes in arrears.

(2) A one-time, 10-percent penalty will be levied on all overdue accounts.

11. REPEAL

Bylaw No. 2147, 2002 is repealed.

12. CITATION

This bylaw may be cited as the Solid Waste Collection and Drop-Off Service Regulation Bylaw No. 2191, 2003.

READ A FIRST, SECOND, AND THIRD TIME on February 20, 2003.

THIRD READING RESCINDED on March 27, 2003.

READ A THIRD TIME AS AMENDED on March 27, 2003.

ADOPTED on December 18, 2003.

Chair of the Board

Legislative Services Manager

SCHEDULE 1

1. HOUSEHOLD GARBAGE COLLECTION LIMITS

(1) The following amounts of household garbage may be placed for pickup from each residential premises each week:

- (a) at most two bags having a combined capacity not exceeding 190 litres; and
- (b) at most two additional household garbage bags having a combined capacity not exceeding 190 litres, if tagged with a tag-a-bag tag.

(2) Users of tag-a-bag tags must pay the fees set out in the Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 2523, 2010.

2. LARGE ITEM COLLECTION LIMITS

At most two large or bulky items, including but not limited to the following, may be placed for pickup from each residential premises during a specified week of the year:

- (a) fridges;
- (b) washing machines;
- (c) drying machines;
- (d) televisions;
- (e) mattresses;
- (f) box springs;
- (g) couches;
- (h) microwaves;
- (i) stoves;
- (j) desks;
- (k) air conditioners;
- (l) chairs;
- (m) freezers; and
- (n) computers.

Schedule 2 Map of Red Wing

Schedule 3 Map of Carmi



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Protective Services Committee

Thursday, July 19, 2018

12:30 p.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1

THAT the Agenda for the Protective Services Committee Meeting of July 19, 2018 be adopted.

B. DELEGATION

1. Tony Trovao – Fire Chief, Naramata
2. Denis Gaudry – Fire Chief, Kaleden

Fire Chiefs Trovao and Gaudry will address the Board to provide an update with regards to the South Okanagan-Similkameen Fire Chiefs Association (SOSFCA).

RECOMMENDATION 2

THAT the Board appoint up to six (6) elected officials as liaison to the South Okanagan-Similkameen Fire Chiefs Association.

RECOMMENDATION 3

THAT the Board support the South Okanagan Similkameen Fire Chiefs request that any Wildfire Prevention Restrictions required in their Fire Department Areas be linked and coordinated directly with Provincial Restrictions determined by BC Wildfire Service.

C. 2018 Q2 ACTIVITY REPORT – For Information Only

D. ADJOURNMENT



July 11, 2018

Purpose- The South Okanagan Similkameen Fire Chiefs (SOSFC consisting of Anarchist Mtn, Kaleden, Keremeos, Okanagan Falls, Naramata and Willowbrook) by delegation wish to provide an **Update** and **request two Motions** at the July 19th Regional District of Okanagan Similkameen Board meeting.

Topic 1 - Fire Chiefs Activities

- The Fire Chiefs attending will provide a Brief Management Strategy and Update on their activities since the adjustment of Operational Bylaws for the Fire Departments, April 19, 2018.

Topic 2 – South Okanagan Similkameen Fire Chief Association

- The Fire Chiefs attending will provide a Brief Update including the Rationale and Purpose of forming this Association.

Topic 3 – Status Report of Fire Departments

- The Fire Chiefs attending will provide a Brief Update on Volunteer membership and other highlights that may be of interest to the Board.

Topic 4 – Regional District of Okanagan Similkameen Fire Masterplan Report and individual Fire Department Reports

- The Fire Chiefs attending will provide a Brief Update on activities, actions and planning that Fire Departments are taking to address recommendations in the various reports.

Motion Request 1 – Director Liaison to Fire Departments

Motion Request – The South Okanagan Similkameen Fire Chiefs request the Regional District of Okanagan Similkameen Board appoint up to 6 Directors as Liaison and provide key contacts for the Fire Chiefs. As representatives of the Board it is hoped these appointed Directors could attend meetings and other activities and interact with the Fire Chiefs as required.

Motion Request 2 – Wildfire Season Restrictions

Motion Request – The South Okanagan Similkameen Fire Chiefs request that should any Wildfire Prevention Restriction be required in their Fire Department Areas during the 2018 Wildfire Season that any Restrictions be linked and coordinated directly with Provincial Restrictions determined by BC Wildfire Service. The Fire Chiefs believe this will lead to less confusion and administration needs required when dealing with the General Public.

Submitted on behalf of the SOSFC

ADMINISTRATIVE REPORT

TO: Protective Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Second Quarter Activity Report – For Information Only

Fire Services, Emergency Management, Policing, 911

Activities Completed in Q2 2018:

- Continued consultation with the Regional Fire Departments for 2018 operational planning, budgeting, Office of the Fire Commissioner's (OFC) Playbook requirements and bylaw updates
- Fire Underwriters – Reviewed current status of Regional FDs
- Renewed the Penticton/West Bench (Area F) Service Area Agreement
- Received an EMBC - ESS Grant for \$25,000
- Hosted a Regional Joint Fire Chiefs Committee meeting
- Facilitated an RDOS Fire Chiefs meeting
- Presented the Board with the revised Fire Services Bylaw
- Continue to consult with partner agencies on the updated Regional Fire Mutual Aid Agreement
- Facilitated a Regional Fire Radio User Group meeting
- Spring Freshet Preparedness
- Host the EMBC facilitated - Spring Emergency Preparedness workshop
- Received an EMBC - EOC grant for \$24,000
- Activated the RDOS EOC to support localized flooding, including a Declaration of State of Local Emergency

Planned Activities for Q3 2018:

- Continue to support the communities effected by flooding through the Regional EOC
- Continue with land acquisition for the Naramata satellite Fire Hall
- Complete the Kaleden Fire Volunteer Department training site development plan process
- Complete the Sasquatch Pond Park water retention project
- Finalize a 2018 Regional Emergency Preparedness training schedule
- Draft one-time E911 maintenance agreement 2018 and full RFP for 2019

-
- Re-establish E911 faults mapping system with InterMapper
 - Present the Board with an updated Fire Mutual Aid Agreement

Respectfully submitted:

Mark Woods

M. Woods, Manager of Community Services



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, July 19, 2018
1:00 p.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

THAT the Agenda for the RDOS Board Meeting of July 19, 2018 be adopted.

1. Consent Agenda – Corporate Issues

a. Electoral Area “C” Advisory Planning Commission – June 19, 2018

THAT the Minutes of the June 19, 2018 Electoral Area “C” Advisory Planning Commission be received.

b. Electoral Area “E” Advisory Planning Commission – Resignation

THAT the Board of Directors accept the resignation of Mr. Tim Forty as a member of the Electoral Area “E” Advisory Planning Commission; and

THAT a letter be forwarded to Mr. Forty thanking him for his contribution to the Electoral Area “E” Advisory Planning Commission.

c. Corporate Services Committee – July 5, 2018

THAT the Minutes of the July 5, 2018 Corporate Services Committee be received.

THAT the Regional District submit the identified requests, as amended in committee of July 5, 2018 to UBCM for meetings with Provincial Ministers at the September 10 – 14, 2018 UBCM Conference, and,

THAT development of Briefing Notes commence for review by Committee in August.

d. Environment and Infrastructure Committee – July 5, 2018

THAT the Minutes of the July 5, 2018 Environment and Infrastructure Committee be received.

e. **Planning and Development Committee – July 5, 2018**

THAT the Minutes of the July 5, 2018 Planning and Development Committee be received.

THAT the Regional District of Okanagan Similkameen submit a grant application to the Municipalities for Climate Innovation Program for a climate change staff grant; and,

THAT the 20% municipal component (to a maximum of \$30,000) be submitted to the 2019 Budget Committee for consideration.

THAT the Regional District of Okanagan Similkameen support a Comprehensive Review of RGS Legislation by the Provincial Government.

f. **Protective Services Committee – July 5, 2018**

THAT the Minutes of the July 5, 2018 Protective Services Committee be received.

g. **RDOS Regular Board Meeting – July 5, 2018**

THAT the minutes of the July 5, 2018 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

THAT the Consent Agenda – Corporate Issues be adopted.

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Agricultural Land Commission Referral (Subdivision) – 580 Green Lake Road, Electoral Area “C”

To subdivide the subject property into two (2) lots.

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)

THAT the Regional District of Okanagan-Similkameen “authorize” the application to subdivide 580 Green Lake Road (Lot 1, Plan KAP88680, District Lot 3469, SDYD) in Electoral Area “C” to proceed to the Agricultural Land Commission.

2. Agricultural Land Commission Referral (Placement of Fill) – 760 Hwy 3A, Kaleden, Electoral Area “D”

To place fill for a future medical cannabis production facility.

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)

THAT the Regional District of Okanagan-Similkameen “authorize” the application to place fill at 760 Highway 3A (Lot 1, DL 2889, SDYD, Plan 27732) in Electoral Area “D” to proceed to the Agricultural Land Commission.

3. **Zoning Bylaw Amendment – 8312 98th Avenue, Osoyoos, Electoral Area “A”**
 - a. Bylaw No. 2451.25, 2018
 - b. Responses Received

To allow for the placement of a mobile home (CSA Z240) in the RS1 Zone.

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2451.25, 2018, Electoral Area “A” Zoning Amendment Bylaw be denied.

4. **Zoning Bylaw Amendment – 15 Deans Road, Summerland, Electoral Area “F”**
 - a. Bylaw No. 2461.11, 2018
 - b. Responses Received

To rezone a property to facilitate a two-lot subdivision.

RECOMMENDATION 6 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2461.11, 2018, Electoral Area “F” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

5. **Zoning Bylaw Amendments – Electoral Areas “A”, “C”, “D”, “E” & “F” Tourist Commercial Zone Review and Consolidation**
 - a. Bylaw No. 2808, 2018
 - b. Responses Received

To amend the Okanagan Valley Electoral Area Zoning Bylaws in order to update the Tourist Commercial Zones. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2808, 2018, Regional District of Okanagan-Similkameen Tourist Commercial Zone Update Amendment Bylaw be read a first and second time and proceed to a public hearing; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

6. Update of Campsite Bylaw No. 713, 1982**a. Bylaw No. 2779, 2018**

To replace the Regional District's Campsite Bylaw No. 713, 1982, with a new Campground Regulations Bylaw No. 2779 in order to ensure consistency with a proposed new Campground Commercial (CT2) Zone to be applied to the Okanagan Electoral Area zoning bylaws.

RECOMMENDATION 8 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2779, 2018, Regional District of Okanagan-Similkameen Campground Regulations Bylaw, be read a first, second and third time.

7. Zoning Bylaw Amendment – 737 Main Street, Okanagan Falls, Electoral Area "D-2"**a. Bylaw No. 2453.35, 2018**

To correct a mapping error that resulted in the duplex zoning of the property being removed.

RECOMMENDATION 9 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2455.36, 2018, Electoral Area "D" Zoning Amendment Bylaws be adopted.

C. COMMUNITY SERVICES – Protective Services**1. Tulameen Satellite Fire Hall – Provincial License of Occupation****a. Map**

To secure an appropriate location for a secondary fire station that will support the Tulameen Volunteer Fire Department.

RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)

THAT the Board of Directors make application to the Province of British Columbia for a License of Occupation (LOO) over the land legally described as Lots E and F, Plan KAP32080, Block 5, District Lot 99, Land District Yale Div. of Yale, for a period of 30 years.

D. FINANCE**1. Osoyoos Arena Capital Reserve Fund Expenditure**

- a. Bylaw No. 2821, 2018 – Osoyoos Reserve Fund Expenditure Bylaw

RECOMMENDATION 11 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2821, 2021, Osoyoos Arena Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

2. Oliver/Electoral Area “C” Parks & Recreation Society Services Capital Reserve Fund Expenditure

- a. Bylaw No. 2818, 2018
- b. Oliver Parks & Recreation Society – Kinsmen Playground Parking Lot Finishing

RECOMMENDATION 12 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2818, 2018, Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

3. Electoral Area “H” Community Facilities Capital Reserve Fund Expenditure

- a. Bylaw No. 2820, 2018
- b. Eastgate Fire Protection Service Grant Request

RECOMMENDATION 13 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2820, 2018, Electoral Area “H” Community Facilities Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

E. LEGISLATIVE SERVICES**1. RDOS BIWEEKLY AD**

RECOMMENDATION 14 (Weighted Corporate Vote – Majority)

THAT the Board of Directors approve the award of the 2018 Bi-Weekly RDOS Advertisement to the Penticton Western for an amount not to exceed \$10,519.60 plus applicable taxes and to the Similkameen Spotlight for an amount not to exceed \$4,700 plus applicable taxes.

-
2. **Alternative Approval Process for Transit Service Establishment Bylaw No. 2809, 2018**
 - a. Notice of Alternative Approval Process
 - b. Elector Response Form

RECOMMENDATION 15 (Unweighted Corporate Vote – Simple Majority)

THAT the deadline for submitting elector response forms in relation to Bylaw No. 2809, 2018 to the Manager of Legislative Services is no later than 4:30 p.m. on Friday, August 31, 2018 and,

THAT the elector response form attached to the report dated July 19, 2018 be the approved form for Bylaw No. 2809, 2018 alternative approval process; and

THAT the total number of eligible electors to which the alternative approval process applies is 65,160; and,

THAT the number of elector responses required to prevent the bylaw from proceeding without a referendum is 6,516.

3. **Oliver & District Community Economic Development Society (ODCEDS) Dissolution and Distribution of Funds**

RECOMMENDATION 16 (Weighted Corporate Vote – Majority)

THAT the sum of \$40,381.98 from the General Revenue Fund, being the equity remaining after all debts and liabilities paid in relation to the Oliver & District Community Economic Development Society, and pursuant to Section 124(2) of the Societies Act, be donated in accordance with the options provided in the report of July 19, 2018.

4. **Declaration of State of Local Emergency Approval**
-

F. CAO REPORTS

1. Verbal Update
-

G. OTHER BUSINESS

1. Chair's Report
-

2. Board Representation

- a. BC Rural Centre (formerly Southern Interior Beetle Action Coalition) - *Armitage*
- b. Developing Sustainable Rural Practice Communities - *McKortoff*
- c. Intergovernmental First Nations Joint Council - *Kozakevich, Bauer, Pendergraft*
- d. Municipal Finance Authority (MFA) – *Kozakevich, Bauer*
- e. Municipal Insurance Association (MIA) - *Kozakevich, Bauer*
- f. Okanagan Basin Water Board (OBWB) – *McKortoff, Hovanes, Waterman*
- g. Okanagan Film Commission (OFC) – *Jakubeit*
- h. Okanagan Regional Library (ORL) – *Kozakevich*
- i. Okanagan Sterile Insect Release Board (SIR) – *Bush*
- j. Okanagan-Similkameen Healthy Living Coalition - *Boot*
- k. Southern Interior Local Government Association (SILGA) – *Jakubeit*
 - a) Spring Newsletter 2018
- l. Southern Interior Municipal Employers Association (SIMEA) – *Kozakevich, Martin*
- m. Starling Control - *Bush*

3. Directors Motions

4. Board Members Verbal Update

H. ADJOURNMENT



Minutes

Electoral Area 'C' Advisory Planning Commission

Meeting of: *Tuesday, June 19, 2018*

Community Centre, Oliver BC

Present:

Members:

Randy Houle, Chair

Ed Machial

Sara Bunge, Vice-Chair

David Janzen

Jessica Murphy

Absent: Terry Schafer, Director, Electoral Area 'C'

Staff: Emily Williamson, RDOS Planner

Sofia Cerqueira, Recording Secretary

Delegates: Dean Casorso & David Casorso

1. CALL TO ORDER

The meeting was called to order at 7:06 p.m.

ADOPTION OF AGENDA

MOTION

It was Moved and Seconded that the Agenda be adopted.

CARRIED

2. DEVELOPMENT APPLICATIONS

2.1 C05221.000 / C2018.063-DVP – Development Variance Permit Application

Administrative Report submitted by Emily Williamson, Planner

Delegates: *Dean Casorso*

Discussion.

MOTION

That the APC recommends to the RDOS Board of Directors that the subject development variance permit application be Approved.

CARRIED – 1 Opposed

3. APPROVAL OF PREVIOUS MEETING MINUTES

MOTION

It was Moved and Seconded by the APC that the Minutes of February 20, 2018 be approved.

CARRIED

4. ADJOURNMENT

MOTION

It was Moved and Seconded that the meeting be adjourned at 7:30 pm.

CARRIED

Randy Houle

Advisory Planning Commission Chair

Sara Bunge

Advisory Planning Commission Vice Chair

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Electoral Area "E" Advisory Planning Commission - Resignation

Administrative Recommendation:

THAT the Board of Directors accept the resignation of Mr. Tim Forty as a member of the Electoral Area "E" Advisory Planning Commission; and

THAT a letter be forwarded to Mr. Forty thanking him for his contribution to the Electoral Area "E" Advisory Planning Commission.

Background:

Bylaw 2339, being a bylaw of the Regional District of Okanagan Similkameen, enables the creation of Advisory Planning Commissions for each of our electoral areas and establishes the role of the Commission members in the Regional District planning process.

Section 4 of the Bylaw provides for the retention of commission members, requiring the Board, by resolution, to appoint and accept the resignation of Commission members upon the recommendation of the respective Electoral Area Director.

Analysis:

On July 9, 2018, Administration was notified that that Mr. Forty had advised of his intent to resign as a member of the Electoral Area "E" APC due to a relocation outside of Naramata. Mr. Forty has provided 30+ years of dedicated service to the community.

Volunteers are critical to the success of the Regional District and the Board wishes to acknowledge the significant contribution provided by Mr. Forty.

Respectfully submitted:

"Debra Paulhus"

D. Paulhus, Administration Support Clerk

Endorsed by:

C. Malden, Manager of Legislative Services



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Corporate Services Committee

Thursday, July 05, 2018
10:00 a.m.

Minutes

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"
Vice Chair M. Bauer, Village of Keremeos
Director F. Armitage, Town of Princeton
Director T. Boot, District of Summerland
Director M. Brydon, Electoral Area "F"
Director G. Bush, Electoral Area "B"
Director R Mayer, Electoral Area "G"
Director B. Coyne, Electoral Area "H"
Director M. Doerr, Alt. Town of Oliver

Director A. Jakubeit, City of Penticton
Director H. Konanz, City of Penticton
Director A. Martin, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director M. Pendergraft, Electoral Area "A"
Director T. Schafer, Electoral Area "C"
Director J. Sentes, City of Penticton
Director T. Siddon, Electoral Area "D"
Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland

Director R. Hovanes, Town of Oliver

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Corporate Services Committee Meeting of July 5, 2018 be adopted. - CARRIED

B. UBCM MEETINGS

RECOMMENDATION 2

It was MOVED and SECONDED

THAT the Regional District submit the identified requests, as amended in committee of July 5, 2018 to UBCM for meetings with Provincial Ministers at the September 10 – 14, 2018 UBCM Conference, and,

THAT development of Briefing Notes commence for review by Committee in August.
CARRIED

C. ADJOURNMENT

By consensus, the meeting adjourned at 10:20 a.m.

APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
Committee Chair

B. Newell
Corporate Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Environment and Infrastructure Committee

Thursday, July 05, 2018
10:29 a.m.

Minutes

MEMBERS PRESENT:

Chair M. Pendergraft, Electoral Area "A"
Vice Chair T. Siddon, Electoral Area "D"
Director F. Armitage, Town of Princeton
Director M. Bauer, Village of Keremeos
Director T. Boot, District of Summerland
Director M. Brydon, Electoral Area "F"
Director G. Bush, Electoral Area "B"
Director R. Mayer, Electoral Area "G"
Director B. Coyne, Electoral Area "H"

Director A. Jakubeit, City of Penticton
Director R. Hovanes, Town of Oliver
Director H. Konanz, City of Penticton
Director K. Kozakevich, Electoral Area "E"
Director A. Martin, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director T. Schafer, Electoral Area "C"
Director J. Sentes, City of Penticton
Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland

Director R. Hovanes, Town of Oliver

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

N. Webb, Manager of Public Works
L. Bloomfield, Engineer

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Environment and Infrastructure Committee Meeting of July 5, 2018 be adopted as amended to s witch order. - **CARRIED**

B. DELEGATION – Ministry of Transportation and Infrastructure

1. Steve Sirett, District Program Manager – Okanagan-Shuswap District Office
As the delegation was not yet present, the Committee proceeded to Item C.

C. INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) GRANT OPPORTUNITIES -

1. Potential "Green" Projects
2. Rating Criteria

The Committee discussed different capital projects eligible for application to the Investing in Canada Infrastructure Program, Green Infrastructure – Environmental Quality Program.

B. DELEGATION – Ministry of Transportation and Infrastructure

1. Steve Sirett, District Program Manager – Okanagan-Shuswap District Office

Mr. Sirett addressed the Board to present an update of ongoing projects.

D. ADJOURNMENT

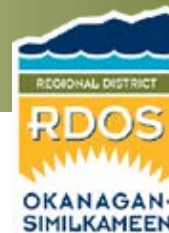
By consensus, the Environment and Infrastructure Committee meeting adjourned at 11:58 a.m.

APPROVED:

CERTIFIED CORRECT:

M. Pendergraft
Environment and Infrastructure Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Planning and Development Committee

Thursday, July 05, 2018
9:10 a.m.

Minutes

MEMBERS PRESENT:

Chair M. Brydon, Electoral Area "F"	Director K. Kozakevich, Electoral Area "E"
Vice Chair G. Bush, Electoral Area "B"	Director H. Konanz, City of Penticton
Director F. Armitage, Town of Princeton	Director A. Martin, City of Penticton
Director M. Bauer, Village of Keremeos	Director S. McKortoff, Town of Osoyoos
Director T. Boot, District of Summerland	Director M. Pendergraft, Electoral Area "A"
Director R. Mayer, Electoral Area "G"	Director T. Schafer, Electoral Area "C"
Director B. Coyne, Electoral Area "H"	Director J. Sentes, City of Penticton
Director M. Doerr, Alt. Town of Oliver	Director T. Siddon, Electoral Area "D"
Director A. Jakubeit, City of Penticton	Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland	Director R. Hovanes, Town of Oliver
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STAFF PRESENT:

B. Newell, Chief Administrative Officer	B. Dollevoet, Development Services Manager
C. Malden, Manager of Legislative Services	C. Garrish, Planning Supervisor

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Planning and Development Committee Meeting of July 5, 2018 be adopted. - **CARRIED**

B. DELEGATION

1. Bryn White, Program Manager
 - a. Presentation

Ms. White addressed the Board to discuss Foreshore Stewardship – a regional initiative for Okanagan Lake.

C. CLIMATE CHANGE GRANT – MUNICIPALITIES FOR CLIMATE INNOVATION PROGRAM**1. Workplan & Budget**

To seek Board approval for a Federation of Canadian Municipalities (FCM) grant application for a Climate Change staff position that provides 80% of staff expenses for a two year period (maximum of \$125,000).

RECOMMENDATION 2**It was MOVED and SECONDED**

THAT the Regional District of Okanagan Similkameen submit a grant application to the Municipalities for Climate Innovation Program for a climate change staff grant; and,

THAT the 20% municipal component (to a maximum of \$30,000) be submitted to the 2019 Budget Committee for consideration.

CARRIED

D. REGIONAL GROWTH STRATEGY (RGS) LEGISLATION**1. Capital Regional District (CRD) letter dated June 26, 2018****RECOMMENDATION 3****It was MOVED and SECONDED**

THAT the Regional District of Okanagan Similkameen support a Comprehensive Review of RGS Legislation by the Provincial Government. - **CARRIED**

E. ADJOURNMENT

By consensus, the Planning and Development Committee meeting adjourned at 10:00 a.m.

APPROVED:

CERTIFIED CORRECT:

M. Brydon
Planning and Development Committee Chair

B. Newell
Corporate Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Protective Services Committee

Thursday, July 05, 2018
11:58 a.m.

Minutes

MEMBERS PRESENT:

Chair A. Jakubeit, City of Penticton	Director M. Doerr, Alt. Town of Oliver
Vice Chair T. Schafer, Electoral Area "C"	Director H. Konanz, City of Penticton
Director F. Armitage, Town of Princeton	Director K. Kozakevich, Electoral Area "E"
Director M. Bauer, Village of Keremeos	Director A. Martin, City of Penticton
Director T. Boot, District of Summerland	Director S. McKortoff, Town of Osoyoos
Director M. Brydon, Electoral Area "F"	Director M. Pendergraft, Electoral Area "A"
Director G. Bush, Electoral Area "B"	Director J. Sentes, City of Penticton
Director R. Mayer, Electoral Area "G"	Director T. Siddon, Electoral Area "D"
Director B. Coyne, Electoral Area "H"	Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland	Director R. Hovanes, Town of Oliver
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STAFF PRESENT:

B. Newell, Chief Administrative Officer	M. Woods, Manager of Community Services
C. Malden, Manager of Legislative Services	

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Protective Services Committee Meeting of July 5, 2018 be adopted. - CARRIED

B. EMERGENCY MANAGEMENT UPDATE – For Information Only [Presentation](#)

C. ADJOURNMENT

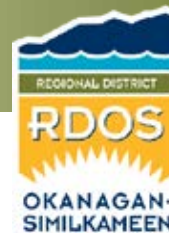
By consensus, the Protective Services Committee meeting adjourned at 12:16 p.m.

APPROVED:

CERTIFIED CORRECT:

A. Jakubeit
Protective Services Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 12:48 p.m. Thursday, July 5, 2018 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"
Vice Chair M. Bauer, Village of Keremeos
Director F. Armitage, Town of Princeton
Director T. Boot, District of Summerland
Director M. Brydon, Electoral Area "F"
Director G. Bush, Electoral Area "B"
Director R. Mayer, Electoral Area "G"
Director B. Coyne, Electoral Area "H"
Director M. Doerr, Alt. Town of Oliver

Director A. Jakubeit, City of Penticton
Director H. Konanz, City of Penticton
Director A. Martin, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director M. Pendergraft, Electoral Area "A"
Director J. Sentes, City of Penticton
Director T. Schafer, Electoral Area "C"
Director T. Siddon, Electoral Area "D"
Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland

Director R. Hovanes, Town of Oliver

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services
J. Kurvink, Manager of Finance

B. Dollevoet, Manager of Development Services
M. Woods, Manager of Community Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the [Agenda](#) for the RDOS Board Meeting of July 5, 2018 be adopted as amended by switching the order of items B7 and B8; and adding item C4 – UBCM Meetings. - **CARRIED**

1. Consent Agenda – Corporate Issues

- a. Electoral Area "D" Advisory Planning Commission – June 12, 2018

THAT the Minutes of the June 12, 2018 Electoral Area "D" Advisory Planning Commission be received.

- b. Electoral Area "H" Advisory Planning Commission – June 19, 2018

THAT the Minutes of the June 19, 2018 Electoral Area "H" Advisory Planning Commission be received.

- c. Corporate Services Committee – June 21, 2018

THAT the Minutes of the June 21, 2018 Corporate Services Committee be received.

That the Board direct staff to investigate the feasibility of a joint use building.

- d. Environment and Infrastructure Committee – June 21, 2018

THAT the Minutes of the June 21, 2018 Environment and Infrastructure Committee be received.

THAT the Board of Directors recommend moving forward with the process of service area creation and acquisition of the water system, upon confirmation of either dissolution of the Missezula Lake Improvement District or removal by Order in Council of the water system portion of the Improvement District.

- e. Protective Services Committee – June 21, 2018
THAT the Minutes of the June 21, 2018 Protective Services Committee be received.
- f. RDOS Regular Board Meeting – June 21, 2018
THAT the minutes of the June 21, 2018 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Corporate Issues be adopted. - **CARRIED**

- 2. Consent Agenda – Development Services
 - a. Development Variance Permit – 2404 87th Street, Osoyoos, Electoral Area “A”
 - i. Permit No. A2018.080-DVP

To allow the siting of an accessory structure (pool) within the front yard setback.

THAT the Board of Directors approve Development Variance Permit No. A2018.080-DVP.

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Official Community Plan (OCP) Amendment – Electoral Area “D” Okanagan Falls Town Centre Plan Implementation (Phase 1)
 - a. Bylaw No. 2603.11, 2018
 - i. Bylaw No. 2603.11, 2018 – Schedule B
 - ii. Bylaw No. 2603.11, 2018 – Schedule C
 - b. Responses Received

To incorporate the recommendations of the Okanagan Falls Town Centre Plan prepared by Urban Forum Associates (November 3, 2017) into the Electoral Area “D-2” Official Community Plan (OCP) Bylaw No. 2603, 2013.

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2603.11, 2018, Electoral Area “D” Official Community Plan Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2603.11, 2018, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 2, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

2. Official Community Plan & Zoning Bylaw Amendments – Electoral Area “E” Zone Review – 7005 Indian Rock Road (“Sunset Acres”)
 - a. Bylaw No. 2458.12, 2018
 - b. Bylaw No. 2459.29, 2018
 - i. Bylaw No. 2459.29, 2018 – Schedule B
 - c. Responses Received

The amendment bylaws propose to replace the Tourist Commercial One (CT1) Zone that applies to the property at 7005 Sunset Road (legally described as Lot A, Plan KAP58846, District Lot 391, 3986S & 4018S, SDYD) with a new “Sunset Acres Comprehensive Development” Zone in the Electoral Area “E” Zoning Bylaw No. 2459, 2008.

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2458.12, 2018, Electoral Area “E” Official Community Plan Amendment Bylaw and Bylaw No. 2459.29, 2018, Electoral Area “E” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2458.12, 2018, in conjunction with its Financial and applicable Waste Management Plans.

CARRIED

RECOMMENDATION 6 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the holding of the public hearing be delegated to Director Kozakevich or delegate; and

THAT staff schedule the date, time, and place of the public hearing in consultation with Director Kozakevich; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

3. Official Community Plan (OCP) & Zoning Bylaw Amendment – Coalmont, Electoral Area “H”
 - a. Bylaw No. 2497.09, 2018
 - b. Bylaw No. 2498.13, 2018

To amend the zoning of 2 parcels to Parks and Recreation (PR) to reflect their donation for public use.

RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2497.09, 2018, Electoral Area “H” Official Community Plan Amendment Bylaw and Bylaw No. 2498.13, 2018, Electoral Area “H” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2497.09, 2018, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 2, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

4. Official Community Plan (OCP) & Zoning Bylaw Amendments – Electoral Areas “A”, “C”, “D”, “E” & “F” Commercial Zone Review and Consolidation
 - a. Bylaw No. 2788, 2018
 - b. Responses Received

Amendment Bylaw No. 2788 seeks to amend the Okanagan Valley Electoral Area Official Community Plan and Zoning Bylaws in order to update the Commercial Zones. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

RECOMMENDATION 8 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2788, 2018, Regional District of Okanagan-Similkameen Commercial Zone Update Amendment Bylaw be read a first and second time and proceed to a public hearing; and

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2788, 2018, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 2, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

5. Zoning Bylaw Amendment – 737 Main Street, Okanagan Falls, Electoral Area “D-2”
 - a. Bylaw No. 2453.36, 2018

To correct a mapping error that resulted in the duplex zoning of the property being removed.

RECOMMENDATION 9 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2455.36, 2018, Electoral Area “D” Zoning Amendment Bylaws be read a third time. - **CARRIED**

6. Official Community Plan (OCP) Amendment – Electoral Area “C”
 - a. Bylaw No. 2452.20, 2018
 - i. Bylaw No. 2452.20, 2018 – Schedule A
 - ii. Bylaw No. 2452.20, 2018 – Schedule B
 - iii. Bylaw No. 2452.20, 2018 – Schedule C
 - b. Responses Received

To incorporate the Gallagher Lake Area Plan into Schedules ‘A’ (Oliver Rural OCP Text) and ‘B’ (Oliver Rural OCP Map) and a new Schedule ‘G’ (Form and Character Development Permit Areas) and ‘H’ (Road and Trail Network Map) of the Electoral Area “C” OCP Bylaw No. 2452, 2008.

RECOMMENDATION 10 (Unweighted Rural Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2452.20, 2018, Electoral Area “C” Official Community Plan Amendment Bylaw be read a third time and adopted. - **CARRIED**

8. Official Community Plan (OCP) & Zoning Bylaw Amendments – Electoral Areas “D-2” & “E” – Small Holdings One (SH1) Zone Review
 - a. Bylaw No. 2797, 2018

Amendment Bylaw No. 2797 seeks to amend the Electoral Area “D-2” and “E” Official Community Plan and Zoning Bylaws in order to consolidate the Small Holdings One (SH1) Zone with the Large Holdings One (LH1) Zone.

RECOMMENDATION 11 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2797, 2018, Regional District of Okanagan-Similkameen Small Holdings One (SH1) Zone Review Amendment Bylaw be adopted. - **CARRIED**

7. Zoning Bylaw Amendment – 102 Saliken Drive, Upper Carmi, Electoral Area “D-2”
 - a. Bylaw No. 2455.33, 2018
 - b. Public Hearing Report – June 11, 2018
 - c. Responses Received

To allow for development of an accessory dwelling unit in lieu of a secondary suite.

Director Siddon advised that the public hearing report is an accurate reflection of what took place at the public hearing held June 11, 2018.

RECOMMENDATION 12 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the public hearing report be received. - **CARRIED**

RECOMMENDATION 13 (Unweighted Rural Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2455.33, 2018, Electoral Area “D-2” Zoning Amendment Bylaw be read a third time and adopted. - **CARRIED**

9. Remedial Action for Demolition or Relocation of Structures Located at 1825 Green Mountain Road, Apex

RECOMMENDATION 14 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

WHEREAS Part 3, Division 12, Section 72 of the *Community Charter* (made applicable to Regional Districts by Section 305 of the *Local Government Act*) authorizes the Board to impose a remedial action requirement of the property owner(s) of the property located at 1825 Green Mountain Road, Apex where:

“The Board considers that a hazardous condition exists in relation to a building or other structure”

AND WHEREAS there are various structures located on the property located at 1825 Green Mountain Road including a single family dwelling and a detached garage (the structures);

NOW THEREFORE the Board of the Regional District of Okanagan-Similkameen, in open meeting assembled, resolves as follows:

1. That the Board hereby declares that a hazardous condition exists within the meaning of Section 73 of the *Community Charter* with respect to the structures located on the property legally described as Lot 1, Plan KAP22351, District Lot 3396, SDYD and located at 1825 Green Mountain Road, due to unstable land located both above and below the structures;
2. That the Board orders pursuant to its remedial action powers under Part 3, Division 12, Section 72 of the *Community Charter*, that the Owners of the property located at 1825 Green Mountain Road:
 - i. Immediately evacuate the structures with a provision that temporary access to the dwelling and outbuildings to remove contents is considered safe under current conditions;
 - ii. Obtain building permits to relocate the structures to an acceptable geotechnically stable location; or
 - iii. Obtain permits to demolish the structures; or
 - iv. Obtain building permits authorizing remediation of the structures under the approval of a qualified professional geotechnical and structural engineer
3. That this order be fulfilled not later than 180 days after notice of this remedial action requirement under Section 77 of the *Community Charter* has been sent by the Regional District of Okanagan-Similkameen to the owners;

4. That the Regional District of Okanagan-Similkameen provide notice to the persons entitled to notice under section 77 of the *Community Charter*;
5. That the Regional District of Okanagan-Similkameen notify the persons entitled to Notice under Section 77 of the *Community Charter* that they may request that the Regional Board reconsider the *Remedial Action Requirement* pursuant to Section 78 of the Charter by providing the Regional District of Okanagan-Similkameen written notice within 14 days of the date on which notice under Section 77 of the *Community Charter* was sent; and
6. That if any or all of the actions required by the *Remedial Action Requirement* are not completed by the date set out above, the Regional District of Okanagan-Similkameen may undertake any or all of the actions required by the *Remedial Action Requirement* at the expense of the Owners, as authorized by Section 17 of the *Community Charter* and Sections 418 and 399 of the *Local Government Act*.

CARRIED

10. Letters of Concurrence (Telus) – Electoral Area “E”
 - a. Request for Concurrence
 - b. Responses Received by RDOS
 - c. Responses Received by Telus – BCB576 and BCB577
 - d. Responses Received by Telus – BCB577 Only

To allow for the replacement of two (2) Telus utility pole/wireless communication facilities.

It was MOVED and SECONDED (Unweighted Corporate Vote – Simple Majority)
THAT the Board of Directors defer providing a letter of non-concurrence in order to allow Telus to seek an alternative location or design. - **CARRIED**

C. LEGISLATIVE SERVICES

1. Repeal of Irrigation and Improvement District Bylaws
 - a. Bylaw 2812, 2018 - Naramata Irrigation District
 - i. Bylaw 2812, 2018 – Schedule A
 - b. Bylaw 2813, 2018 - Olalla Improvement District
 - i. Bylaw 2813, 2018 - Schedule A
 - c. Bylaw 2814, 2018 - Sun Valley Improvement District
 - i. Bylaw 2814, 2018 - Schedule A
 - d. Bylaw 2815, 2018 – West Bench Irrigation District
 - i. Bylaw 2815, 2018 - Schedule A

RECOMMENDATION 15 (Unweighted Corporate Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT the following Bylaws be read a first, second and third time and be adopted:

1. Naramata Irrigation District Repeal Bylaw 2812, 2018,
2. Olalla Improvement District Repeal Bylaw 2813, 2018,
3. Sun Valley Improvement District Repeal Bylaw 2814, 2018, and
4. West Bench Irrigation District Repeal Bylaw 2815, 2018.

CARRIED

-
2. Naramata Cemetery Regulation Bylaw No. 2816, 2018
 - a. Bylaw No. 2816, 2018
 - i. Bylaw No. 2816, 2018 - Schedule A

To bring the cemetery bylaw into compliance with the new *Cremation, Interment and Funeral Services Act* and to update Schedule 'A' attached to the bylaw, being Permit (Right of Internment - Plot Reservation License) to conform with Regional District Fees and Charges Bylaw (Cemetery Fees).

RECOMMENDATION 16 (Unweighted Corporate Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT Bylaw 2816, 2018 Regional District of Okanagan-Similkameen Naramata Cemetery Regulation Bylaw be read a first, second and third time and be adopted.

CARRIED

3. [Declaration of State of Local Emergency Approval](#)

It was MOVED and SECONDED

Electoral Area "A":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "A" due to expire 27 June 2018, at midnight for a further seven days to 4 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "A" due to expire 4 July 2018, at midnight for a further seven days to 11 July 2018, at midnight.

Electoral Area "C":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 25 June 2018, at midnight for a further seven days to 2 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 2 July 2018, at midnight for a further seven days to 9 July 2018, at midnight.

Electoral Area "D":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "D" due to expire 26 June 2018, at midnight for a further seven days to 3 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "D" due to expire 3 July 2018, at midnight for a further seven days to 10 June 2018, at midnight.

Electoral Area "F":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "F" due to expire 23 June 2018, at midnight for a further seven days to 30 June 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "F" due to expire 30 June 2018, at midnight for a further seven days to 7 July 2018, at midnight.

Electoral Area "G":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "G" due to expire 26 June 2018, at midnight for a further seven days to 3 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "G" due to expire 3 July 2018, at midnight for a further seven days to 10 July 2018, at midnight.

CARRIED

4. UBCM Ministry Meetings

It was MOVED and SECONDED

THAT the Regional District submit the identified requests to UBCM for meetings with Provincial Ministers and/or Ministry staff at the September 10 – 14, 2018 UBCM Conference as listed below, and,

THAT development of Briefing Notes commence for review by Committee in August.

1. Storm Drainage in the Regional District (MoTI – Claire Trevena)
2. 2018 Flood Management Event - Public Service Messaging and Flood Response Approvals- to say thanks (FLNRO – Doug Donaldson)
3. Public Transit Options – Okanagan to Lower Mainland, RideShare, Uber (MoTI – Claire Trevena)
4. KVR Trail Damage and Cycling Infrastructure (FLNRO – Doug Donaldson)
5. ALC Policies on Corporate Grow Ops (Agriculture – Lana Popham)
6. Provincial Policing (Public Safety and Emergency Preparedness – Mike Farnsworth)
7. Single Approach Recycling - Eliminate Deposit (MoE – George Heyman)
8. Prolific Offender Sentencing – Impacts on Communities (Solicitor General)
9. Sage Mesa Water System Funding (Municipal Affairs – Selena Robinson)
10. Dredging program for Okanagan River - FLNRORD
11. East Side Sewer project road repaving – MOTI
12. Weyerhaeuser Road future ownership and Maintenance – MoTI
13. Hwy 97 access to Flea Market property in Okanagan Falls – MoTI
14. Westbank to Penticton connectivity – 4 laning of highway – MoTI
15. Decommissioning of Naramata flume - FLNRORD

CARRIED

D. CAO REPORTS

1. Verbal Update
-

E. OTHER BUSINESS

1. Chair’s Report
-

2. Directors Motions
-

3. Board Members Verbal Update
-

F. ADJOURNMENT

By consensus, the meeting adjourned at 1:35 p.m.

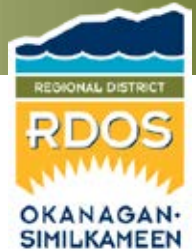
APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
RDOS Board Chair

B. Newell
Corporate Officer

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Agricultural Land Commission Referral (Subdivision) – Electoral Area “C”

Administrative Recommendation:

THAT the RDOS “authorize” the application to subdivide 580 Green Lake Road (Lot 1, Plan KAP88680, District Lot 3469, SDYD) in Electoral Area “C” to proceed to the Agricultural Land Commission.

Purpose: To subdivide the subject property into two (2) lots.

Owner: Bent, Lillian, & Peter Rasmussen Agent: Bent Rasmussen Folio: C-07164.100
Legal: Lot 1, Plan KAP88680, DL 3469, SDYD Civic: 580 Green Lake Rd
OCP: Agriculture (AG) Zone: Agriculture Two (AG2)

Proposed Development:

An application to the Agricultural Land Commission (ALC) under Section 21(2) of the *Agricultural Land Commission Act* (the Act) has been lodged with the Regional District in order to allow for subdivision within the Agricultural Land Reserve (ALR).

Specifically, the applicants are seeking to undertake a 2-lot subdivision that will result in the property being divided into one (1) 15 ha and one (1) 16 ha parcel.

In support of this proposal, the applicants have stated that “[w]e are two families owning the property with 2 separate civic addresses and 2 separate homes situated on different parts of the property. By subdividing into 2 parcel each owner can use his/her parcel as they wish, agricultural or otherwise.”

Statutory Requirements:

Under Section 34(4) of the *Agricultural Land Commission Act*, the Regional District of Okanagan-Similkameen (RDOS) must “review the application, and ... forward to the commission the application together with [its] comments and recommendations”, unless Section 25 (3) or (3.1) or 30 (4) or (4.1) apply, wherein the Board has the ability to refuse to “authorize” an application.

In accordance with Schedule 8, Section 2.5 of the Regional District’s Development Procedures Bylaw No. 2500, 2011, this proposal may be dealt with administratively by the Chief Administrative Officer and forwarded to the ALC with comments.

Site Context:

The subject property is approximately 29 ha in area and is located on the west side of Green Lake Rd, south of White Lake Grasslands Protected Area.

The surrounding pattern of development is generally characterised by similar agricultural lands in the ALR to the south and west and protected conservation grasslands to the north.

Background:

The current boundaries of the subject property date to a subdivision application deposited in the Land Title Office at Kamloops on March 5, 2009, while available Regional District records indicate the issuance of buildings permits for a second single detached dwelling (2013) and a garage (2013).

Under the Electoral Area "C" Official Community Plan (OCP) Bylaw No. 2452, 2008, the subject property is designated as Agriculture (AG) and within a Watercourse Development Permit Area (WDP) and Important Ecosystem area.

Under the Electoral Area "C" Zoning Bylaw No. 2453, 2008, the property is zoned Agriculture Two (AG2), which stipulates a minimum parcel size of 10.0 ha. Prior to 2017, the bylaw allowed for a second principle dwelling on parcels greater than 8.0 ha in area.

Analysis:

In considering this proposal, Administration notes that it is generally not considered good planning practice to encourage the fragmentation of viable agricultural land and that the OCP generally seeks to discourage this type of subdivision by supporting the consolidation of legal parcels that support more efficient agricultural operations and encouraging the protection of agricultural lands and maximizing productive farm activity.

In addition, it is believed that subdivision of the subject property may negatively impact the agricultural opportunities available in the long-term and that the property has more agricultural potential as a single unit.

Administration notes that the ALC has been consistent in its support for larger parcel sizes on ranching and grazing lands (i.e. 42 ha to 60 ha) in the South Okanagan and Similkameen and that it has not supported a number of similar proposals to subdivide a large agricultural parcel into smaller units. In those instances, the Commission has cited the need to maintain larger agricultural properties.

The provision for accessory dwelling units in the agricultural zones is also intended to facilitate the accommodation of farm labour or family members and is not to be used as a rationale in support of subdivision.

Administration is concerned that the principle intent put forward in support of this subdivision — which appear to be family estate planning considerations — is not considered to be valid strategic planning rationale (as personal matters could be used to justify all manner of development proposals otherwise not supported by the Regional District's land use bylaws).

Nevertheless, Administration also recognizes that the current Electoral Area "C" OCP encourages a range of parcel sizes for lands designated Agriculture of between 10.0 ha and 4.0 ha, that the subject property is currently assessed as farm and, according to the applicant, is being used for a "cattle grazing operation."

On this basis only — that the proposed subdivision complies with the 10.0 ha minimum parcel size requirement of the zoning bylaw — Administration is recommending that this proposal be "authorised".

The Board is asked to be aware that, should ALC approval be obtained, a subsequent amendment to the Electoral Area "C" Zoning Bylaw would not be required. The applicant will, however, be required to submit a subdivision application with the Ministry of Transportation to facilitate the subdivision, in which the Regional District will provide subdivision referral comments to the Ministry.

As an aside, Administration recognises that similar ALR parcels situated to the north in Electoral Area "D-1" have been zoned Agriculture Three (AG3) — which establishes a 20 ha parcel size — to reflect their use for ranching and grazing purposes. The AG3 Zone does not currently exist in the Electoral Area "C" zoning bylaw and Administration considers that this should be reviewed at the next OCP & Zoning Bylaw Update.

Alternative:

1. THAT the RDOS Board not "authorize" the application to subdivide the property at 580/590 Green Lake Rd in Electoral Area "C" to proceed to the Agricultural Land Commission.
2. THAT the Board of Directors defers making a decision and directs that the proposal be considered by the Electoral Area "C" Advisory Planning Commission (APC).

Respectfully submitted:

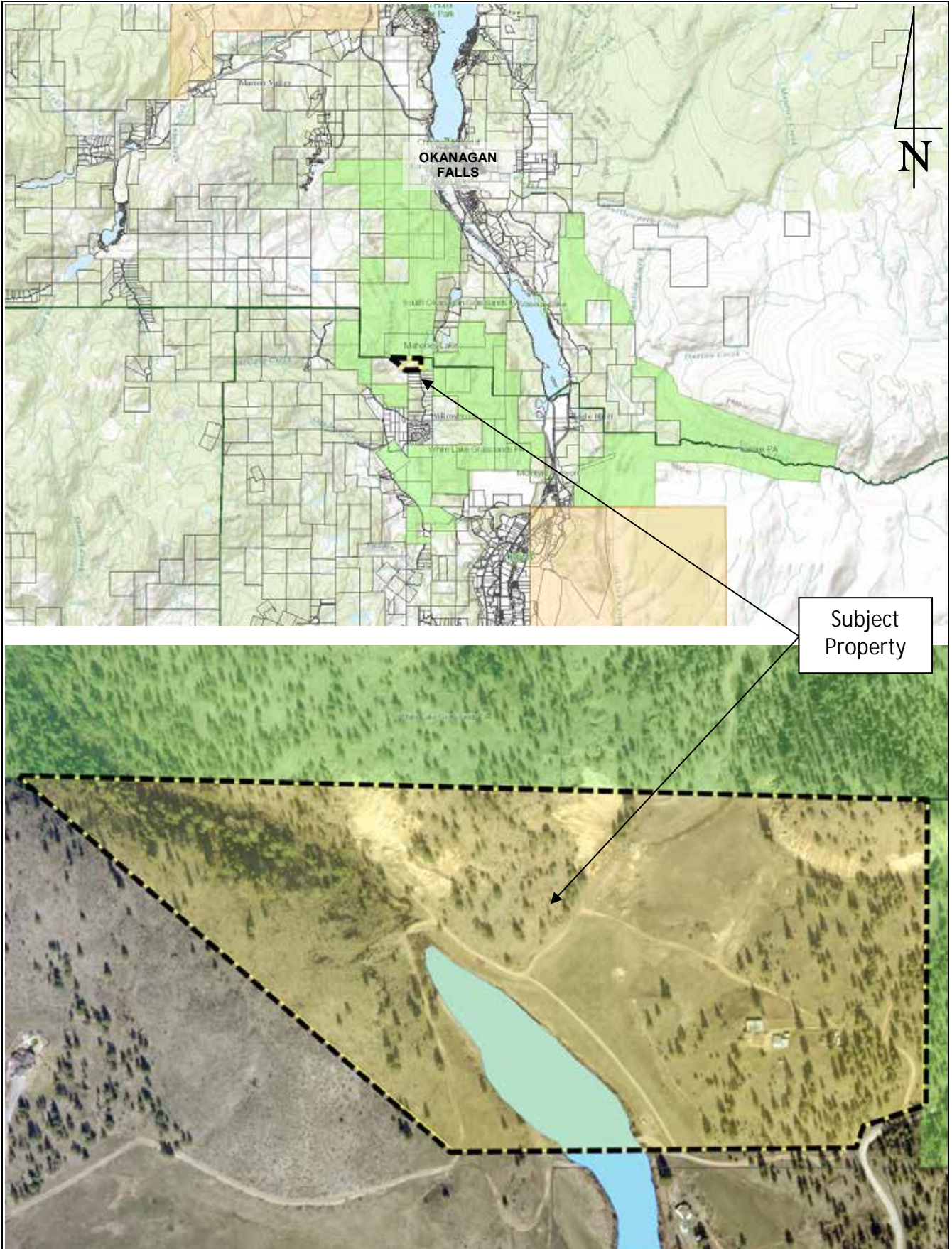


C. Garrish, Planning Supervisor

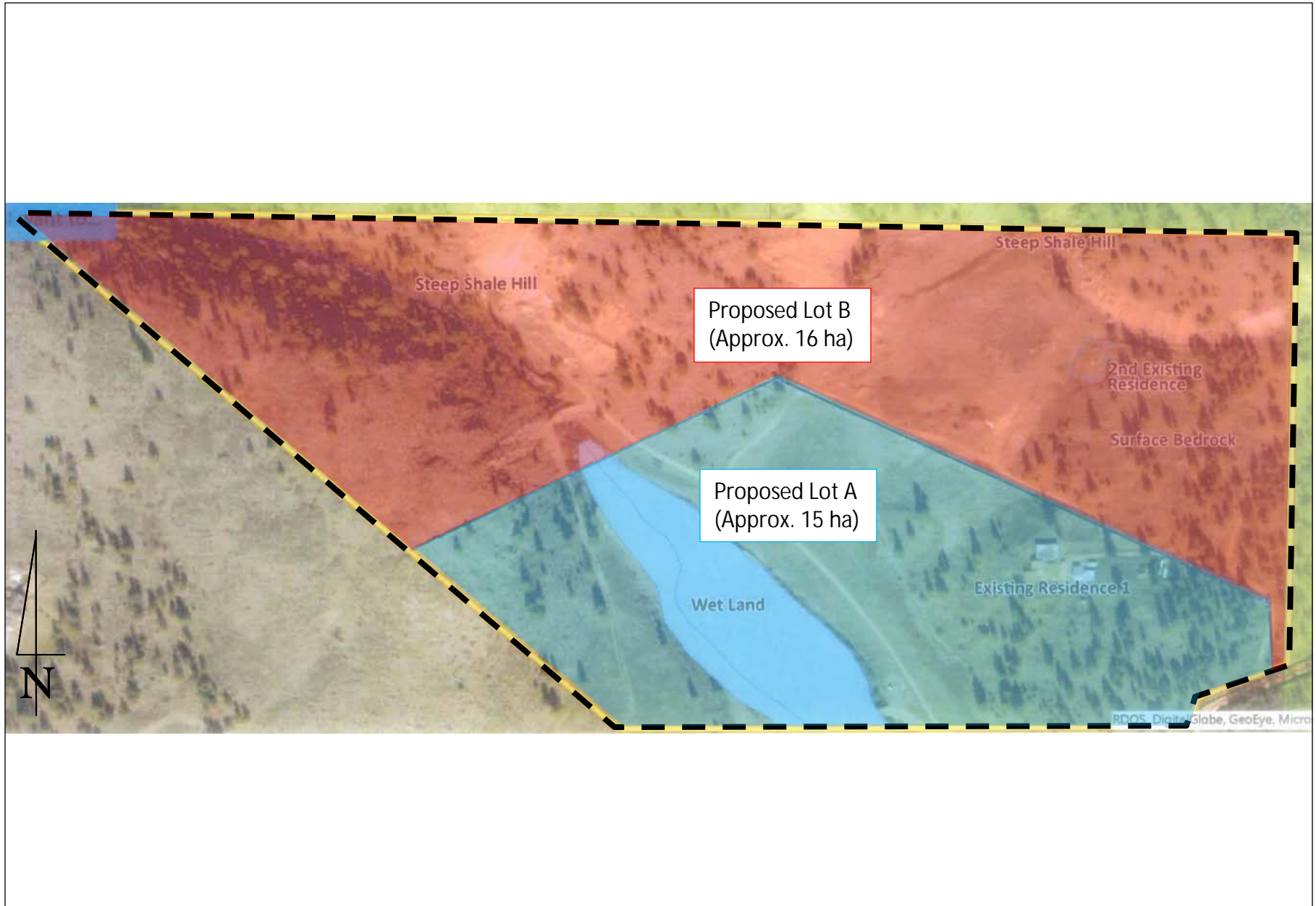
Attachments: No. 1 – Context Maps

No. 2 – Applicant's Subdivision Plan

Attachment No. 1 – Context Maps



Attachment No. 2 – Applicant's Subdivision Plan



ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Agricultural Land Commission Referral (Placement of Fill) – Electoral Area “D”

Administrative Recommendation:

THAT the RDOS “authorize” the application to place fill at 760 Highway 3A (Lot 1, DL 2889, SDYD, Plan 27732) in Electoral Area “D” to proceed to the Agricultural Land Commission.

Purpose: To place fill for a future medical cannabis production facility.

Owner: Green Mountain Health Alliance Ltd. Agent: Dominic Unsworth Folio: D-06939.005

Legal: Lot 1, DL 2889, SDYD, Plan 27732 Civic: 760 Hwy 3A, Kaleden

OCP: Agriculture (AG) Zone: Agriculture Three (AG3)

Proposed Development:

An application to the Agricultural Land Commission (ALC) under Section 20(2) of the *Agricultural Land Commission Act* (the Act) has been lodged with the Regional District in order to allow the placement of fill within the Agricultural Land Reserve (ALR).

Specifically, the applicant is seeking to prepare a sub slab for a future medical cannabis greenhouse production facility and parking area. The fill is 300mm of 3” minus rock and 150mm of compacted crush: approximately 6800 m³ of fill, to a depth of 0.5 m, placed over a 1.5 ha area.

The applicant states in the proposal package:

New ACMPR Medical Cannabis Greenhouse facility will require adequate sub slab preparing with 300mm of 3” minus rock and 150mm of compacted crush.

The greenhouse footprint is 12,226 sqm, with a lower level production area of 2485 sqm which will receive the same sub-base material.

The staff parking area (2900 sqm) will also receive 300mm of 3” minus rock and 150mm of compacted crush.

Statutory Requirements:

Under Section 6(i) ‘Placement of Fill for Farm Use’ of *Agricultural Land Commission Bylaw No. 2 Placement of Fill*, production of medical marijuana if associated with the construction of building and associated parking areas where the fill area exceeds 0.2 ha on a lot 0-16.0 ha in size, requires the applicant to submit a Notification for Fill Placement to the ALC Soils Department. The ALC Soils Department then determines if a non-farm use application is required. In this case, the ALC Soils Department requested the submission of a non-farm use application.

Under Section 34 of the *Agricultural Land Commission Act*, the Regional District of Okanagan-Similkameen (RDOS) must “review the application, and ... forward to the commission the application together with [its] comments and recommendations”, unless Section 25(3) applies wherein the Board has the ability to refuse to “authorise” an application.

In this instance, Section 25(3) is seen to apply as the property “is zoned by bylaw to permit [an] agricultural or farm use”.

Site Context:

The subject property is approximately 8.4 ha in area and is located on the north side of Highway 3A south of the Penticton Indian Band Reserve, approximately 7 km west of Kaleden.

The property appears to have a single detached dwelling, grazing fields, and an accessory building. The surrounding pattern of development is generally characterised by similar agricultural lands in the ALR.

Background:

The creation of the subject property by subdivision is unknown. Available Regional District records indicate the issuance of a building permit for a garage in 1980.

Under the Electoral Area “D-1” Official Community Plan (OCP) Bylaw No. 2683, 2016, the subject property is designated as Agriculture (AG) and within a Watercourse Development Permit Area (WDP) and Important Ecosystem area.

Under the Electoral Area “D-1” Zoning Bylaw No. 2457, 2008, the property is zoned Agriculture Three (AG3), which lists “agriculture” as a principle permitted use. The bylaw defines “agriculture” as meaning “the use of land, buildings or structures for growing, harvesting, packing, storing and wholesaling of agricultural crops for the purposes of providing food, horticultural, medicinal or farm products, including cannabis production ...”

Analysis:

In considering this proposal, Administration notes that the Regional District does not regulate the removal or placement of fill through a bylaw. The placement of fill is associated with a proposed medical marijuana production facility, which is a permitted farm use within the ALR.

As the Regional District does not regulate placement of fill, Administration recommends the application be forwarded to the ALC for resolution. If ALC permission to place fill was granted, a Building Permit from the Regional District would be required for the greenhouse structures provided they met Zoning Bylaw regulations.

Conversely, Administration notes that an objective of the AG designation is to protect the agricultural land base for farming, ranching and other general agricultural activities. It is not clear that the type of fill material and/or the amount of fill required for the proposed structure is consistent with this objective. Accordingly, the option of not authorizing the application to proceed to ALC is available to the Board.

Alternatives:

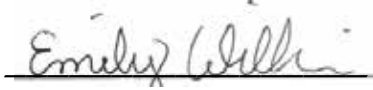
1. THAT the RDOS Board not “authorize” the application to place fill at 760 Highway 3A in Electoral Area “D” to proceed to the Agricultural Land Commission.

2. THAT the Board of Directors defers making a decision and directs that the proposal be considered by the Electoral Area "D" Advisory Planning Commission (APC).

Respectfully submitted

Endorsed by:

Endorsed by:



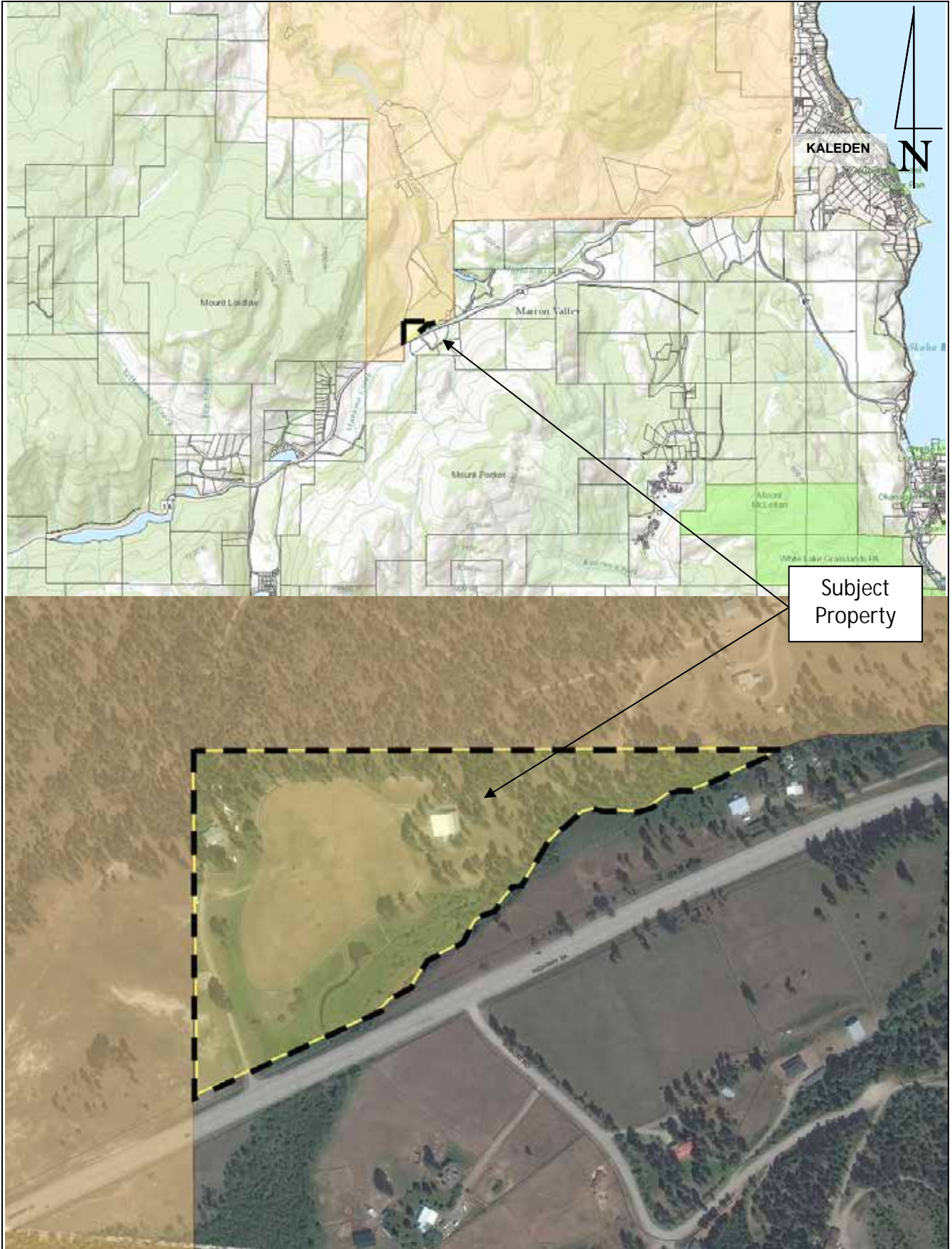
Emily Williamson, Planner

C. Garrish, Planning Supervisor

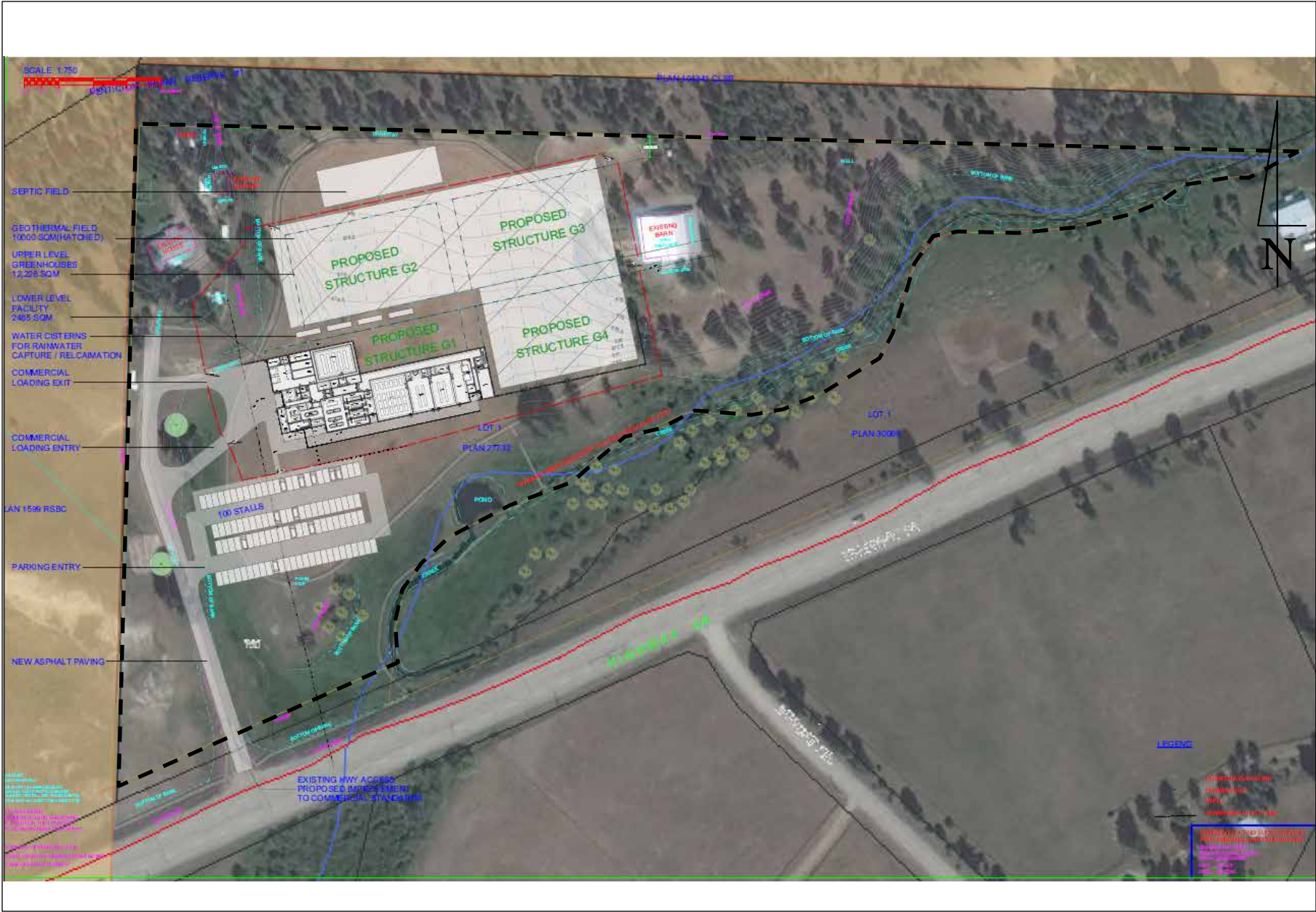
B. Dollevoet, Dev Services Manager

Attachments: No. 1 – Context Maps
No. 2 – Applicant's Site Plan
No. 3 – Aerial Photo (Google Earth 2017)
No. 4 – Site Photo (Google Streetview)

Attachment No. 1 – Context Maps



Attachment No. 2 – Applicant’s Site Plan



Attachment No. 3 – Aerial Photo (2017)



Proposed
Development
Area

Attachment No. 4 – Site Photo (Google Streetview)

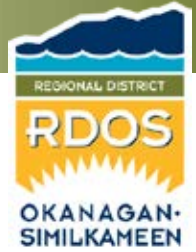


Subject
Property

© 2018 Google
© 2018 Google

Google Earth

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Zoning Bylaw Amendment – Electoral Area “A”

Administrative Recommendation:

THAT Bylaw No. 2451.25, 2018, Electoral Area “A” Zoning Amendment Bylaw be denied.

Purpose: To allow for the placement of a mobile home (CSA Z240) in the RS1 Zone.

Owner: N. Morhun, T. & R. MacFadden Applicant: Tracy MacFadden Folio: A-06089.060

Civic: 8312 98th Ave, Osoyoos Legal: Lot 6, Plan KAP32220, District Lot 2450S, SDYD

Zoning: Residential Single Family One (RS1) Proposed Zoning: Residential Single Family One Site Specific (RS1s)

Proposed Development:

This application is seeking approval to place a mobile home (Z240) on the property at 8312 98th Avenue. The applicant has indicated that this is a Moduline (mobile) home built in 2006.

It is being proposed to amend the Electoral Area “A” Zoning Bylaw No. 2451, 2008, by introducing a site specific regulation to the subject property that would allow a “mobile home” as a principal permitted use.

In support of the proposal the applicant states: “[t]he home fits the neighbourhood, and indeed improves the area with its modern appearance. The sub division currently contains a mobile home already, one less modern, and more from the 70’s or 80’s era when mobile homes were more like “trailers”. This moduline home in appearance resembles a Modular home, which is allowed within the current zoning. Our home will serve to fill a long vacant lot, and improve the sub-division, as well it is in keeping with the general feel of the area.”

Site Context:

The property is approximately 842 m² and located on the west side of 98th Ave, approximately 350 metres north of the Town of Osoyoos.

The surrounding pattern of development is characterized by similarly sized single family residential properties as well as agricultural properties.

Background:

The property was created by a plan of subdivision deposited in the Kamloops Land Title Office in 1981, and available Regional District records indicate an open Building Permit to place a mobile home on the property.

The subject property is located within the Agricultural Land Reserve (ALR) as are many of the neighbouring properties. Under Section 23 of the *Agricultural Land Commission Act*, restrictions on the use of agricultural land do not apply to this lot as it was less than 2 acres in area on December 21, 1972.

Under the Electoral Area "A" Official Community Plan (OCP) Bylaw No. 2450, 2008, the subject property is designated Low Density Residential (LR).

Under the Electoral Area "A" Zoning Bylaw No. 2451, 2008, the property is zoned Residential Single Family One (RS1), with permitted principal use including "single detached dwellings", which may include a "modular home" but does not include a "mobile home". A "mobile home" is defined as meaning a "manufactured home which is certified as being constructed to the Canadian Standards Association Z240 Mobile Home Series Standard."

A number of zoning bylaw amendments for modular and mobile homes were adopted on September 15, 2016 (Amendment Bylaw No. 2743, 2016). These amendments allowed mobile homes in zones where the minimum parcel size for subdivision is 4.0 ha (i.e. Resource Area (RA), Large Holdings (LH), and Agriculture (AG) Zones).

Public Process:

At its July 9, 2018 meeting, the Electoral Area "A" Advisory Planning Commission (APC) could not meet quorum.

A Public Information Meeting was held on July 9, 2018, and was attended by 1 member of the public.

Referral comments on this proposal have been received from Osoyoos Indian Band and the Ministry of Transportation and Infrastructure (MoTI). These are included as separate items on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) of the amendment bylaw prior to adoption will be required as the subject property is situated within 800 metres of a controlled area (i.e. Highway 97).

Analysis:

In considering this proposal, Administration notes that it is not consistent with the strategic direction set by the Board in 2016 when it adopted amendments that allowed for mobile homes as a type of principal dwelling in the RA, LH and AG Zones.

During the public consultation process — including Advisory Planning Commission meetings — parcel size was an important factor in considering the appropriateness of mobile homes as well as neighbourhood character.

In one Electoral Area, the APC recommended that mobile homes only be allowed on agricultural properties and in another Electoral Area it was recommended that mobile homes only be permitted as an accessory dwelling not as principal dwelling unit. Importantly, there were no recommendations to permit mobile homes as an allowable form of principal dwelling in Low Density Residential zones.

More recently (2018), the Regional District has received letters of concern and opposition from residents in the Regal Ridge as well as Upper Carmi areas — both of which are governed by 4.0 ha

minimum parcel size zonings — regarding proposed changes to their zoning that would result in the introduction of mobile homes as a permitted type of dwelling.

While it is understood that a nearby property on 98th Avenue has previously been developed to a mobile home, this is seen to have occurred at a time when the zoning bylaw allowed mobile homes in the RS1 Zone. This is, however, no longer reflective of the strategic land use policy adopted by the Board and should not be considered as a basis for supporting the placement of additional mobile homes in this neighbourhood.

Administration is also concerned that a site specific amendment to allow a mobile home would permit any mobile home built to the Canadian Standard Association Z240 Mobile Homes Series Standard regardless of the form and character.

To conclude, given the recent Zoning Bylaw amendments where mobile homes were not allowed as a form of principal dwelling unit in Low Density Residential zones, Administration does not support the proposed Bylaw Amendment.

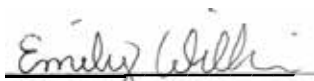
Conversely, mobile homes can be an affordable form of housing and in recent decades have improved in appearances. The mobile home has exterior fiber cement siding and is proposed to be placed on a foundation with a deck built onto the west elevation. These modifications could help the mobile home appear more like a modular home (which is permitted under current zoning) and may not be out of context for the neighbourhood.

If the specific 2006 Moduline mobile home is deemed appropriate for the neighbourhood context, a covenant could be registered on title restricting the mobile home to the proposed 2006 Moduline model.

Alternatives:

- .1 THAT Bylaw No. 2451.25, 2018, Electoral Area "A" Zoning Amendment Bylaw be read a first and second time and proceed to public hearing;
AND THAT the holding of the public hearing be scheduled for the Regional District Board meeting of August 16, 2018;
AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Respectfully submitted



E. Williamson, Planner

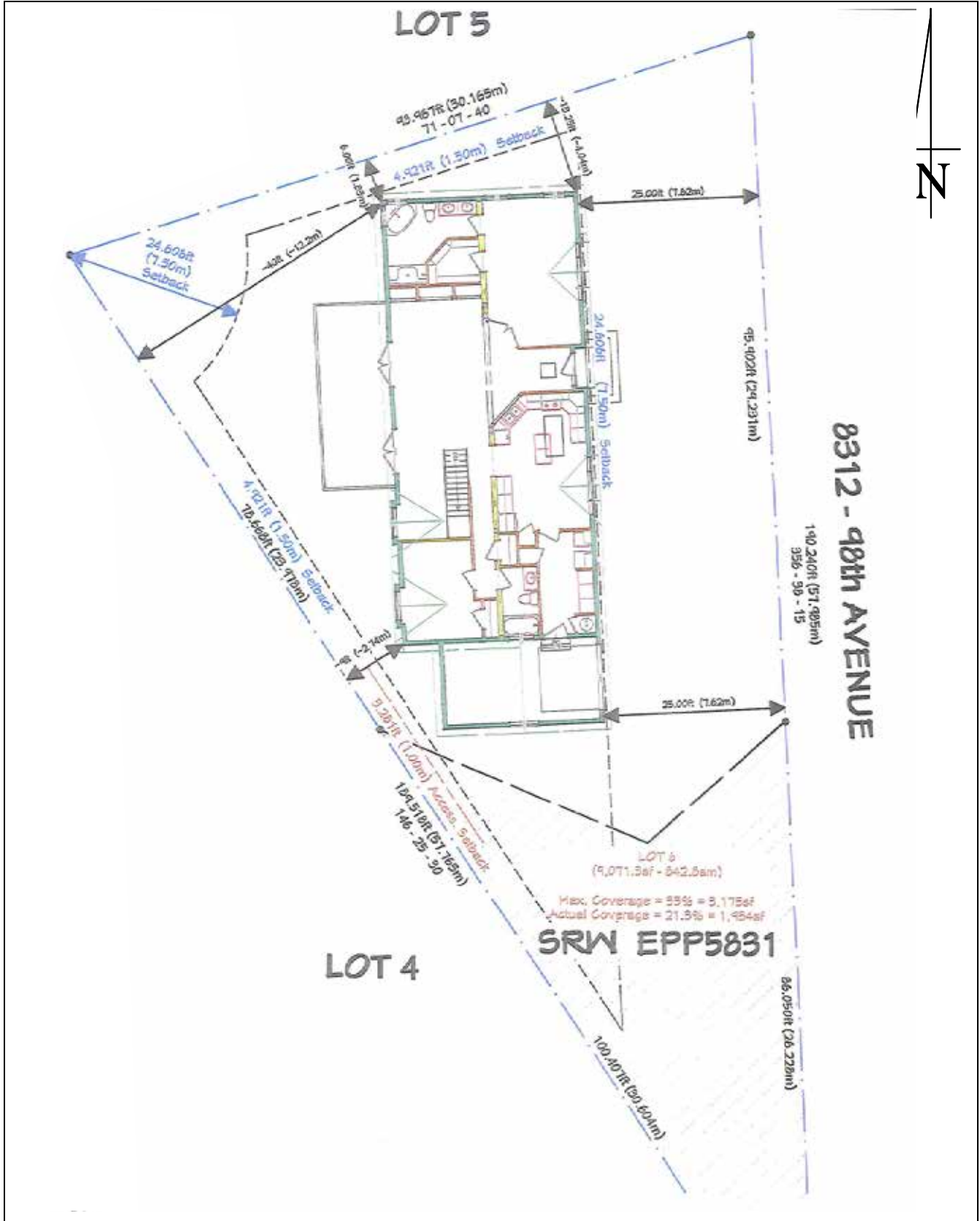
Endorsed by:



C. Garrish, Planning Supervisor

- Attachments:** No. 1 – Applicant’s Site Plan
No. 2 – Applicant’s Renderings
No. 3 – Applicant’s Elevations
No. 4 – Applicant’s Elevations
No. 5 – Site Photo (Google Streetview)

Attachment No. 1 – Applicant's Site Plan



Attachment No. 2 – Applicant's Renderings



East Rendering

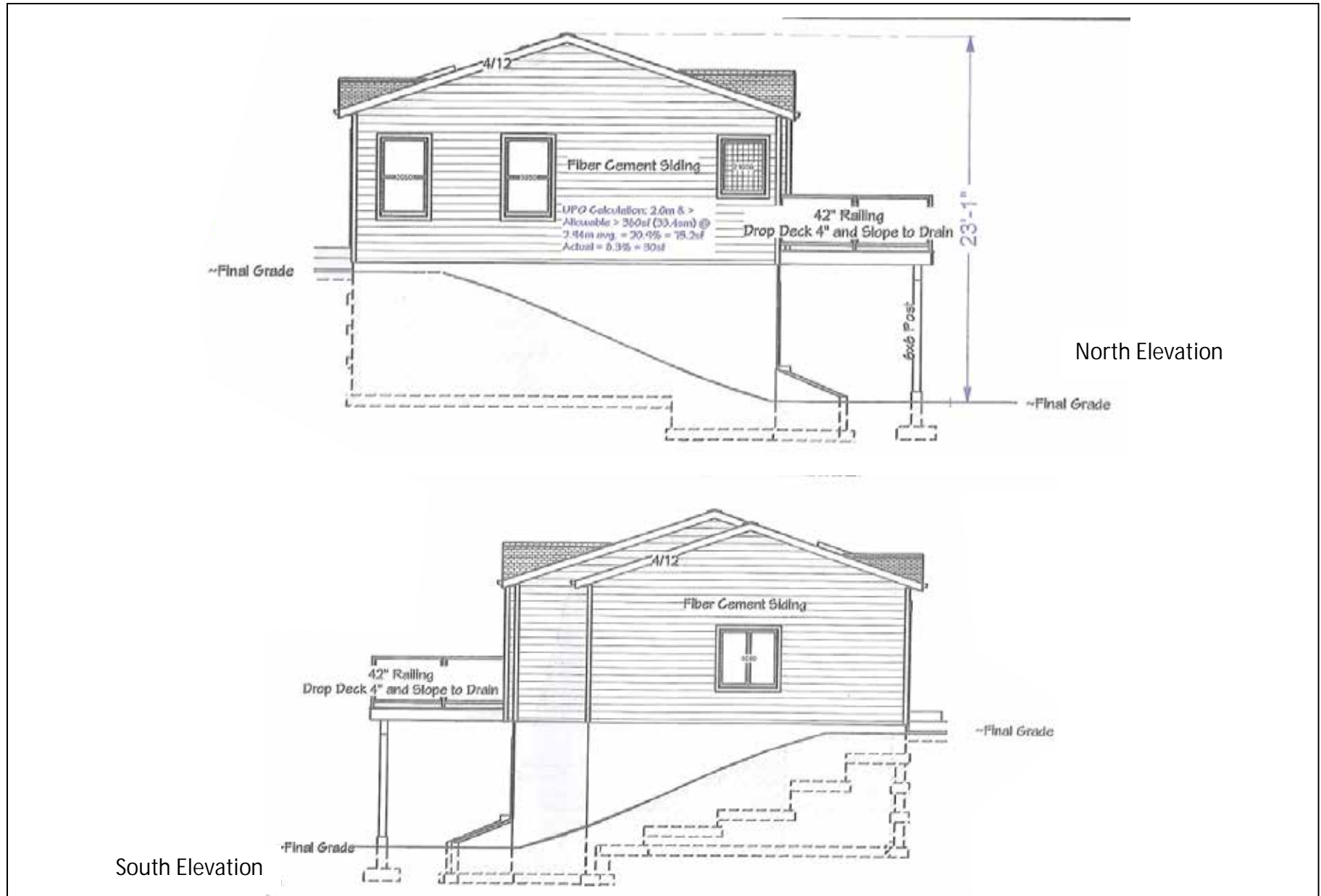


West Rendering

Attachment No. 3 – Applicant’s Elevations



Attachment No. 4 – Applicant's Elevations



Attachment No. 5 – Site Photo (Google Streetview)



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2451.25, 2018

A Bylaw to amend the Electoral Area "A" Zoning Bylaw No. 2451, 2008

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "A" Zoning Amendment Bylaw No. 2451.25, 2018."
2. The Official Zoning Map, being Schedule '2' of the Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by changing the land use designation on the land described as Lot 6, District Lot 2450S, SDYD, Plan 32220, and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Residential Single Family One (RS1) to Residential Single Family One Site Specific (RS1s).
3. The "Electoral Area "A" Zoning Bylaw No. 2451, 2008" is amended by:
 - i) adding a new sub-section .2 under Section 16.8 (Site Specific Residential Single Family One (RS1s) Provisions) to read as follows:
 2. in the case of land described as Lot 6, Plan KAP32220, District Lot 2450S, SDYD (8312 98th Avenue), and shown shaded yellow on Figure 16.8.2:
 - a) the following principal use shall be permitted on the land in addition to the permitted uses listed in Section 11.1.1:
 - i) mobile home.

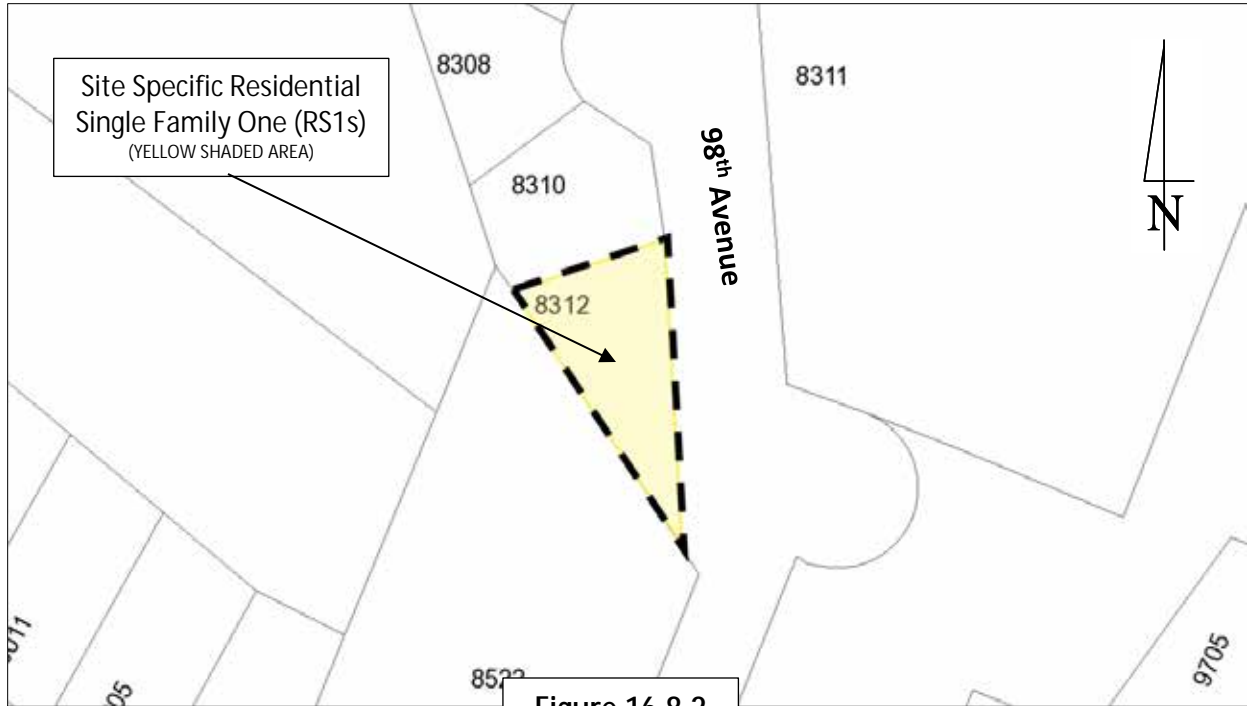


Figure 16.8.2

READ A FIRST AND SECOND TIME this ____ day of _____, 2018.

PUBLIC HEARING held on this ____ day of _____, 2018.

READ A THIRD TIME this ____ day of _____, 2018.

I hereby certify the foregoing to be a true and correct copy of the "Electoral Area "A" Zoning Amendment Bylaw No. 2451.25, 2018" as read a Third time by the Regional Board on this ____ day of ____, 2018.

Dated at Penticton, BC this __ day of ____, 2018.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2018.

For the Minister of Transportation & Infrastructure

ADOPTED this __ day of ____, 2018.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

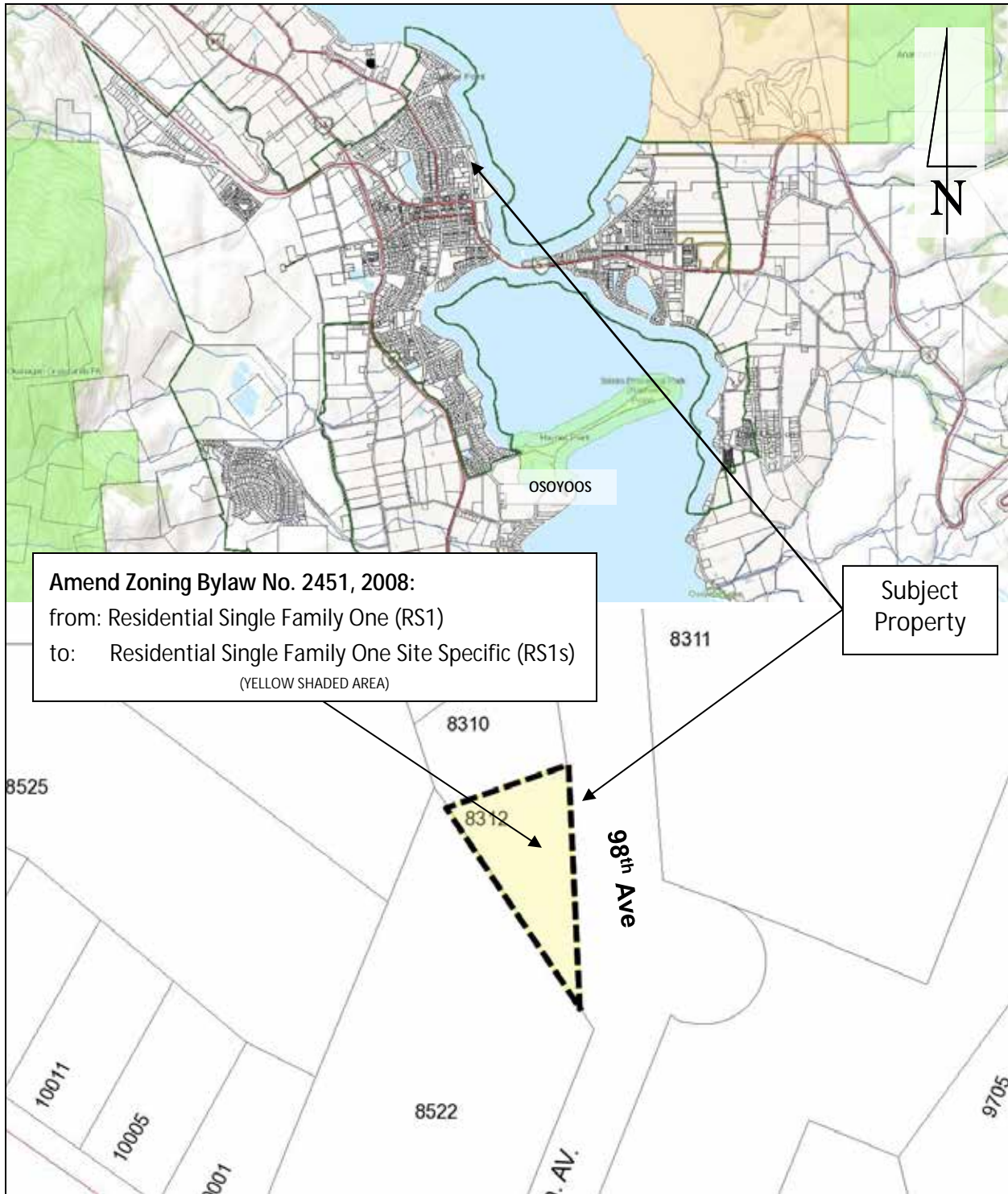
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2451.25, 2018

Project No: A2018.076-ZONE

Schedule 'A'





Your File #: A2018.076-
Zone -
McFadden
A2451.25
eDAS File #: 2018-03375
Date: June 19, 2018

Regional District Okanagan-Similkameen
101 Martin Street
Penticton, BC V2A 5J9

Attention: Lauri Feindell, Planning Secretary

**Re: Proposed Text Amendment Bylaw for:
Lot 6, District Lot 2450s, SDYD, Plan 32220
8312 – 98th Avenue, Osoyoos, BC**

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

If you have any questions please feel free to call Rob Bitte at (250) 490-2280.

Yours truly,

Rob Bitte
District Development Technician

Local District Address
Penticton Area Office 102 Industrial Place Penticton, BC V2A 7C8 Canada Phone: (250) 712-3660 Fax: (250) 490-2231



OSOYOOS INDIAN BAND

1155, SEN*POK*CHIN BOULEVARD, OLIVER BC, V0H 1T8
PHONE: (250) 498-3444 ~ FAX: (250) 498-6577

OFFICE REVIEW RESULTS

July-04-18

Referral ID: bylaw 2451.25 A2018.076-ZONE
Reference #: R-77-001126
RTS #1435

Regional District of Okanagan-Similkameen
101 Martin ST.
Penticton, BC V2A 5J9

Attention: Emily Williamson

We are in receipt of the above referral. This proposed activity/development is within the Osoyoos Indian Bands Area of Interest, responsibility and within the Okanagan Nation's Territory; the lands and resources are subject to our unextinguished Aboriginal Title and Rights.

In 1997, the Supreme Court of Canada in the *Delgamuukw* case clarified the law respecting the rights of aboriginal people in British Columbia, which includes the Osoyoos Indian Band. The Supreme Court ruling included the following legal principles:

- ◆ Aboriginal title is not extinguished and the Province cannot and never could extinguish aboriginal title or rights.
- ◆ Aboriginal title is protected by section 35 of the Constitution Act, 1982.
- ◆ Aboriginal title is a property interest.
- ◆ Governments must justify any infringements of aboriginal title.
- ◆ Lands held pursuant to aboriginal title have an inescapable economic component.

Other recent court cases involving the Taku River Tlingit First Nation and the Haida Nation have heightened the accountability of British Columbia to consult with First Nations with respect to third party development activities on alleged Crown lands. The Court found that the Province of B.C. has a legal fiduciary obligation to deal with First Nations' concerns about their traditional lands and resources and that it is not necessary for B.C. First Nations to first prove the existence of our rights.

Based upon the results of our Preliminary Office Review of the proposed activity/development proper consultation and consideration of potential impacts and infringements to our Aboriginal Title and Rights cannot occur without the following recommendations. It is only with these recommendations that proper consultation can begin and the proposed activity/development can be reviewed .

- The proposed activity/development is located in a high potential archeological area. It is recommended that a qualified Archaeologist and two OIB field technicians conduct an Archaeological Overview Assessment and Preliminary Field Reconnaissance on the proposed area.

Please advise the Osoyoos Indian Band in writing as to your ability to meet the above listed conditions as outlined. Failure to meet these conditions will result in our disapproval and objection of the proposed activity/development. We will not consent, agree, or otherwise approve of the activity / development.

Our participation in the referral and consultation process does not define or amend the Osoyoos Indian Bands Aboriginal Rights and Title, or limit any priorities afforded to Aboriginal Rights and Title, nor does it limit the positions that we may take in future negotiations or court actions. If you require further information or clarification, please do not hesitate to contact me.

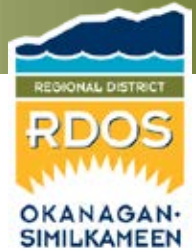
Please contact me through email or phone at your earliest convenience to set up a meeting to discuss our concerns.

limlæmt,



Amanda Anderson
Referrals Officer
Osoyoos Indian Band
aanderson@oib.ca
250-498-3444 Ext .3033
cc:

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Zoning Bylaw Amendment – Electoral Area “F”

Administrative Recommendation:

THAT Bylaw No. 2461.11, 2018, Electoral Area “F” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Purpose: To rezone a property to facilitate a two-lot subdivision.

Owner: Erik Iikka Vaisanen Applicant: True Consulting Folio: F-06932.400

Civic: 15 Deans Rd, Summerland Legal: Lot 8, DL 2888, ODYD, Plan 647 Except Parcel D (Plan A67)

Zoning: Small Holdings Two (SH2) Proposed Zoning: Small Holdings Two Site Specific (SH2s)

Proposed Development:

This application proposes a site specific amendment in order to facilitate a two-lot subdivision that would result in parcels approximately 1.47 ha (Lot B) and 1.75 ha (Lot A) in area.

In support of the proposal the applicant states the rezoning application is: “intended to create a site-specific amendment to Zoning Bylaw 10.5.3 Min. Parcel Size to permit a minimum of 1.47 ha parcel on the lot in question. This amendment will allow the subdivision of 15 Deans road to continue as well as help resolve outstanding road dedication requirements as outlined by the Ministry of Transportation.”

Site Context:

The subject property is approximately 4.2 ha in area and situated at the south-east corner of the intersection of Deans Road and Kereluk Road. The property adjoins the SnPink'tn (Penticton Indian Band) reserve along its eastern boundary.

The surrounding pattern of development is characterized by similarly sized rural residential properties, some of which appear to support small-scale agricultural operations.

Background:

The subject property was created by a subdivision plan deposited in the Kamloops Land Title Office in 1909. Available Regional District records indicate that Building Permits were issued in 1980 for a single family dwelling and in 1982 for a garage.

Under the Electoral Area "F" Official Community Plan (OCP) Bylaw No. 2460, 2008, the subject property is designated Small Holdings (SH) and is designated as being within an Environmentally Sensitive Development Permit (ESDP) Area.

In June of 2018, an Environmentally Sensitive Development Permit was issued to mitigate any future impacts of the proposed subdivision.

Under the Electoral Area "F" Zoning Bylaw No. 2461, 2008, the property is zoned Small Holdings Two (SH2), which stipulates a minimum parcel size of 2.0 ha for subdivision. Small Holdings Three (SH3), stipulates a minimum parcel size of 1.0 ha. Section 6.2 (b) states that a panhandle lot may be permitted provided that the panhandle is not calculated as part of the parcel area for the purpose of subdivision.

The applicant submitted a subdivision application in June 2017, to subdivide the property into two lots under the existing SH2 zoning. In January 2018, the Ministry of Transportation and Infrastructure (MoTI) communicated with the applicant that while the proposal is to create 2 parcels of 2.0 ha each, the "area will be reduced by the required road dedication...it seems that with the road dedication removed, one or both of the proposed lots will not satisfy the minimum lot size of the zoning." The area required for road dedication is 0.625 ha.

Public Process:

Quorum could not be met for the July 5, 2018, Electoral Area "F" Advisory Planning Commission (APC) meeting. If the Board wishes the application could be brought forward to the next available APC Meeting on August 2, 2018 for consideration prior to Public Hearing.

A Public Information Meeting was held on July 5, 2018, and was attended by no members of the public.

Referral comments on this proposal have been received from the Ministry of Forests, Lands and Natural Resource Operations and Interior Health. These are included as separate items on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) of the amendment bylaw prior to adoption will not be required as the subject property is situated beyond 800 metres of a controlled area (i.e. Highway 97).

Analysis:

In considering this proposal, Administration notes that the Electoral Area "F" OCP Bylaw Section 7.0 (Rural Holdings) policies discourage the following subdivision patterns:

- i) Strip development along major roads;
- ii) Lots which straddle watercourses or which require creek crossing to gain access to building sites;
- iii) Large subdivisions without road access; and
- iv) Lot patterns and shapes which do not respect the rural and natural conditions of the area.

The first three policies do not pertain to this subdivision as it is not a strip development along a major road, no watercourses are located on the property, and both proposed lots would have road access.

In considering the fourth policy, the rural and natural conditions of the property will be maintained through the recommendations of a Qualified Environmental Professional, which form part of the Environmentally Sensitive Development Permit issued for the property.

Further policies in Section 7.0 call for residential development to be assessed on criteria including the "the impact on adjacent land use designations, and the character of the existing area".

The land use designation for the property will remain Small Holdings, which is consistent with the designation of neighbouring properties. The creation of parcels less than 2.0 ha in area is not anticipated to have a negative affect on the rural character of the neighbourhood. A number of SH2 zoned parcels are located south of the subject property, the majority of which are just over 2.0 ha but also range down to 1.48 ha in size.

Conversely, it is recognised that parcels situated to the north of the subject property are generally greater than 2.0 ha in area and that the applicant's proposal is not consistent with these.

Alternatives:

1. THAT Bylaw No. 2461.11, 2018, Electoral Area "F" Zoning Amendment Bylaw be read a first and second time and proceed to public hearing;

AND THAT the holding of the public hearing be delegated to Director Brydon or delegate;

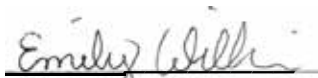
AND THAT staff schedule the date, time, and place of the public hearing in consultation with Director Brydon;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

OR

2. THAT Bylaw No. 2461.11, 2018, Electoral Area "F" Zoning Amendment Bylaw be denied.

Respectfully submitted



E. Williamson, Planner

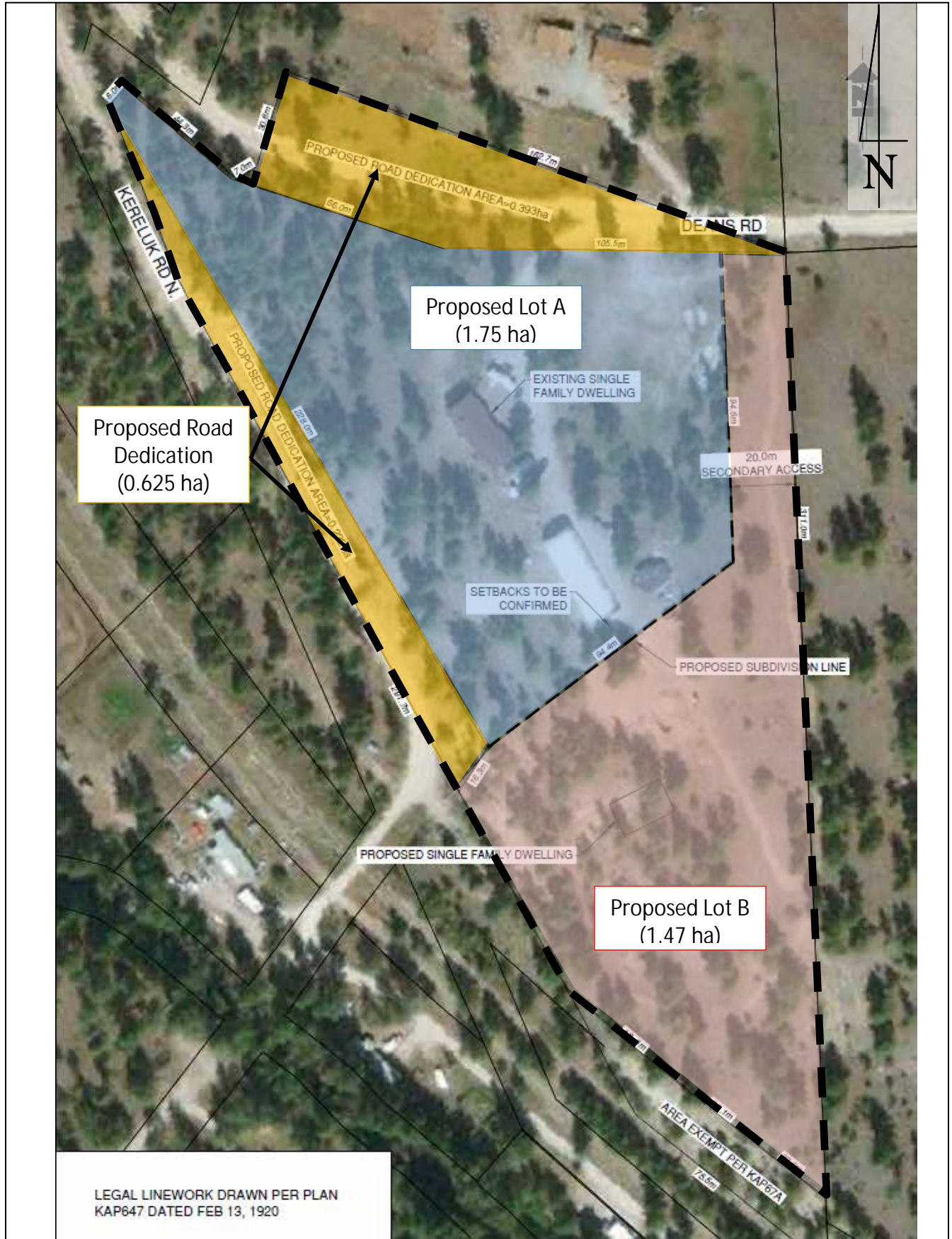
Endorsed by:



C. Garrish, Planning Supervisor

Attachments: No. 1 – Applicant's Proposed Subdivision Plan

Attachment No. 1 – Proposed Subdivision Plan



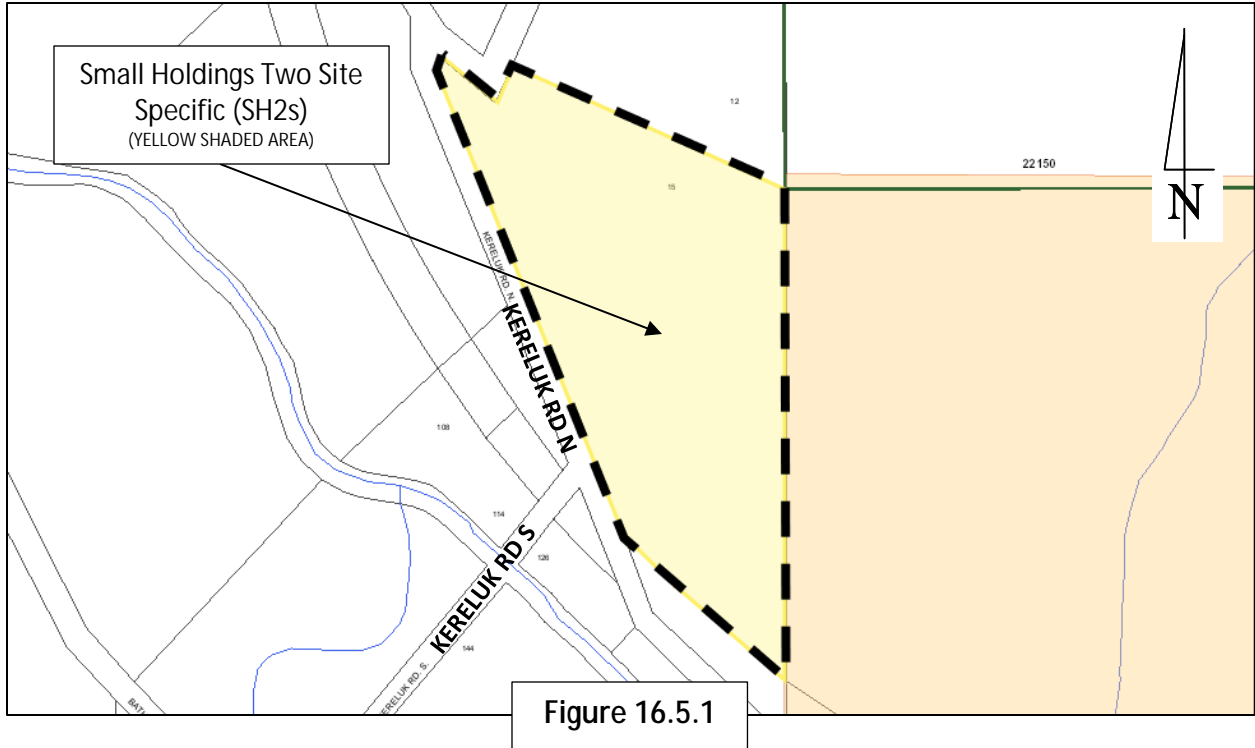
REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2461.11, 2018

A Bylaw to amend the Electoral Area "F" Zoning Bylaw No. 2461, 2008

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "F" Zoning Amendment Bylaw No. 2461.11, 2018."
2. The Zoning Bylaw Map, being Schedule '2' of the Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by changing the land use designation on the land described as Lot 8, Plan 647, District Lot 2888, ODYD, Except Parcel D Plan (A67), and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Small Holdings Two (SH2) to Small Holdings Two Site Specific (SH2s).
3. The Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by:
 - i) replacing Section 16.5.1 (Site Specific Small Holdings Two (SH2s) Provisions under Section 16.0 (Site Specific Designations) with the following:
 1. in the case of land described as Lot 8, Plan KAP647, District Lot 2888, ODYD, Except Plan A67 (15 Deans Road), and shown shaded yellow on Figure 16.5.1:
 - a) despite Section 10.5.3, the minimum parcel size shall be 1.47 ha.



READ A FIRST AND SECOND TIME this ___ day of ___, 2018.

PUBLIC HEARING held on this ___ day of ___, 2018.

READ A THIRD TIME this ___ day of ___, 2018.

AND ADOPTED this ___ day of ___, 2018.

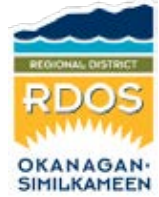
Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

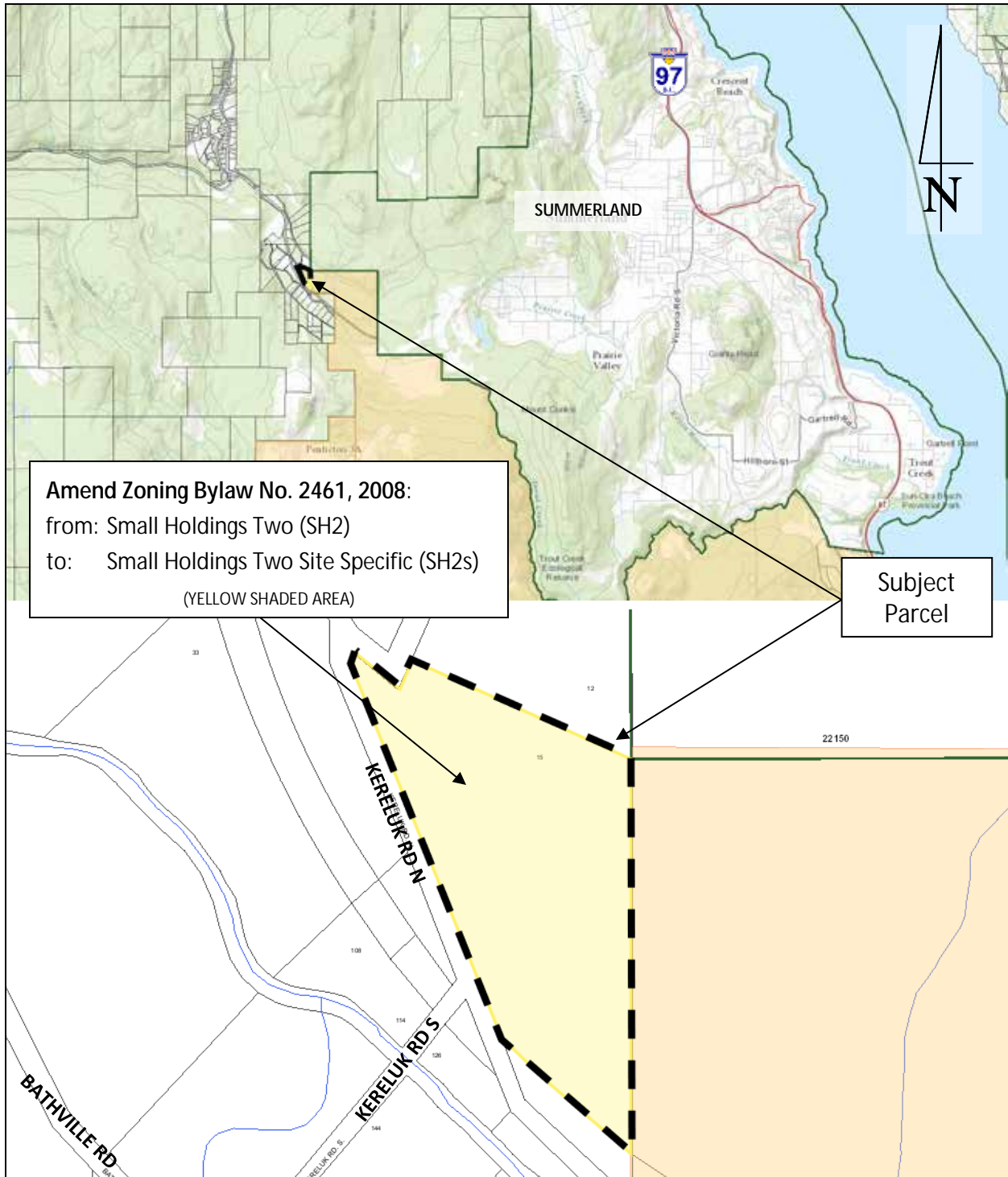
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2461.11, 2018

File No. F2018.083-ZONE

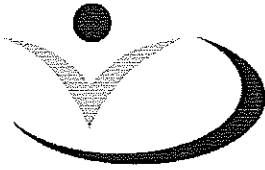
Schedule 'A'



Amendment Bylaw No. 2461.11, 2018

(F2018.083-ZONE)

Page 3 of 3



Interior Health

Every person matters

June 26, 2018

Lauri Feindell
Regional District of Okanagan-Similkameen
101 Martin St
Penticton, BC V2A 5J9
<mailto:lfeindell@rdos.bc.ca>

Dear Lauri Feindell:

**RE: File #: F2018.083-ZONE - Bylaw Referral (Vaisanen)
Our interests are unaffected**

The IH Healthy Built Environment (HBE) Team has received the above captioned referral from your agency. Typically we provide comments regarding potential health impacts of a proposal. More information about our program can be found at [Healthy Built Environment](#).

An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this proposal.

However, should you have further concerns, please return the referral to hbe@interiorhealth.ca with a note explaining your new request, or you are welcome to contact me directly at 1-855-744-6328 then choose HBE option.

Sincerely,

Mike Adams, CPHI(C)
Team Leader, Healthy Communities
Interior Health Authority



June 27, 2018

File: 58000-20/2018072
Your File: F2018.083-ZONE

Regional District of Okanagan Similkameen
101 Martin Street
Penticton BC V2A 5J9

Attention: Lauri Feindell

Re: Zoning Amendment for Lot 8, DL 2888, ODYD, Plan 647 Except Parcel D (Plan A67) known as 15 Deans Road

The Ecosystems Section of the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) provides the following response to the above noted referral.

To ensure proposed activities are planned and carried out with minimal impacts to the environment and in compliance with all relevant legislation, the proponent and approving agency are advised to adhere to guidelines in the provincial best management practices (BMP's) document: Develop with Care: Environmental Guidelines for Urban & Rural Land Development (<http://www.env.gov.bc.ca/wld/BMP/bmpintro.html>).

It is the proponent's responsibility to ensure their activities are in compliance with all relevant legislation.

If you have any other questions or require further information please feel free to contact me.

Yours truly,

Lora Nield
Ecosystems Section Head

LN/cl

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Zoning Bylaw Amendments – Electoral Areas “A”, “C”, “D”, “E” & “F”
Tourist Commercial Zone Review and Consolidation

Administrative Recommendation:

THAT Bylaw No. 2808, 2018, Regional District of Okanagan-Similkameen Tourist Commercial Zone Update Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Purpose:

Amendment Bylaw No. 2808 seeks to amend the Okanagan Valley Electoral Area Zoning Bylaws in order to update the Tourist Commercial Zones. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

Background:

At its meeting of October 16, 2008, the Board considered an [Administrative Report](#) proposing the creation of a single Electoral Area Zoning Bylaw and directed staff to investigate the preparation of such a bylaw. The 2018 Business Plan includes a direction to “continuously improving bylaws, policy and process within the organization ...”

In anticipation of bringing forward a draft zoning bylaw for consideration by the Board in Q4 of 2017, a series of draft amendments (by zone category) will be presented over the coming months intended to update various zones and facilitate their eventual consolidation in a new bylaw.

At its meeting of July 20, 2017, the Planning and Development (P&D) Committee of the Board considered an Administrative Report (for information) related to a proposed update of the Tourist Commercial Zones.

Public Process:

On May 11, 2018, the Regional District sent letters to all registered property owners with land zoned Tourist Commercial advising of the proposed changes to the land use bylaws and seeking feedback.

Approximately **XX feedback forms** were returned and are included as a separate item on the Board Agenda. Administration also met (including phone conversations) with a number of property owners to discuss the proposed zoning changes to their property.

Agency comments have been received from XXXX and these are included as a separate item on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) will be required prior to adoption as the proposed amendments involve lands within 800 metres of a controlled access highway.

Analysis:

The principal objective of the Tourist Commercial Zone Review is to update the language and regulations of the various tourist commercial zones in the Okanagan Electoral Area zoning bylaws. Not only will this facilitate the integration of these zones into a single zoning bylaw, but it allows for their modernisation to ensure coherence, consistency and fairness across Electoral Areas.

By way of example, the inconsistent allowance for hotels and motels in the CT1 Zone across Electoral Areas is proposed to be addressed through the introduction of a general reference to “tourist accommodation” as a permitted principal use, which contemplates lodges, motels, hotels, inns, or hostels and other types of accommodation for the travelling public.

As a further result of these proposed amendments, Administration is further proposing to consolidate the six (6) current Commercial Tourist Zones into three (3) main zones, being: Tourist Commercial (CT1), Campground Commercial (CT2) and Golf Course Commercial (CT3). For reference purposes, tables are included at Attachment Nos. 2 & 3 showing the transition of these zones as well as how existing CT1 zones compare to the proposed new CT1 Zone.

With regard to town/village centre areas in Okanagan Falls, Naramata, Apex and Twin Lakes where tourist commercial zones are common, it is being proposed that these areas be accommodated through new “Town Centre” or “Village Centre” zones. The zones are the subject of separate reviews being undertaken in each of these communities and include a range of commercial, tourist commercial, residential and institutional uses.

Alternatives:

THAT the Board of Directors defer first reading of Amendment Bylaw No. 2808, 2018.

Respectfully submitted:



C. Garrish, Planning Supervisor

- Attachments: No. 1 — Tourist Commercial Zone Transition Matrix
 No. 2 — CT1 Zone Comparison

Attachment No. 1 – Tourist Commercial Zone Transition Matrix

ELECTORAL AREA	EXISTING ZONE	PROPOSED ZONE	COMMENTS
"A"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"A"		Campground Commercial (CT2)	Proposed to apply CT2 Zone to existing campgrounds
"C"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"C"	Tourist Commercial Four (Campground) (CT4)	Campground Commercial (CT2)	
"C"	Resource Area Site Specific (RAs)*	Golf Course Commercial (CT3)	RAs currently applies to Fairview Golf Course.
"D-1"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"D-1"	Tourist Commercial Four (Campground) (CT4)	Campground Commercial (CT2)	
"D-1"	Tourist Commercial Six (CT6)	Golf Course Commercial (CT3)	CT6 currently applies to Twin Lakes Golf Course.
"D-2"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"D-2"	Tourist Commercial Four (Campground) (CT4)	Campground Commercial (CT2)	
"D-2"	Commercial Amusement (C6)	Penticton Speedway (CT5)	
"E"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"F"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"F"	Tourist Commercial Five (CT5)		CT5 Zone applies only to "La Punte Norte" (guest house)
"F"	Tourist Commercial Two Limited (CT2)	Campground Commercial (CT2)	Current CT2 Zone is a "campground" zone. Applies to 1 property.
"F"	Tourist Commercial Three Limited (CT3)	Small Holdings Four Site Specific	Property owner is supportive of proposed change
"F"	Small Holdings Five (SH5)	Golf Course Commercial (CT3)	SH5 currently applies to WOW Golf Course.
"F"	Marina Commercial (C5)	Marina Commercial (CT4)	C5 Zone applies to Greata Ranch property

Attachment No. 2 – CT1 Zone Comparison

ELECTORAL AREA "A" (CT1)	ELECTORAL AREA "C" (CT1)	ELECTORAL AREA "D-1" (CT1)	ELECTORAL AREA "D-2" (CT1)	ELECTORAL AREA "E" (CT1)	ELECTORAL AREA "F" (CT1)	PROPOSED CT1 ZONE
Principal Uses: motels; resorts; eating and drinking establishments; recreation services, indoor and outdoor; amusement establishments, indoor and outdoor; retail, outdoor, sales area not to exceed 200 m ² ; retail stores, general, not to exceed 250 m ² in gross floor area; campgrounds, on parcels greater than 2 ha;	Principal Uses: motels; resorts; eating and drinking establishments; recreation services, indoor; amusement establishments, indoor; retail, outdoor, sales area not to exceed 200 m ² ; retail stores, general, not to exceed 200 m ² in gross floor area; libraries, museums, art galleries; taxidermy;	Principal Uses: campground; eating and drinking establishment; motels; resorts; recreational vehicle park;	Principal Uses: Hotels; motels; resorts; campground; eating and drinking establishments; outdoor markets; recreation, amusement and cultural facilities; retail sales, convenience;	Principal Uses: motels; resorts; eating and drinking establishments; recreation services, indoor and outdoor; amusement establishments, indoor and outdoor; retail, outdoor, sales area not to exceed 200 m ² ; retail stores, general, not to exceed 250 m ² in gross floor area; campgrounds, on parcels greater than 2 ha;	Principal Uses: eating and drinking establishments; motel; retail sales, convenience; service station;	Principal Uses: eating and drinking establishments; indoor recreation; outdoor recreation; tourist accommodation;
Accessory Uses: accessory buildings and structures; accessory dwelling; offices.	Accessory Uses: accessory buildings and structures; accessory dwelling; campgrounds accessory to a motel or resort; recreation equipment sales and rentals.	Accessory Uses: accessory buildings and structures; accessory dwelling; convenience store not to exceed 235 m ² ; home occupation; sporting and amusement facility; recreation equipment sales and rentals.	Accessory Uses: accessory buildings and structures; accessory dwelling; bed and breakfast operation; home occupation; retail sales, not to exceed 235 m ² ; sporting and amusement facility; recreation equipment sales and rentals.	Accessory Uses: accessory buildings and structures; accessory dwelling; car wash.	Accessory Uses: accessory buildings and structures; accessory dwelling; home occupation.	Accessory Uses: accessory buildings and structures; accessory dwelling; office; personal service establishment, not to exceed 200 m ² in gross floor area; retail store, general, not to exceed 250 m ² in gross floor area.
Minimum Parcel Size: 2,020 m ²	Minimum Parcel Size: 1,010 m ²	Minimum Parcel Size: 1,010 m ²	Minimum Parcel Size: 1,010 m ²	Minimum Parcel Size: 505 m ²	Minimum Parcel Size: 505 m ²	Minimum Parcel Size: 1,000 m ²
Minimum Parcel Width: 15.0 metres	Minimum Parcel Width: 18.0 metres	Minimum Parcel Width: 18.0 metres	Minimum Parcel Width: Not less than 25% of parcel depth	Minimum Parcel Width: Not less than 25% of parcel depth	Minimum Parcel Width: Not less than 25% of parcel depth	Minimum Parcel Width: Not less than 25% of parcel depth
Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	
Maximum Density for a Campground: 75 campground spaces per hectare	Maximum Density for a Campground: [see Campground Bylaw No. 713]	Maximum Density for a Campground: [see Campground Bylaw No. 713]	Maximum Density for a Campground: [see Campground Bylaw No. 713]	Maximum Density for a Campground: 75 campground spaces per hectare	Maximum Density for a Campground: 30 campground spaces per hectare	
Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 7.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 4.5 m Interior side parcel line: 3.0 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>Principal buildings:</u> Front parcel line: 7.5 m Rear parcel line: 1.5 m Interior side parcel line: 1.5 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>Principal buildings:</u> Front parcel line: 7.5 m Rear parcel line: 1.5 m Interior side parcel line: 1.5 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 7.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 3.0 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 7.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 1.5 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 4.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 4.5 m
Maximum Height: 12.0 metres	Maximum Height: 12.0 metres	Maximum Height: 10.0 metres	Maximum Height: 7m (within 100 m of Skaha Lake) 10 m (beyond 100 m of Skaha Lake)	Maximum Height: 10.0 metres	Maximum Height: 10.0 metres (principal) 4.5 metres (accessory)	Maximum Height: 12.0 metres
Maximum Parcel Coverage: 35% / 3% for campgrounds	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35% / 3% for campgrounds	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35%

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2808, 2018

A Bylaw to amend the Electoral Area "A", "C", "D", "E" and "F" Zoning Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Regional District of Okanagan-Similkameen Okanagan Electoral Area Tourist Commercial Zone Update Amendment Bylaw No. 2808, 2018."

Electoral Area "A"

2. The Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by:
 - i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
-------------------------	----
 - ii) adding a new section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
 - iii) amending Section 13.2 (Tourist Commercial One Zone) to read as follows
13.2 *deleted.*

- iv) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail store, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.12

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 16.17

14.2.3 Minimum Parcel Size:

- a) 2.0 ha

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 13.3.7(a), a tourist cabin shall not exceed one storey and a maximum height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

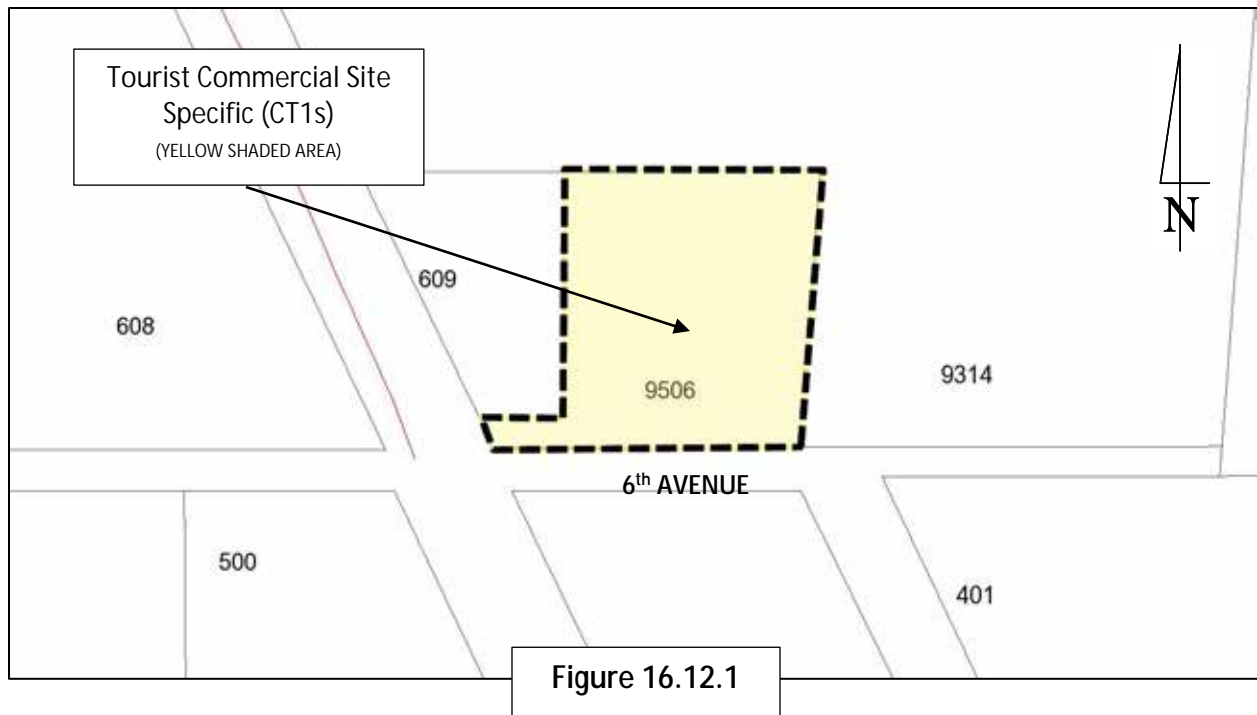
14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of tourist cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

- v) replacing Section 16.12 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Designations) in its entirety with the following:

16.12 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 in the case of land described as Lot 2, Plan KAP7911, District Lot 2450S, SDYD (9506 6th Avenue), and shown shaded yellow on Figure 16.12.3:
 - a) the following principal use shall be permitted on the land in addition to the permitted uses listed in Section 14.2.1:
 - i) "single detached dwelling".



- vi) adding a new Section 16.17 (Site Specific Campground Commercial (CT2s) Provisions) under Section 16.0 (Site Specific Designations) to read as follows:

16.17 Site Specific Campground Commercial (CT2s) Provisions:

- .1 Not applicable

- 3. The Zoning Map, being Schedule '2' of the Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by:
 - i) changing the land use designation on an approximately 2.25 ha part of the land described as Lot 640, Plan KAP1950, District Lot 2450S, SDYD, Except Plan B3527, 3705, 5125 and B7120 (401 2nd Avenue), and as shown shaded yellow on Schedule 'A-1', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).
 - ii) changing the land use designation on an approximately 1.67 ha part of the land described as Lot 1, Plan KAP22229, District Lot 2450S, SDYD, Portion Lot 677 (9330 202nd Avenue), and as shown shaded yellow on Schedule 'A-2', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).
 - iii) changing the land use designation of the land described as Lot A, Plan KAP10545, District Lot 100, SDYD, Portion Plus Lot 1, Plan 19864, Except Plan 19864; and Lot A, Plan KAP81557, District Lot 100, SDYD (2231 45th Street), and as shown shaded yellow

on Schedule 'A-3', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).

- iv) changing the land use designation of the land described as Lot 1, Plan KAP5097, District Lot 42, SDYD (1219 45th Street); and part of Lot 3, Plan KAP3345, District Lot 42, SDYD, Except Plan 5097, and as shown shaded yellow on Schedule 'A-4', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).
- v) changing the land use designation of the land described as Lot 3, Plan KAP3345, District Lot 42, SDYD, Except Plan 5097, and as shown shaded purple on Schedule 'A-4', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Campground Commercial (CT2).
- vi) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "C"

4. The Electoral Area "C" Zoning Bylaw No. 2453, 2008, is amended by:

- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
Service Commercial Zone	CS1

- ii) adding a section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Golf Course Commercial Zone	CT3

- iii) replacing Section 13.5 (Tourist Commercial One Zone) in its entirety with the following:

13.5 *deleted.*

- iv) replacing Section 13.6 (Tourist Commercial Four (Campground) Zone) in its entirety with the following:

13.6 *deleted.*

- v) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.17

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.4 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 16.18

14.2.3 Minimum Parcel Size:

- a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 13.4.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 GOLF COURSE COMMERCIAL ZONE (CT3)

14.3.1 Permitted Uses:

Principal Uses:

- a) golf course;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Golf Course Commercial (CT3s) Provisions:

a) see Section 16.19

14.3.3 Minimum Parcel Size:

a) 20.0 ha

14.3.4 Minimum Parcel Width:

a) Not less than 25% of the parcel depth

14.3.5 Maximum Number of Dwellings Permitted Per Parcel:

a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

a) Buildings and structures:

- | | |
|--------------------------------|------------|
| i) Front parcel line | 7.5 metres |
| ii) Rear parcel line | 7.5 metres |
| iii) Interior side parcel line | 4.5 metres |
| iv) Exterior side parcel line | 4.5 metres |

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
b) No accessory building or structure shall exceed a height of 4.5 metres.

14.3.8 Maximum Parcel Coverage:

a) 5%

vi) replacing Section 16.1.1 (Site Specific Resource Area (RAs) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

.1 *deleted.*

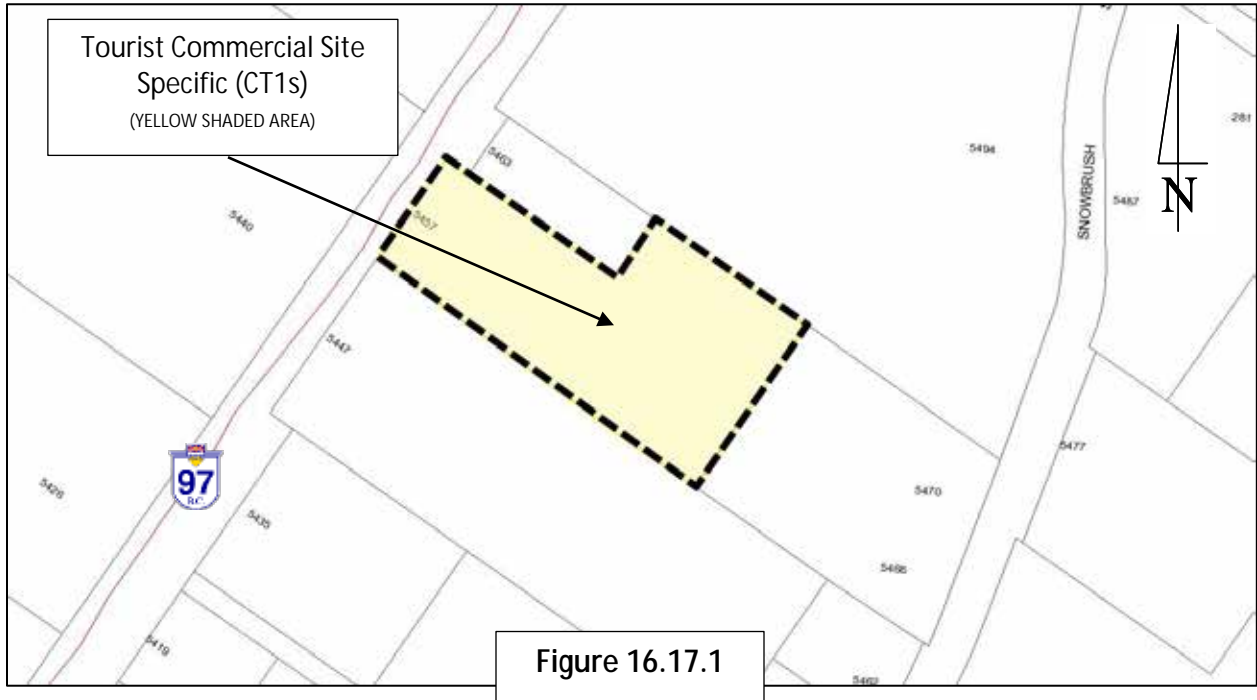
vii) replacing Section 16.17 (Site Specific Neighbourhood Commercial (C3s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.17 Site Specific Tourist Commercial (CT1s) Provisions:

.1 In the case of part of the land described as Lot 1, Plan KAP10731, District Lot 2450S, SDYD, Except Plan KAP11492 and KAP16769 (5457 Highway 97), and shown shaded yellow on Figure 16.17.1:

a) the following accessory use shall be permitted in addition to the permitted uses listed in Section 14.1.1:

- i) campground, accessory to a motel use and subject to all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw.



- .2 In the case of part of the land described as Lot 1, Plan KAP68288, District Lot 2450S, SDYD (5650 Highway 97), and shown shaded yellow on Figure 16.17.2:
 - a) the following accessory use shall be permitted in addition to the permitted uses listed in Section 14.1.1:
 - i) campground, accessory to a motel use and subject to all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw.



Figure 16.17.2

viii) replacing Section 16.18 (Site Specific Commercial Amusement (C6s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.18 Site Specific Campground Commercial (CT2s) Provisions:

.1 Not applicable

ix) replacing Section 16.19 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.19 Site Specific Golf Course Commercial (CT3s) Provisions:

.1 Not applicable

x) replacing Section 16.20 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.20 deleted.

5. The Zoning Map, being Schedule '2' of the Electoral Area "C" Zoning Bylaw No. 2453, 2008, is amended by:

i) changing the land use designation of the land described as Lot 1, Plan KAP42096, District Lot 28S, SDYD (8374 Gallagher Lake Frontage Road), and as shown shaded

yellow on Schedule 'C-1', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Campground Commercial (CT2).

- ii) changing the land use designation on an approximately 4.8 ha of the land described as Lot 3, Plan KAP3579, District Lot 28S, SDYD, Portion Lying North of Plan 4507; and Lot 3, Plan KAP3579, District Lot 28S, SDYD, Except Plan 4057, 19130, Except Part Lying North of 4507 (8487 Gallagher Lake Frontage Road), and as shown shaded yellow on Schedule 'C-2', which forms part of this Bylaw, from Tourist Commercial Four (Campground) Site Specific (CT4s) to Campground Commercial (CT2).
- iii) changing the land use designation of the land described as Lot A, Plan KAP91344, District Lot 2450S, SDYD (8112 Highway 97), and as shown shaded yellow on Schedule 'C-3', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- iv) changing the land use designation of the land described as Lot 1, Plan KAP10731, District Lot 2450S, SDYD, Except Plan KAP11492 & KAP16769 (5457 Highway 97), and as shown shaded yellow on Schedule 'C-4', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Tourist Commercial Site Specific (CT1s).
- v) changing the land use designation of the land described as Lot 1, Plan KAP68288, District Lot 2450S, SDYD (5650 Highway 97), and as shown shaded yellow on Schedule 'C-5', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Tourist Commercial Site Specific (CT1s).
- vi) changing the land use designation of the land described as Lot 1, Plan KAP62023, District Lot 2450S, SDYD, and as shown shaded yellow on Schedule 'C-6', which forms part of this Bylaw, from Resource Area Site Specific (RAs) to Golf Course Commercial (CT3).
- vii) changing the land use designation of the land described as Lot 2, Plan KAP42096, District Lot 28S, SDYD (8464 Gallagher Lake Frontage Road), and as shown shaded yellow on Schedule 'C-7', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).

Electoral Area "D-1"

6. The Electoral Area "D-1" Zoning Bylaw No. 2457, 2008, is amended by:

- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
Service Commercial Zone	CS1

- ii) adding a section for “Tourist Commercial Zones” at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Golf Course Commercial Zone	CT3

- iii) replacing Section 10.1.1(b) under Section 10.1 (Resource Area Zone) with the following:

b) *deleted;*

- iv) replacing Section 13.3 (Tourist Commercial One Zone) in its entirety with the following:

13.3 *deleted.*

- v) replacing Section 13.4 (Tourist Commercial Four (Campground) Zone) in its entirety with the following:

13.4 *deleted.*

- vi) replacing Section 13.6 (Tourist Commercial Six Zone) in its entirety with the following:

13.6 *deleted.*

- vii) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.17

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 4.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 16.18

14.2.3 Minimum Parcel Size:

- a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 4.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 13.4.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 GOLF COURSE COMMERCIAL ZONE (CT3)

14.3.1 Permitted Uses:

Principal Uses:

- a) golf course;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Golf Course Commercial (CT3s) Provisions:

- a) see Section 16.26

14.3.3 Minimum Parcel Size:

- a) 20.0 ha

14.3.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.3.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
- b) No accessory building or structure shall exceed a height of 4.5 metres.

14.3.8 Maximum Parcel Coverage:

- a) 5%

- viii) replacing Section 16.17 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Designation) to read as follows:

16.17 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 Not applicable

- ix) replacing Section 16.18 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 16.0 (Site Specific Designation) to read as follows:

16.18 Site Specific Campground Commercial (CT2s) Provisions:

- .1 Not applicable

- x) replacing Section 16.26 (Site Specific Tourist Commercial Six (CT6s) Provisions) under Section 16.0 (Site Specific Designation) to read as follows:

16.26 Site Specific Golf Course Commercial (CT3s) Provisions:

- .1 Not applicable

- 7. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2457, 2008, is amended by:

- i) changing the land use designation of the land described as Lot A, Plan KAP79769, District Lot 103S, SDYD (100 Ash Avenue), and shown shaded yellow on Schedule 'I-1', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- ii) changing the land use designation of an approximately 3.0 ha part of the land described as Parcel Z, Plan KAP719, District Lot 3757, SDYD, Except Plan EPP59624 (928 Pineview Drive), and shown shaded yellow on Schedule 'I-2', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).

- iii) changing the land use designation of an approximately 45.0 ha part of the land described as Parcel A, Plan KAP46761, District Lot 228S, 2169 & 4098S, SDYD, Except Plan KAP53180 (79 Twin Lakes Road), and shown shaded yellow on Schedule 'I-3', which forms part of this Bylaw, from Tourist Commercial Six (CT6) to Golf Course Commercial (CT3).
- iv) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "D-2"

8. The Electoral Area "D-2" Zoning Bylaw No. 2455, 2008, is amended by:

- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
Okanagan Falls Town Centre Zone	C2
Recreational Vehicle Park Zone	C7
Service Commercial Zone	CS1

- ii) adding a new section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Penticton Speedway Zone	CT5

- iii) replacing Section 13.4 (Commercial Amusement Zone) in its entirety with the following:

13.4 *deleted.*

- iv) replacing Section 13.7 (Tourist Commercial One Zone) in its entirety with the following:

13.7 *deleted.*

- v) replacing Section 13.8 (Tourist Commercial Four (Campground) Zone) in its entirety with the following:

13.8 *deleted.*

- vi) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumber all subsequent sub-sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 17.20

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 17.21

14.2.3 Minimum Parcel Size:

- a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:

- | | |
|--------------------------------|------------|
| i) Front parcel line | 7.5 metres |
| ii) Rear parcel line | 7.5 metres |
| iii) Interior side parcel line | 4.5 metres |
| iv) Exterior side parcel line | 4.5 metres |

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 14.2.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 PENTICTON SPEEDWAY ZONE (CT5)

14.3.1 Permitted Uses:

Principal Uses:

- a) motorsports facility;

Secondary Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;

- e) outdoor recreation;
- f) retail store, general, not to exceed 200 m² gross floor area; and
- g) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Penticton Speedway (CT5s) Provisions:

- a) see Section 17.17

14.3.3 Minimum Parcel Size:

- a) 5.0 ha

14.3.4 Minimum Parcel Width:

- a) Not less than 25% of parcel depth.

14.3.5 Maximum Number of Dwellings Permit Per Parcel:

- a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 3.0 metres
 - iv) Exterior side parcel line 4.5 metres

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.3.8 Maximum Parcel Coverage:

- a) 35%

- vii) replacing Section 17.17 (Site Specific Commercial Amusement (C6s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

17.17 Site Specific Penticton Speedway (CT5s) Provisions:

- .1 Not applicable

- viii) replacing Section 17.21 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

17.21 Site Specific Campground Commercial (CT2s) Provisions:

.1 Not applicable

ix) replacing Section 17.20 (Site Specific Tourist Commercial (CT1s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

17.20 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 In the case of land described as Lot 1, Plan KAS666, District Lot 337, SDYD (5133 7th Avenue); Lot A, Plan 19990, District Lot 337, SDYD (5220 8th Avenue); and Lot 6, Plan 12468, District Lot 337, Except Plan 19990, SDYD (5205 7th Avenue), and shown shaded yellow on Figure 17.20.1:
 - a) the following principal uses shall be permitted on the land in addition to the permitted uses listed in Section 14.1.1:
 - i) multi-family dwelling units or groups of multi-family dwelling units.
 - b) despite Section 14.1.7, no building or structure shall exceed a height of 18.0 metres beyond 150.0 metres of the High Water Mark of Skaha Lake;
 - c) despite Section 14.1.8, the maximum parcel coverage shall be 40%; and
 - d) the maximum floor area ratio is 1.0.

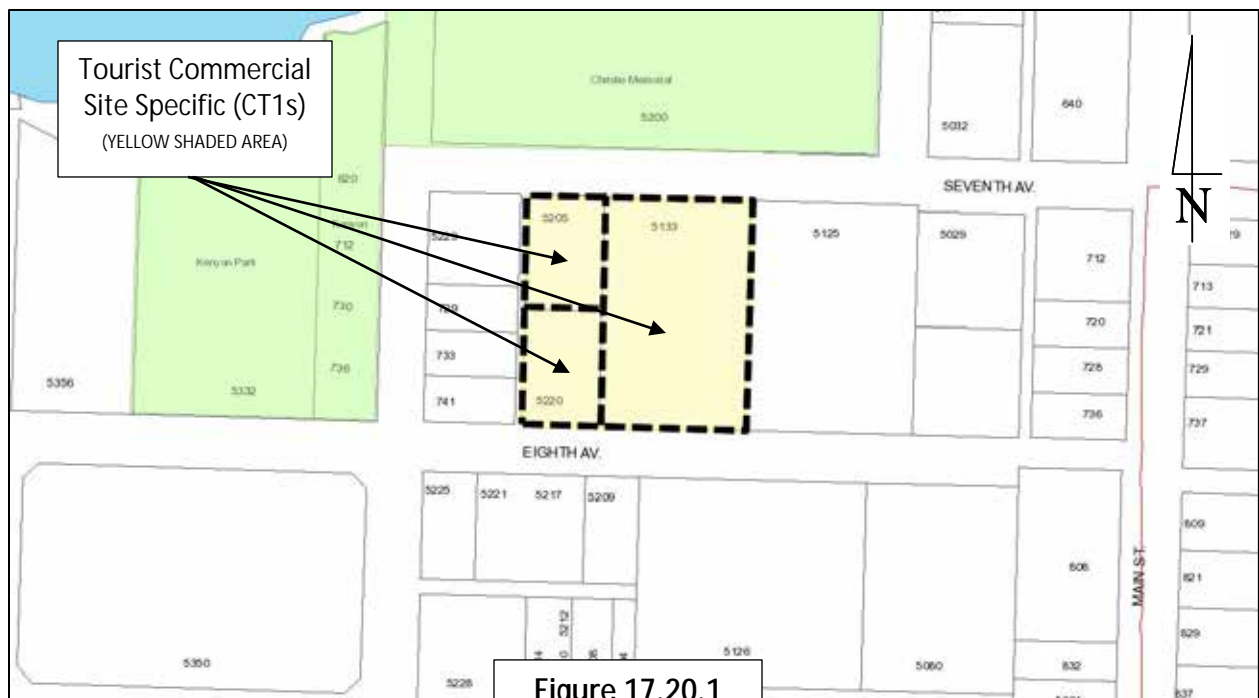


Figure 17.20.1

- x) replacing Section 17.21 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

17.21 Site Specific Campground Commercial (CT2s) Provisions:

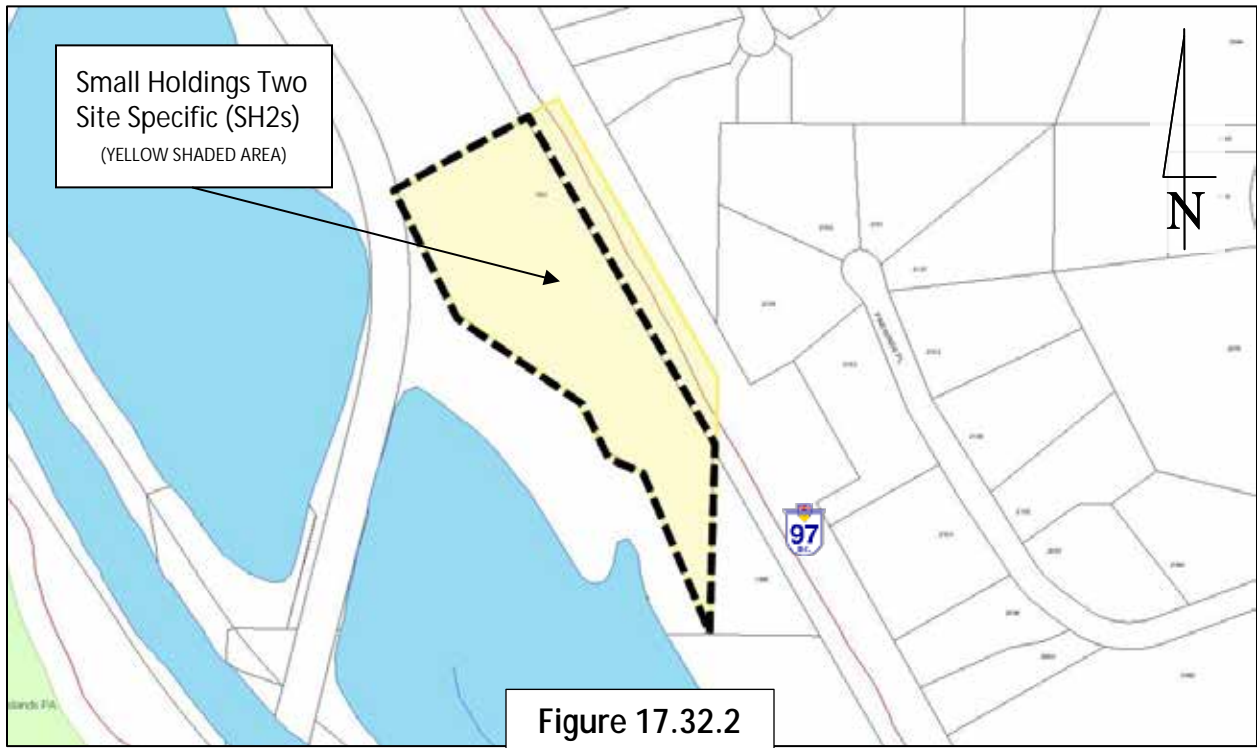
.1 Not applicable

- xi) adding a new Section 17.32.2 (Site Specific Small Holdings Two (SH2s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

.2 in the case of land described as Lot 1, Plan KAP7681, District Lot 10, SDYD, Except Plan H950 (1902 Highway 97), and shown shaded yellow on Figure 17.32.1:

- i) the following accessory use shall be permitted on the land in addition to the permitted uses listed in Section 10.6.1:

.1 retail stores, general, not to exceed 250 m² in gross floor area.



- 9. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by:

- i) changing the land use designation of the land described as Lot 1, Plan KAP23219, District Lot 2710, SDYD, Subsidy Lot 17 (2070 Carmi Road), and as shown shaded

yellow on Schedule 'D-1', which forms part of this Bylaw, from Commercial Amusement (C6) to Penticton Speedway (CT5).

- ii) changing the land use designation of an approximately 2.5 ha area of the land described as Plan KAP1189, District Lot 2710, SDYD, Subsidy Lot 17, Except Plan 23219 26390 28957 31444 31786 32942 KAP44266 KAP49472 KAP50708, & EXC PL: KAP50709 KAP51358 KAP57111 KAP58268 KAP63730 (2301 Beaverdell Road), and as shown shaded yellow on Schedule 'D-2', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- iii) changing the land use designation of the land described as Lot 2, Plan KAP44365, District Lot 2710, SDYD, Subsidy Lot 15 (3216 Vaseux Lake Crescent), and as shown shaded yellow on Schedule 'D-3', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- iv) changing the land use designation of the land described as Lot 9, Plan KAP15861B, District Lot 697S, SDYD, Portion of Plan 1434 (590 Sovereign Road), and as shown shaded yellow on Schedule 'D-4', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- v) changing the land use designation of the land described as Parcel D, Plan KAP5225B, District Lot 374, SDYD, Portion of Plan 4 (808 Main Street), and as shown shaded yellow on Schedule 'D-5', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- vi) changing the land use designation of the land described as Lots A & B, District Lot 2883S, Plan KAP64527, SDYD (5356 8th Avenue) shown shaded yellow on Schedule 'D-6', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- vii) changing the land use designation of an approximately 1.7 ha part of the land described as Lot 1, Plan KAP1340, Township 85, SDYD, Section 16 & 21 (3500 Highway 97), and as shown shaded yellow on Schedule 'D-7', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- viii) changing the land use designation of the land described as Lot 1, Plan KAP7681, District Lot 10, SDYD, Except Plan H950 (1902 Highway 97), and as shown shaded yellow on Schedule 'D-8', which forms part of this Bylaw, from Tourist Commercial One (C) to Small Holdings Two Site Specific (SH2s).
- ix) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "E"

10. The Electoral Area "E" Zoning Bylaw No. 2459, 2008, is amended by:

- i) replacing the section for “Commercial Zones” found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone C1

- ii) adding a section for “Tourist Commercial Zones” at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone CT1

- iii) replacing Section 10.1.1(b) under Section 10.1 (Resource Area Zone) with the following:

b) *deleted*;

- iv) replacing Section 13.2 (Tourist Commercial One Zone) in its entirety with the following:

13.2 *deleted*.

- v) adding a Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and

- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 15.12

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 14.5 metres
 - iv) Exterior side parcel line 4.5 metres
- b) Accessory buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 1.5 metres
 - iii) Interior side parcel line 14.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

- vi) replacing Section 15.12 (Site Specific Tourist Commercial One (CT1) Provisions) under Section 15.0 (Site Specific Designations) in its entirety with the following:

15.12 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 *deleted.*

11. The Zoning Map, being Schedule '2' of the Electoral Area "E" Zoning Bylaw No. 2459, 2008, is amended by:
- i) changing the land use designation of an approximately 3,725 m² area of the land described as Lot 1, Plan KAP79439, District Lot 210, SDYD (3635 1st Street), and shown shaded yellow on Schedule 'E-1', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Tourist Commercial (CT1).
 - ii) changing the land use designation of an approximately 1,230 m² area of the land described as Lot 1, Plan KAP79439, District Lot 210, SDYD (3635 1st Street), and shown shaded purple on Schedule 'E-1', which forms part of this Bylaw, from Residential Single Family One (RS1) to Tourist Commercial (CT1).
 - iii) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "F"

12. The Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by:
- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones	
General Commercial Zone	C1
 - ii) adding a section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones	
Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Golf Course Commercial Zone	CT3
Marina Commercial Zone	CT4
 - iii) replacing Section 10.1.1(c) under Section 10.1 (Resource Area Zone) with the following:
 - c) *deleted*;
 - iv) replacing Section 10.1.1(g) under Section 10.1 (Resource Area Zone) with the following:
 - g) *deleted*;

- v) replacing Section 10.1.5 under Section 10.1 (Resource Area Zone) with the following:
10.1.5 *deleted*
- vi) replacing Section 13.2 (Marina Commercial Zone) in its entirety with the following:
13.2 *deleted.*
- vii) replacing Section 13.3 (Tourist Commercial One Zone) in its entirety with the following:
13.3 *deleted.*
- viii) replacing Section 13.4 (Tourist Commercial Two (Limited) Zone) in its entirety with the following:
13.4 *deleted.*
- ix) replacing Section 13.5 (Tourist Commercial Three (Limited) Zone) in its entirety with the following:
13.5 *deleted.*
- x) replacing Section 13.6 (Tourist Commercial Five Zone) in its entirety with the following:
13.6 *deleted.*
- xi) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) docks, subject to Section 7.26;
- g) office;
- h) personal service establishment, not to exceed 200 m² in gross floor area;
- i) retail stores, general, not to exceed 250 m² in gross floor area; and
- j) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.15

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 4.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

a) campground;

Accessory Uses:

b) accessory dwelling, subject to Section 7.11;

c) eating and drinking establishment;

d) indoor recreation;

e) retail stores, convenience, not to exceed 250 m² in gross floor area; and

f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

a) see Section 16.16

14.2.3 Minimum Parcel Size:

a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

a) Buildings and structures:

i) Front parcel line 7.5 metres

ii) Rear parcel line 7.5 metres

iii) Interior side parcel line 4.5 metres

iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

a) No building or structure shall exceed a height of 10.0 metres;

b) despite Section 13.4.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 GOLF COURSE COMMERCIAL ZONE (CT3)

14.3.1 Permitted Uses:

Principal Uses:

- a) golf course;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Golf Course Commercial (CT3s) Provisions:

- a) see Section 16.17

14.3.3 Minimum Parcel Size:

- a) 20.0 ha

14.3.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.3.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
- b) No accessory building or structure shall exceed a height of 4.5 metres.

14.3.8 Maximum Parcel Coverage:

- a) 5%

14.4 MARINA COMMERCIAL ZONE (CT4)

14.4.1 Permitted Uses:

Principal Uses:

- a) marina;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.4.2 Site Specific Marina Commercial (CT4s) Provisions:

- a) see Section 16.14

14.4.3 Minimum Parcel Size:

- a) 1.0 ha, subject to servicing requirements.

14.4.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.4.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.4.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.4.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
- b) No accessory building or structure shall exceed a height of 4.5 metres.

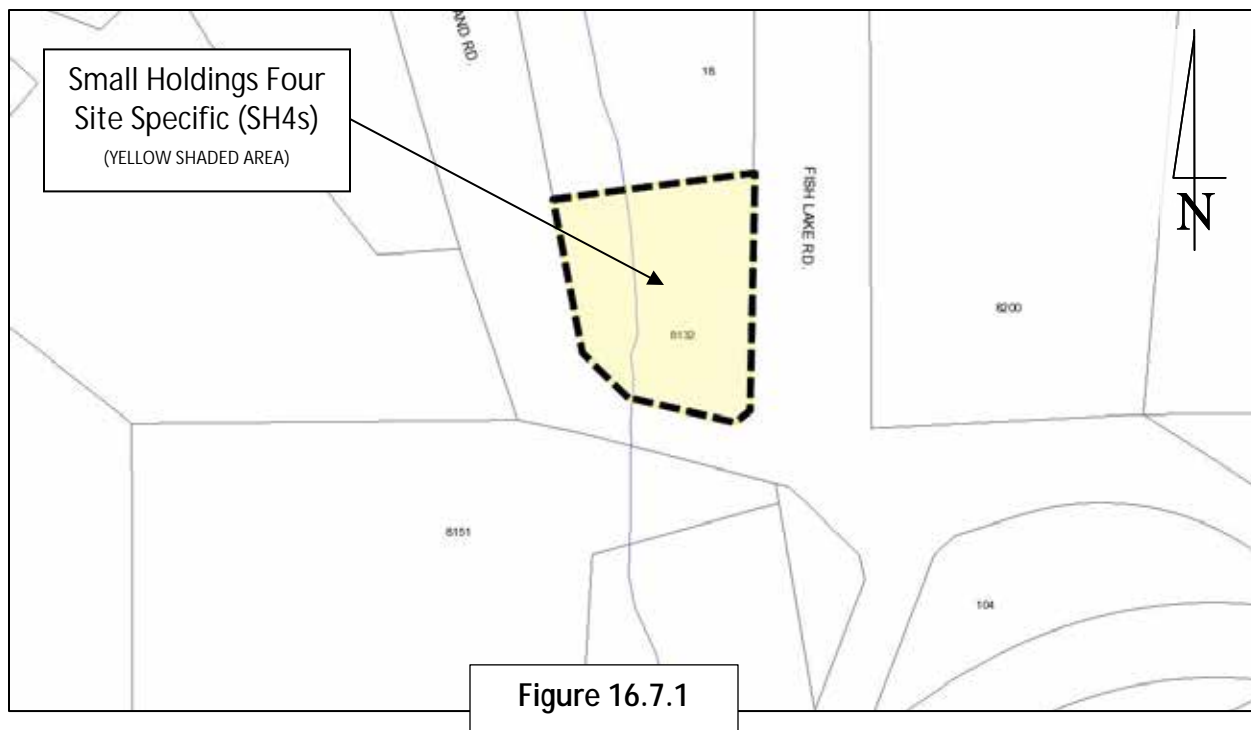
14.4.8 Maximum Parcel Coverage:

- a) 30%
- xii) replacing Section 16.1.2(b)(vii) under Section 16.1 (Site Specific Resource Area (RAs) Provisions) with the following:
 - vii) *deleted*;
- xiii) replacing Section 16.1.2(b)(xii) under Section 16.1 (Site Specific Resource Area (RAs) Provisions) with the following:
 - xii) *deleted*;
- xiv) adding a new Section 16.1.3 (Site Specific Resource Area (RAs) Provisions) under Section 16.0 (Site Specific Provisions) to read as follows:
 - .1 in the case of land described as Lot A, Plan KAP40762, District Lots 702 & 5136, ODYD (3610 Pine Hills Road), and shown hatched on Figure 16.1.3:
 - i) the following principle use shall be permitted on the land in addition to the permitted uses listed in Section 10.1.1:
 - a) golf course.



Figure 16.1.3

- xv) replacing Section 16.7.1 (Site Specific Small Holdings Four (SH4s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:
 - .1 in the case of land described as Lot 3, Plan KAP51211, District Lot 2893, ODYD (8132 Princeton-Summerland Road), and shown hatched on Figure 16.7.1:
 - i) the following accessory uses shall be permitted on the land in addition to the permitted uses listed in Section 10.7.1:
 - a) eating and drinking establishment; and
 - b) retail store, convenience.



xvi) replacing Section 16.14 (Site Specific Marina Commercial (C5s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.14 Site Specific Marina Commercial (CT4s) Provisions:

- .1 in the case of an approximately 1.0 ha part of land described as Lot 1, Plan KAP83541, District Lot 2537, ODYD, Except Plan KAP85241, and shown hatched on Figure 16.14.1, the following provisions shall apply:
 - ii) the following accessory uses shall be permitted on the land in addition to the permitted uses listed in Section 14.2.1:
 - a) eating and drinking establishment;
 - b) retail store, convenience;
 - iii) despite the requirements of Section 7.23:
 - a) a “dock” shall not extend a distance greater than 93.0 metres from the natural boundary of the upland parcel;
 - b) the maximum length of the dock which is parallel to the shoreline shall not exceed a distance greater than 270.0 metres; and
 - c) the dock may extend beyond the setback projected from the southern side property line by no more than 95.0 metres.

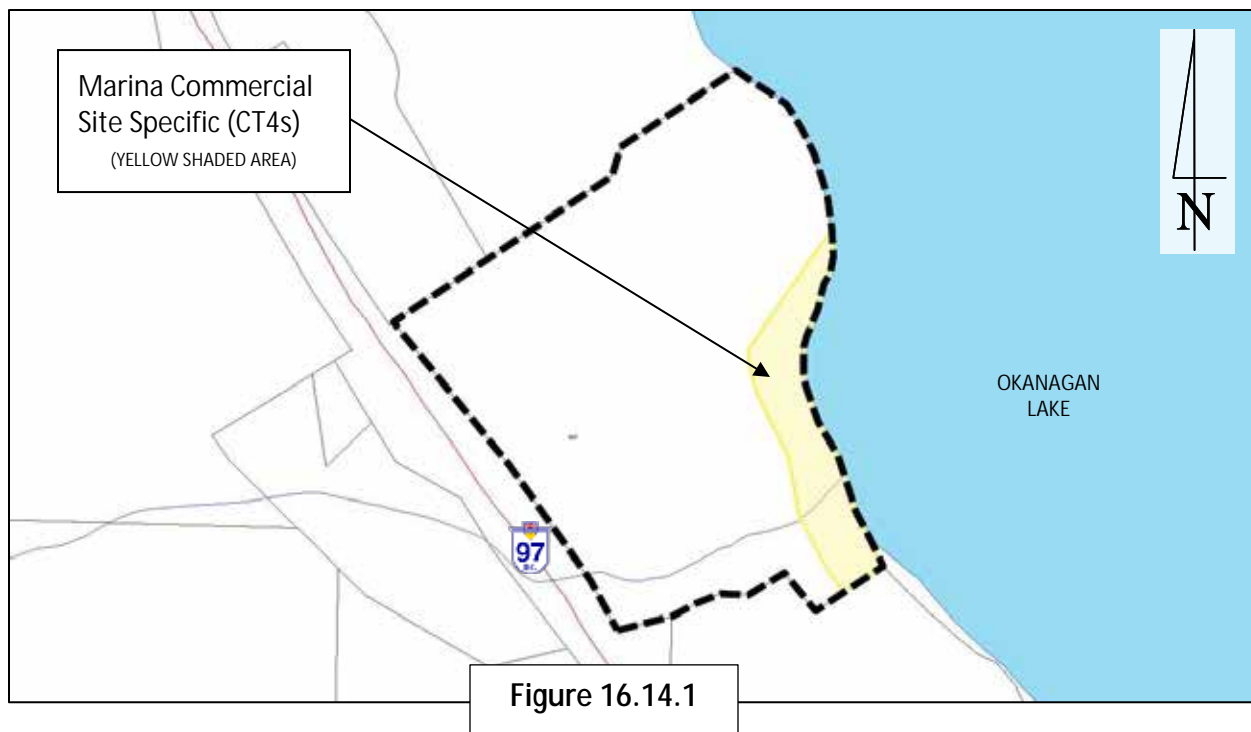
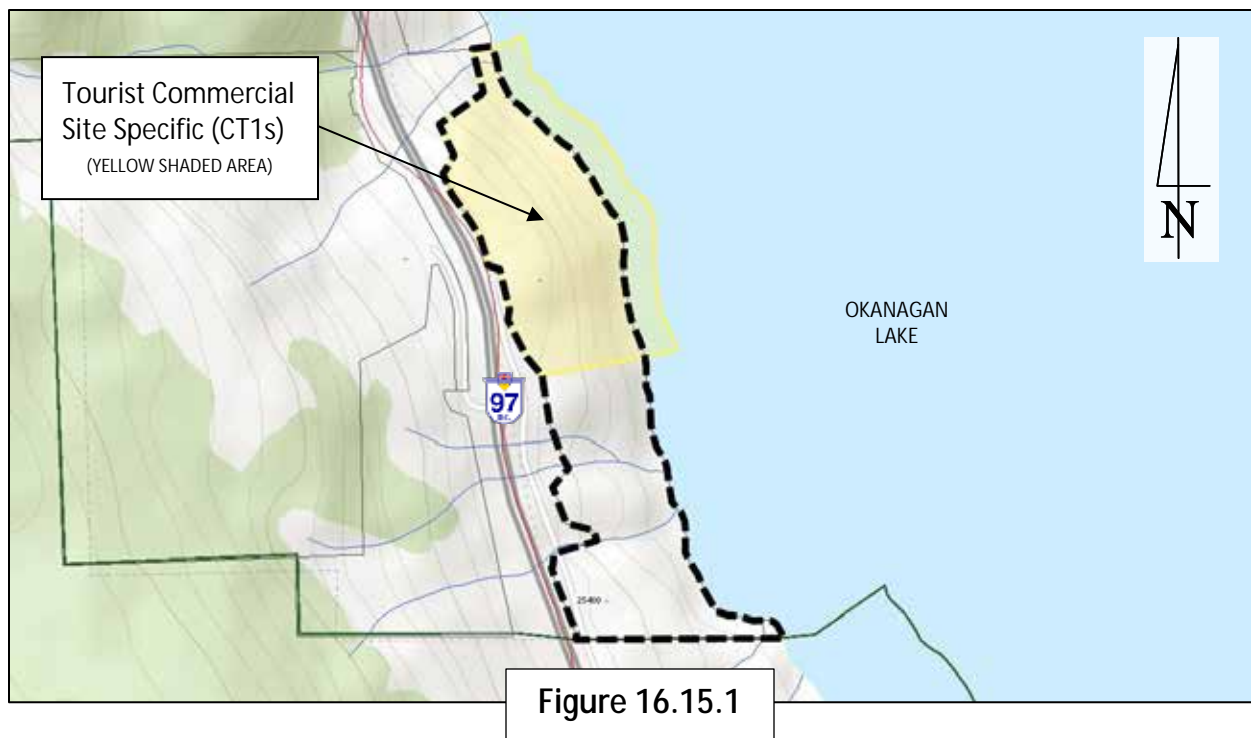


Figure 16.14.1

xvii) replacing Section 16.15 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.15 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 in the case of land described as Lot A, Plan EPP5204, District Lot 2695, ODYD (365 Callan Road), and shown shaded yellow on Figure 16.15.1:
 - a) the following accessory use shall be permitted on the land in addition to the permitted uses listed in Section 14.1.1:
 - i) single detached dwelling.
 - b) the maximum number of tourist accommodation units permitted per parcel shall not exceed 10.
 - c) despite Section 14.1.3, the minimum parcel size for subdivision shall be 2.0 ha.



xviii) replacing Section 16.16 (Site Specific Tourist Commercial Two (Limited) (CT2s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.16 Site Specific Campground Commercial (CT2s) Provisions:

- .1 in the case of land shown shaded yellow on Figure 16.16.1:
 - a) the following accessory use shall be permitted on the land in addition to the permitted accessory uses listed at Section 14.2.1:
 - i) "motel".
 - b) the maximum floor area ratio for a motel shall not exceed 0.5.

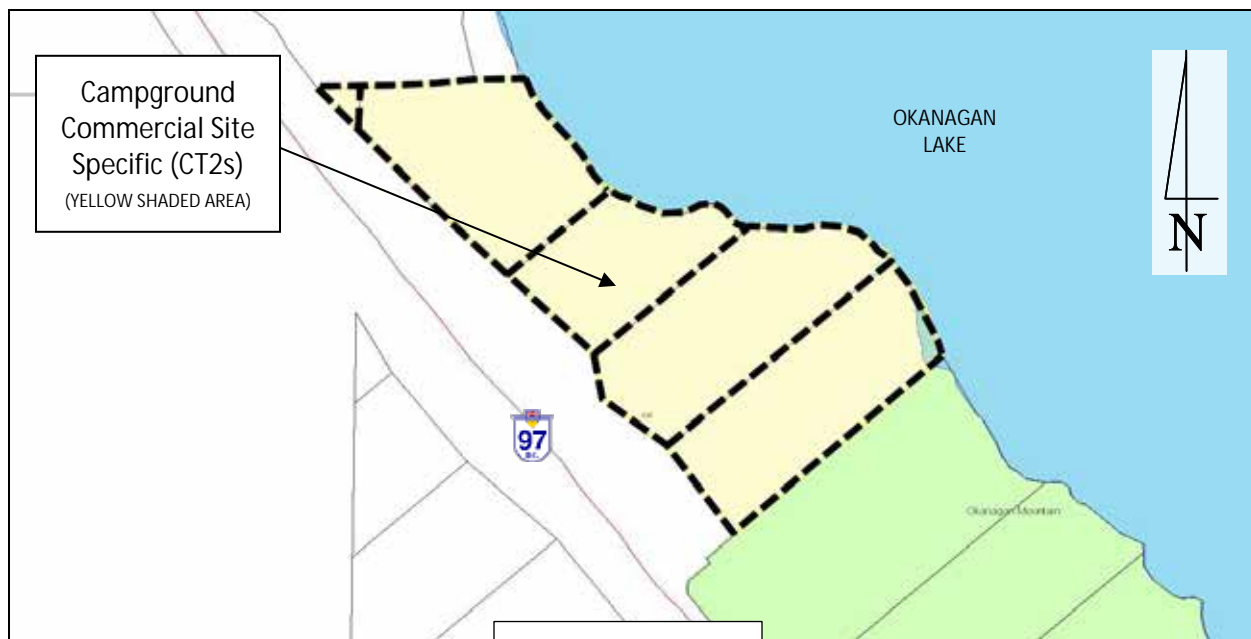
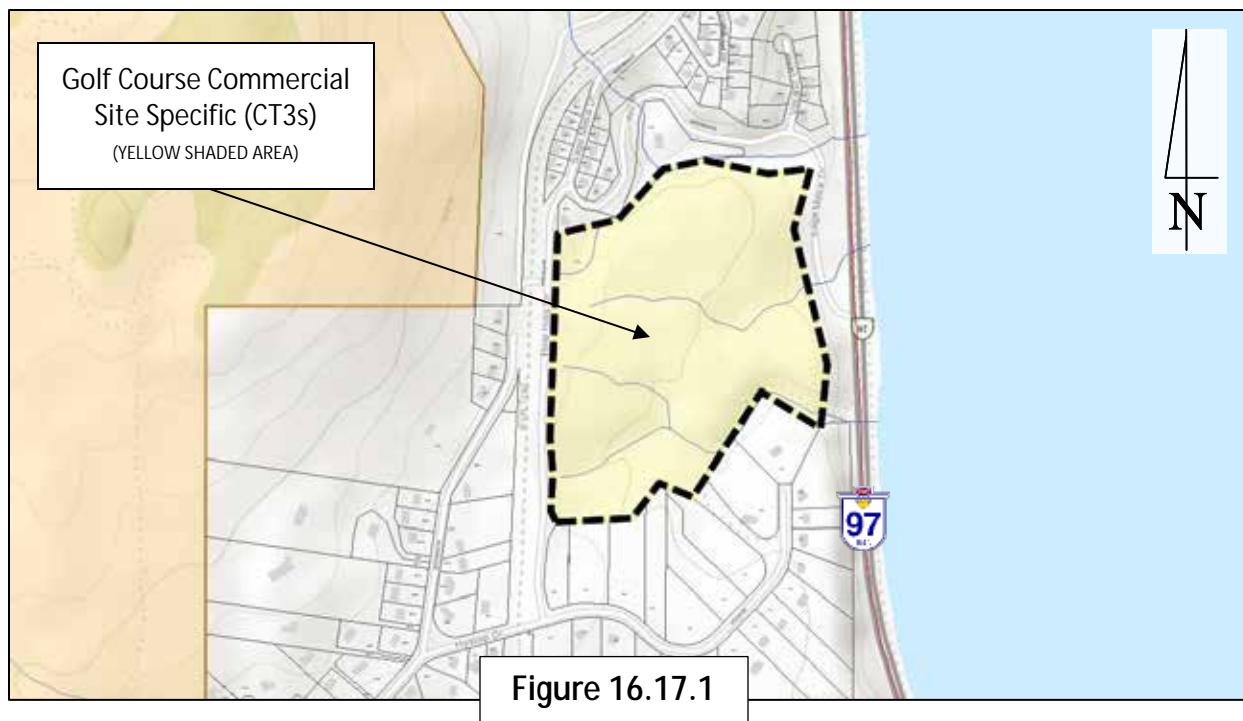


Figure 16.16.1

- xix) replacing Section 16.17 (Site Specific Tourist Commercial Three (Limited) (CT3s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.17 Site Specific Golf Course Commercial (CT3s) Provisions:

- .1 in the case of land described as Lot A, Plan KAP45722, ODYD, District Lot 5076 5087 (3215 Pine Hills Drive), and shown shaded yellow on Figure 16.17.1:
 - a) the following accessory use shall be permitted on the land in addition to the permitted accessory uses listed at Section 14.3.1:
 - i) "tourist accommodation", subject to the following regulations:
 - .1 The maximum number of sleeping units permitted per parcel shall be 10.
 - .2 All sleeping units shall be contained under the same roof.
 - .3 No sleeping unit shall have an area of greater than 30.0 m².
 - .4 No cooking facilities shall be provided for within individual sleeping units.
 - .5 One (1) parking space per sleeping unit is required.



- xx) replacing Section 16.18 (Site Specific Tourist Commercial Five (CT5s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.18 deleted.

- 13. The Zoning Map, being Schedule '2' of the Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by:
 - i) changing the land use designation of the land described as Lots 10-11, Plan KAP621, District Lot 2536, ODYD, Except Plan H578 36630 KAP75352; Lot 1, Plan KAP83579, District Lot 2536, ODYD; Lot A, Plan KAP83581, District Lot 2536, ODYD; District Lot 5127, ODYD, Except Plan 36630 KAP75352 (619 & 625 Highway 97), and shown shaded yellow on Schedule 'F-1', which forms part of this Bylaw, from Commercial (C) to Commercial Campground Site Specific (CT2s).
 - ii) changing the land use designation of the land described as Lot 3, Plan KAP51211, District 2893, ODYD (8132 Princeton-Summerland Road), and shown shaded yellow on Schedule 'F-2', which forms part of this Bylaw, from Tourist Commercial Three (Limited) (CT3) to Small Holdings Four Site Specific (SH4s).
 - iii) changing the land use designation of an approximately 11.49 ha part of the land described as Lot A, Plan EPP5204, District 2695, ODYD (365 Callan Road), and shown shaded yellow on Schedule 'F-3', which forms part of this Bylaw, from Tourist Commercial Five (CT5) to Tourist Commercial Site Specific (CT1s).

- iv) changing the land use designation of an approximately 7.0 ha part of the land described as Lot A, Plan KAP40762, District 702, ODYD, and District Lot 5136 (3610 Pine Hills Road), and shown shaded yellow on Schedule 'F-4', which forms part of this Bylaw, from Resource Area (RA) to Resource Area Site Specific (RAs).
- v) changing the land use designation of the land described as Lot A, Plan KAP45722, District 5076 & 5087, ODYD (3215 Pine Hills Road), and shown shaded purple on Schedule 'F-5', which forms part of this Bylaw, from Small Holdings Five (SH5) to Golf Course Commercial Site Specific (CT3s).

READ A FIRST AND SECOND TIME this ____ day of _____, 2018.

PUBLIC HEARING held on this ____ day of _____, 2018.

READ A THIRD TIME this ____ day of _____, 2018.

I hereby certify the foregoing to be a true and correct copy of the "Regional District of Okanagan-Similkameen Okanagan Electoral Area Tourist Commercial Zone Update Amendment Bylaw No. 2808, 2018" as read a Third time by the Regional Board on this ____ day of ____, 2018.

Dated at Penticton, BC this __ day of ____, 2018.

Chief Administrative Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2018.

ADOPTED this ____ day of _____, 2018.

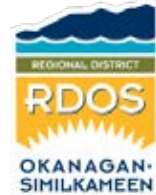
Board Chair

Chief Administrative Officer

Regional District of Okanagan-Similkameen

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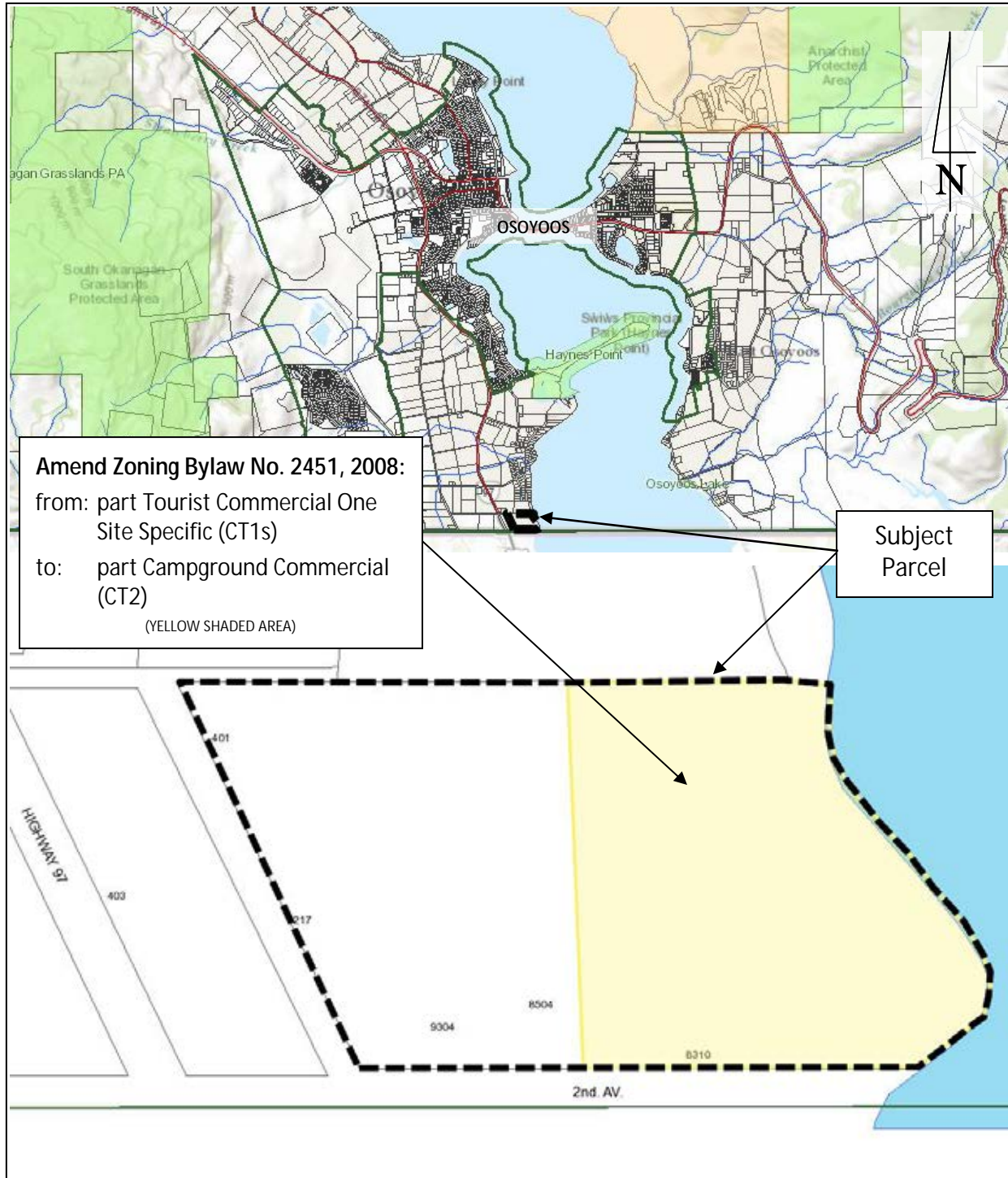
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'A-1'



Amendment Bylaw No. 2808, 2018

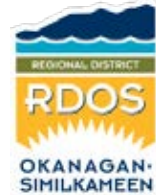
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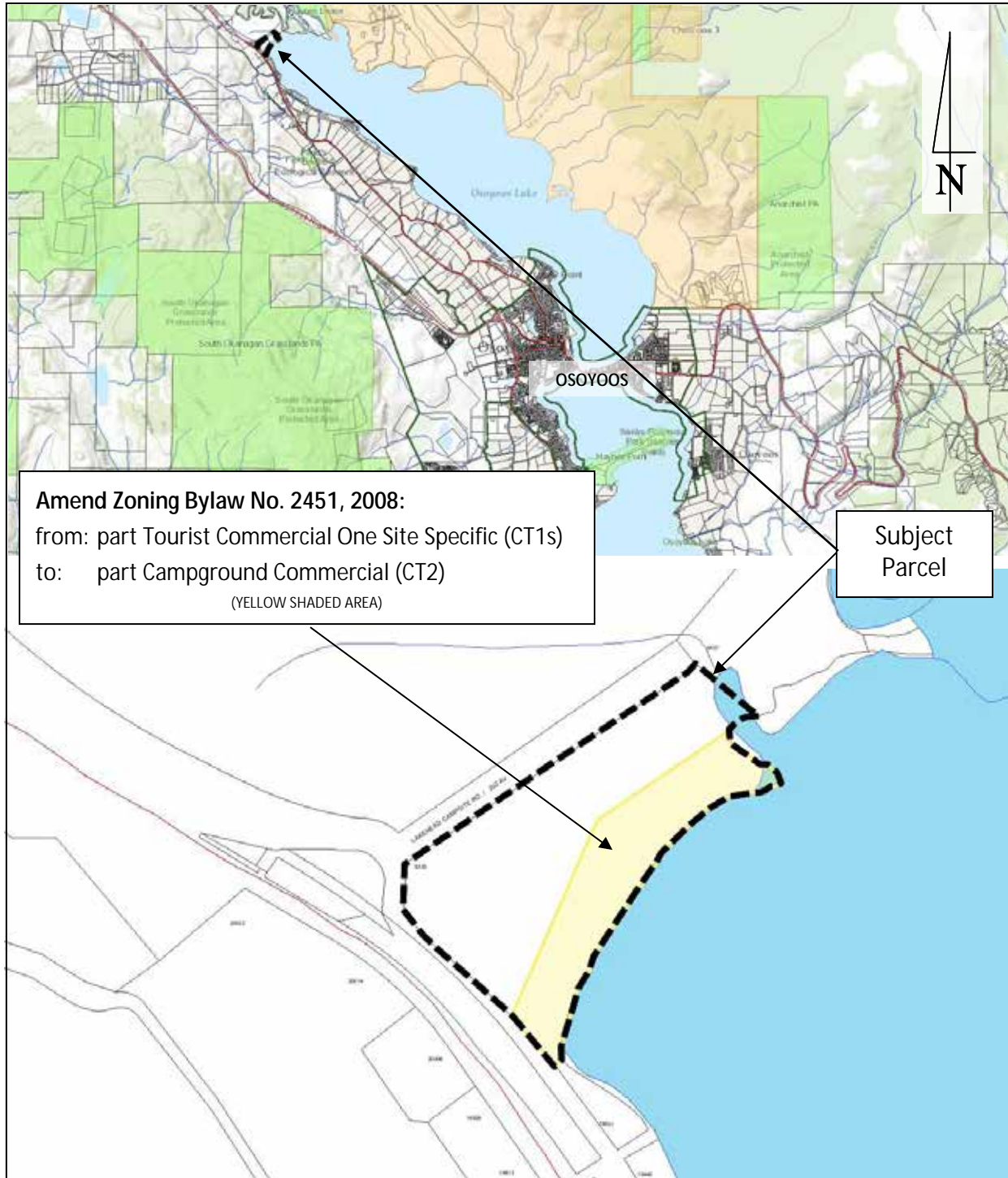
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'A-2'



Regional District of Okanagan-Similkameen

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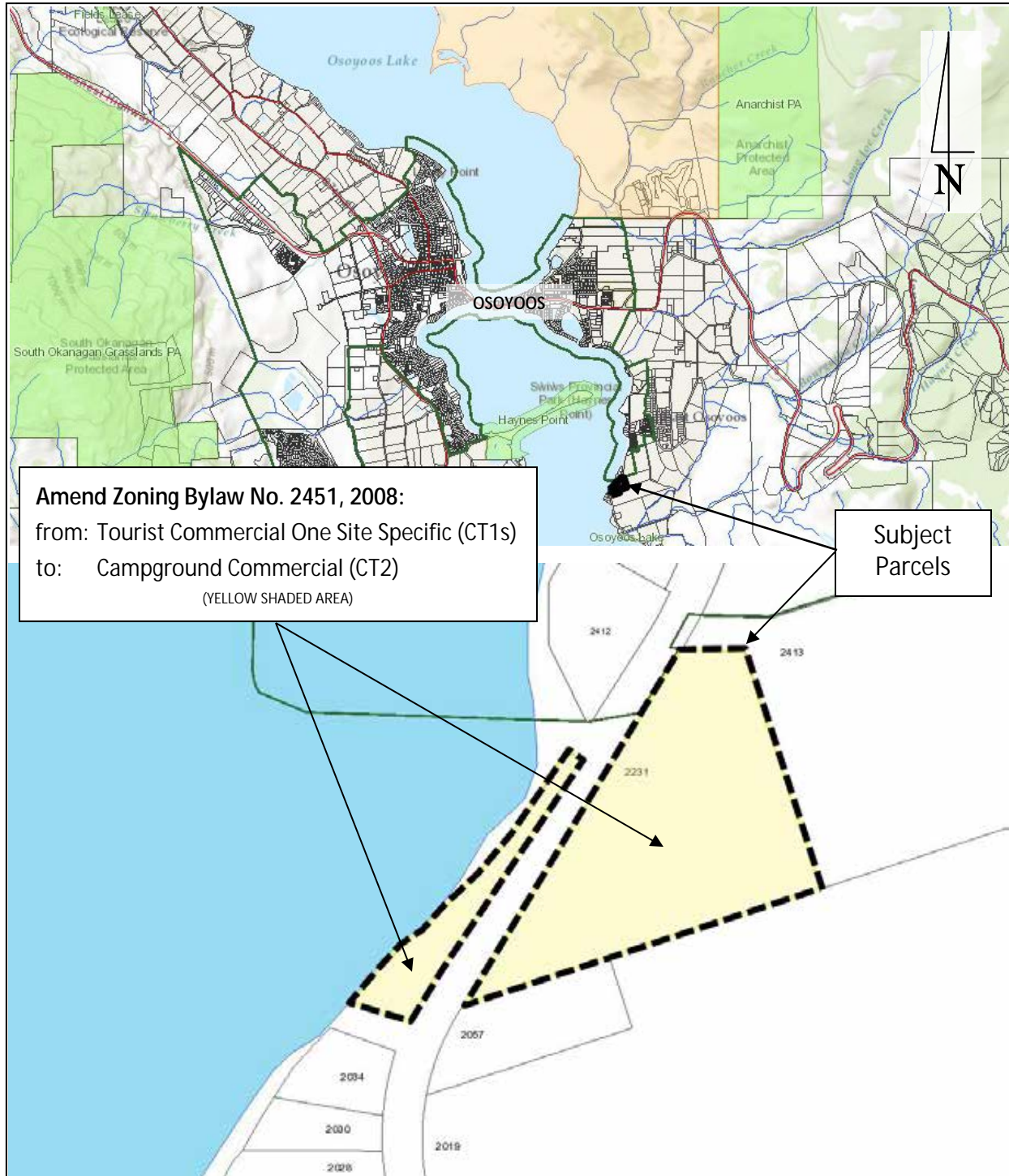
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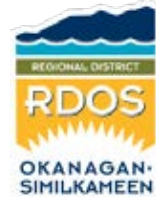
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Regional District of Okanagan-Similkameen

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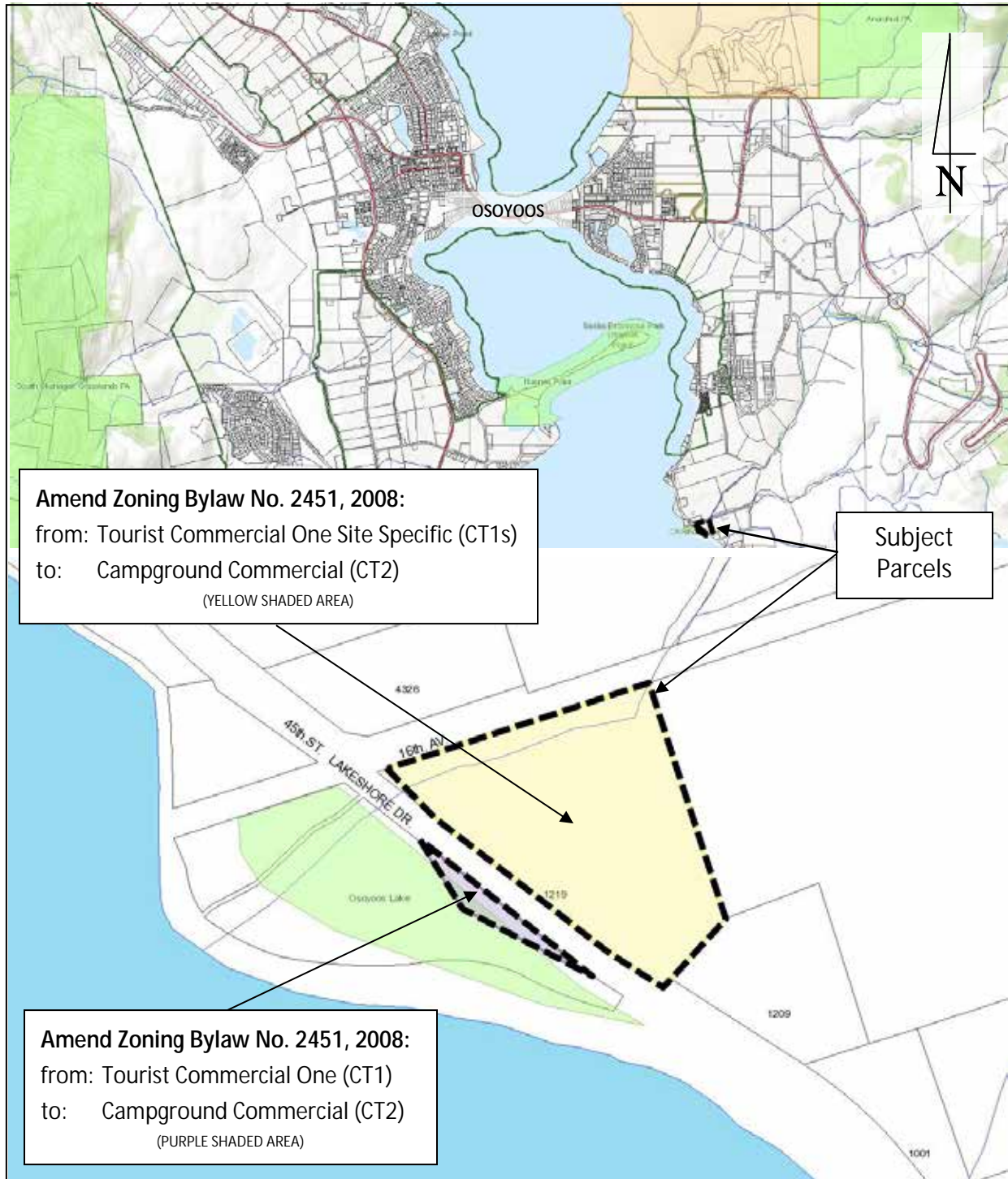
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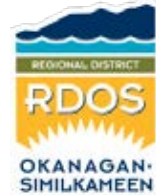
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Regional District of Okanagan-Similkameen

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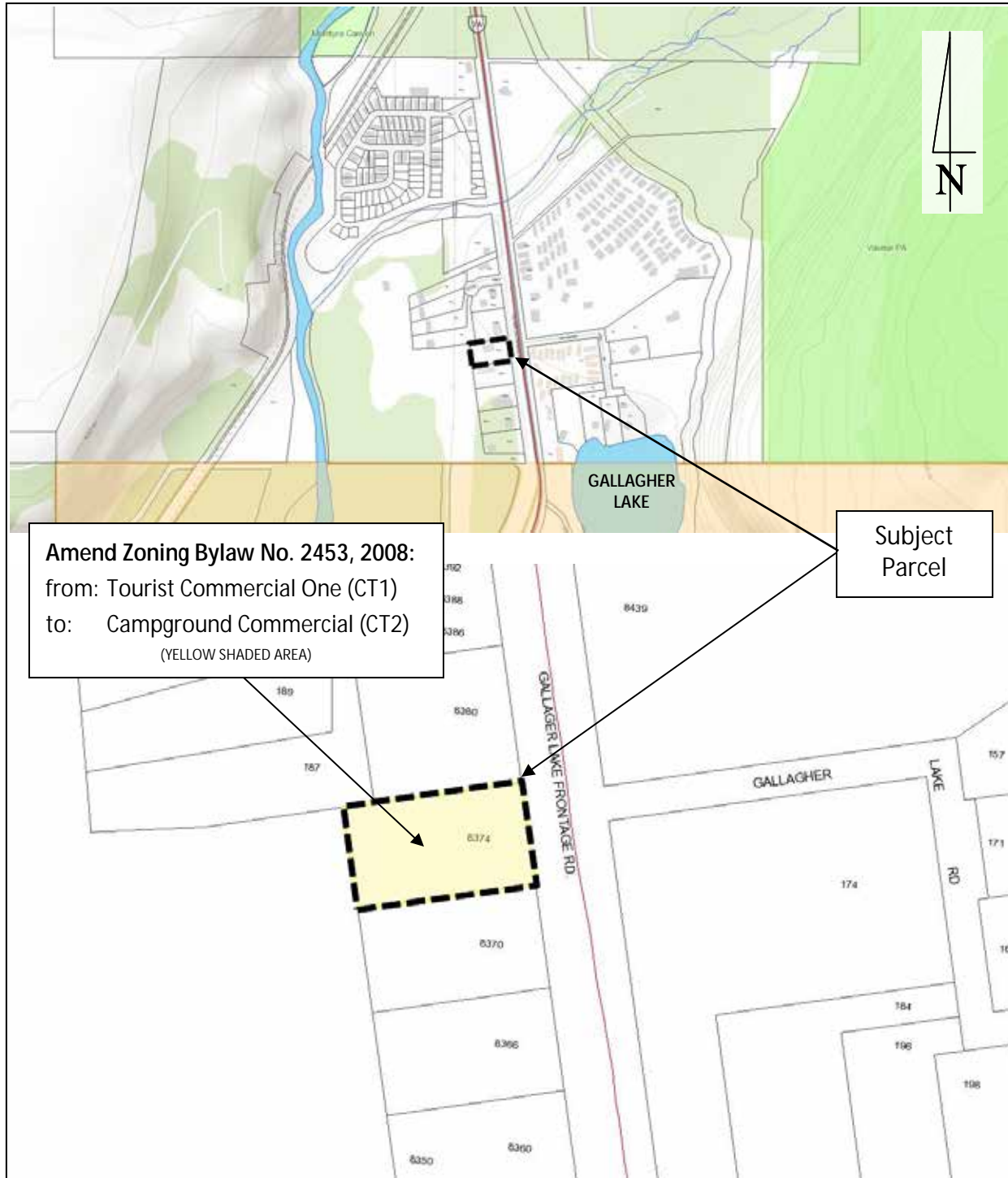
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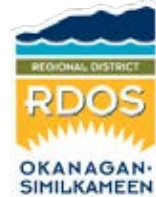
Schedule 'C-1'



Regional District of Okanagan-Similkameen

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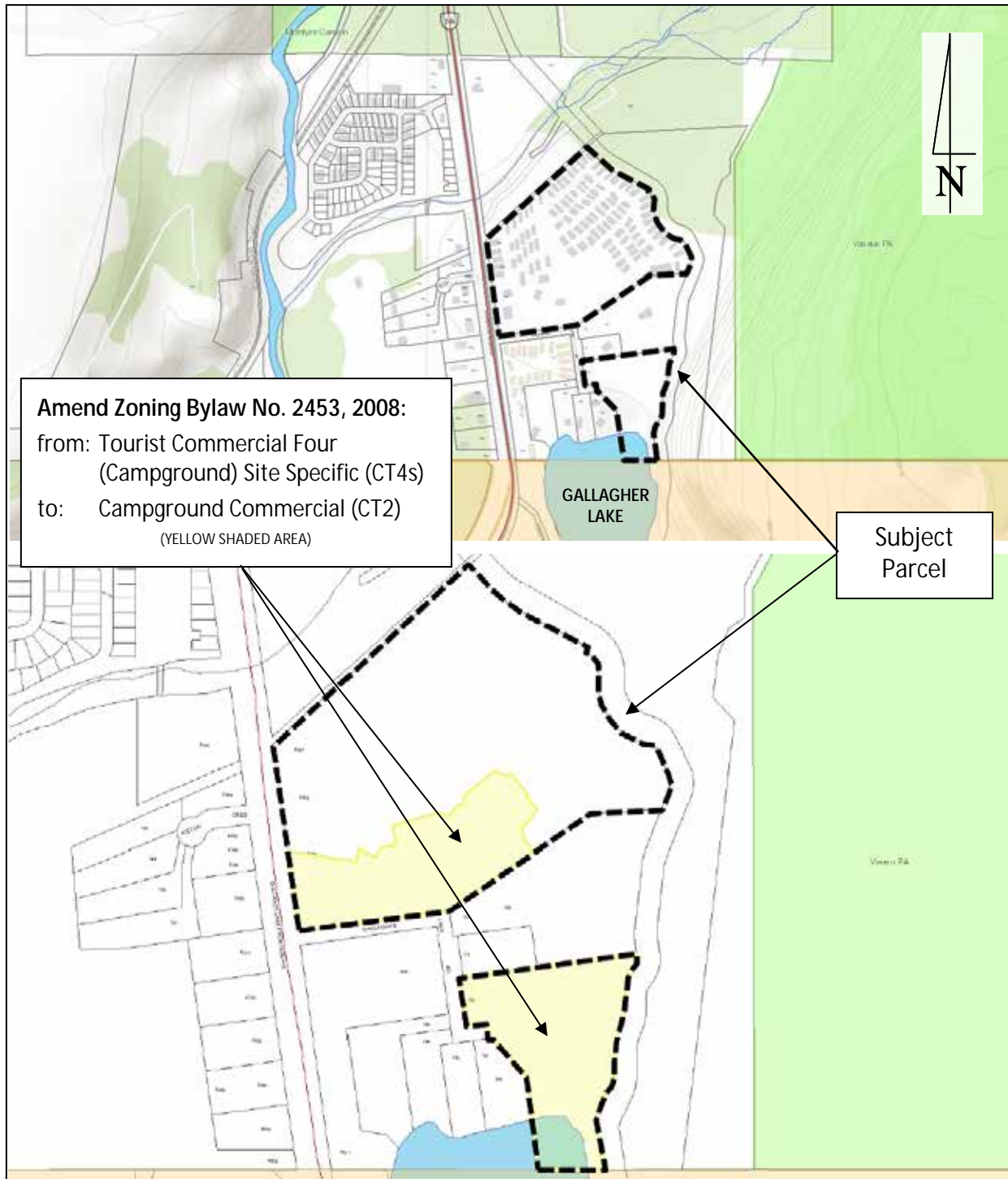
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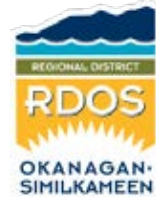
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Regional District of Okanagan-Similkameen

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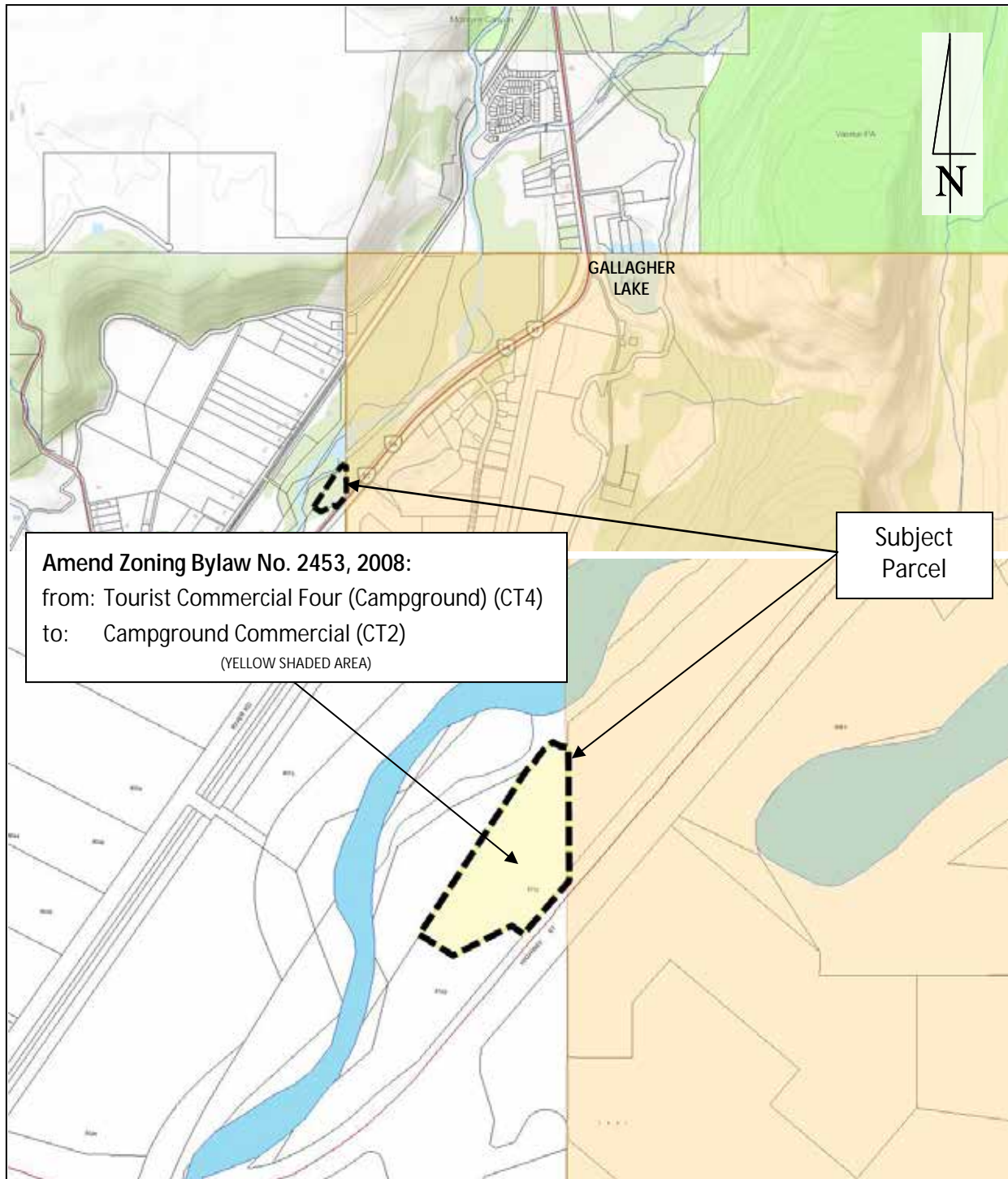
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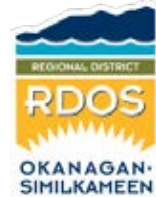
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Regional District of Okanagan-Similkameen

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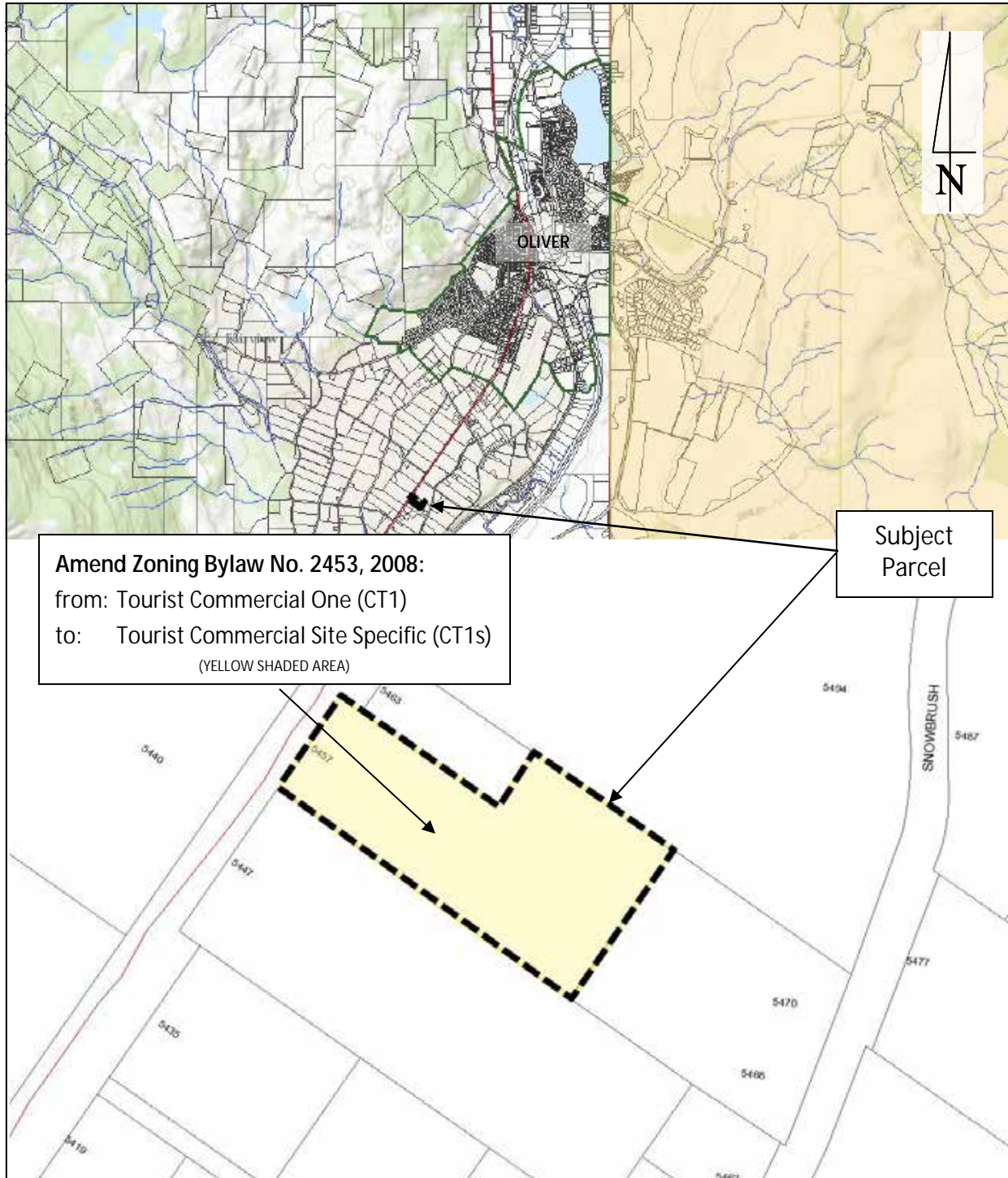
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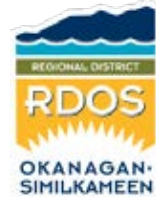
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Regional District of Okanagan-Similkameen

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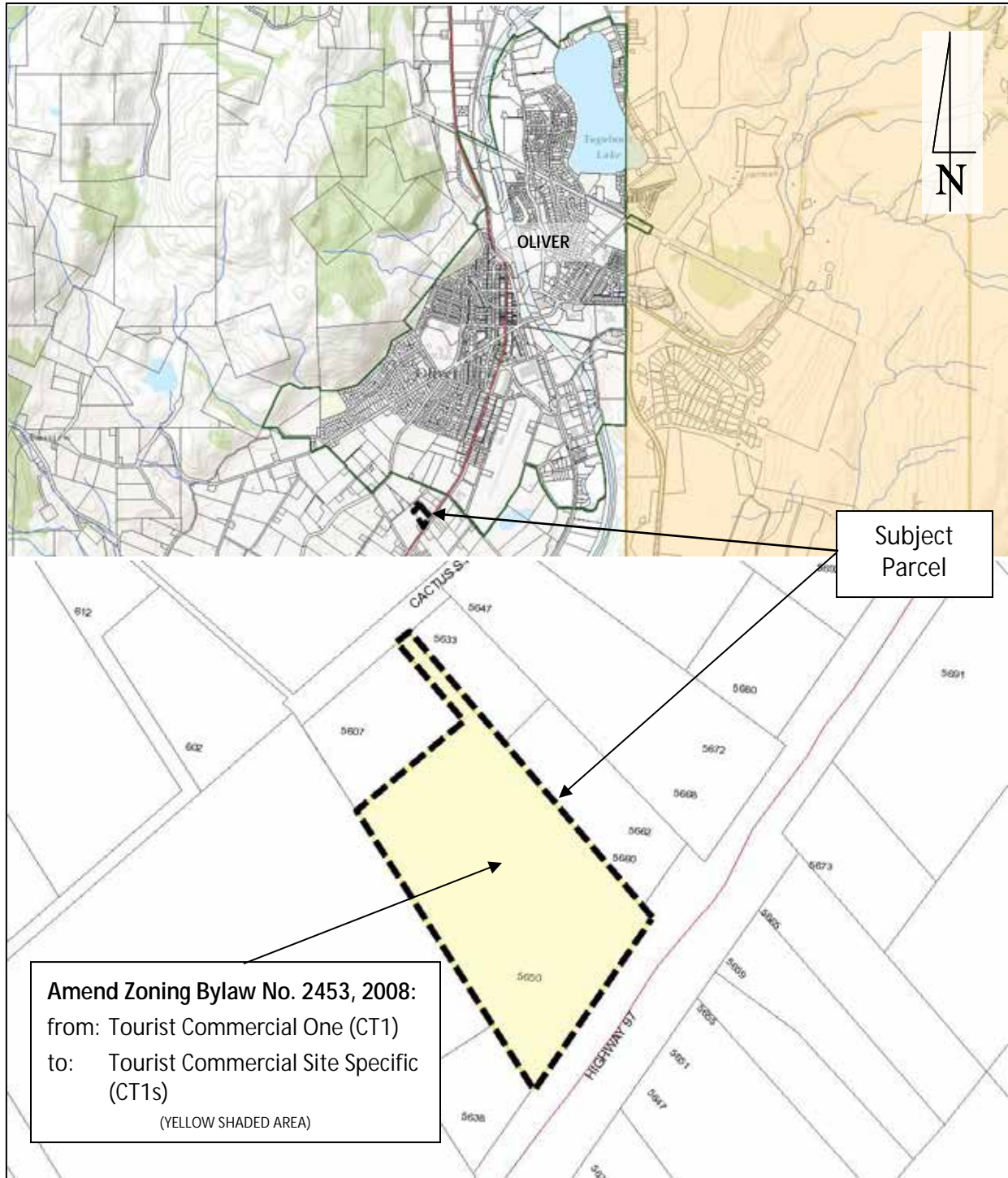
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Amendment Bylaw No. 2808, 2018

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Schedule 'C-5'

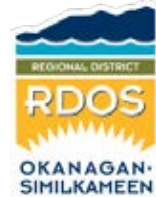


Amend Zoning Bylaw No. 2453, 2008:
from: Tourist Commercial One (CT1)
to: Tourist Commercial Site Specific (CT1s)
(YELLOW SHADED AREA)

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

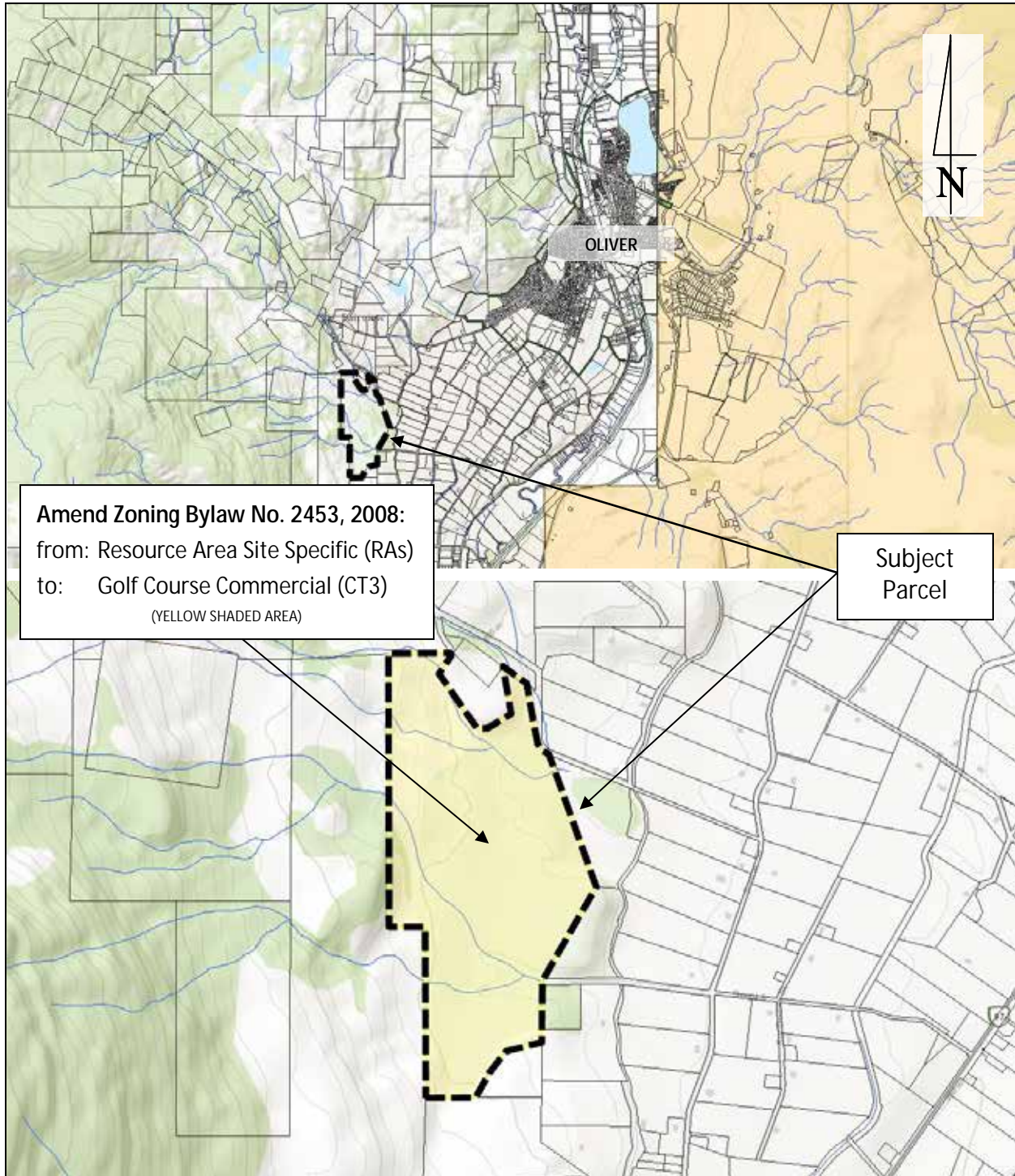
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

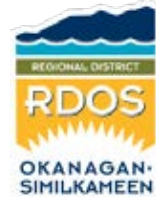
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Regional District of Okanagan-Similkameen

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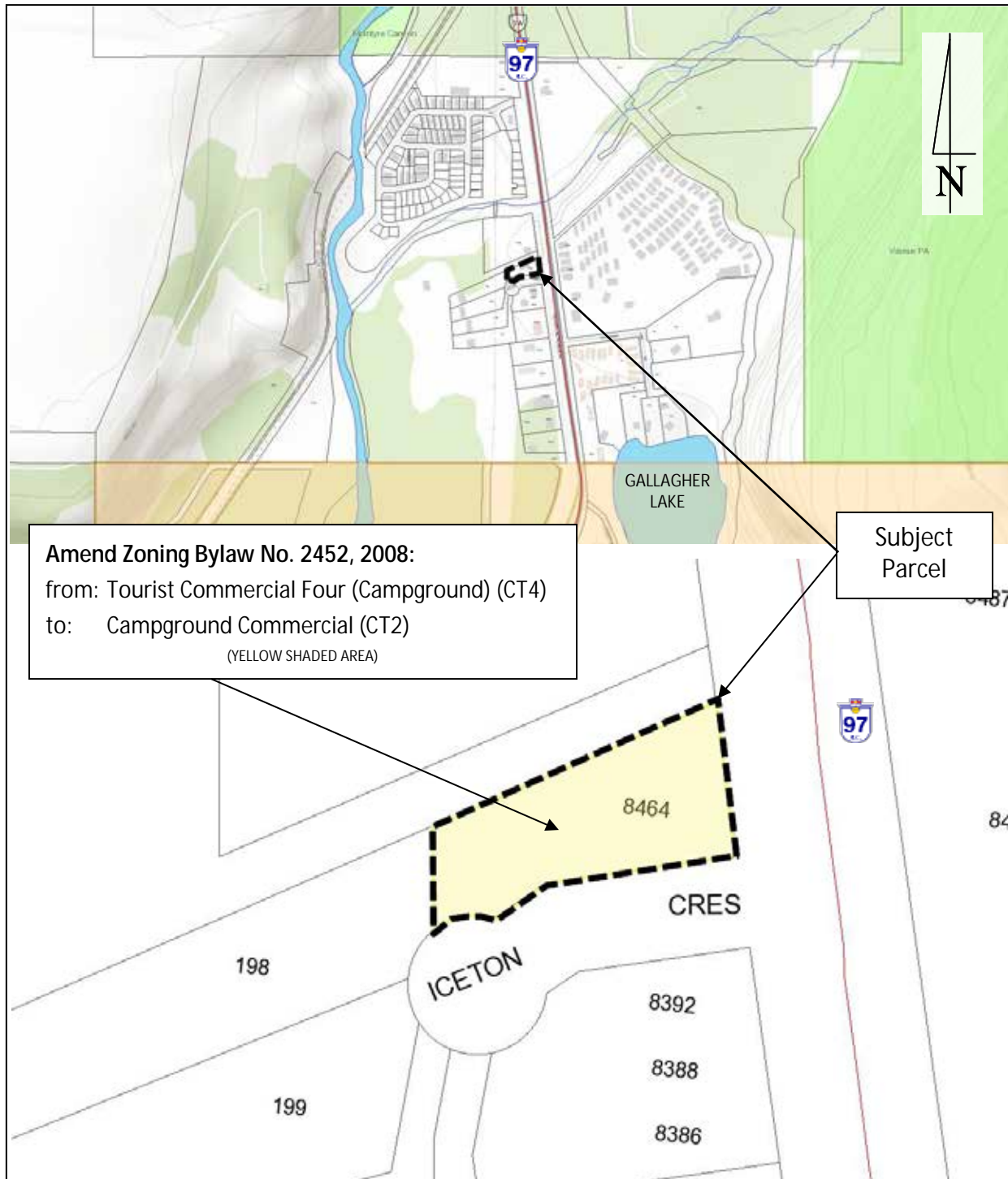
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

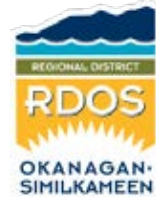
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Regional District of Okanagan-Similkameen

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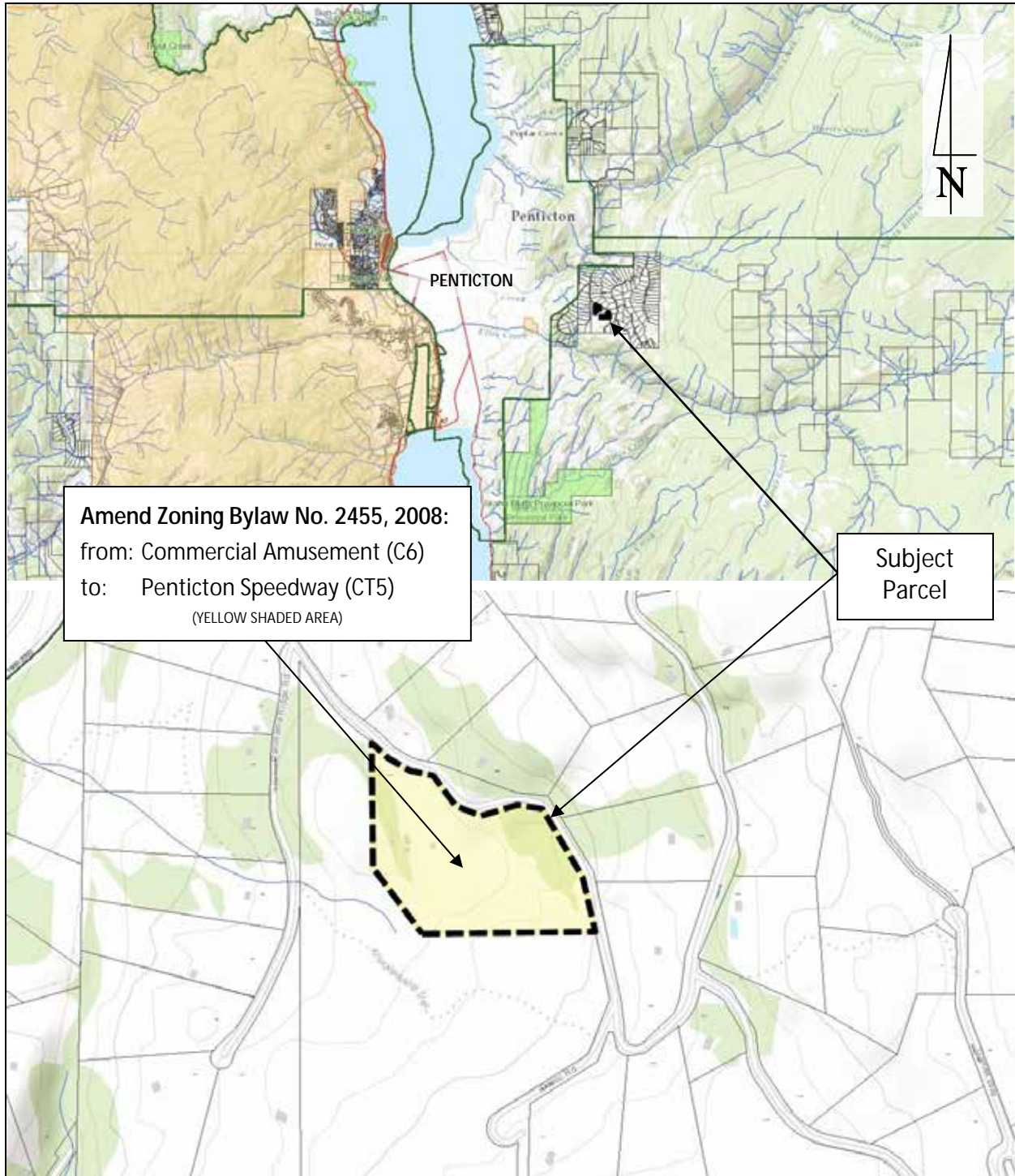
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Project No: X2018.069-ZONE

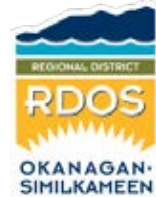
Schedule 'D-1'



Regional District of Okanagan-Similkameen

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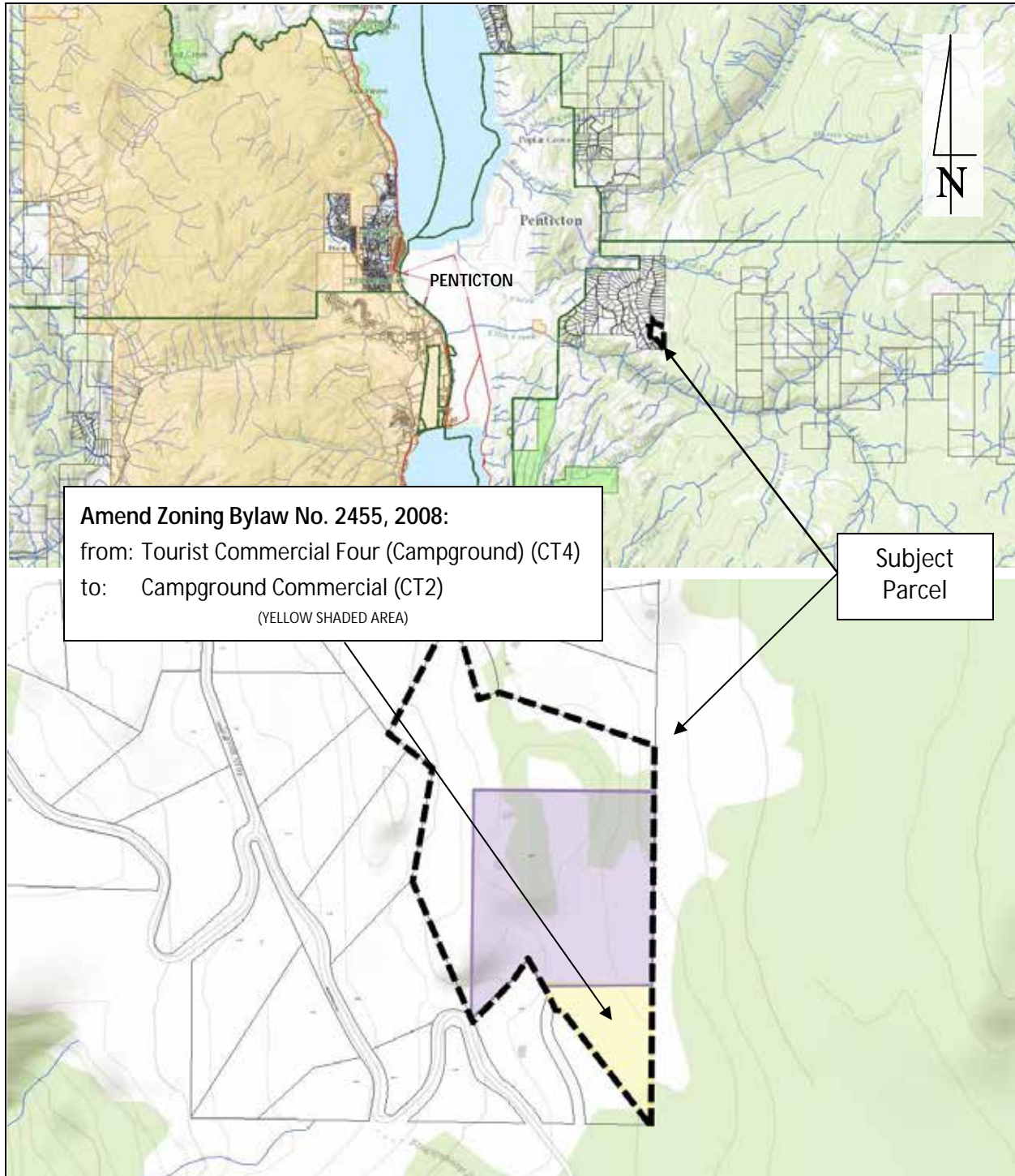
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'D-2'



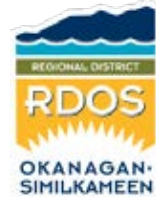
Amend Zoning Bylaw No. 2455, 2008:
from: Tourist Commercial Four (Campground) (CT4)
to: Campground Commercial (CT2)
(YELLOW SHADED AREA)

Subject
Parcel

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

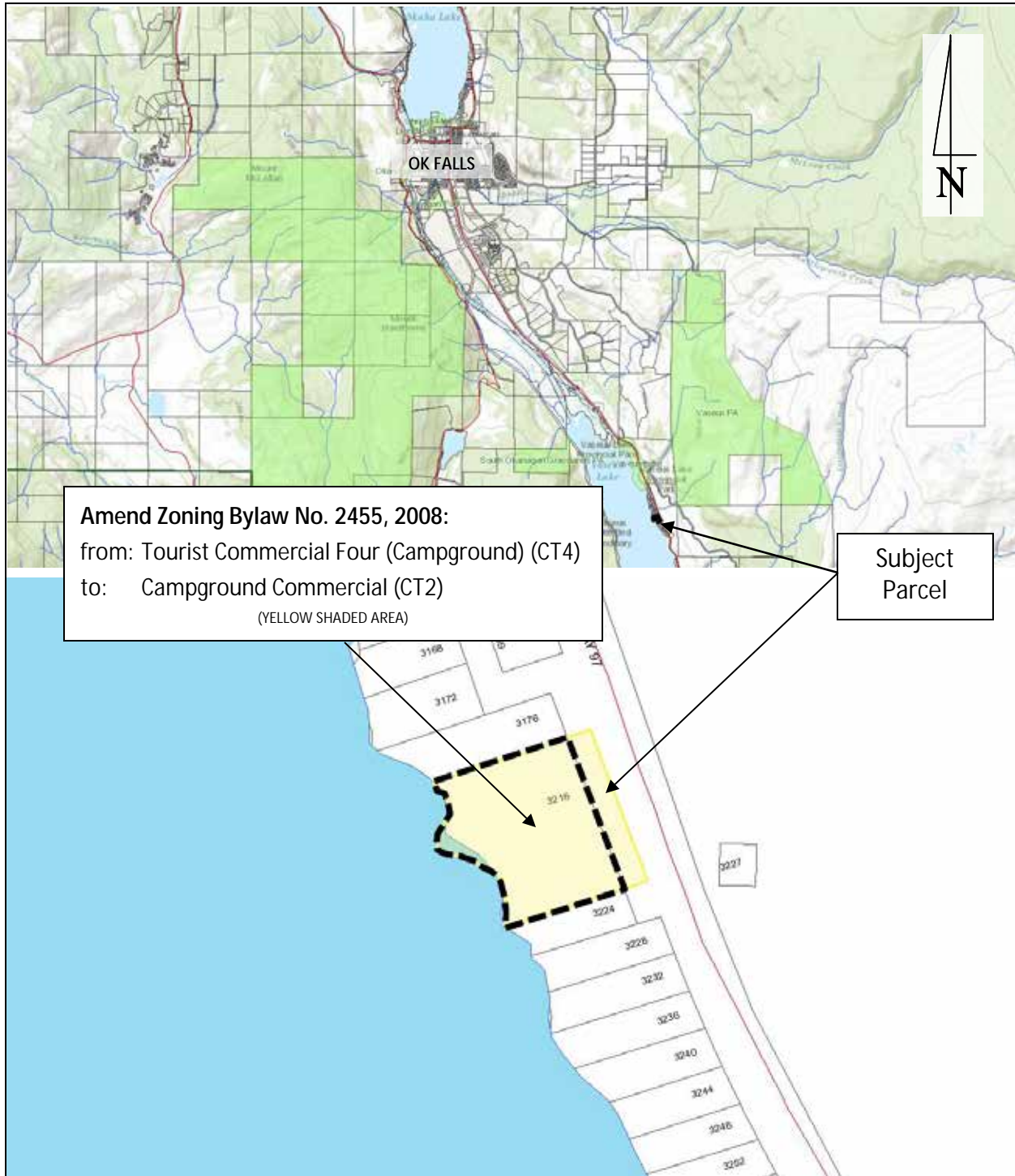
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

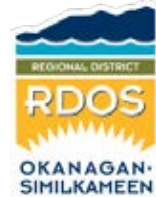
Schedule 'D-3'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

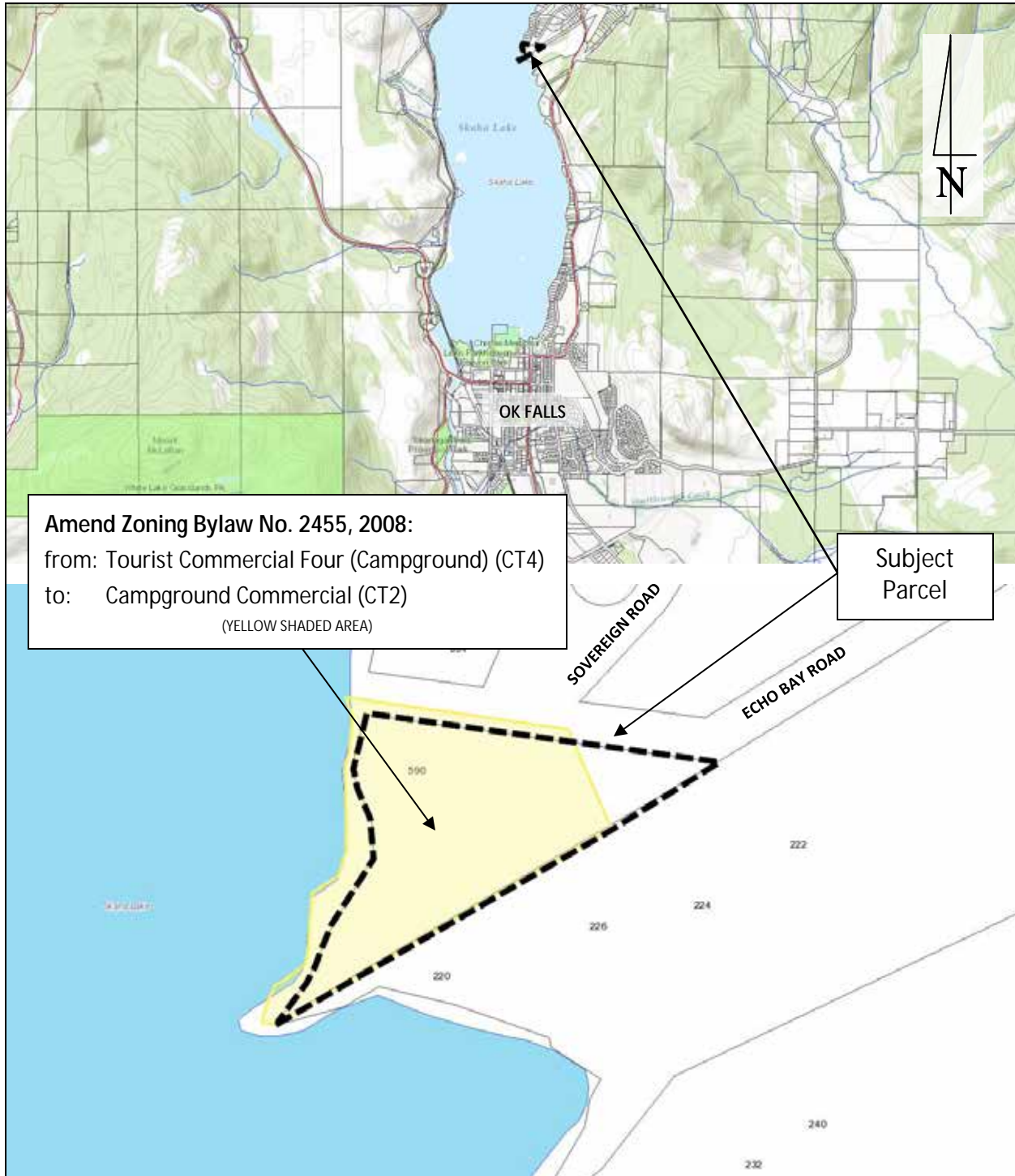
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

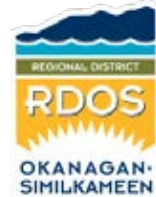
Project No: X2018.069-ZONE

Schedule 'D-4'



Regional District of Okanagan-Similkameen

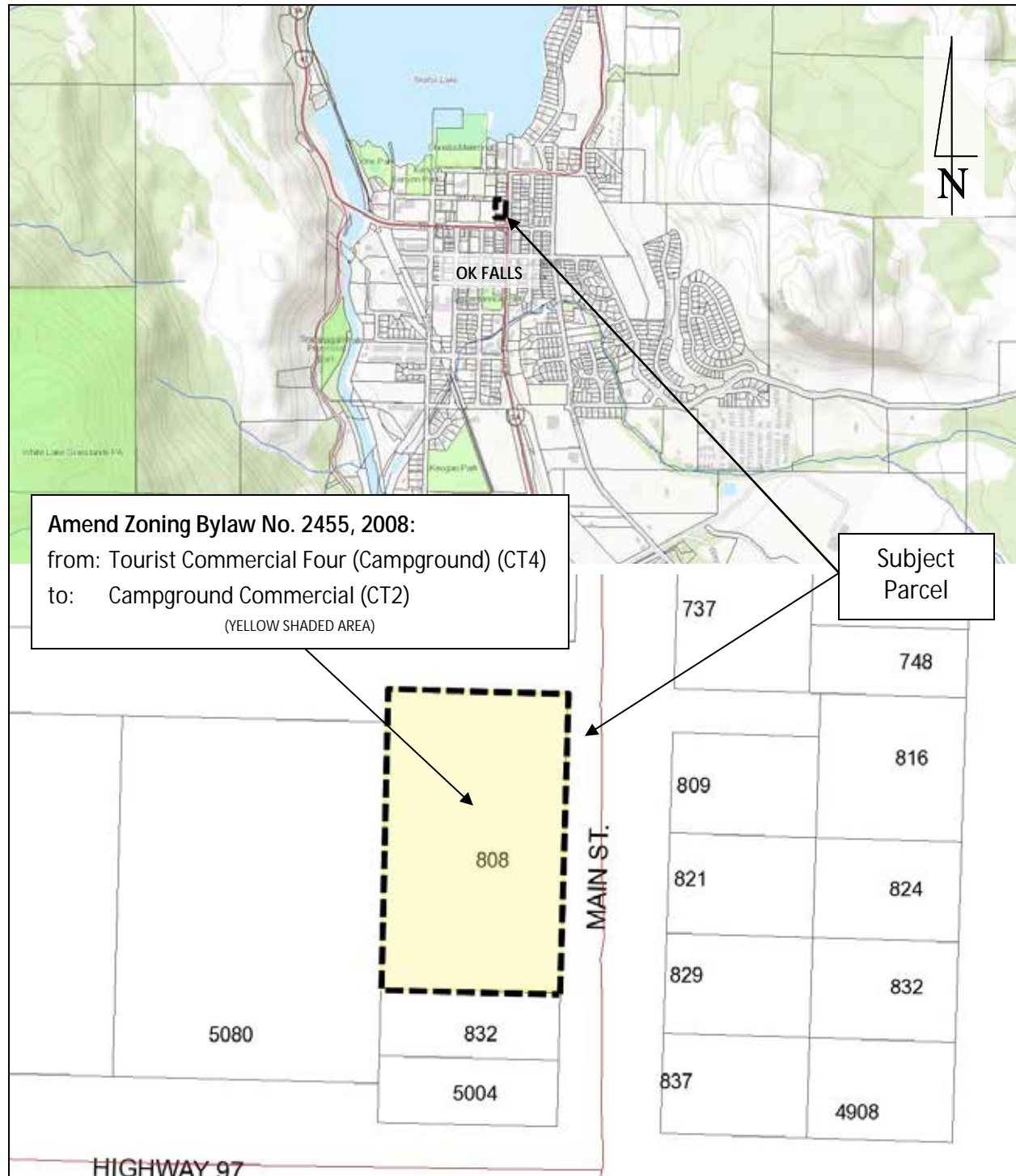
101 Martin St, Penticton, BC, V2A-5J9
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

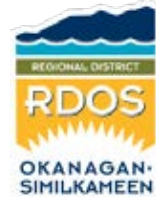
Schedule 'D-5'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

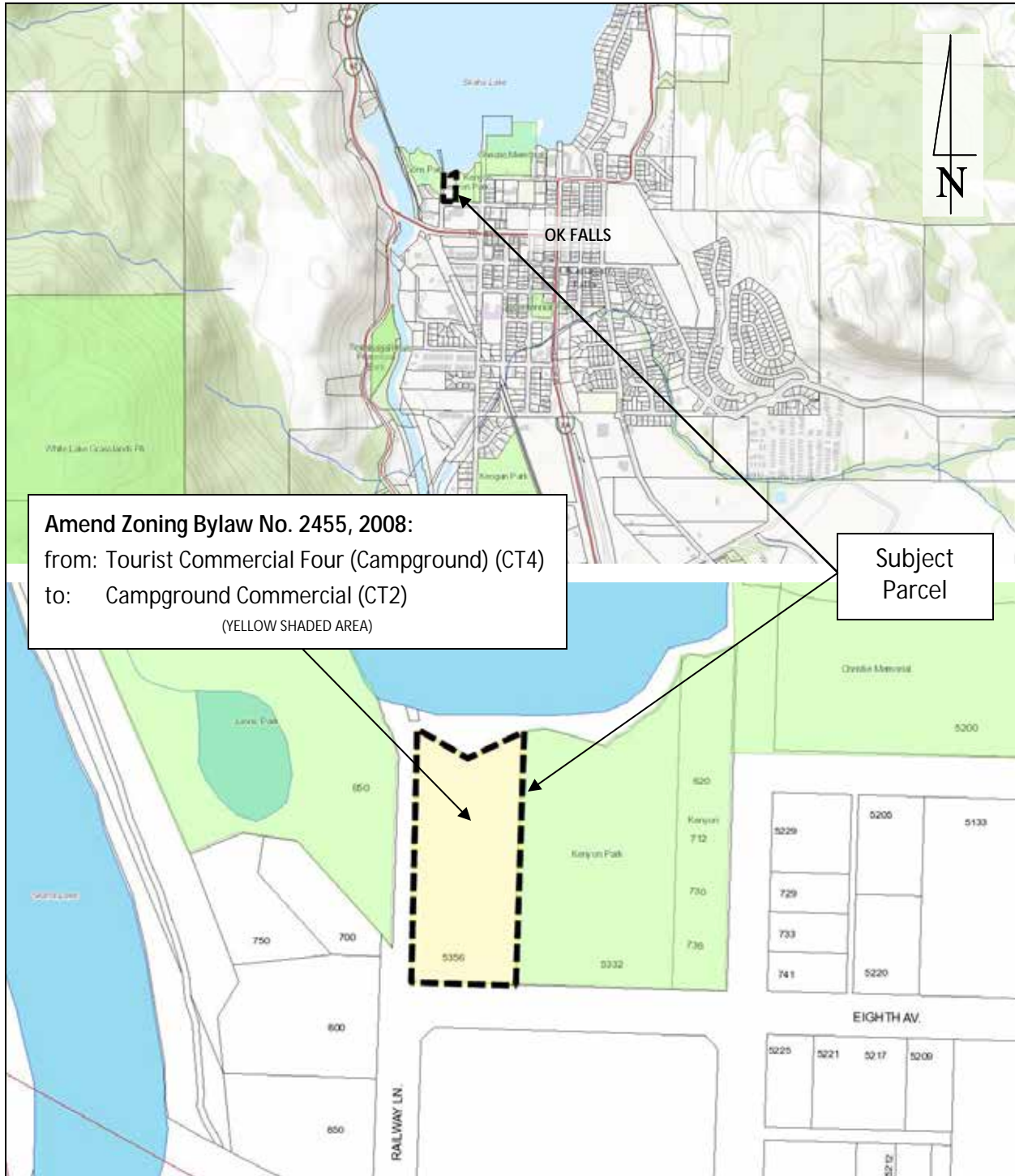
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'D-6'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

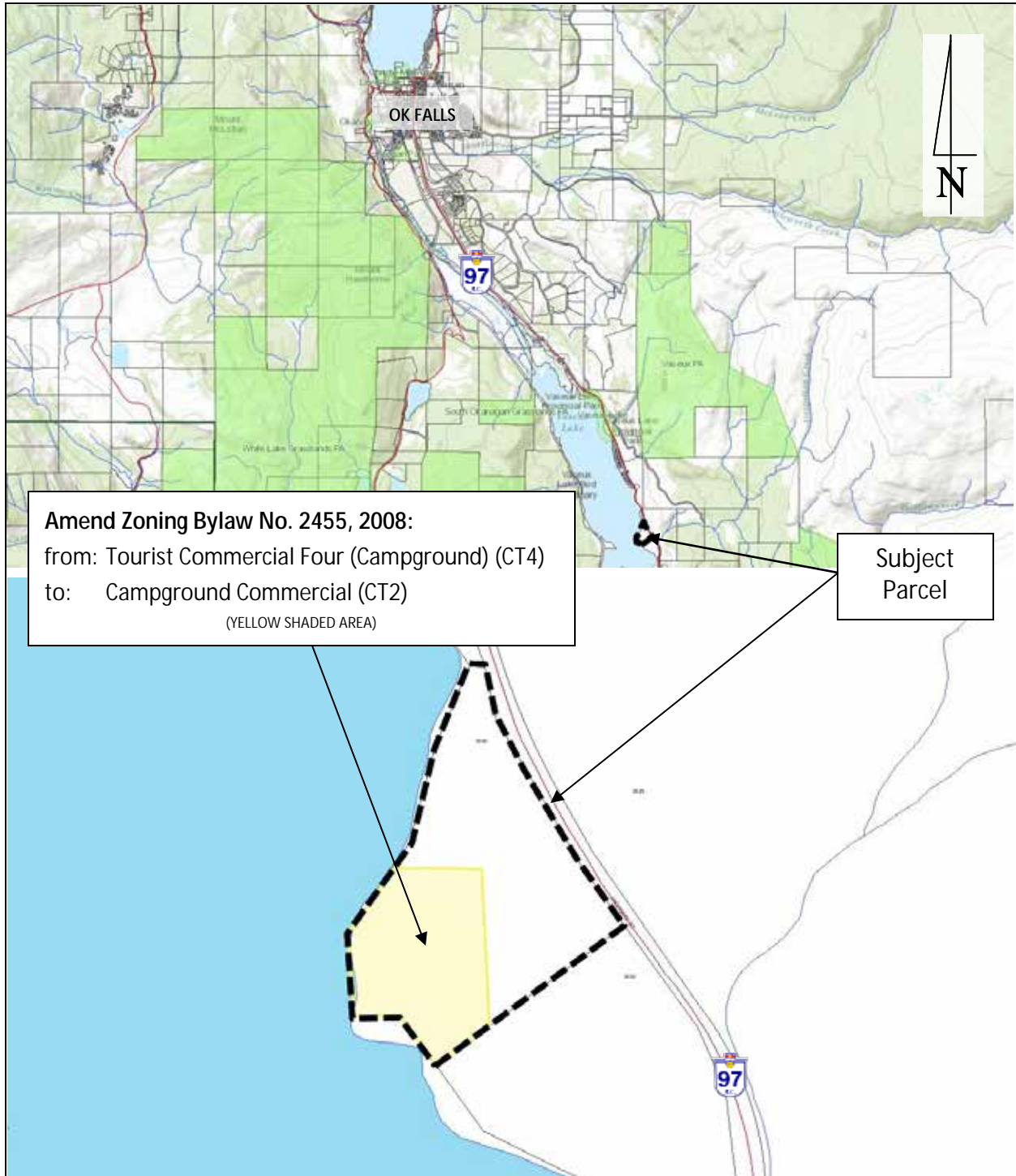
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

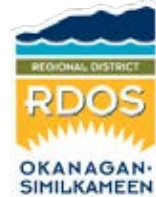
Schedule 'D-7'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

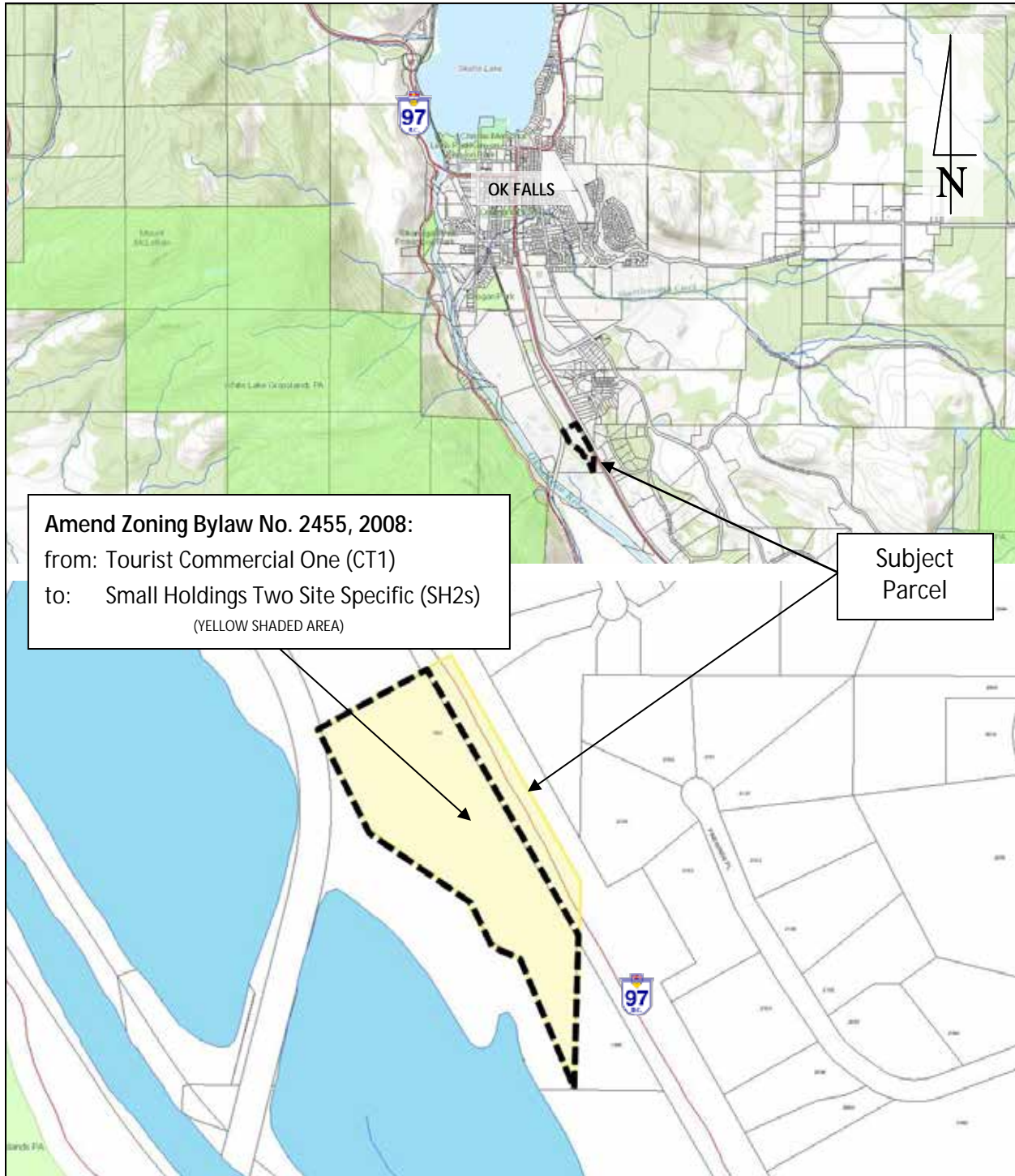
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

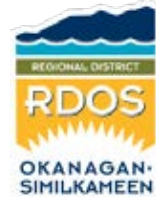
Schedule 'D-8'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

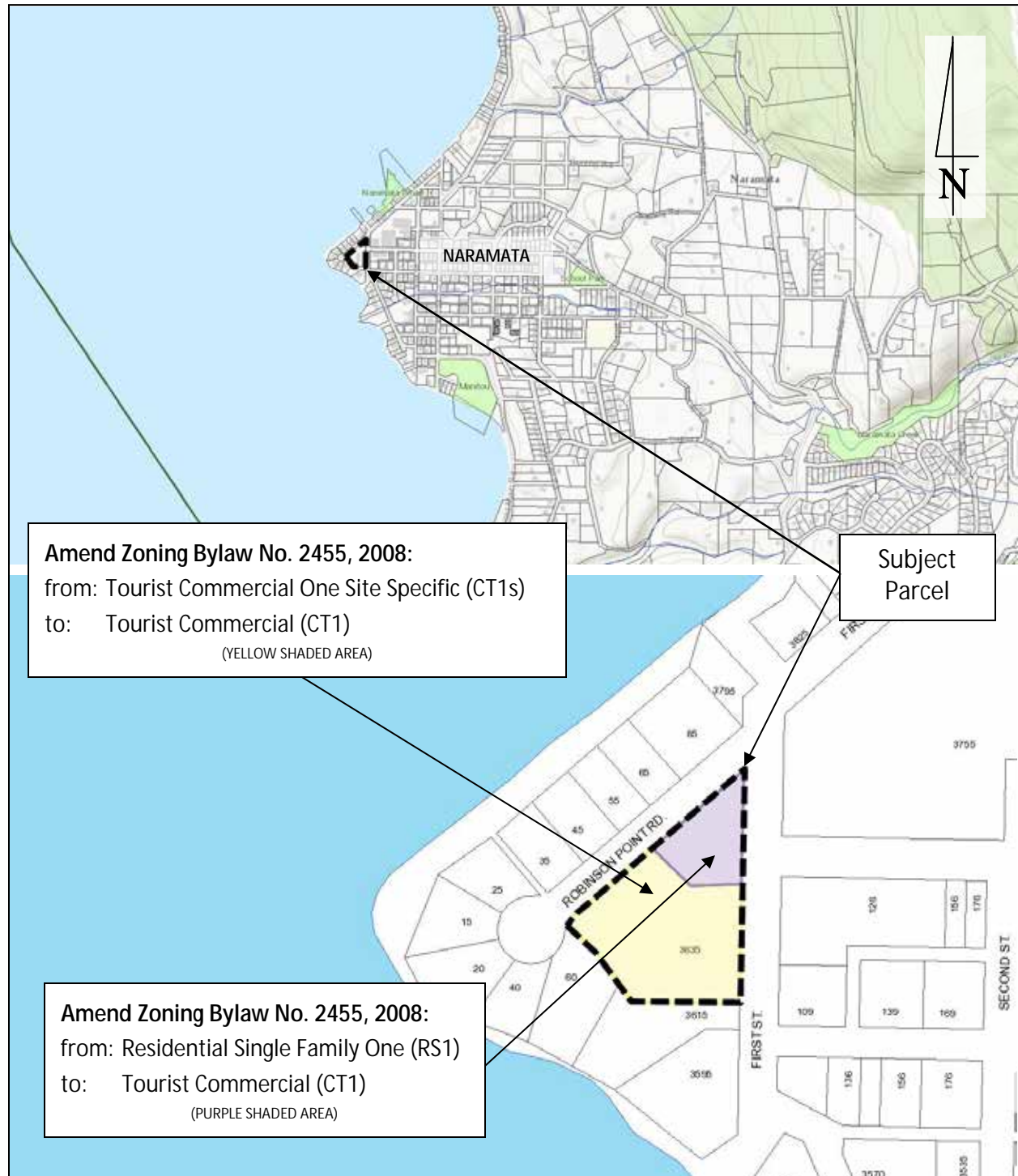
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'E-1'



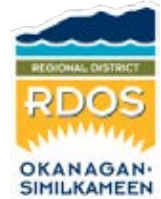
Amendment Bylaw No. 2808, 2018

(X2018.069-ZONE)

Page 62 of 70

Regional District of Okanagan-Similkameen

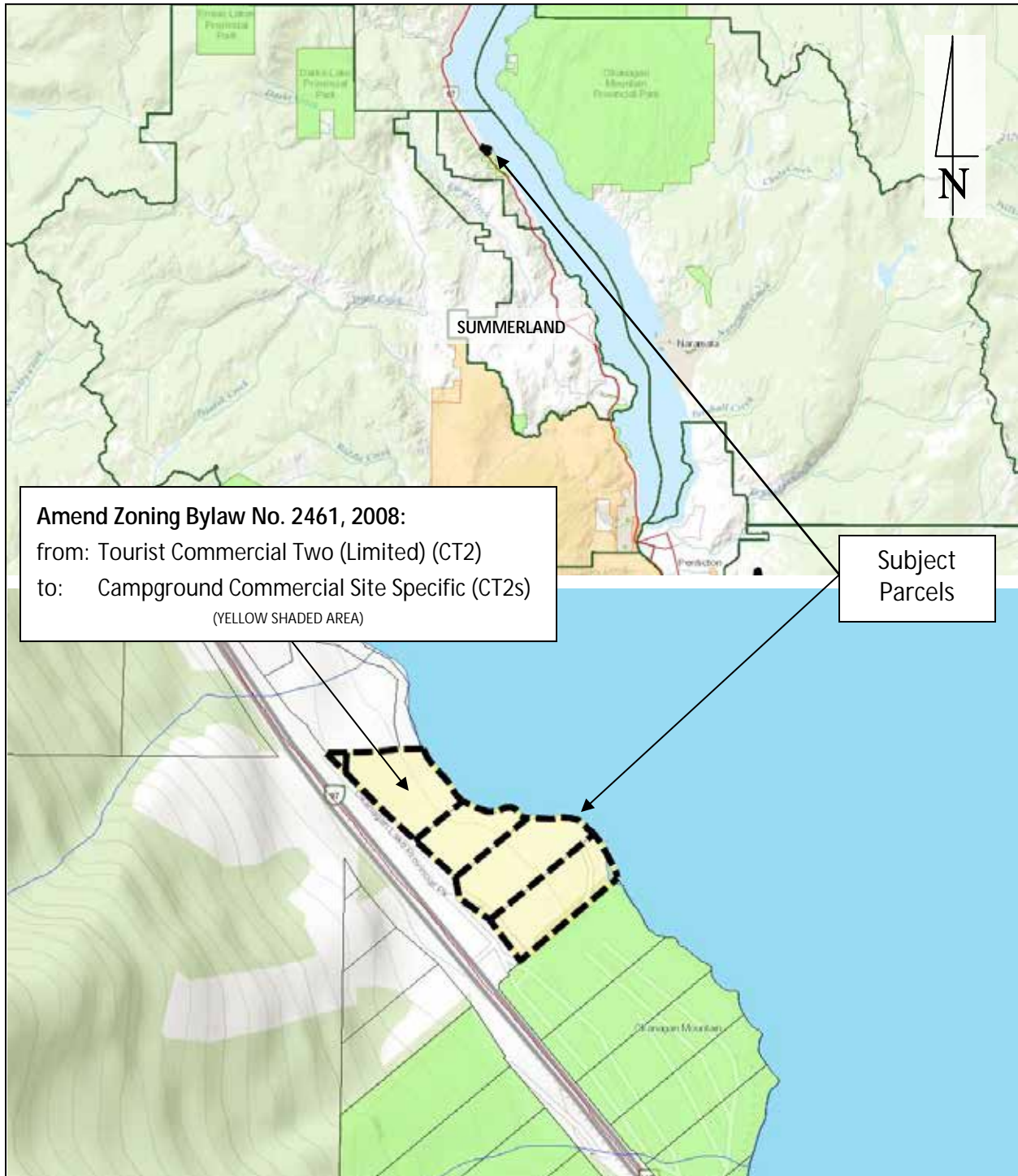
101 Martin St, Penticton, BC, V2A-5J9
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

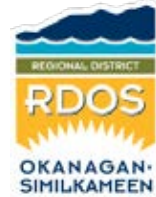
Schedule 'F-1'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

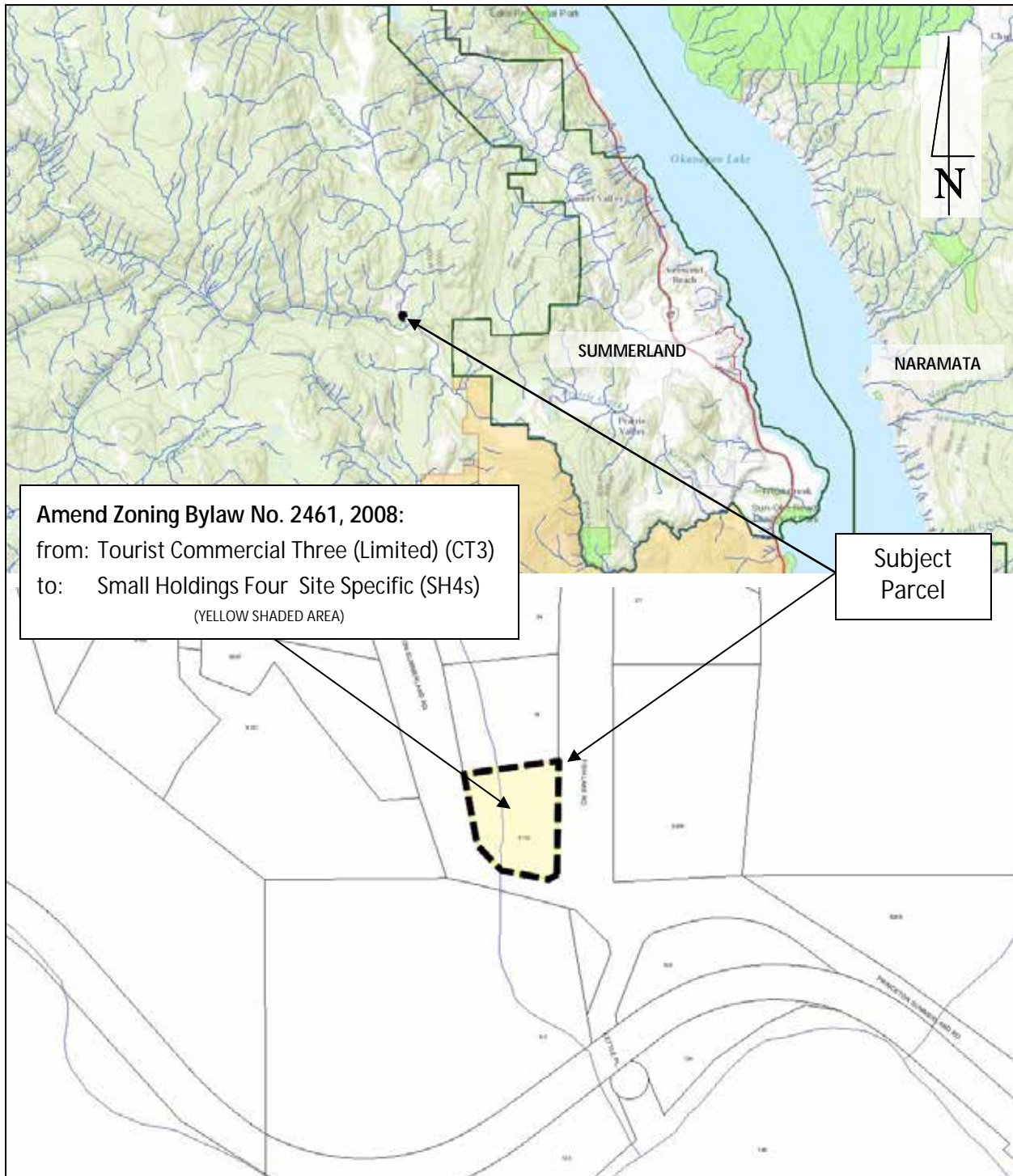
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

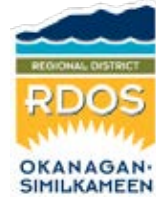
Schedule 'F-2'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

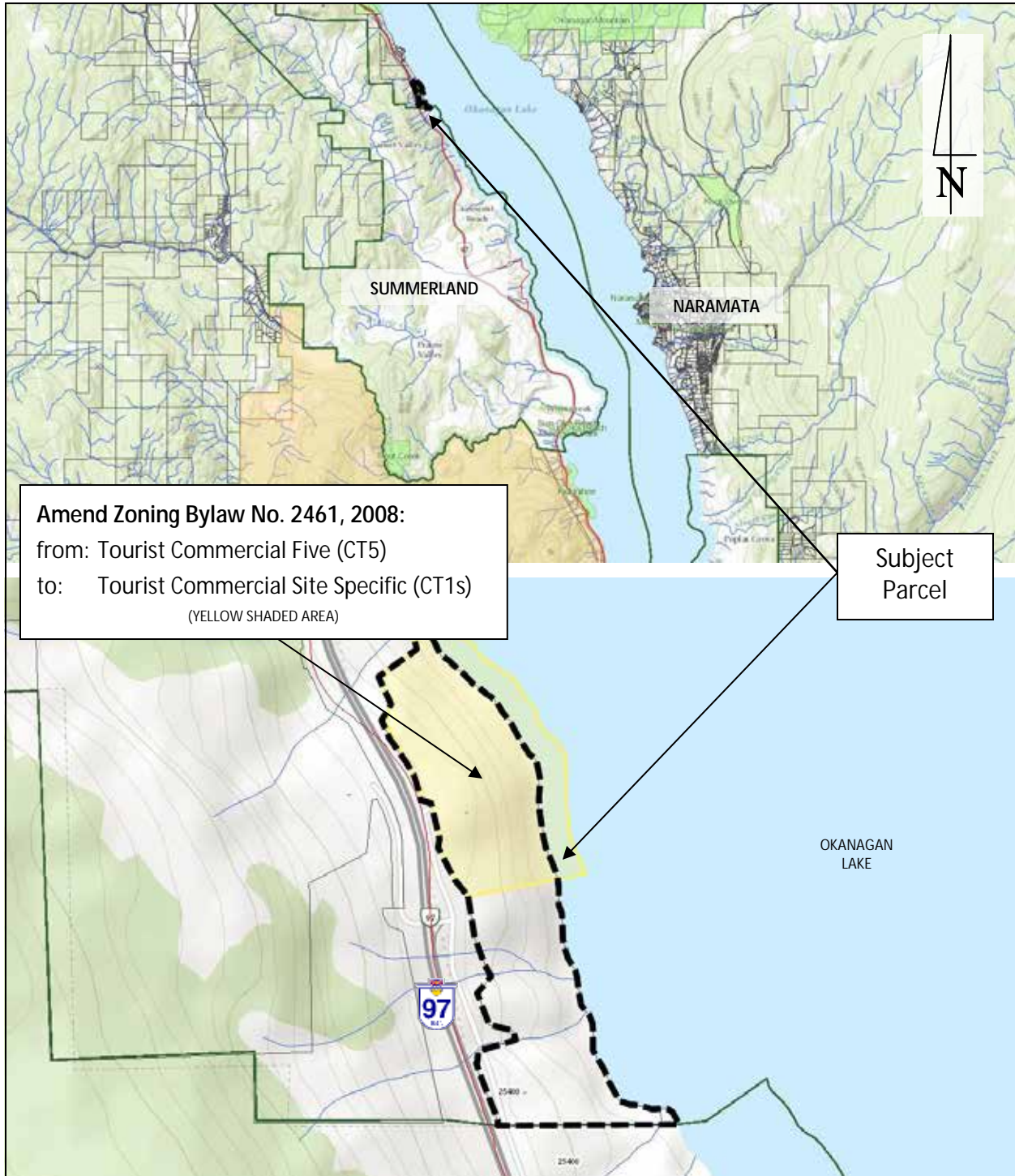
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

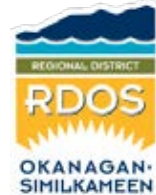
Schedule 'F-3'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

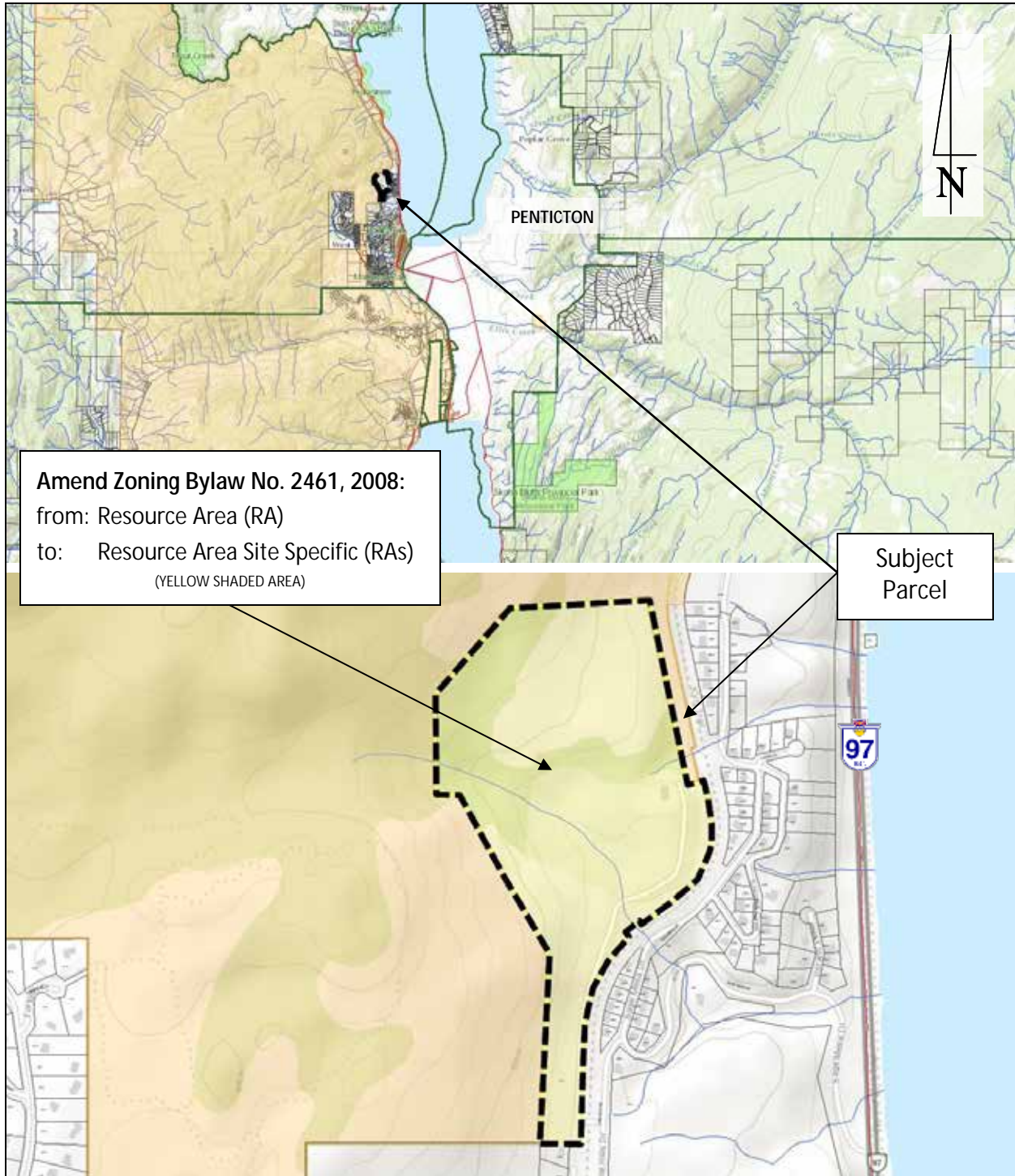
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

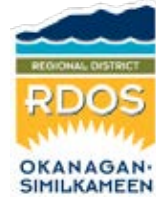
Schedule 'F-4'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

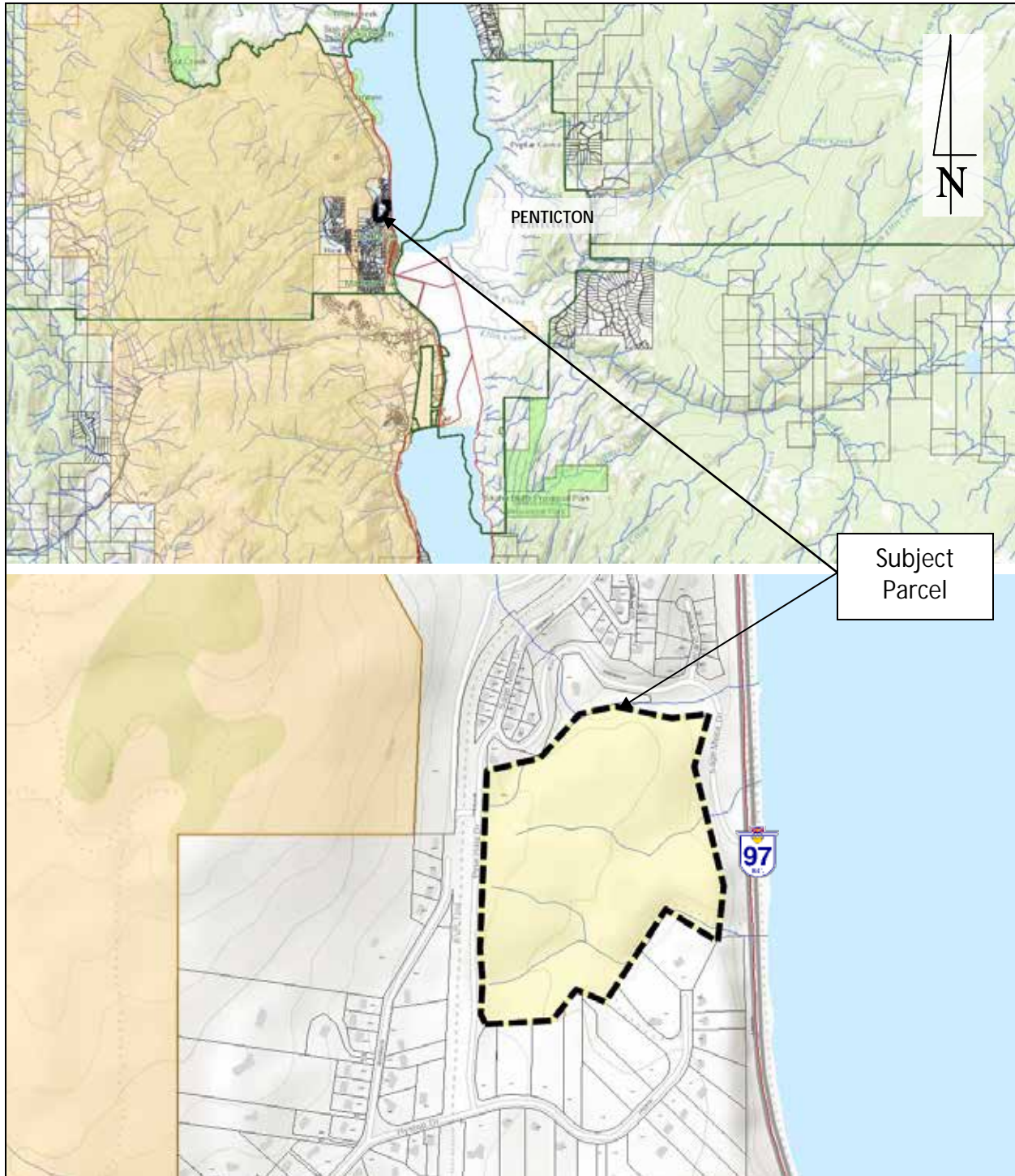
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

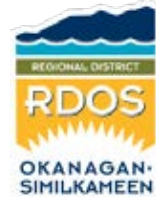
Schedule 'F-5'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

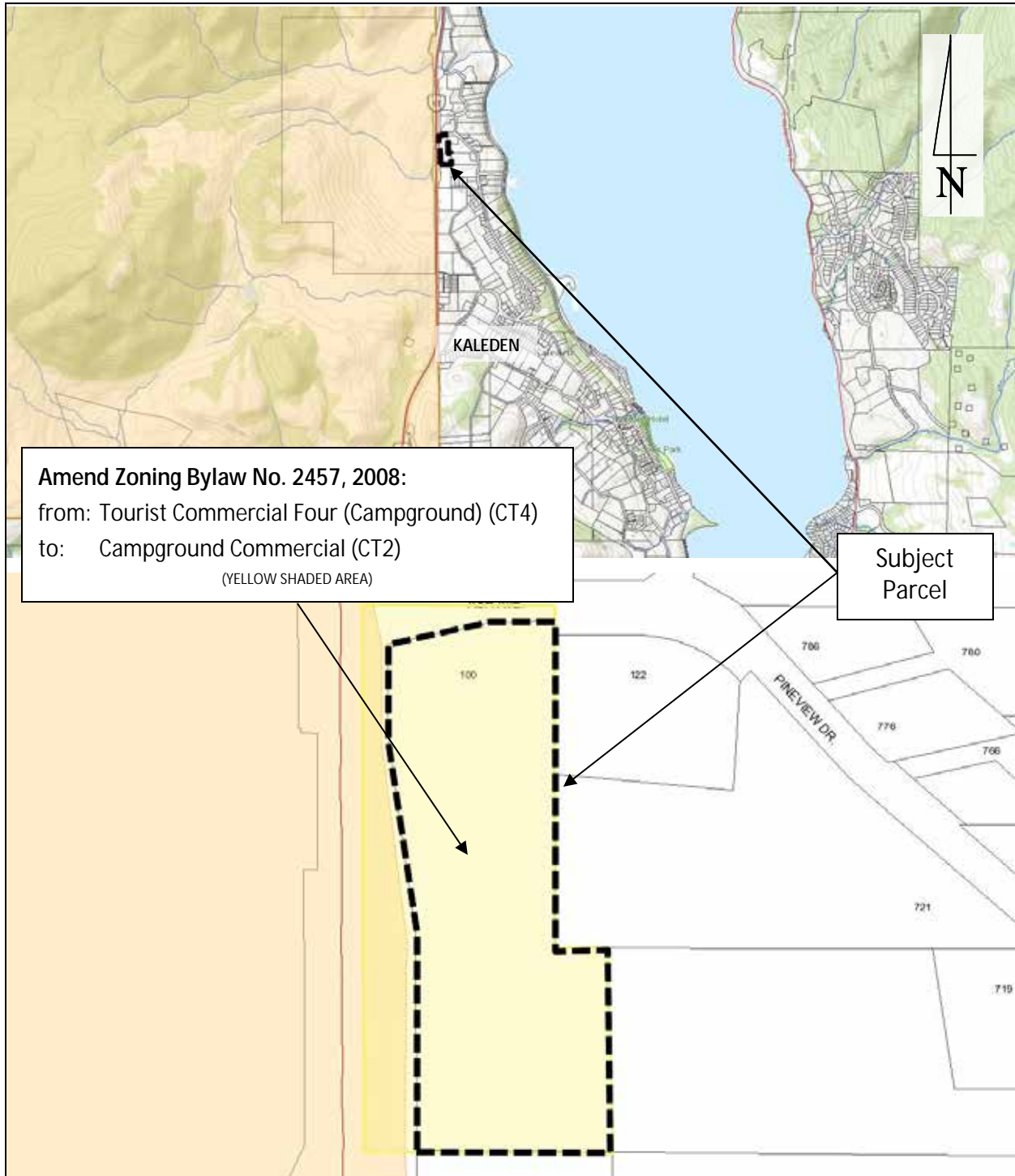
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

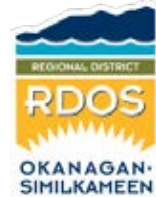
Schedule 'I-1'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

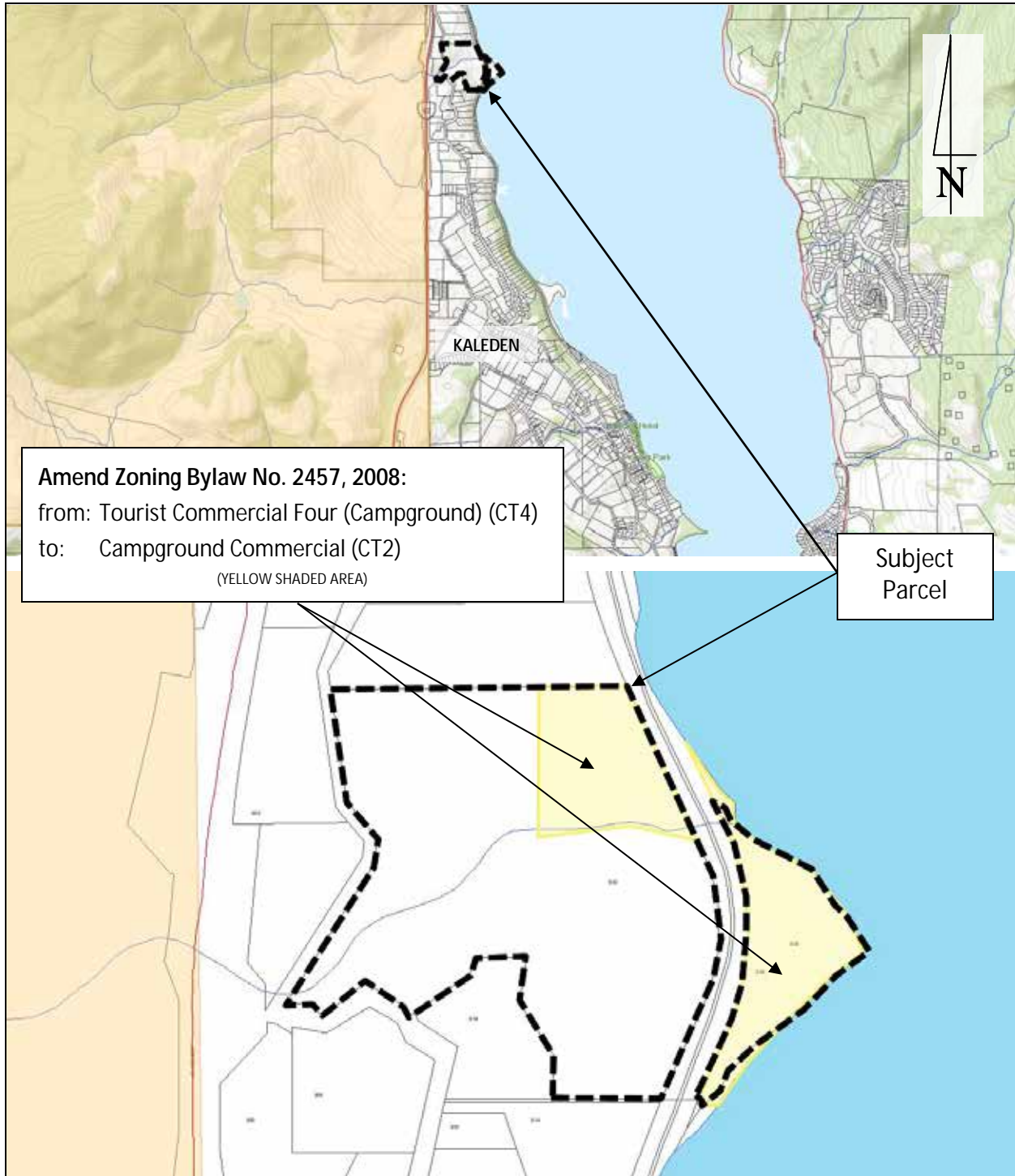
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

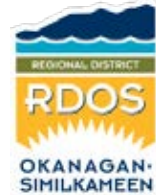
Schedule 'I-2'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

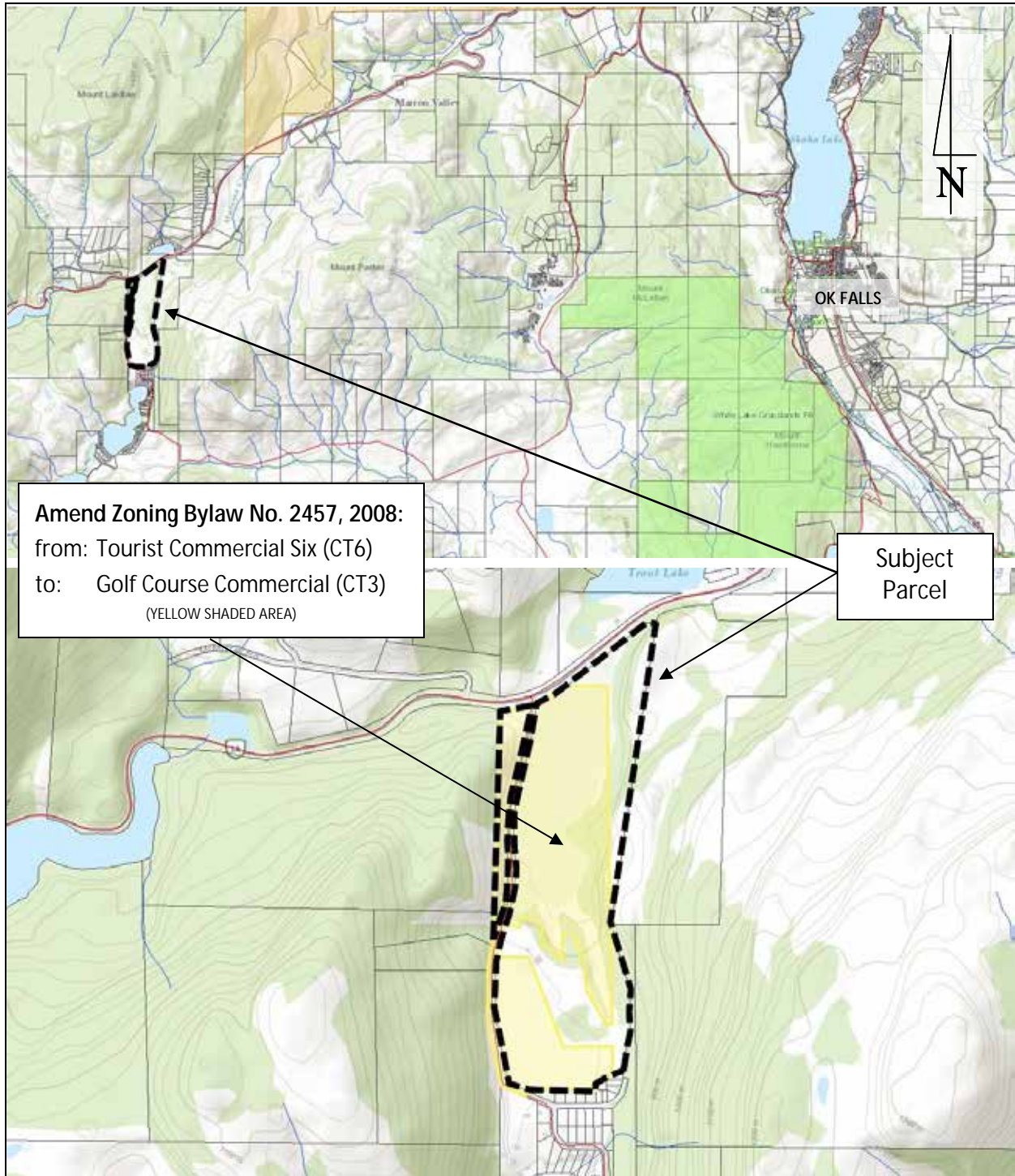
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'I-3'





**DEVELOPMENT APPROVALS
PRELIMINARY BYLAW
COMMUNICATION**

Your File #: X2018.069-
ZONE (Tourist
Commercial
Zones)
eDAS File #: 2018-02571
Date: May/15/2018

Regional District Okanagan-Similkameen
101 Martin Street
Penticton, BC V2A 5J9
Canada

Attention: Lauri Feindell, Planning Secretary

**Re: Proposed Text Amendment Bylaw for:
Electoral Areas "A", "C", "D", "E" and "F" – Tourist Commercial Zones**

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

If you have any questions please feel free to call Rob Bitte at (250) 490-2280.

Yours truly,

Rob Bitte
District Development Technician

Local District Address
Penticton Area Office 102 Industrial Place Penticton, BC V2A 7C8 Canada Phone: (250) 712-3660 Fax: (250) 490-2231



RESPONSE SUMMARY

AMENDMENT BYLAW NO. 2808

- Approval Recommended for Reasons Outlined Below
- Interests Unaffected by Bylaw
- Approval Recommended Subject to Conditions Below
- Approval Not Recommended Due to Reasons Outlined Below

Signature: 

Signed By: Janelle Rimell

Agency: Interior Health Authority

Title: Environmental Health Officer

Date: May 25, 2018



RESPONSE SUMMARY

AMENDMENT BYLAW NO. 2808

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval Not Recommended Due to Reasons Outlined Below

Signature: *Carol E. Della*

Signed By: *CHERYL HALLA*

Agency: *Haledon Irrigation District*

Title: *Financial/Corp Admin.*

Date: *May 17/2018*



RESPONSE SUMMARY

AMENDMENT BYLAW NO. 2808

- Approval Recommended for Reasons Outlined Below
- Interests Unaffected by Bylaw
- Approval Recommended Subject to Conditions Below
- Approval Not Recommended Due to Reasons Outlined Below

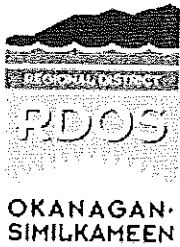
Signature: *Judy Morris*

Signed By: Judy Morris

Agency: Okanagan Falls Irrigation District Title: Manager

Date: May 24, 2018





Feedback Form

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan Similkameen FILE NO.: D2018.069-ZONE

FROM: Name: Kyungseok Kim
(please print)

Street Address: 

RE: Amendment Bylaw No. 2808 — Tourist Commercial Zone Update

My comments / concerns are:

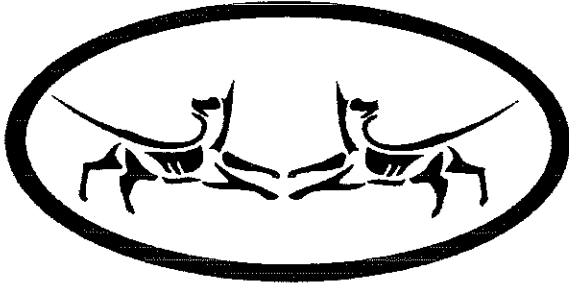
- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

Feedback Forms must be completed and returned to the Regional District prior to **Friday June 1, 2018**.

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.





Penticton Indian Band

Natural Resources Department

R.R. #2, Site 80, Comp.19

Penticton, B.C. CAN

V2A 6J7

Referrals@pib.ca | www.pib.ca

Telephone: 250-492-0411 Fax: 250-493-2882

June-06-18

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

Regional District of Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

RTS ID: 3228

Referral ID: X2018.069-ZONE

Referral Date: May-11-18

Reference ID:

Summary: The purpose of proposed amendments to the Okanagan Electoral Area Zoning Bylaws is generally to update and consolidate the Tourist Commercial Zones.

ATTENTION: Christopher Garrish

We are in receipt of the above referral. The proposed activity is located within Okanagan Nation Territory and the PIB Area of Responsibility. All lands and resources within the vicinity of this referral are subject to our unextinguished Aboriginal Title and Rights.

The Supreme Court of Canada in the *Tsilhqot'in* case has confirmed that the province and Canada have been applying an incorrect and impoverished view of Aboriginal Title, and that Aboriginal Title includes the exclusive right of Indigenous People to manage the land and resources as well as the right to benefit economically from the land and resources. The Court therefore concluded that when the Crown allocates resources on Aboriginal title lands without the Indigenous peoples' consent, it commits a serious infringement of constitutionally protected rights that will be difficult to justify.

Penticton Indian Band has specific referral processing requirements for both government and proponents which are integral to the exercise of our Rights to manage our lands and resources and to ensuring that the Crown can meet its duty to consult and accommodate our Rights, including our Aboriginal Title and management Rights. There is a cost associated with PIB referral processing and engagement. In accordance with PIB policy, proponents are required to pay a processing fee for each referral.

This fee must be paid within 30 days. Proper consultation and consideration of potential impacts cannot occur without the appropriate resources therefore it is only with payment that proper consultation can begin and the proposed activity/development can be fully reviewed.

Upon receipt of the processing fee, we will commence our review. You may then expect to receive a letter from us notifying you of the results of our review of potential impacts of the project within 30 to 90 days.

¹The area over which PIB asserts Aboriginal Rights and Title under Section 35 of the Constitution Act, 1982



If the proposed activity requires a more in-depth review, Penticton Indian Band will notify the proponent and all parties will negotiate a memorandum of agreement regarding a process for review of the proposed activity.

Please note that our participation in the referral and consultation process does not define or amend PIB's Aboriginal Rights and Title, or limit any priorities afforded to Aboriginal Rights and Title, nor does it limit the positions that we may take in future negotiations or court actions.

If you require further information or clarification, please do not hesitate to contact me.

Invoice Number: 1068

	SubTotal	Tax	Total
Admin (12%)	\$ 52.50	\$ 0.00	\$ 52.50
G.I.S. Tracking and Review (GIS Project Technician)	\$ 110.00	\$ 0.00	\$ 110.00
R.T.S. Data Entry (Technical Services)	\$ 80.00	\$ 0.00	\$ 80.00
Referral Assessment (Band Administrator)	\$ 67.50	\$ 0.00	\$ 67.50
Referral Coordination (Referrals Coordinator)	\$ 190.00	\$ 0.00	\$ 190.00
Total	\$ 500.00	\$ 0.00	\$ 500.00

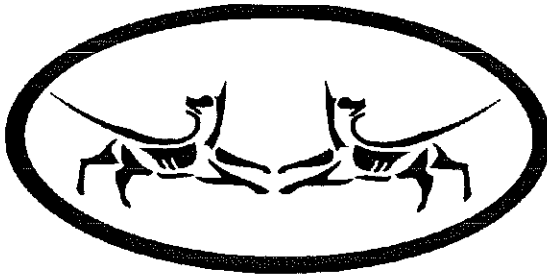
INVOICE AMOUNT FOR PRELIMINARY OFFICE REVIEW \$500.00

Please make cheque payable to Penticton Indian Band. re: P.C.132 RTS #3228

limlɛmt,

Venessa Gonzales
Referrals Administrator
P: 250-492-0411
Referrals@pib.ca

RTS ID: 3228
CC: Osoyoos Indian Band (Referrals@oib.ca), Lower Similkameen Indian Band (referrals.coordinator@lsib.net)



Penticton Indian Band

Natural Resources Department
773 Westhills Drive | R.R. #2, Site 80, Comp.19
Penticton, British Columbia
Canada V2A 6J7

Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411 Fax: 250-493-2882

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

June-06-18

Regional District of Okanagan Similkameen
101 Martin Street
PentictonBC V2A 5J9

RTS ID: 3228

Referral Date: May-11-18

Referral ID: X2018.069-ZONE

Reference ID:

Summary: The purpose of proposed amendments to the Okanagan Electoral Area Zoning Bylaws is generally to update and consolidate the Tourist Commercial Zones.

Attention: Christopher Garrish

RE: Request for a 60 (sixty) day extension

Thank you for the above application that was received on June-06-18. This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, Penticton Indian Band will be able to ensure that an informed review process will occur. We are setting the new timeline to be 60 days from the existing timeline.

Most recently, the Supreme Court of Canada in the Tsilquot'in case confirmed that the province has been applying an incorrect and restrictive test to the determination of Aboriginal Title, and that Aboriginal Title includes the exclusive right of a First Nation to decide how that land is used and the right to benefit economical from those uses.

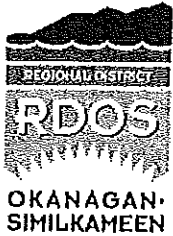
Please note that not receiving a response regarding a referral from Penticton Indian Band in the pre-application, current or post-application stage does not imply our support for the project.

I appreciate your co-operation.

Limlæmt,
Venessa Gonzales
Referrals Administrator

RTS ID: 3228

CC: Osoyoos Indian Band (Referrals@oib.ca), Lower Similkameen Indian Band (referrals.coordinator@lsib.net)



Feedback Form

RECEIVED
Regional District

MAY 31 2018

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

101 Martin Street
Penticton BC V2A 5J9

TO: Regional District of Okanagan Similkameen FILE NO.: D2018.069-ZONE

FROM: Name: Scott Appleton

Street Address:



RE: Amendment Bylaw No. 2808 -- Tourist Commercial Zone Update

My comments / concerns are:

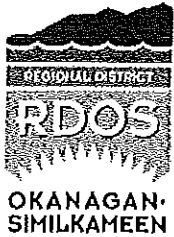
- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

Banbury Green would have to be grandfathered
as with the new rules it would be in
violation of the new rules if introduced.

Feedback Forms must be completed and returned to the Regional District
prior to Friday June 1, 2018.

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the Freedom of Information and Protection of Privacy Act (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.



Feedback Form

RECEIVED
Regional District

MAY 31 2018

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

101 Martin Street
Penticton BC V2A 5J9

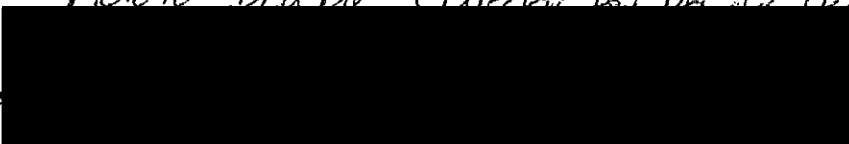
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

Adele Dewar (Director for Dewar Dewar Inc)

Street Address



RE: Amendment Bylaw No. 2808 -- Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

Banbury Green would have to be grandfathered as with the new rules we would be in violation of the new rules, if they were introduced.

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Lauri Feindell

From: Lacey, Cathy M FLNR:EX <Cathy.Lacey@gov.bc.ca>
Sent: June 6, 2018 8:12 AM
To: Planning
Cc: Christopher Garrish
Subject: Response - MFLNRO

Hi,

Ecosystems Biologist, Jamie Leathem, with the Ministry of Forest Lands & Natural Resource Operations and Rural Development has reviewed the above noted referral and has "No Concerns".

Thank you

Cathy Lacey
Admin Support
MFLNRO Penticton

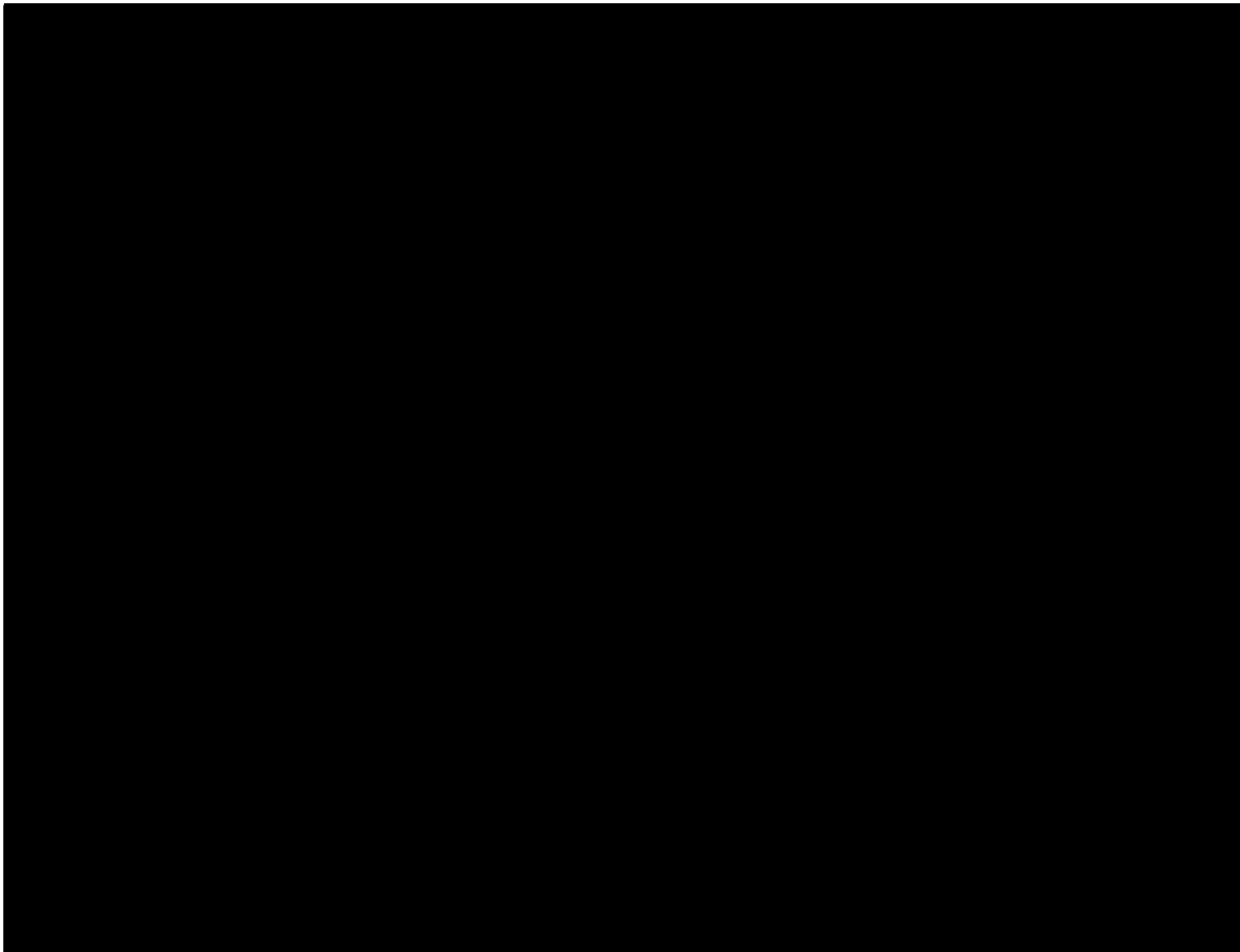
Lauri Feindell

To: Christopher Garrish
Subject: RE: 933 Old Golf Course Road

Hi Chris,

No concerns from the Town of Oliver with regard to the zone update for Fairview Mountain Golf Course.

Diane Vaykovich | Corporate Officer | CMC
Town of Oliver | Box 638, 6150 Main Street | Oliver, BC V0H 1T0
Direct: 250-485-6207
Email: dvaykovich@oliver.ca





OKANAGAN
SIMILKAMEEN

Feedback Form

Regional District of Okanagan Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

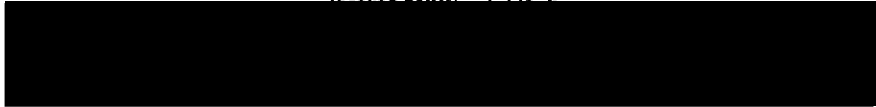
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

Decker Yip (Playa Okanagan Rv Park)
(please print) *ok*

Street Address:



RE: Amendment Bylaw No. 2808 -- Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

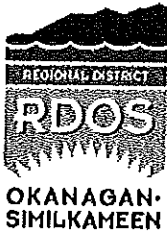
how can you possibly place all tourist accommodations in a single Uniform zoning bylaw

Campground refers to lands unserviced (no outrageous sewer fees collected) they are mainly rural in nature and not located in an urban area. Campgrounds are closed in the winter and do not accommodate the peoples who are here working to build out our area (Suniva cannabis grow site - South Okanagan Housing Society's projects) or people moving into the area searching for housing that now is hard to find (that includes rentals) I believe the few accommodations that are here remaining do a good job self regulating under the current bylaws and don't need a change at this present time

Feedback Forms must be completed and returned to the Regional District prior to Friday June 1, 2018.

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the Freedom of Information and Protection of Privacy Act (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

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Regional District



Feedback Form

MAY 31 2018

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

101 Martin Street
Penticton BC V2A 5J9

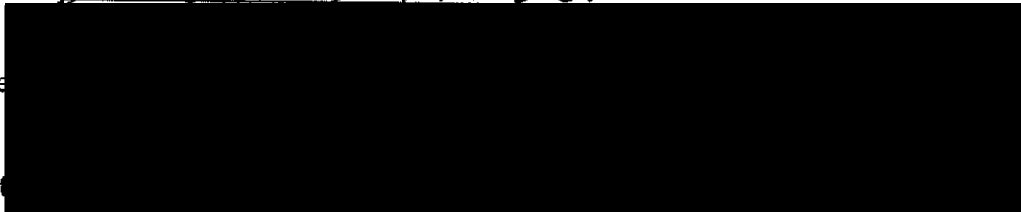
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

DOUGLAS A. DENAR

Street Address



RE: Amendment

My comments / concerns are:

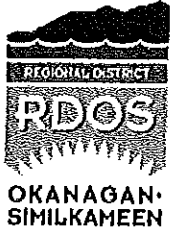
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- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

In order to conform to your new rules
boundary between would have to be
grandfathered because it would be
violating several proposed new rules
if these were introduced.

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prior to Friday June 1, 2018.

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Feedback Form

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Regional District

MAY 31 2018

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101 Martin Street
Penticton BC V2A 5J9

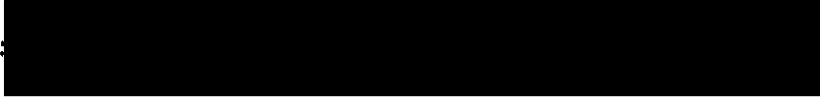
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

Janis McCaffrey (Director of Parks Dept Inc)
(please print)

Street Address:



RE: Amendment Bylaw No. 2808 – Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

*In order to conform to the new rules
Dunbar Cree would have to be grandfathered
due to it violating several proposed new
rules if those rules were introduced*

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prior to Friday June 1, 2018.

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OKANAGAN
SIMILKAMEEN

Feedback Form

Regional District of Okanagan Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name: Susan Kirschmann for M.K. Chapman & Pine Hills Golf
(please print) Course Ltd.

Street Address: [REDACTED]

RE: Amendment Bylaw No. 2808 – Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

We are not opposed to this rezoning as long as we can retain the current Resource Area (RA) uses, number of dwellings, and maximum height under the new CT3 zoning. We therefore request that the Principal Uses, Accessory Uses, Maximum Number of Dwellings per parcel, and Maximum Height as defined under the current RA zone (as per the left column of your table, which is attached) all be grandfathered into our CT3 zone.

Please provide us with a written response to this request.

RECEIVED
Regional District

JUN - 1 2018

Feedback Forms must be completed and returned to the Regional District, 101 Martin Street, Penticton BC V2A 5J9 prior to Friday June 1, 2018.

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the Freedom of Information and Protection of Privacy Act (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

CURRENT RESOURCE AREA (RA) ZONE	PROPOSED GOLF COURSE COMMERCIAL (CT3) ZONE
<p>Permitted Uses: <u>Principal Uses:</u> agriculture; packing, processing, storage of farm/off-farm prod.; campground; cemetery; equestrian centre; forestry; golf course; government airport; guest ranch; guide camp; natural resource extraction; open land recreation on parcels greater than 12.0 ha place of worship; Regional District sanitary landfill; single detached dwelling or mobile home; veterinary establishment; <u>Accessory Uses:</u> accessory dwelling or mobile home; bed and breakfast operations; docks; home industry; home occupation; kennels; retail sales of farm and off-farm products; accessory buildings and structures.</p>	<p>Permitted Uses: <u>Principal Uses:</u> golf course; <u>Accessory Uses:</u> accessory dwelling; accessory buildings and structures.</p>
<p>Minimum Parcel Size for Subdivision: 20.0 ha</p>	<p>Minimum Parcel Size for Subdivision: 20.0 ha</p>
<p>Minimum Parcel Width for Subdivision: Not less than 25% of parcel depth</p>	<p>Minimum Parcel Width for Subdivision: Not less than 25% of parcel depth</p>
<p>Maximum Number of Dwellings Per Parcel: two (2) accessory dwellings</p>	<p>Maximum Number of Dwellings Per Parcel: one (1) accessory dwelling.</p>
<p>Minimum Setbacks: <u>Buildings and Structures:</u> front parcel line: 9.0 metres rear parcel line: 9.0 metres interior side parcel line: 3.0 metres exterior side parcel line: 4.5 metres</p>	<p>Minimum Setbacks: <u>Buildings and Structures:</u> front parcel line: 7.5 metres rear parcel line: 7.5 metres interior side parcel line: 4.5 metres exterior side parcel line: 4.5 metres</p>
<p>Maximum Height: 10.0 metres</p>	<p>Maximum Height: 10.0 metres (principal) / 4.5 metres (accessory)</p>
<p>Maximum Parcel Coverage: 5%</p>	<p>Maximum Parcel Coverage: 5%</p>

“golf course” means a tract of land for playing golf, pitch and putt courses or driving ranges, including clubhouses, restaurants, pro shops and similar accessory facilities necessary for golf purposes and which may include buildings necessary for the maintenance and administration of the golf course;

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Update of Campsite Bylaw No. 713, 1982

Administrative Recommendation:

THAT Bylaw No. 2779, 2018, Regional District of Okanagan-Similkameen Campground Regulations Bylaw, be read a first, second and third time.

Purpose:

Administration is proposing to replace the Regional District's Campsite Bylaw No. 713, 1982, with a new a Campground Regulations Bylaw No. 2779 in order to ensure consistency with a proposed new Campground Commercial (CT2) Zone to be applied to the Okanagan Electoral Area zoning bylaws.

Background:

At its meeting of July 19, 1982, the Regional District Board adopted a Campsite and Mobile Home Park Bylaw (No. 713) for the purposes of regulating the development of these uses within Electoral Areas 'A', 'C', 'D', 'E', 'F' and 'H'.

It is understood that this Bylaw was based upon a template provided to local governments throughout the province by the then Department of Municipal Affairs in the late 1970s.

Since Bylaw No. 713 was adopted, the only comprehensive review that it has been subjected to was in 2012 when all those provisions related to the development of manufactured home parks were removed from the bylaw and incorporated within the Manufactured Home Park Regulations Bylaw No. 2597, 2012. As a result, those provisions that remain within Bylaw No. 713 have not been reviewed in the intervening 35 years.

As the Regional District has continued to update the zoning applied to campgrounds, a number of inconsistencies and repetition have arisen between Bylaw No. 713 and the Electoral Area zoning bylaws.

In light of the proposed updating and revision of the Tourist Commercial zones, Administration views this as an opportune time to replace Bylaw No. 713 with a new bylaw that generally focuses on the servicing requirements to be applied to new campgrounds.

At its meeting of July 20, 2017, the Planning and Development (P&D) Committee of the Board considered an administrative report related to the proposed replacement of Bylaw No. 713 with Bylaw No. 2779.

Analysis:

Administration considers the benefits of replacing the current Campsite Bylaw with a new Campground Regulations Bylaw will be:

-
- updated definitions to be consistent with those used by the Regional District in other, more modern bylaws (i.e. zoning, fees and charges, bylaw enforcement, etc.);
 - updated application requirements and processing procedures consistent with those found in the Development Procedures Bylaw and Manufactured Home Park Regulations Bylaw;
 - the removal of provisions otherwise contained in the Electoral Area zoning bylaws (i.e. permitted uses, density, site area requirements, setbacks, etc.); and
 - modernised infrastructure and servicing requirements (i.e. roadways, access and parking, water systems, sewage disposal systems and storm water drainage); and
 - the removal of requirements that the Regional District does not impose on other providers of tourists accommodation (i.e. requirement to establish rates for each camping space, to record the “vehicle, licence identification, colour, make, type and year” of guests vehicles, etc.).

Alternative:

THAT Bylaw No. 2779, 2018, Regional District of Okanagan-Similkameen Campground Regulations Bylaw, be denied.

Respectfully submitted:



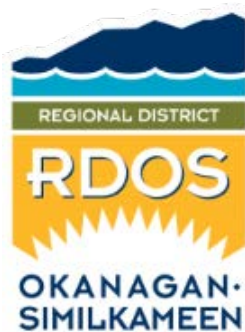
C. Garrish, Planning Supervisor

CAMPGROUND



Bylaw No. 2779, 2018 – Regional District of Okanagan-Similkameen

REGULATIONS BYLAW



Regional District of Okanagan-Similkameen Campground Regulations Bylaw No. 2779, 2018

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REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
CAMPGROUND REGULATIONS BYLAW NO. 2779, 2018

A Bylaw to regulate campgrounds
under Section 298 of the *Local Government Act*.

WHEREAS the *Local Government Act* enables regulations that apply to the construction and layout of campgrounds and the provision of facilities therein;

NOW THEREFORE the Regional Board of the Regional District of Okanagan-Similkameen in open meeting assembled HEREBY ENACTS AS FOLLOWS:

1.0 TITLE AND APPLICATION

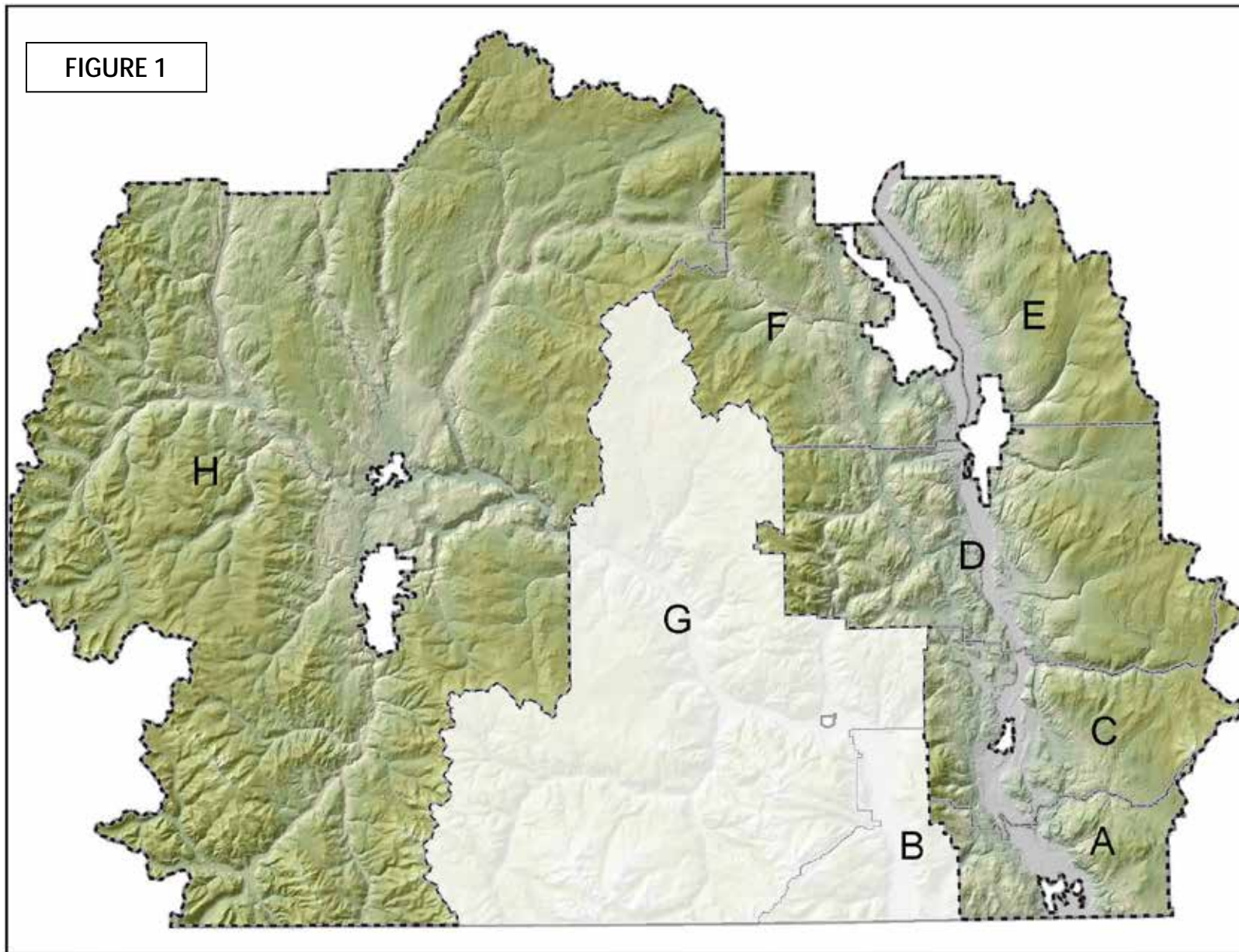
1.1 Title

This bylaw may be cited for all purposes as the "Regional District of Okanagan-Similkameen Campground Regulations Bylaw No. 2779, 2018".

1.2 Application

This Bylaw applies to all lands, including the surface of water and all uses, buildings and structures located within that portion of Electoral Area "A", "C", "D", "E", "F" and "H" of the Regional District of Okanagan-Similkameen as shown by map reference on Figure 1.

FIGURE 1



2.0 TRANSITION

The Regional District of Okanagan-Similkameen Campsite Bylaw No. 713, 1982, as amended, is repealed.

READ A FIRST TIME on the __ day of ____, 2018.

READ A SECOND TIME on the __ day of ____, 2018.

READ A THIRD TIME on the __ day of ____, 2018.

ADOPTED this __ day of ____, 2018.

Board Chair

Chief Administrative Officer

3.0 ADMINISTRATION

3.1 Interpretation

- .1 A reference in this bylaw to any enactment of British Columbia is a reference to the enactment as amended, revised, consolidated or replaced from time to time, and a reference to any bylaw of the Regional District is a reference to the bylaw as amended, revised, consolidated or replaced from time to time.

3.2 Prohibitions

- .1 No person shall locate, establish, construct, alter, extend, expand, subdivide, or operate a Campground in contravention of this Bylaw.

3.3 Exclusions

- .1 No persons shall be compelled to upgrade existing Campgrounds to the standards of this Bylaw but any upgrading shall not lessen the compliance with this Bylaw and expansion shall meet Bylaw provisions.

3.4 Enforcement

- .1 The Manager of Development Services, Regional District Building Inspectors, and such other officers, employees or agents designated from time to time by the Regional Board to act in the place of the Manager and Inspectors, subject to applicable enactments, are authorized at all reasonable times to enter on any property that is subject to regulation under this Bylaw, to ascertain whether the regulations, prohibitions or requirements under this Bylaw are being observed.

3.5 Prohibition and Penalties

- .1 A person shall not prevent or obstruct, or attempt to prevent or obstruct, a person, an officer or an employee authorized under Section 3.4.1 from entering property to ascertain whether regulations, prohibitions or requirements of this Bylaw are being met or observed.
- .2 Each person who violates any of the provisions of this Bylaw commits an offence and is liable on summary conviction to a fine not exceeding \$10,000.00 and the costs of prosecution.
- .3 Each day's continuance of an offence under this bylaw constitutes a new and distinct offence.

3.6 Severability

- .1 If any section, sub-section, sentence, clause or phrase of this Bylaw is, for any reason, held to be invalid by decision of any court of competent jurisdiction, the invalid portion must be severed and the decision that it is invalid will not affect the validity of the remaining portions of this Bylaw.

4.0 DEFINITIONS

In this bylaw:

“Board” means the Board of Directors for the Regional District of Okanagan-Similkameen;

“campsite” means an area in a campground used or intended to be used, leased or rented for seasonal occupancy of tents, recreational vehicles or tourist cabins;

“campground” means a parcel of land occupied and maintained for temporary accommodation (maximum 30 days) of the traveling public in tents, tourist cabins or recreation vehicles which are licensed for the current year and have been brought to the site by the traveler. May include an office as part of the permitted use but does not include hotels, manufactured homes, manufactured home parks, motels or park model trailers;

“Chief Administrative Officer” or **“CAO”** means the person appointed by the Regional Board as CAO and any person who, from time to time, is the deputy CAO or is appointed by the Regional Board to act in the capacity of the CAO in the CAO's absence;

“Development Services” means the Regional District of Okanagan-Similkameen's Department of Development Services;

“Fees and Charges Bylaw” means the Regional District of Okanagan-Similkameen's Fees and Charges Bylaw;

“Inspector” means the CAO or authorised designate appointed to administer this Bylaw;

“owner” means the registered owner's listed on the State of Title of the subject property; or a person authorised in writing as the owner's agent;

“Permit Application” means an application for a Campground Permit;

“recreational vehicle” means a vehicle designed to be towed behind a motor vehicle or self-propelled, and includes such vehicles commonly known as travel trailers, fifth wheels, camper trailers, pick-up coaches, motorized campers, motorized homes, park model trailers and other similar vehicles, which provide temporary recreational accommodation for the traveling public;

“tourist cabin” means the use of land for a detached building containing a maximum of one sleeping unit used exclusively for tourist accommodation for the temporary accommodation of the traveling public, and may include washroom facilities;

“Zoning Bylaw” means a Zoning Bylaw or Land Use Bylaw adopted by the Board of Directors for the Regional District of Okanagan-Similkameen.

5.0 APPLICATION REQUIREMENTS

This information is meant as a general guide only and is not regarded as the right to development approval if the steps indicated are followed.

5.1 Application Requirements

- .1 Authorisation
 - (a) An application for a Campground Permit shall be made to the Chief Administrative Officer in writing and on the appropriate form, and shall be:
 - (i) made by the owner(s) of the subject property or by a person authorized by all property owner(s);
 - (ii) if a numbered company holds the property, a corporate search shall accompany the application illustrating the company directors. The signatory on the application form shall be a company director;
 - (iii) made on the appropriate form designated by the CAO; and
 - (iv) accompanied by the appropriate application fee outlined in the Fees and Charges Bylaw.
- .2 Proposal Summary
 - (a) An outline of the development proposed, including demonstration of substantial compliance with the current zoning bylaw.
- .3 State of Title Certificate
 - (a) a copy of the Land Title Office search print, issued not more than thirty (30) days prior to the application date for any parcel of land subject to the application; and
 - (b) a copy of all non-financial charges (i.e. covenants, easements and rights-of-way, etc.) registered on the subject property(s).
- .4 Development Plan (drawn to scale, in metric)
 - (a) a development plan(s) of the proposed campground drawn to scale and showing dimensions, shall include the following (as applicable):
 - (i) north arrow and scale;
 - (ii) boundaries of property lines, rights-of-way, covenant areas and other easements;
 - (iii) location and dimensions of proposed structures (i.e. washroom and laundry facilities, garbage facilities) and setbacks (including projections and overhangs) to parcel lines, rights-of-way, and easements;
 - (iv) location, dimensions and area of proposed campsites;

- (v) location and dimensions of required buffer area, including the types of screening and landscaping to be applied;
- (vi) location and dimensions of required amenity area;
- (vii) location of existing and proposed access roads, driveways, vehicle parking spaces and pathways;
- (viii) natural and finished grades of site (indicate source of grade data);
- (ix) location of any physical or topographical constraints (e.g., watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.);
- (x) location of all existing and proposed utilities, including water system, sewage treatment and disposal systems and storm drain facilities, including sizes.

(b) a project summary sheet outlining density and number of campsites.

.5 Site Surveys

- (a) if a proposed development involves a variance to the siting or building envelope of an existing structure a current sketch plan, certified by a BC Land Surveyor, in metric, shall be required.

.6 Utility System Designs

- (a) a pre-design report for utility infrastructure (i.e. water, sewer and storm water systems) to be installed to support the proposed campground shall include the following:
 - (i) site plan;
 - (ii) layouts; and
 - (iii) design calculations.

NOTE: as a condition of approval of a Campground Permit, revised and/or detailed design drawing may be required to be submitted to the Regional District.

5.2 Application Processing Procedures

A Campground Permit application submitted in accordance with this bylaw will be processed as follows:

- .1 Upon receipt of an application accompanied by the required fees and attachments, Development Services staff will open a file and issue a fee receipt to the applicant.
- .2 Development Services staff will review the application to determine whether it is complete and, if incomplete, will request the required information from the applicant.

- .3 Development Services staff will evaluate the proposal for compliance with relevant Regional District bylaws and policies. Staff may conduct a site visit to view the property as part of the evaluation process.
- .4 Development Services staff will refer the application to all applicable Regional District departments, government ministries and agencies for comment. Development Services staff will also notify the relevant Area Director(s).
- .5 The referral agencies' comments will then be incorporated into a staff report to the CAO.
- .6 The staff report and draft Campground Permit will be provided to the CAO, or their delegate for review.
- .7 Where all relevant conditions have been satisfied (e.g. a letter of credit has been submitted for security), the CAO, or their delegate will issue the Campground Permit.
- .8 Development Services staff shall administer any further conditions of the Campground Permit as specified within each individual permit as required. Development Services staff may conduct inspections, on an as-required basis, to ensure that the terms of the Campground Permit are being satisfied.

6.0 GENERAL REGULATIONS

6.1 Form of Permits

- .1 The Chief Administrative Officer may designate the form of permits.

6.2 Form of Application Forms

- .1 The Chief Administrative Officer may designate the form of application forms and in so doing may prescribe different forms for different categories of applications based on the nature or complexity of the application.

6.3 Change of Ownership

- .1 If there is a change of ownership of a parcel of land that is the subject of an Amendment Application or a Permit Application, the Regional District will require an updated title certificate and written authorisation from the new owner prior to proceeding further with the application.

6.4 Application Fees

- .1 At the time of application, the applicant shall pay to the Regional District an application fee in the amount as set out in the Fees and Charges Bylaw.
- .2 The fees prescribed in the Fees and Charges Bylaw apply to each parcel of land for which the application is made, as follows:
 - (a) if an application involves two or more contiguous parcels of land, they shall be treated as one proposal;
 - (b) if an application involves two or more parcels of land that are not contiguous, they will be treated as separate applications and the fee prescribed in the Fees and Charges Bylaw applies to each parcel of land for which the application is made.

6.5 Refund of Application Fees

- .1 If an application is incomplete or withdrawn prior to formal assessment by staff, 80% of the application fee shall be refunded.

6.6 Lapse of Application

- .1 If Development Services staff determines that an application is incomplete, the applicant will be requested to provide the required information. If an applicant does

not provide the required information within three (3) months of the request, the application and fee will be returned.

- .2 In the event that an application made pursuant to this bylaw is one (1) year old or older and has been inactive for a period of six (6) months the application will be deemed to be abandoned and will be closed.
- .3 If applicable, a refund will be paid to the applicant in accordance with Section 6.5 of this bylaw for proposals that have been deemed to have lapsed.
- .4 In order for an application that has lapsed under sub-sections 6.6.1 or 6.6.2 to proceed, a new application (including fee), will be required.

6.7 Renewal

- .1 A Campground Permit which has expired before construction begins may be renewed for a period of 6 months from the date of expiry provided a request for renewal is made in writing within 30 days of the expiry date, and a renewal fee is paid in accordance with the Regional District's Fees and Charges Bylaw. A permit may only be renewed one time.

6.8 Notice of Approval

- .1 Written notice of a permit approval shall be mailed or otherwise delivered to an applicant at the address provided on the application form within thirty (30) days immediately following the date of the decision.

6.9 Performance Security

- .1 Security required by permits shall be in the form of cash or an irrevocable letter of credit, effective for the term of the permit. Such irrevocable letter of credit shall be clean and unconditional, automatically renewing and redeemable at a local bank.
- .2 The amount of security may be calculated using:
 - (a) such methodologies as the CAO may prescribe from time to time; or
 - (b) an estimate or quote provided at an applicant's expense by a professional qualified to undertake or supervise the works for which the securities are required.
- .3 Where security is a condition of a permit,
 - (a) in the case of a condition in a permit respecting landscaping, the amount shall be 120% of the cost of the landscaping works, payable before the permit will be issued;
 - (b) in the case of an unsafe condition that might result from a contravention of a permit condition, the amount of security shall reflect the nature of the permit condition, the nature of the unsafe condition, and the cost to the Regional

District of entering on the land, undertaking work to correct the unsafe condition, including the cost of repairing any damage to land and improvements that may have been caused by the unsafe condition or that may have occurred in connection with the repair work; and

- (c) in the case of damage to the natural environment that might result from a contravention of a permit condition, the amount shall reflect the nature of the permit condition, the nature of the damage, and the cost to the Regional District of entering on the land, correcting the damage to the environment, and restoring or enhancing the natural environment to compensate for the damage that has been caused by the contravention of the permit condition.
- .4 In accordance with Section 502 of the *Local Government Act*, the amount of security required under Sections 6.9.3(b) or 6.9.3(c) shall be determined by the CAO using the following guidelines:
- (a) the amount of security may be calculated using such methodologies as the CAO may prescribe from time to time; or
 - (b) an estimate or quote provided at the applicant's expense by a professional qualified to undertake or supervise the works for which the securities are required. An estimate or quote under this subsection may be obtained by the applicant and submitted with the application.

7.0 DESIGN STANDARDS

7.1 General Layout Standards

7.1.1 Parcel Area Requirements

- .1 The minimum area on which a campground use may be undertaken shall be specified in the applicable Electoral Area zoning bylaw.
- .2 Where more than one parcel of land is required to accommodate a proposed campground, a campground permit shall not be issued until:
 - a) the parcels are consolidated by plan of subdivision or by cancellation of interior parcel lines; or
 - b) a statutory covenant under Section 219 of the *Land Title Act* between the Regional District and the owner is registered in the Land Title Office against the titles of the parcels required for the campground, which would prevent the parcels from being sold or transferred separately.

7.1.2 Campsite Space

- .1 Each campsite within a campground shall:
 - a) be clearly distinguishable from adjacent campsites on a campground plan;
 - b) be accessible from the internal road system of the campground; and
 - c) not be directly accessible from a highway.

7.1.3 Maximum Number of Recreational Vehicles per Campsite Space

- .1 The maximum number of recreational vehicles permitted within a campsite space shall be one (1).

7.1.4 Maximum Campsite Density

- .1 The maximum campsite density in a campground shall be specified in the applicable Electoral Area zoning bylaw and shall be calculated on the total area of the parcel on which the campground is located.

7.2 On-site Facilities

7.2.1 Washroom Facilities

- .1 Washroom facilities shall be provided in every campground, and:
 - a) shall be located in a separate building or buildings;
 - b) shall be located a maximum of 150.0 metres from any camping space and a minimum of 4.5 metres from any camping space;

- c) the quantity of toilets, urinals, wash basins and showers shall be provided in accordance with the following table:

Number of Camping Spaces	Toilets		Urinals	Washbasins		Showers	
	Male	Female	Male	Male	Female	Male	Female
1 – 15	1	1	1	1	1	1	1
16 – 30	1	2	1	2	2	1	1
31 – 45	2	2	1	3	3	1	1
46 – 60	2	3	2	3	3	2	2
61 – 80	3	4	2	4	4	2	2
81 - 100	3	4	2	4	4	3	3
101 - 130	4	5	3	5	5	4	4
131 – 150	5	6	3	5	5	5	5

7.2.2 Laundry Facilities

- .1 Laundry facilities shall be provided in every campground that contains more than 60 camping spaces in the following ratio:
- one (1) clothes washing machine for every 30 camping spaces; and
 - one (1) clothes dryer for every 30 camping spaces.

7.2.3 Garbage Disposal

- .1 The owner of a campground shall dispose or arrange for disposal of garbage or refuse.
- .2 If the owner of a campground establishes one or more garbage disposal areas within the campground for the collection of garbage and refuse, they shall:
- provide fly-tight metal containers in ample number; and
 - maintain the containers so that they shall not become foul-smelling, unsightly, or a breeding place for flies.

7.3 Landscaping and Amenity Areas

7.3.1 Screening and Landscaping

- .1 Every campground shall have immediately within all its boundaries, a 4.5 metre wide buffer area comprising a landscape screen in the form of a hedge or other similar vegetation that will create a visual barrier about the campground within which the following are not permitted:
- required recreation or amenity areas;
 - buildings or structures, except permitted signs and fences;

- c) garbage disposal areas;
 - d) private sewage disposal system, other than the underground part of the system;
 - e) vehicle parking area(s).
- .2 Except where a hazard has been identified by a suitably qualified individual (e.g. arborist), no plant material may be removed nor may any substance of which land is composed be deposited or removed from a buffer area except as part of an approved landscaping plan.
 - .3 The only roads permitted in a buffer area are those which cross it as close to right angles as practical and connect directly with the road system contained within the remainder of the manufactured home park. No road shall traverse a buffer area and give direct access from a public highway to a manufactured home park.

7.3.2 Amenity Area

- .1 A campground shall have open space for playground, park, sports, games and similar amenity areas to serve the campground in the amount of not less than 5% of the area of the campground.
- .2 The recreation areas shall not include buffer areas, parking areas, ancillary buildings, camping spaces, driveways, and storage areas.

7.4 Roadways, Access and Parking

7.4.1 Roads

- .1 Access to and from a campground shall have a minimum roadway width of 13.0 metres and a minimum hard surfaced or gravelled width of 7.0 metres. No parking shall be allowed on the access roadway.
- .2 All camping spaces, owner's or operator's residence, service buildings, as well as other facilities where access is required shall have access by an internal roadway system.
- .3 Roadways giving access to and from camping spaces shall have a minimum roadway width of 7.0 metres and a minimum hard surfaced or gravelled width of 4.3 metres.
- .4 Roadways in a campground shall be well drained, and maintained in such a manner as to render them free from dust at all times.
- .5 Dead end roadways and cul-de-sacs shall have a turning circle at the end with a radius of at least 14.0 metres, or of a sufficient width to accommodate emergency vehicles and recreational vehicles accessing campsite spaces.

7.4.2 Access

- .1 At least one highway access shall be provided to a campground containing fifty (50) or less camping spaces.

- .2 A second access from a public highway, separated by at least 50.0 metres from the first access shall be provided to each campground containing fifty-one (51) or more camping spaces.

7.4.3 Vehicle Parking

- .1 Within 30.0 metres of the campground entrance or office, there shall be provided customer's parking/holding area in an amount of 18.0 m² for each ten (10) camping spaces up to a maximum of 140.0 m² for the convenience and safety of the customers.

7.5 Utilities

7.5.1 Water Supply

- .1 The owner of the campground shall provide a potable water system in compliance with the *Drinking Water Protection Act*.

7.5.2 Sewage Treatment and Disposal Systems

- .1 The owner of the campground shall provide for the disposal of all wastewater to be discharged into a community sewer system or into a private sewerage system in compliance with the Sewerage System Regulation (*Public Health Act*) or *Municipal Wastewater Regulation (Environmental Management Act)*.
- .2 The disposal of waste generated by recreational vehicles may be provided through connection to a wastewater system at individual campsites or centralized sewage disposal stations.
- .3 If provided, recreational vehicle sewage disposal stations shall be located in an area apart from any roadway and out of which a recreational vehicle may be easily and conveniently moved.
- .4 Tourist cabins within a campground must be connected to a wastewater system for the disposal of sewage when provided with individual washroom facilities.
- .5 Despite sub-sections 1-4, privies may be permitted in accordance with the Interior Health Privy and Vault Privy Guidelines and Sewerage System Regulation (*Public Health Act*) if there is an insufficient supply of water available within the campground to operate flush toilets.
- .6 Holding tanks are not a permitted form of waste water disposal.

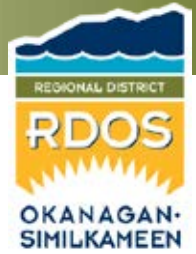
7.5.3 Storm Water Drainage

- .1 All campground shall be provided with a storm water drainage system installed according to a design by an appropriately registered professional to contain runoff on site, or discharge it to a storm runoff system in accordance with relevant provincial guidelines.

SUMMARY OF AMENDMENTS

Bylaw No.	Adopted	Amendment	Purpose

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Zoning Bylaw Amendment – Electoral Area “D-2”

Administrative Recommendation:

THAT Bylaw No. 2455.36, 2018, Electoral Area “D” Zoning Amendment Bylaws be adopted.

Purpose: To correct a mapping error that resulted in the duplex zoning of the property being removed.

Applicant: Not applicable (RDOS) Folio: D-00921.020 Civic: 737 Main Street, Okanagan Falls

Legal: KAP1280, Block 16, District Lot 337, SDYD, Parcel C, Except Plan KAP 5480, Okanagan Falls Townsite

Zone: Residential Single Family One (RS1) Proposed Zoning: Residential Two Family (Duplex) (RS3)

Proposed Development:

The purpose of the rezoning is to correct a mapping error that previously resulted in the duplex zoning of the subject property reverting to the Residential Single Family One (RS1) Zone.

Background:

A Public Information Meeting was held on May 8, 2018, at the Community Centre in Okanagan Falls and no members of the public attended.

At its meeting of May 8, 2018, the Electoral Area “D” Advisory Planning Commission (APC) resolved to recommend to the Regional District Board that this application be approved.

At its meeting of June 7, 2018, the Regional District Board resolved to approve first and second reading of the amendment bylaw and to waive the scheduling of a public hearing

At its meeting of July 5, 2018, the Regional District Board resolved to approve third reading of the amendment bylaw.

Approval from the Ministry of Transportation and Infrastructure (MoTI) due to the amendment applying to land within 800 metres of a controlled area, was obtained on July 9th, 2018.

Alternatives:

THAT first, second and third readings of Bylaw No. 2455.36, 2018, Electoral Area “D” Zoning Amendment Bylaw, be rescinded and the bylaw abandoned.

Respectfully submitted

A handwritten signature in blue ink, appearing to read 'C. Garrish', is written over a horizontal line.

C. Garrish, Planning Supervisor

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2453.36, 2018

A Bylaw to amend the Electoral Area "D" Zoning Bylaw No. 2455, 2008

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "D" Zoning Amendment Bylaw No. 2455.36, 2018."
2. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by changing the land use designation of the land described as Plan KAP1280, Block 16, District Lot 337, SDYD, Parcel C, Except Plan KAP54800, and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Residential Single Family One (RS1) to Residential Two Family (Duplex) (RS3).

READ A FIRST AND SECOND TIME this 7th day of June, 2018.

PUBLIC HEARING waived this 7th day of June, 2018.

READ A THIRD TIME this 5th day of July, 2018.

Approved pursuant to Section 52(3) of the *Transportation Act* this 9th day of July, 2018.

ADOPTED this ____ day of _____, 2018.

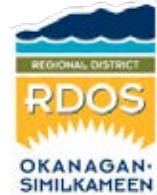
Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

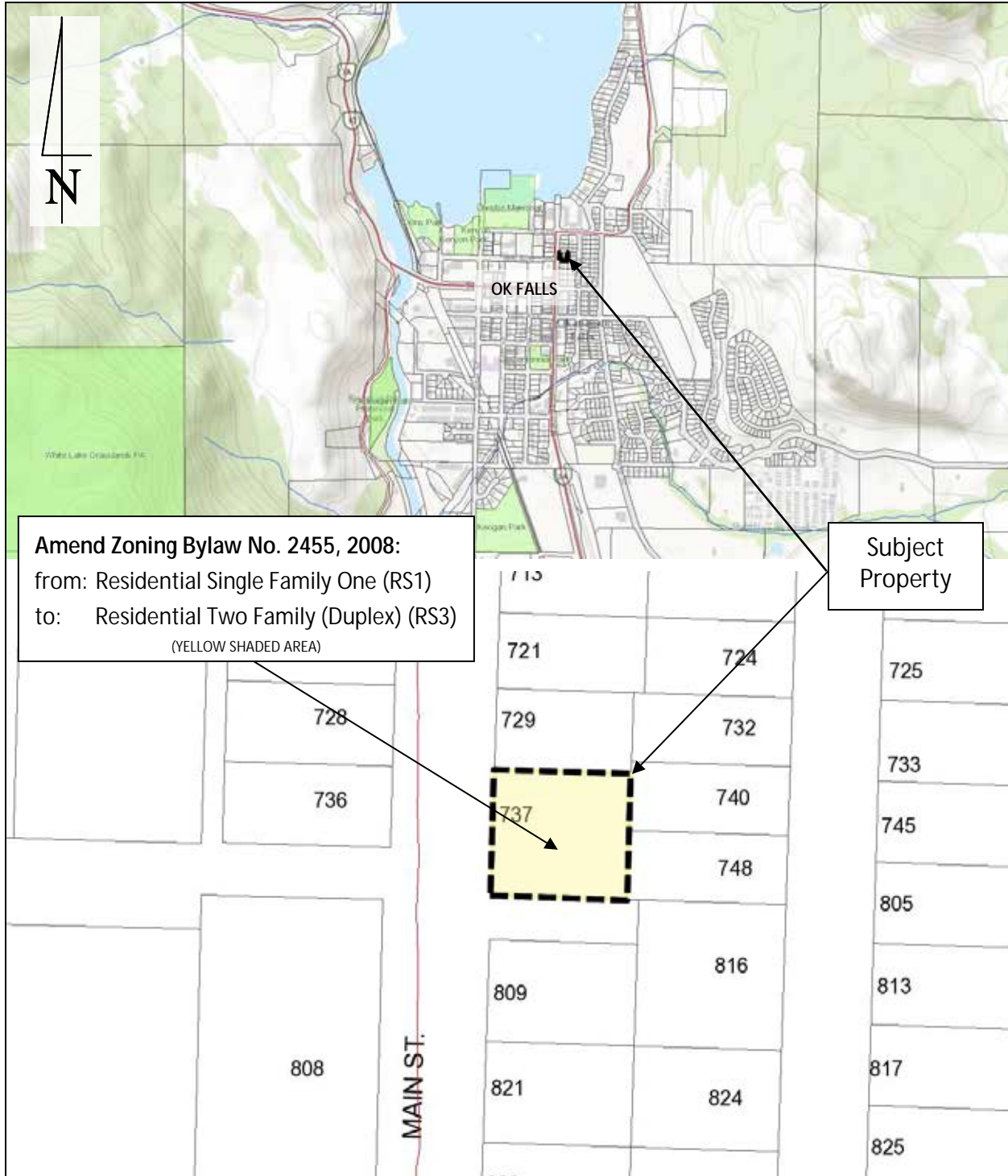
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2455.36, 2018

Project No: D2018.052-ZONE

Schedule 'A'



ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Tulameen Satellite Fire Hall – Provincial Licence of Occupation

Administrative Recommendation:

THAT the Board of Directors make application to the Province of British Columbia for a License of Occupation (LOO) over the land legally described as Lots E and F, Plan KAP32080, Block 5, District Lot 99, Land District Yale Div. of Yale, for a period of 30 years.

Purpose:

To secure an appropriate location for a secondary fire station that will support the Tulameen Volunteer Fire Department.

Reference:

Map of area

Background:

The Tulameen Volunteer Fire Department (TVFD) protects 895 parcels throughout a geographic area that covers approximately 17sq.km. The TVFD fire station is located in the center of the Tulameen Townsite. The second largest populated area is the Coalmont Townsite, which is approximately 10 minutes from the existing fire station.

The TVFD, led by their Fire Chief, has selected a site for the proposed satellite fire station in Coalmont and have consulted with RDOS staff on its suitability.

The proposed site is flat, vacant and approximately 51m x 67m, or 3400m². It is situated on the corner of Coalmont Road, being the major roadway between Coalmont and Tulameen and Campbell Avenue. This site provides expedited access through and out of the community and provides safe site-lines for on-coming traffic and pedestrians.

Under the Electoral Area "H" Official Community Plan (OCP) Bylaw No. 2497, 2012, the subject property has been designated as Low Density Residential (LR), and is currently zoned Residential Single Family One (RS1) under Zoning Bylaw No. 2498, 2012. Use of the property for the purposes of a fire hall is permitted in both the OCP and Zoning Bylaws, however rezoning to Administrative, Cultural and Institutional (AI) would be suggested in the future.

Additional due diligence including a phase 1 Environmental Assessment is recommended before acquisition.

Financial:

Funding for the project will be provided through the Tulameen Volunteer Fire Protection Service.

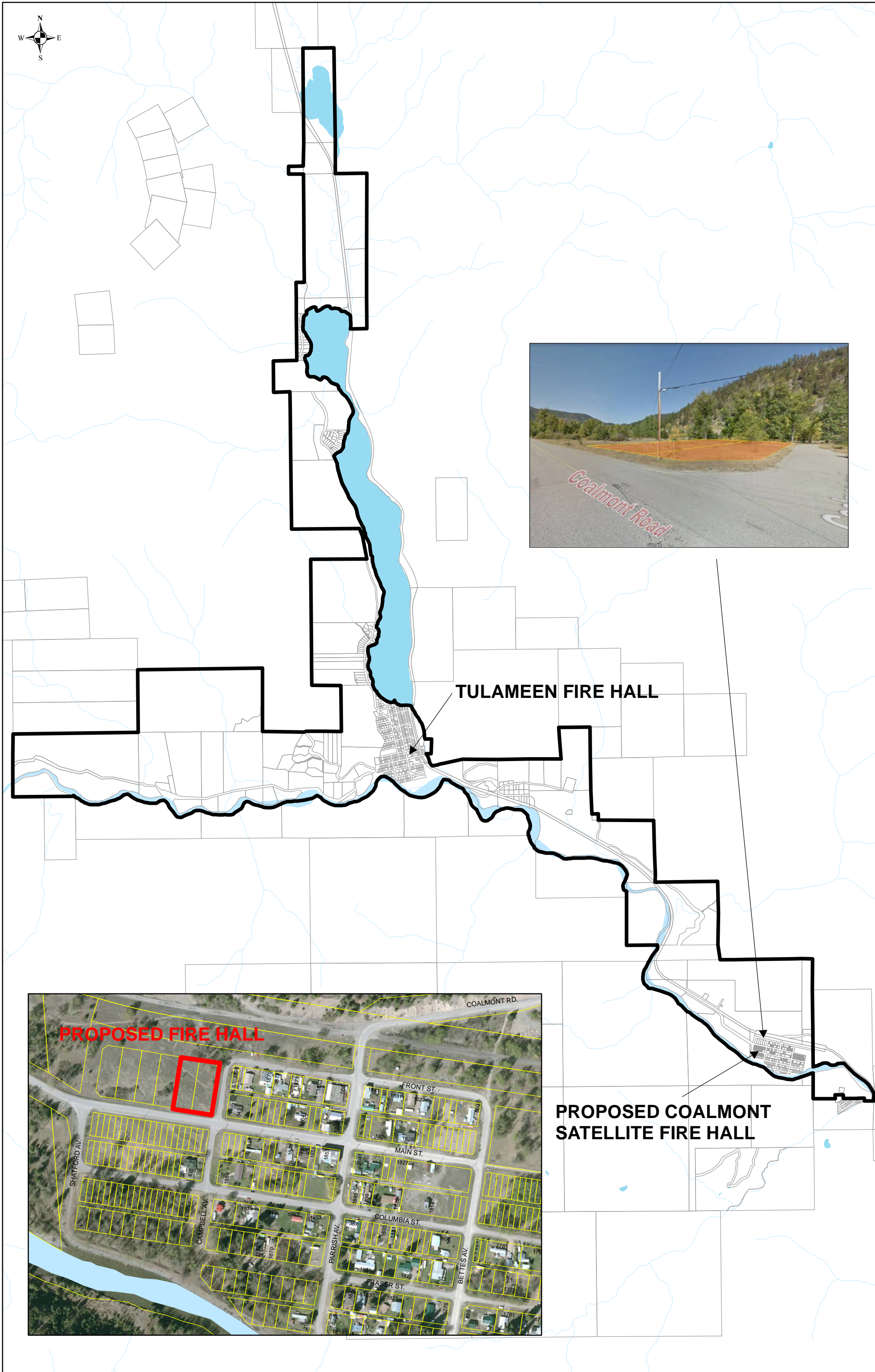
Alternatives:

That the board not make application to the Province for a License of Occupation at this time.

Respectfully submitted:

"Mark Woods"

M. Woods, Manager of Community Services



TULAMEEN FIRE HALL

PROPOSED FIRE HALL



PROPOSED COALMONT SATELLITE FIRE HALL

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Osoyoos Arena Capital Reserve Fund Expenditure

Administrative Recommendation:

THAT Bylaw No.2821, 2021, Osoyoos Arena Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

Reference:

Bylaw 2217, 2006 – Osoyoos Reserve Fund Establishment Bylaw.

Bylaw 2821, 2018 – Osoyoos Reserve Fund Expenditure Bylaw.

Background:

The chiller for the Osoyoos Sun Bowl Arena requires emergency repairs. The quote for this work (attached) is \$50,695.43. Without this repair the arena will not be functional and loss of revenue will occur.

The Director for Community Services for the Town of Osoyoos will defer budgeted capital expenditures of \$18,000 in order to reduce the draw on their reserve to \$33,000.00

Analysis:

The Town of Osoyoos is requesting to spend \$33,000 from the Osoyoos Reserve Fund to allow it to proceed with emergency repairs to the Osoyoos Arena chiller.

The current balance in the reserve account is \$91,047.77.

Alternatives:

Status Quo

Respectfully submitted:

“John Kurvink”

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2821, 2018

A bylaw authorizing the expenditure of monies in the Osoyoos Arena Reserve Fund.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the Osoyoos Arena Reserve Fund has sufficient monies available to fund the purchase of an ice chiller;

NOW THEREFORE the Board of the Regional District of Okanagan-Similkameen, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the Osoyoos Arena Reserve Fund Expenditure Bylaw No. 2389, 2018.
2. The expenditure of \$33,000 from the Osoyoos Arena Reserve Fund is hereby authorised for the purchase of an ice chiller.

READ A FIRST, SECOND, AND THIRD TIME this day of , 2018.

ADOPTED BY AT LEAST 2/3 OF THE VOTES this day of , 2018.

RDOS Board Chair

Corporate Officer

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure

Administrative Recommendation:

THAT Bylaw No.2818, 2018, Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

Reference:

Bylaw 2702, 2015 – Oliver/Electoral Area C Capital Reserve Fund Establishment Bylaw.

Bylaw 2818, 2018 – Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw.

Background:

The parking lot at the popular playground and splash park is crushed gravel. The current state of the lot is better than usual due to the grating of the lot following the recent upgrades to the sewer and water lines for Station Street, however the lot consistently suffers from pooling water and pot holes. Parents pushing strollers, people using walkers and scooters and even those on bikes coming from the Hike and Bike trail have a harder time accessing the front gate to the park due to the state of the lot. Water and mud pool in front of the washroom building which tracks in and creates an unclean environment.

The Town of Oliver has contracted Grizzly Excavating to complete paving related to the Station Street upgrades and is contemplating a change to the subject contract based on a request from the Society to finish the parking lot. This change would provide paving services at quantity costs currently in play with the Town's contract, however the Society would be responsible for all fees associated with the change to the contract specific to the paving of the Kinsmen park parking lot.

The cost of the work is quoted at \$23,100.00. Quote Attached.

Analysis:

Oliver Parks & Recreation is requesting to spend \$23,100 from its Capital Reserve fund to allow it to piggyback onto existing paving currently underway in the Town of Oliver contracted to Grizzly Excavating. Based on the attached staff report prepared by the Oliver Parks & Recreation Manager this work is necessary for safety purposes and to improve access to the playground and splash park by the public.

The current balance in the reserve account is \$546,113.08.

Alternatives:

- 1) Status quo
- 2) Defer budgeted capital expenditure related to Oliver Dog Park

Respectfully submitted:

"John Kurvink"

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2818, 2018

A bylaw to authorize the expenditure of monies from the Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund to Grizzly Excavating towards purchase of paving services for the Kinsmen Playground parking lot.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the 'Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund' has sufficient monies available for community capital projects;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 Citation

- 1.1 This Bylaw shall be cited as the "Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw No. 2818, 2018"
2. The expenditure of \$23,100 from the Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund is hereby authorized for Grizzly Excavating towards purchase of paving services for the Kinsmen Playground parking lot.

READ A FIRST, SECOND, AND THIRD TIME this ___ day of ___, 2018

ADOPTED this ___ day of ___, 2018

RDOS Board Chair

Corporate Officer

**OLIVER PARKS AND RECREATION SOCIETY
STAFF REPORT**

To: Oliver Parks and Recreation Society
From: Carol Sheridan, Manager of Recreation
Date: June 14, 2018
Subject: Kinsmen Playground Parking Lot Finishing
Action: Resolution Required

1.0 PURPOSE:

The purpose of this report is to present an option to finish (pave) the parking lot of the Kinsmen Playground and Splash Park.

2.0 BACKGROUND:

The parking lot at the popular playground and splash park is crushed gravel. The current state of the lot is better than usual due to the grating of the lot following the recent upgrades to the sewer and water lines for Station Street, however the lot consistently suffers from pooling water and pot holes. Parents pushing strollers, people using walkers and scooters and even those on bikes coming from the Hike and Bike trail have a harder time accessing the front gate to the park due to the state of the lot. Water and mud pool in front of the washroom building which tracks in and creates an unclean environment.

The Town of Oliver has contracted Grizzly Excavating to complete paving related to the Station Street upgrades and is contemplating a change to the subject contract based on a request from the Society to finish the parking lot. This change would provide paving services at quantity costs currently in play with the Town's contract, however the Society would be responsible for all fees associated with the change to the contract specific to the paving of the Kinsmen park parking lot.

The cost of the work is quoted at \$23,100.00. Please review the quote and the area to be paved on the attached proposal from True Consulting.

3.0 RECOMMENDED ACTIONS:

The Society could choose any of the following actions:

1. Leave the parking lot in its current state.
2. Direct staff to adjust the terms of the quote with True Consulting.
3. Direct staff to seek approval from the RDOS for the funds required to finish the Kinsmen parking lot and carry out the project in 2018 as presented.

Staff would recommend that the Society support with a resolution carrying out the finishing of the parking lot based on the provided quote if approval from the RDOS is received to utilize reserve funds for this purpose.



Contemplated Change Order No.2

Client File/Contract #: 306-1672 _____ Consultant Project #: _____

Contract Title: Station Street Reconstruction
Fairview Road to Bank Avenue

Owner: Town of Oliver

Location: Kinsmen Park

Contractor: Grizzly Excavating

Design Consultant: TRUE Consulting

Subject: Kinsmen Parking Lot

The Owner is contemplating a change to the subject Contract. The Contractor is requested to provide a Quotation for the work described below.

Do **not** proceed with the change without a *Change Order* or *Change Directive* authorizing a change in the *Work*

Item #	Description	Unit	Quantity	Unit Price	Total
1	Grade, shape and compact base grade	m ²	525	3.00	1,575.00
2	Supply, place and compact 19 mm crushed gravel to a compacted thickness of 100 mm	m ²	525	9.00	4,725.00
3	Supply and place hot-mix asphalt to a compacted thickness of 50 mm	m ²	525	32.00	16,800.00
	*NOTE: Please refer to attached sketch.				
TOTAL:					\$23,100.00

Contract Administrator _____

Contractor _____

MARCH 19, 2018

Date Issued (DD MM YYYY) _____

08-06-2018

Date Received (DD MM YYYY) _____

Distribution: Dave Spear _____ Grizzly Excavating _____

Untitled Map

Write a description for your map.

Legend



Google Earth

Image Regional District of Nanaimo, British Columbia

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Electoral Area "H" Community Facilities Capital Reserve Fund Expenditure

Administrative Recommendation:

THAT Bylaw No.2820, 2018, Electoral Area "H" Community Facilities Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

Reference:

Bylaw 2653, 2014 - Regional District Okanagan Similkameen Electoral Area "H" Community Facilities Capital Reserve Fund Establishment Bylaw.

Bylaw 2820, 2018 – Electoral Area "H" Community Facilities Capital Reserve Fund Expenditure Bylaw

Background:

In 2009, The Board approved the formation of the Vermillion Forks Community Forest Corporation (VFCFC) for the purpose of acquiring and managing a Community Forest Agreement. The Upper Similkameen Indian Band, the Town of Princeton and the Regional District are 1/3 shareholders in the Corporation. The Electoral Area "H" Director and the CAO were appointed as the Regional District's Board Members on the Corporation.

In 2014, the RDOS Board created the Electoral Area "H" Community Facilities Capital Reserve Fund for the purpose of expenditures for or in respect of capital projects within Electoral Area "H". Annual dividends received from the Vermillion Forks Community Forest Corporation (VFCFC) are transferred into the reserve.

Analysis:

The Eastgate Fire Protection Society has requested \$12,158.72 to cover 80% of the costs to purchase two Mark 3 water pumps and required accessories and tool kits (see attached report) This purchase will provide the Society with important infrastructure vital to structure protection in the event of an interface fire.

Eastgate is a small, isolated and forest-bound community that straddles Highway 3 just outside the eastern border of E.C. Manning Provincial Park. It is a known interface fire area. The majority of the approximately 250 residents are weekenders/part timers.

After deducting the expenditures already committed in 2018, the balance in the Area H Community Facilities Reserve Fund is \$904,116.77

Alternatives:

Status Quo

Respectfully submitted:

"John Kurvink"

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2820, 2018

A bylaw to authorize the expenditure of monies from the Electoral Area 'H' Community Facilities Reserve Fund for the Eastgate Fire Protection Society to purchase two purchase Mark 3 water pumps and required accessories and tool kits.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the 'Electoral Area 'H' Community Facilities Capital Reserve Fund' has sufficient monies available for community capital projects;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 Citation

1.1 This Bylaw shall be cited as the "Electoral Area 'H' Community Facilities Capital Reserve Fund Expenditure Bylaw No. 2820, 2018"

2. The expenditure of \$12,158.72 from the Electoral Area 'H' Community Facilities Capital Reserve Fund is hereby authorized for the purchase of two purchase Mark 3 water pumps and required accessories and tool kits.

READ A FIRST, SECOND, AND THIRD TIME this ___ day of ___, 2018

ADOPTED this ___ day of ___, 2018

RDOS Board Chair

Corporate Officer

DETAILS OF SPECIAL PROJECT GRANT REQUEST

Project Abstract

To provide funding to cover 80% of the cost of the following special project:

Purchase of two Mark 3 water pumps complete with suction hose, foot valve and strainer, tool kit, five gallon gas can and gas line. These will be an integral part of our structure protection program and will enable us to supply multiple sprinkler lines on community structures.

We are asking the Regional District for \$12,158.72 or 80% of the \$15,198.40 cost of this project. The Eastgate Fire Protection Society has sufficient funds to pay the remaining \$3,039.68.

The primary funding source for the Eastgate Fire Protection Society is annual memberships. We count on donations and an estimated 80 memberships per year when planning our annual budget. The \$8,000 provided by 80 memberships is enough to cover our annual basic operational costs but does not allow for much else, especially the purchase of infrastructure to improve our ability to protect our community in the event of a wildfire affecting our community.

Project Description

Funding of 80% of the special project identified above – two Mark 3 water pumps and required accessories and tool kits (see attached quote). This purchase will provide us with important infrastructure vital to structure protection in the event of an interface fire.

Eastgate is a small, isolated and forest-bound community that straddles Highway 3 just outside the eastern border of E.C. Manning Provincial Park. It is a known interface fire area. The majority of the approximately 250 residents are weekenders/part timers.

In the early 1980s, concerns about fire hazard and the lack of immediate access to the kind of emergency response resources that larger communities have, led to residents creating the Eastgate Residents Association, which in 1993, following the purchase of a fire truck, became the Eastgate Fire Protection Society.

The purpose of the Eastgate Fire Protection Society (see attached constitution) is:

- (a) to work towards a FireSmart community (certification in 2017)
- (b) to provide fire protection and to reduce hazards
- (c) to promote emergency preparedness; and
- (d) to promote community participation in society activities

We cannot protect our community against all fire hazards, and particularly against those in which the forest is engaged. However, properly equipped and trained, we can successfully suppress some fires and limit the spread of others until professional assistance is available. To this end we provide Eastgate residents with S100 Basic Fire Suppression Training, taught by a community member who is a certified instructor. We also do an S100 refresher annually to maintain everyone's certification.

On June 16th this year the Fire Protection Society hosted the S115 Structure Protection Course. Thirty-three Eastgate residents participated. Princeton Fire Department, Manning Park Resort and FireSmart were also invited and did participate, helping Eastgate to build relationships with important resources to our community. The S115 is a one day course with a half day of classroom activities and a half day of practical training. This workshop focuses on the use of wildfire pumps and hose (as well as the use of fire service hose and hydrants) in the application of sprinklers on structures, to prevent ignition of the structure when subjected to wildfire encroachment, by creating a humidity bubble over the structure and dampening the combustible fuels.

The purchase of two high power water pumps is a natural follow up to this training as it will allow us to utilize sprinklers on many structures simultaneously. It is also a logical addition to our structure protection program along with the two pumpkin water containers and forestry hose which were purchased with our 2016 and 2017 RDOS grants.

Over the years, Eastgate residents have responded to many emergencies, including cabin fires where we were able to keep the fire from spreading to other cabins, and vehicle fires where we kept the fire from spreading to the forest. In 2006, we supported the Forest Service during the Tatoosh Fire, which threatened our community. We kept residents informed, provided ember patrols, held daily meetings with the Forest Service in our firehall, recorded radio messages twice a day on a Forestry repeater system to keep residents in East Gate updated, ensured water reservoirs were filled and many other tasks in preparation for the possibility of fire within the community.

East Gate is in a known interface fire area and ensuring that fire does not spread to the surrounding community and crown lands including Manning Provincial Park as we wait for provincial firefighting resources to be available is important. Residents become members of the Society because it is an important tool to keeping their community safe.

Funding Considerations

The purchase of these two pumps in conjunction with the forestry fire hose the Fire Protection Society already has and roof mounted wide area coverage sprinklers owned by individual residents will allow the Fire Protection Society to take action pre-impingement by an approaching interface wildfire. We will be able to run 9 sprinklers per pump. The advantage of two pumps is that we can have a loop system over a long distance running 18 sprinklers at a time.

The large capacity fuel tanks will also allow the system to be set and function un-manned so residents can follow the “retreat and return” procedure. Knowing that an active structure protection system is in place and operating helps to encourage residents to evacuate in a timely manner enhancing the safety for the residents themselves and that of the emergency response personnel.

The proposed pumps and the equipment already in place are compatible with both the BC Forest Service Wildfire Management gear and the Provincial Structure Protection Units. This enables responding crews quick access to water distribution and increases suppression capabilities in the event of an interface wildfire event.

We also have the community expertise to train community members on the use of these pumps and to maintain this equipment.

There are limits to what you can ask of residents, especially so many part time residents, in terms of financial support and grants like this one help to fill that gap.

We have been able, over the years, to accomplish a great deal through donations, fundraising grants and the volunteer efforts of our residents. We have acquired fire response vehicles, raised the money to build a firehall on property donated by a local family, obtained the equipment necessary to support our fire response vehicles. We have worked hard to fundraise to maintain this equipment, with a great deal of volunteer support from the community and also have also been able, with community support to build an addition to our firehall which enables us to store our two fire response vehicles in a heated, secure structure. This is a credit to the efforts of Eastgate residents, most of whom are part-timers and to the work of the volunteer Board of Directors who have worked hard to involve the community in fire protection and fundraising ideas over the years.

We are very proud that as of July 1st, 2017, we are a certified FireSmart community and this purchase will help us to maintain that certification.

Special Project Grant Budget	
Budget Period – April 1, 2018 to March 31, 2019	
REVENUE	
Grant from RDOS	\$ 12,158.72
Funds from Eastgate Fire Protection Society	\$ 3,069.68
TOTAL REVENUE	\$15,198.40
EXPENSES	
Two Mark 3-TQS pumps	\$ 11,190.00
Two pieces 2" x 10' suction hose with foot valve and strainer	\$ 580.00
Two Mark 3 pump tool kits	\$ 1,800.00
Taxes	\$ 1,628.40
TOTAL EXPENSES	\$15,198.40

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: RDOS Bi-weekly Ad

Administrative Recommendation:

THAT the Board of Directors approve the award of the 2018 Bi-Weekly RDOS Advertisement to the Penticton Western for an amount not to exceed \$10,519.60 plus applicable taxes and to the Similkameen Spotlight for an amount not to exceed \$4,700 plus applicable taxes.

Business Plan Objective:

Key Success Driver 2.0 – Optimize the customer Experience

To Increase public awareness of Regional District of Okanagan-Similkameen Services and to foster dynamic, credible and effective community relationships

Key Success Driver 4.0 – Governance and Oversight in a Representative Democracy

To promote Board effectiveness and to develop a responsive, transparent, effective organization.

History:

Across B.C., many local governments have moved to a standard bi-weekly or weekly ad format within designated newspapers, using a Request for Quotation (RFQ) process to ensure transparency, cost effectiveness and compliance with purchasing policies.

The Regional District of Okanagan-Similkameen, after gauging the success of bi-weekly ads placed by other local governments, initiated the same in 2016. An RFQ process sought pricing on local media bi-weekly advertisement for a period of (1) year, with an optional extension of up to two (2) years. The RFQ was awarded to the Penticton Herald/Herald Extra and the Similkameen News Leader; however, shortly after the Similkameen News Leader ended production of their newspaper, and the RDOS moved the bi-weekly ads in the Similkameen area to the other print news outlet in the Similkameen, the Similkameen Spotlight.

In 2017, the Penticton Herald and Similkameen Spotlight received the one year extension and continue issuing the bi-weekly ads until 2018. On June 22, 2018 the RFQ for the Bi-weekly Ad closed. The RDOS received submissions from the Penticton Western, Similkameen Spotlight, Keremeos Review, Penticton Herald/Herald Extra and Osoyoos Times/Oliver Chronicle

Analysis:

The final pricing, circulation and service area for each submission is noted in Appendix to this report

Administration recommends that the proposals by Penticton Western and the Similkameen Spotlight be approved by the Board. By placing ads in both the Penticton Western and the Similkameen Spotlight, it is expected that all communities and outlying areas within the District will be reached. Value Added services provided in the quote from the Western and Spotlight include a monthly column written by the Chair (print & online) as well as an online column, one per month, for regional directors.

Anticipated Savings of Bi-Weekly Ads

Using a bi-weekly ad approach significantly reduces advertising costs due to the consistency and standardized ad format. The cost savings of a bi-weekly ad compared to a regular unscheduled ad is approximately \$14,000 (based on 26 ad runs in the Penticton Western and Similkameen Spotlight).

The bi-weekly ad format meets many of the Regional District's needs; however, it does not preclude use of other print media and online media advertising when required and where budget allows.

Alternatives:

1. THAT the bi-weekly advertising service be discontinued.
2. THAT all proposals be re-evaluated based on additional criteria provided by the Board of Directors

Respectfully submitted:

"Christy Malden"

C. Malden, Manager of Legislative Services

APPENDIX 'A'

Proponent	Service Area	Pricing	Circulation	Value Added Services
Penticton Western	Penticton, Naramata, Summerland, Kaleden, Okanagan Falls, Keremeos, Cawston, Oliver, Osoyoos	Penticton Western – \$ 404.60 per 6"x10.33" insertion \$ 10,519.60 per year based on 26 insertions Penticton Western and Similkameen Spotlight – \$ 580.85 ½ pg. per insertion \$ 15,180 per year, based on 26 insertions	23,453 (includes:) Penticton: 15,834 Kaleden: 290 Naramata: 554 Summerland: 2,255 Okanagan Falls: 865 Oliver: 1,650 Osoyoos: 1,009 Keremeos: 794 Cawston: 201 Similkameen Spotlight: 1,200	Monthly column in the Penticton Western written by the RDOS Chair (Print & Online). Monthly online column for each Regional Director (one per month).
Similkameen Spotlight	Coalmont, Tulameen, Cawston, Keremeos, Manning Park, Osprey Lake, Allison Lake, Princeton, East Gate, Erris, Missezula Lake	\$ 179.25 per 6"x10.33" insertion \$ 4,660.50 per year, based on 26 insertions	1,200 (includes:) Breakdown not provided	Monthly column written by the RDOS chair (Print & Online). Monthly online column for the Area H Regional Director
Keremeos Review	Keremeos & Cawston	\$ 179.25 per 6"x10.33" insertion \$ 4,660.50 per year, based on 26 insertions	657 Breakdown not provided	Monthly column in the Keremeos Review written by the RDOS Chair (Print & Online). Monthly online column for each Regional Director (one per month).
Penticton Herald / Herald Extra	Penticton, Summerland, Keremeos, Cawston, Princeton, Hedley, Naramata, Kaleden, Okanagan Falls, Oliver, Osoyoos	Both newspapers - \$ 615 per 6"x10.33" insertion \$ 15,990 per year, based on 26 insertions	21,609 (includes:) Naramata: 500 Penticton: 10,353 Kaleden/OK Falls: 1,125 Oliver/Osoyoos: 1,675 Summerland: 2,257 Keremeos: 500	Promotional Web Link: ad button on Herald website linked to RDOS website Okanaganvalleyradio.com: Starting July 19 th , 2018 the Heralds Media Group will be launching a new type of radio station that will be used by streaming to Google & Apple CarPlay and computers and propose a weekly RDOS update on the South Okanagan morning talk show.
Osoyoos Times / Oliver Chronicle	Rock Creek, Osoyoos, Oliver, Okanagan Falls	\$ 557.82 per 6"x10.33" insertion \$ 14,503.32 per year, based on 26 insertions	3,850 (includes:) Osoyoos Times (Oliver, Rock Creek, Kilpoola): 1850 Oliver Chronicle (Osoyoos, OK Falls, Oliver): 2000	15% discount on regular services

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Alternative Approval Process for Transit Service Establishment Bylaw No. 2809, 2018

Administrative Recommendation:

THAT the deadline for submitting elector response forms in relation to Bylaw No. 2809, 2018 to the Manager of Legislative Services is no later than 4:30 p.m. on Friday, August 31, 2018 and,

THAT the elector response form attached to the report dated July 19, 2018 be the approved form for Bylaw No. 2809, 2018 alternative approval process; and

THAT the total number of eligible electors to which the alternative approval process applies is 65,160; and,

THAT the number of elector responses required to prevent the bylaw from proceeding without a referendum is 6,516.

Reference:

Local Government Act
Community Charter

History:

Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018 received three readings on May 3, 2018, and then received approval by the Inspector of Municipalities on June 19, 2018. Pursuant to Section 345 of the *Local Government Act*, the Board may now proceed with the alternative approval process (AAP).

Analysis:

The proposed Regional Transit service would see connectivity to West Kelowna and beyond, from the south Okanagan and the Similkameen. In order to ensure that the service goes to assent and, if approved, commence operation in mid 2019, an AAP must be conducted as soon as possible. To ensure that citizens are aware of this initiative, an enhanced public notification and engagement process is under development.

Section 345 of the *Local Government Act* and Section 86 of the *Community Charter* outline the requirements of the AAP. The Board must establish a deadline for elector response forms, establish an elector response form and determine the number of eligible electors in the service area.

Staff proposes advertising as follows:

Newspaper	Ads published
Herald bi-weekly	July 30, August 13
Similkameen Spotlight bi-weekly	August 1, August 15
Western, Keremeos Review, Oliver Chronicle, Osoyoos Times	July 25, August 1
Summerland Review	July 26, August 2

The deadline for elector response forms must be thirty days after the second publication date advertised; therefore, the deadline date will be Friday, August 31, 2018 at 4:30 p.m.

The Regional District does not maintain a voter’s list. The Information Services Department has determined the eligible electors within the Regional District. The number of electors in the proposed service area is estimated to be 65,160.

If the number of elector response forms signed is less than 10% of the estimated electors, the Board may consider adopting the bylaw. If the number of elector response forms signed is more than 10% of the estimated eligible electors, the bylaw would require elector assent through referendum.

Communication Strategy:

1. Although the statutory requirement for advertising AAPs is limited to two ads in a single newspaper, it is acknowledged that many residents of smaller communities refer frequently to the small paper or online publications created within those communities. To ensure optimal coverage, the Regional District will also advertise the AAP in Skaha Matters, My Naramata, Oliver Daily News, and other online and print community news pages as well as on the RDOS Facebook page and through twitter.
2. A data sheet containing the details of the Regional Transit Service will be included on the AAP webpage, along with all of the required forms and bylaws. All materials will be available in each of the member municipalities offices and notices posted in the electoral areas at standard community posting locations. Various open houses are considered due to the timing of the AAP.
3. The Province has developed a guide for local governments in BC on the Alternative Approval Process - [AAP - Guide for Local Governments](#). The guide, although created primarily for Local Government staff and Elected Officials, contains information which is an excellent resource for the public in helping to understand why an AAP is held instead of an Assent vote (referendum).

Staff has developed a more condensed guide geared specifically towards the public and a copy will be available on the AAP webpage.

Respectfully submitted:

“Christy Malden”

C. Malden, Manager of Legislative Services



Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018 Notice of Alternative Approval Process

NOTICE IS HEREBY GIVEN pursuant to Section 86 of the Community Charter, that the Board of Directors of the Regional District of Okanagan-Similkameen seek the approval of the electors within the boundaries of the Regional District of Okanagan-Similkameen in its entirety, which includes:

City of Penticton, District of Summerland, Town of Oliver, Town of Osoyoos, Town of Princeton, Village of Keremeos, Electoral Area "A" – Rural Osoyoos, Electoral Area "B" – Cawston, Electoral Area "C" – Oliver Rural, Electoral Area "D" – Kaleden/Okanagan Falls, Electoral Area "E" – Naramata, Electoral Area "F" – Okanagan Lake West/West Bench, Electoral Area "G" – Keremeos Rural/Hedley, Electoral Area "H" – Princeton Rural, for the adoption of Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018.

In general terms, the bylaw is to acquire such licenses, rights or authorities as may be required or desirable for or in connection with the provisions of the Transit System Service, and to enter into contracts with such authorities and companies as may be necessary or appropriate to implement a Regional Transit System Service.

The alternative approval process applies to qualified electors within all Electoral Areas and Municipalities of the Regional District of Okanagan-Similkameen.

PLEASE TAKE NOTICE THAT the Regional District may proceed with the approval of Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018 unless at least ten percent (10%) of the qualified electors (those meeting the criteria below) within the Regional District of Okanagan-Similkameen indicate their opposition by signing the Elector Response Form.

The Regional District has estimated the total number of qualified electors in the service area to be 65,160 and that 10% of that number, or 6,516 qualified electors, must submit signed Elector Response Forms to prevent the Regional District from adopting the bylaw without the full assent of the electors by referendum.

An elector response form must be in the form established by the Regional District. Elector Response Forms are available from the Regional District office, including by mail, fax, or email, on request or on the Regional District website at www.rdos.bc.ca.

The deadline for delivering the original signed Elector Response Form to the Regional District is 4:30 pm on Friday, August 31st, 2018.

The only persons entitled to sign an Elector Response Form are those who meet the following criteria:

Resident electors must:

- (a) be 18 years of age or older;
- (b) be a Canadian citizen;
- (c) be a resident of British Columbia, for at least 6 months;
- (d) be a resident of the Regional District for at least 30 days; and
- (e) not be disqualified by a Provincial enactment, or otherwise disqualified by law, from voting in an election.

Non-Resident property electors must:

- (a) not be entitled to register as a resident elector of the Regional District;
- (b) be 18 years of age or older;
- (c) be a Canadian citizen;
- (d) be a resident of British Columbia, for at least 6 months;
- (e) be a registered owner of real property in the jurisdiction for at least 30 days;
- (f) not be disqualified by any Provincial enactment or otherwise disqualified by law, from voting in an election; and
- (g) only register as a non-resident property elector in relation to one parcel of real property in a jurisdiction.

The bylaw is available for public inspection at the Regional District Office **101 Martin Street, Penticton, BC**, weekdays (excluding statutory holidays) between the hours of 8:30 a.m. to 4:30 p.m., or alternatively, on our website at www.rdos.bc.ca.

For more information on the alternative approval process please contact:
Christy Malden, Manager of Legislative Services
101 Martin Street, Penticton, BC V2A 5J9
250-490-4146 1-877-610-3737 [toll free]
cmalden@rdos.bc.ca



**REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN
TRANSIT SERVICE ESTABLISHMENT
BYLAW NO. 2809, 2018
Elector Response Form**

I am **OPPOSED** to the adoption of Regional District of Okanagan-Similkameen Transit Service Bylaw No. 2809, 2018 by the Regional Board of the Regional District of Okanagan-Similkameen, whereby the said bylaw would authorize the Regional Board to acquire all such licenses, rights or authorities as may be required or desirable for or in connection with the provision of said Transit System Service, and to enter into contracts with such authorities and companies as may be necessary or appropriate to implement said Transit System Service.

I, the undersigned, hereby certify that:

- I am eighteen years of age or older; and
- I am a Canadian Citizen; and
- I have resided in British Columbia for at least six months; and
- I have resided in, OR have been a registered owner of real property in the Regional District, for at least 30 days; and
- I am not disqualified by law from voting in local elections; and
- I am entitled to sign this elector response form, and have not previously signed an elector response form related to Bylaw No. 2809, 2018.

ELECTOR'S FULL NAME (print)
RESIDENTIAL ADDRESS¹ (AND mailing address if different from residential address)
SIGNATURE OF ELECTOR

¹ Non-resident Property Electors must include the address of their property in order to establish their entitlement to sign the petition.



**REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN
TRANSIT SERVICE ESTABLISHMENT
BYLAW NO. 2809, 2018
Elector Response Form**

Pursuant to Section 269 of the *Local Government Act*, the Regional Board of the Regional District of Okanagan-Similkameen is proposing to seek the assent of the electors of the Regional District by alternative approval process in accordance with Section 86 of the *Community Charter*. The question before the electors is whether they are opposed to the adoption of Regional District Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018, which, if adopted, will authorize the Regional Board to acquire all such licenses, rights or authorities as may be required or desirable for or in connection with the provision of said Transit System Service, and to enter into contracts with such authorities and companies as may be necessary or appropriate to implement said Transit System Service.

INSTRUCTIONS

1. If you are opposed to the adoption of Bylaw No. 2809, 2018, you can sign an elector response form **if you qualify as an elector of designated service area**.
 2. If you are NOT opposed to the adoption of the bylaw, you need do nothing.
 3. To sign an elector response form you MUST meet the qualifications as either a Resident Elector or a Non-Resident (Property) Elector of the Regional District. If you are unsure if you qualify, please contact the Regional District Office at 492-0237.
 4. Each Elector Response form may be signed by one elector of the Regional District.
-

1.

All Elector Response Forms must be received by the Regional District on or before 4:30 p.m. on Friday, August 31st, 2018 to be considered.

No faxed or emailed elector response forms will be accepted; must be **original signatures**.

2.

The number of electors in the service area is estimated to be 65,160. If ten (10%) percent [6,516 electors] of the estimated number of electors in the Regional District sign an elector response form in opposition to the adoption of the said bylaw, Regional District cannot adopt the bylaw without receiving the assent of the electors by referendum.

3.

For further information, contact:

Christy Malden
Manager of Legislative Services
Regional District of Okanagan-Similkameen
101 Martin Street
Penticton, BC V2A 5J9
250-490-4146
1-877-610-3737 [toll free]
cmalden@rdos.bc.ca

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Oliver & District Community Economic Development Society (ODCEDS)
Dissolution and Distribution of Funds

Administrative Recommendation:

THAT the sum of \$40,381.98 from the General Revenue Fund, being the equity remaining after all debts and liabilities paid in relation to the Oliver & District Community Economic Development Society, and pursuant to Section 124(2) of the Societies Act, be donated in accordance with the options provided in the report of July 19, 2018.

Purpose:

1. To donate the amount of \$40,381.98 to the a qualified community recipient or recipients, and
2. To comply with the *Societies Act* pursuant to *Sections 123 and 124*.

Background:

In 2000, a subregional economic development service was created within Electoral Area "C" and the Town of Oliver and the service was delivered via a contract with the Oliver & District Community Economic Development Society (ODCEDS).

In 2009, as a result of a core service review, the Oliver and District Community Economic Development Society commenced the process to cease operations. In accordance with the BC Societies Act, all assets and liabilities were transferred to the RDOS, which included a reserve of \$40,381.98.

Analysis:

The BC *Societies Act* states that a distribution of money or other property which remain after payment of all of a society's liabilities must be made to either a qualified recipient specified in the bylaws of the society, or if the bylaws do not specify a qualified recipient for such a distribution, to a qualified recipient(s) specified in an ordinary resolution of the society or, if passing an ordinary resolution is not feasible, specified in a directors' resolution.

The ODCEDS bylaws state that all assets and liabilities shall be available to the community by donation to a charitable organization having been selected by the outgoing Board of Directors. The ODCEDS Board, upon dissolution, designated the Regional District as the recipient.

The sum of \$40,381.98 remains in a fund with the Regional District and should be disbursed to a qualified group or groups which maintain the same service area boundaries and same tax base as ODCEDS. Potential options include:

1. The Regional District, through Bylaw No. 1978, provides funding within Electoral Area "C" and the Town of Oliver for Economic Development purposes, and a reserve fund could be created for this service and disbursed to qualified applicants through a request for grant-in-aid specifically for economic development purposes.
2. The amount of \$40,381.98 could be reallocated to Oliver and District Parks and Recreation which maintains the same service area and tax base as ODCEDS.
3. The Regional District has, through an agreement with the Town of Oliver and the Oliver Tourism Association, committed to providing a contribution to assist with funding for tourism initiatives delivered through the Tourism Association. This funding is provided through the authority of Bylaw No. 1978. That contract is due to expire in December of 2019; however, the Board could elect to provide all or a portion of the \$40,381.98 through a grant to this Association.
4. The Board may elect to apportion the funding to various eligible organizations.

Respectfully submitted:

"Christy Malden"

C. Malden, Manager of Legislative Services

SILGA Spring Newsletter 2018

PENTICTON



**2019 SILGA
AGM
Convention**
Penticton, B.C.
Save these dates!
April 30 to
May 3, 2019

**Penticton Trade
and Convention
Centre**

2018 - 2019 SILGA Executive Board

The 2018-19 SILGA Board has three new additions – Mayors Andrew Jakubeit (Penticton) and Robin Smith (Logan Lake) and Councillor Barbara Roden (Ashcroft).

Congratulations to all three! Here's the complete listing of the SILGA board, who always want to hear any concerns you may have. Please visit the SILGA website (www.silga.ca) for their contact information.

Table Officers

President, Shelley Sim, Clearwater
1st Vice, Lori Mindnich, Lumby
2nd Vice, Karla Kozakevich, RDOS
Past President, Chad Eliason, Salmon Arm

Directors

Toni Boot, Summerland
Andrew Jakubeit, Penticton
Tim Lavery, Salmon Arm
Mike Macnabb, RDNO
Barbara Roden, Ashcroft
Robin Smith, Logan Lake
Keith Thom, Peachland

SILGA would also like to give a big thanks to Helena Konanz, Penticton Councillor, Patty Hanson, CORD Director and Charlie Hodge, Kelowna Councillor for their insights and enthusiastic participation during their tenure on the SILGA board.

**Do you want to
host the 2020
or 2021 SILGA
AGM and
Convention?
Let us know:
yoursilga@gmail.com**

LGLA Elected Officials Seminar

January 23-25, 2019

Kelowna

This two day seminar is designed for both newly elected and returning elected officials.

There will be concurrent presentations on the following topics:

Legal sessions | Meeting procedures | First Nations relationships | Government finance | Social Media

SILGA Youth at UBCM

reflections and going forward

Allie Landy, Salmon Arm

It was so interesting to see politics in such an active, real world way at the UBCM Convention. I especially enjoyed the focus on local governments, which I find are often glossed over in school. Coming back from UBCM, I started to become more involved in our local youth council and with encouragement from my teachers I applied for a program in Ottawa to further explore politics at the national level. I was lucky enough to receive a scholarship for women in politics from FCM. It truly has been an incredible year for me and UBCM was really the event that sparked my interest in politics and helped me see governments in action and experience how our society really operates.

Cecelia McLean, Ashcroft

Attending the convention gave personality to some of the subject matter within my introductory politics courses and in turn made them more interesting and understandable. However, it also made me realize how focused the Political Science discipline is on federal and provincial events rather than local. Attending UBCM has made me more aware of municipal politics and sparked

an interest of one day having a career in that field.

Stacia Panko, Clearwater

I can say that my experience at the UBCM convention expanded my knowledge of municipal government and some of their responsibilities and issues as well as how the municipal and provincial government interact and work with each other. The UBCM convention seemed to bring the two levels of government together and onto a platform that, for me, made it easy to observe and learn as much as I could about the inner workings of the relations that members of municipal governments have with the provincial government, and with each other. I had the privilege of meeting many dignitaries and individuals I might not have gotten the chance to meet otherwise, which was very humbling and exciting for me. Truly my viewpoint of government was changed through this experience and I'm very grateful for that.

The SILGA board is pleased to announce that Gray Simms, nominated from the CSRD, will be attending the 2019 UBCM convention as our youth representative.

2018 Convention Highlights

Revelstoke never looked so good at the end of April – after a long, snowy winter, the sun shone on the white peaked mountains that surrounded the community and gave an energy that was amazing. Our Revelstoke hosts welcomed the SILGA membership to their city and made everyone feel so welcome. The community centre staff, the outstanding venue at Revelstoke Mountain Resort for the welcome reception and the unique restaurants that opened their doors for “Lunch on the Town” all contributed to the good vibes we felt during our stay in this historic community.

This year, the delegates attending the convention commented that the networking opportunities available during the 4 days were invaluable in helping them be a better local politician. Hearing other communities’ stories, listening to their challenges and discussing potential solutions in a relaxed environment were very worthwhile.

The SILGA membership

debated 25 resolutions, 24 of which were received prior to the deadline date. Of those debated, 22 passed and 3 were defeated. After receiving many comments expressing frustration in how the late resolutions were handled, the SILGA board will re-examine their late resolution procedures prior to next year’s AGM to ensure an equitable process is established.

We heard that the cannabis and housing presentations were excellent, and there were a lot of sessions that were applicable to smaller communities.

WE HEAR YOU!

These are some of the suggestions we received from the Revelstoke evaluations that we are working on to put into the 2019 convention program.

- Mock disaster round table
- CAO/Council relations
- Cost effective ways to beautify your community
- Basics for newly elected
- Conservation Fund information

If you have a suggestion for a topic for 2019, please forward it to the SILGA office. Thanks!

SILGA started the Community Excellence Awards in 2018 and we are proud to announce the winners!

Economic Development
City of Penticton

Environmental Sustainability
Regional District of Okanagan-Similkameen

Social Responsibility
City of Kamloops

SURVEY RESULTS FROM REVELSTOKE CONVENTION

How many terms have you served?	What is your age?	Will you be running in 2018?	If you're not running or thinking you may not run, what is influencing your decision?	Do you favour a 3 or 4 year term of office for locally elected office?
1 - 30%	20 to 40 - 5%	Yes - 59%	I've done my time - 9%	3 year - 44%
2 - 24%	41 to 50 - 15%	No - 21%	4 years is too long - 38%	4 year - 51%
3 - 14%	51 to 60 - 25%	Undecided 20%	Health - 2%	No opinion - 5%
4 or more - 31%	61 to 70 - 38%		Other career opportunity - 13%	
	70 + - 17%		Not confident in colleagues - 4%	
			Other - 17%	



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, July 19, 2018
1:00 p.m.

REGULAR AGENDA

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

THAT the Agenda for the RDOS Board Meeting of July 19, 2018 be adopted.

1. Consent Agenda – Corporate Issues

a. Electoral Area “C” Advisory Planning Commission – June 19, 2018

THAT the Minutes of the June 19, 2018 Electoral Area “C” Advisory Planning Commission be received.

b. Electoral Area “E” Advisory Planning Commission – Resignation

THAT the Board of Directors accept the resignation of Mr. Tim Forty as a member of the Electoral Area “E” Advisory Planning Commission; and

THAT a letter be forwarded to Mr. Forty thanking him for his contribution to the Electoral Area “E” Advisory Planning Commission.

c. Corporate Services Committee – July 5, 2018

THAT the Minutes of the July 5, 2018 Corporate Services Committee be received.

THAT the Regional District submit the identified requests, as amended in committee of July 5, 2018 to UBCM for meetings with Provincial Ministers at the September 10 – 14, 2018 UBCM Conference, and,

THAT development of Briefing Notes commence for review by Committee in August.

d. Environment and Infrastructure Committee – July 5, 2018

THAT the Minutes of the July 5, 2018 Environment and Infrastructure Committee be received.

e. Planning and Development Committee – July 5, 2018

THAT the Minutes of the July 5, 2018 Planning and Development Committee be received.

THAT the Regional District of Okanagan Similkameen submit a grant application to the Municipalities for Climate Innovation Program for a climate change staff grant; and,

THAT the 20% municipal component (to a maximum of \$30,000) be submitted to the 2019 Budget Committee for consideration.

THAT the Regional District of Okanagan Similkameen support a Comprehensive Review of RGS Legislation by the Provincial Government.

f. Protective Services Committee – July 5, 2018

THAT the Minutes of the July 5, 2018 Protective Services Committee be received.

g. RDOS Regular Board Meeting – July 5, 2018

THAT the minutes of the July 5, 2018 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

THAT the Consent Agenda – Corporate Issues be adopted.

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Agricultural Land Commission Referral (Subdivision) – 580 Green Lake Road, Electoral Area “C”

To subdivide the subject property into two (2) lots.

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)

THAT the Regional District of Okanagan-Similkameen “authorize” the application to subdivide 580 Green Lake Road (Lot 1, Plan KAP88680, District Lot 3469, SDYD) in Electoral Area “C” to proceed to the Agricultural Land Commission.

2. Agricultural Land Commission Referral (Placement of Fill) – 760 Hwy 3A, Kaleden, Electoral Area “D”

To place fill for a future medical cannabis production facility.

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)

THAT the Regional District of Okanagan-Similkameen “authorize” the application to place fill at 760 Highway 3A (Lot 1, DL 2889, SDYD, Plan 27732) in Electoral Area “D” to proceed to the Agricultural Land Commission.

3. **Zoning Bylaw Amendment – 8312 98th Avenue, Osoyoos, Electoral Area “A”**
 - a. Bylaw No. 2451.25, 2018
 - b. Responses Received

To allow for the placement of a mobile home (CSA Z240) in the RS1 Zone.

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2451.25, 2018, Electoral Area “A” Zoning Amendment Bylaw be denied.

4. **Zoning Bylaw Amendment – 15 Deans Road, Summerland, Electoral Area “F”**
 - a. Bylaw No. 2461.11, 2018
 - b. Responses Received

To rezone a property to facilitate a two-lot subdivision.

RECOMMENDATION 6 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2461.11, 2018, Electoral Area “F” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

5. **Zoning Bylaw Amendments – Electoral Areas “A”, “C”, “D”, “E” & “F” Tourist Commercial Zone Review and Consolidation**
 - a. Bylaw No. 2808, 2018
 - b. Responses Received

To amend the Okanagan Valley Electoral Area Zoning Bylaws in order to update the Tourist Commercial Zones. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2808, 2018, Regional District of Okanagan-Similkameen Tourist Commercial Zone Update Amendment Bylaw be read a first and second time and proceed to a public hearing; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

6. Update of Campsite Bylaw No. 713, 1982**a. Bylaw No. 2779, 2018**

To replace the Regional District's Campsite Bylaw No. 713, 1982, with a new Campground Regulations Bylaw No. 2779 in order to ensure consistency with a proposed new Campground Commercial (CT2) Zone to be applied to the Okanagan Electoral Area zoning bylaws.

RECOMMENDATION 8 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2779, 2018, Regional District of Okanagan-Similkameen Campground Regulations Bylaw, be read a first, second and third time.

7. Zoning Bylaw Amendment – 737 Main Street, Okanagan Falls, Electoral Area “D-2”**a. Bylaw No. 2453.35, 2018**

To correct a mapping error that resulted in the duplex zoning of the property being removed.

RECOMMENDATION 9 (Unweighted Rural Vote – Simple Majority)

THAT Bylaw No. 2455.36, 2018, Electoral Area “D” Zoning Amendment Bylaws be adopted.

C. COMMUNITY SERVICES – Protective Services**1. Tulameen Satellite Fire Hall – Provincial License of Occupation****a. Map**

To secure an appropriate location for a secondary fire station that will support the Tulameen Volunteer Fire Department.

RECOMMENDATION 10 (Unweighted Corporate Vote – Simple Majority)

THAT the Board of Directors make application to the Province of British Columbia for a License of Occupation (LOO) over the land legally described as Lots E and F, Plan KAP32080, Block 5, District Lot 99, Land District Yale Div. of Yale, for a period of 30 years.

D. FINANCE**1. Osoyoos Arena Capital Reserve Fund Expenditure**

- a. Bylaw No. 2821, 2018 – Osoyoos Reserve Fund Expenditure Bylaw

RECOMMENDATION 11 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2821, 2021, Osoyoos Arena Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

2. Oliver/Electoral Area “C” Parks & Recreation Society Services Capital Reserve Fund Expenditure

- a. Bylaw No. 2818, 2018
- b. Oliver Parks & Recreation Society – Kinsmen Playground Parking Lot Finishing

RECOMMENDATION 12 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2818, 2018, Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

3. Electoral Area “H” Community Facilities Capital Reserve Fund Expenditure

- a. Bylaw No. 2820, 2018
- b. Eastgate Fire Protection Service Grant Request

RECOMMENDATION 13 (Weighted Corporate Vote – 2/3 Majority)

THAT Bylaw No. 2820, 2018, Electoral Area “H” Community Facilities Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

E. LEGISLATIVE SERVICES**1. RDOS BIWEEKLY AD**

RECOMMENDATION 14 (Weighted Corporate Vote – Majority)

THAT the Board of Directors approve the award of the 2018 Bi-Weekly RDOS Advertisement to the Penticton Western for an amount not to exceed \$10,519.60 plus applicable taxes and to the Similkameen Spotlight for an amount not to exceed \$4,700 plus applicable taxes.

-
2. **Alternative Approval Process for Transit Service Establishment Bylaw No. 2809, 2018**
 - a. Notice of Alternative Approval Process
 - b. Elector Response Form

RECOMMENDATION 15 (Unweighted Corporate Vote – Simple Majority)

THAT the deadline for submitting elector response forms in relation to Bylaw No. 2809, 2018 to the Manager of Legislative Services is no later than 4:30 p.m. on Friday, August 31, 2018 and,

THAT the elector response form attached to the report dated July 19, 2018 be the approved form for Bylaw No. 2809, 2018 alternative approval process; and

THAT the total number of eligible electors to which the alternative approval process applies is 65,160; and,

THAT the number of elector responses required to prevent the bylaw from proceeding without a referendum is 6,516.

3. **Oliver & District Community Economic Development Society (ODCEDS) Dissolution and Distribution of Funds**

RECOMMENDATION 16 (Weighted Corporate Vote – Majority)

THAT the sum of \$40,381.98 from the General Revenue Fund, being the equity remaining after all debts and liabilities paid in relation to the Oliver & District Community Economic Development Society, and pursuant to Section 124(2) of the Societies Act, be donated in accordance with the options provided in the report of July 19, 2018.

4. **Declaration of State of Local Emergency Approval**
-

F. CAO REPORTS

1. Verbal Update
-

G. OTHER BUSINESS

1. Chair's Report
-

2. Board Representation

- a. BC Rural Centre (formerly Southern Interior Beetle Action Coalition) - *Armitage*
- b. Developing Sustainable Rural Practice Communities - *McKortoff*
- c. Intergovernmental First Nations Joint Council - *Kozakevich, Bauer, Pendergraft*
- d. Municipal Finance Authority (MFA) – *Kozakevich, Bauer*
- e. Municipal Insurance Association (MIA) - *Kozakevich, Bauer*
- f. Okanagan Basin Water Board (OBWB) – *McKortoff, Hovanes, Waterman*
- g. Okanagan Film Commission (OFC) – *Jakubeit*
- h. Okanagan Regional Library (ORL) – *Kozakevich*
- i. Okanagan Sterile Insect Release Board (SIR) – *Bush*
- j. Okanagan-Similkameen Healthy Living Coalition - *Boot*
- k. Southern Interior Local Government Association (SILGA) – *Jakubeit*
 - a) Spring Newsletter 2018
- l. Southern Interior Municipal Employers Association (SIMEA) – *Kozakevich, Martin*
- m. Starling Control - *Bush*

3. Directors Motions

4. Board Members Verbal Update

H. ADJOURNMENT



Minutes

Electoral Area 'C' Advisory Planning Commission

Meeting of: *Tuesday, June 19, 2018*

Community Centre, Oliver BC

Present:

Members:

Randy Houle, Chair

Ed Machial

Sara Bunge, Vice-Chair

David Janzen

Jessica Murphy

Absent: Terry Schafer, Director, Electoral Area 'C'

Staff: Emily Williamson, RDOS Planner

Sofia Cerqueira, Recording Secretary

Delegates: Dean Casorso & David Casorso

1. CALL TO ORDER

The meeting was called to order at 7:06 p.m.

ADOPTION OF AGENDA

MOTION

It was Moved and Seconded that the Agenda be adopted.

CARRIED

2. DEVELOPMENT APPLICATIONS

2.1 C05221.000 / C2018.063-DVP – Development Variance Permit Application

Administrative Report submitted by Emily Williamson, Planner

Delegates: *Dean Casorso*

Discussion.

MOTION

That the APC recommends to the RDOS Board of Directors that the subject development variance permit application be Approved.

CARRIED – 1 Opposed

3. APPROVAL OF PREVIOUS MEETING MINUTES

MOTION

It was Moved and Seconded by the APC that the Minutes of February 20, 2018 be approved.

CARRIED

4. ADJOURNMENT

MOTION

It was Moved and Seconded that the meeting be adjourned at 7:30 pm.

CARRIED

Randy Houle

Advisory Planning Commission Chair

Sara Bunge

Advisory Planning Commission Vice Chair

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Electoral Area "E" Advisory Planning Commission - Resignation

Administrative Recommendation:

THAT the Board of Directors accept the resignation of Mr. Tim Forty as a member of the Electoral Area "E" Advisory Planning Commission; and

THAT a letter be forwarded to Mr. Forty thanking him for his contribution to the Electoral Area "E" Advisory Planning Commission.

Background:

Bylaw 2339, being a bylaw of the Regional District of Okanagan Similkameen, enables the creation of Advisory Planning Commissions for each of our electoral areas and establishes the role of the Commission members in the Regional District planning process.

Section 4 of the Bylaw provides for the retention of commission members, requiring the Board, by resolution, to appoint and accept the resignation of Commission members upon the recommendation of the respective Electoral Area Director.

Analysis:

On July 9, 2018, Administration was notified that that Mr. Forty had advised of his intent to resign as a member of the Electoral Area "E" APC due to a relocation outside of Naramata. Mr. Forty has provided 30+ years of dedicated service to the community.

Volunteers are critical to the success of the Regional District and the Board wishes to acknowledge the significant contribution provided by Mr. Forty.

Respectfully submitted:

"Debra Paulhus"

D. Paulhus, Administration Support Clerk

Endorsed by:

C. Malden, Manager of Legislative Services



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Corporate Services Committee

Thursday, July 05, 2018
10:00 a.m.

Minutes

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"
Vice Chair M. Bauer, Village of Keremeos
Director F. Armitage, Town of Princeton
Director T. Boot, District of Summerland
Director M. Brydon, Electoral Area "F"
Director G. Bush, Electoral Area "B"
Director R Mayer, Electoral Area "G"
Director B. Coyne, Electoral Area "H"
Director M. Doerr, Alt. Town of Oliver

Director A. Jakubeit, City of Penticton
Director H. Konanz, City of Penticton
Director A. Martin, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director M. Pendergraft, Electoral Area "A"
Director T. Schafer, Electoral Area "C"
Director J. Sentes, City of Penticton
Director T. Siddon, Electoral Area "D"
Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland

Director R. Hovanes, Town of Oliver

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Corporate Services Committee Meeting of July 5, 2018 be adopted. - CARRIED

B. UBCM MEETINGS

RECOMMENDATION 2

It was MOVED and SECONDED

THAT the Regional District submit the identified requests, as amended in committee of July 5, 2018 to UBCM for meetings with Provincial Ministers at the September 10 – 14, 2018 UBCM Conference, and,

THAT development of Briefing Notes commence for review by Committee in August.
CARRIED

C. ADJOURNMENT

By consensus, the meeting adjourned at 10:20 a.m.

APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
Committee Chair

B. Newell
Corporate Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Environment and Infrastructure Committee

Thursday, July 05, 2018
10:29 a.m.

Minutes

MEMBERS PRESENT:

Chair M. Pendergraft, Electoral Area "A"
Vice Chair T. Siddon, Electoral Area "D"
Director F. Armitage, Town of Princeton
Director M. Bauer, Village of Keremeos
Director T. Boot, District of Summerland
Director M. Brydon, Electoral Area "F"
Director G. Bush, Electoral Area "B"
Director R. Mayer, Electoral Area "G"
Director B. Coyne, Electoral Area "H"

Director A. Jakubeit, City of Penticton
Director R. Hovanes, Town of Oliver
Director H. Konanz, City of Penticton
Director K. Kozakevich, Electoral Area "E"
Director A. Martin, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director T. Schafer, Electoral Area "C"
Director J. Sentes, City of Penticton
Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland

Director R. Hovanes, Town of Oliver

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services

N. Webb, Manager of Public Works
L. Bloomfield, Engineer

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Environment and Infrastructure Committee Meeting of July 5, 2018 be adopted as amended to s witch order. - **CARRIED**

B. DELEGATION – Ministry of Transportation and Infrastructure

1. Steve Sirett, District Program Manager – Okanagan-Shuswap District Office
As the delegation was not yet present, the Committee proceeded to Item C.

C. INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) GRANT OPPORTUNITIES -

1. Potential "Green" Projects
2. Rating Criteria

The Committee discussed different capital projects eligible for application to the Investing in Canada Infrastructure Program, Green Infrastructure – Environmental Quality Program.

B. DELEGATION – Ministry of Transportation and Infrastructure

1. Steve Sirett, District Program Manager – Okanagan-Shuswap District Office

Mr. Sirett addressed the Board to present an update of ongoing projects.

D. ADJOURNMENT

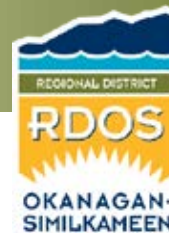
By consensus, the Environment and Infrastructure Committee meeting adjourned at 11:58 a.m.

APPROVED:

CERTIFIED CORRECT:

M. Pendergraft
Environment and Infrastructure Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Planning and Development Committee

Thursday, July 05, 2018
9:10 a.m.

Minutes

MEMBERS PRESENT:

Chair M. Brydon, Electoral Area "F"	Director K. Kozakevich, Electoral Area "E"
Vice Chair G. Bush, Electoral Area "B"	Director H. Konanz, City of Penticton
Director F. Armitage, Town of Princeton	Director A. Martin, City of Penticton
Director M. Bauer, Village of Keremeos	Director S. McKortoff, Town of Osoyoos
Director T. Boot, District of Summerland	Director M. Pendergraft, Electoral Area "A"
Director R. Mayer, Electoral Area "G"	Director T. Schafer, Electoral Area "C"
Director B. Coyne, Electoral Area "H"	Director J. Sentes, City of Penticton
Director M. Doerr, Alt. Town of Oliver	Director T. Siddon, Electoral Area "D"
Director A. Jakubeit, City of Penticton	Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland	Director R. Hovanes, Town of Oliver
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STAFF PRESENT:

B. Newell, Chief Administrative Officer	B. Dollevoet, Development Services Manager
C. Malden, Manager of Legislative Services	C. Garrish, Planning Supervisor

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Planning and Development Committee Meeting of July 5, 2018 be adopted. - **CARRIED**

B. DELEGATION

1. Bryn White, Program Manager
 - a. Presentation

Ms. White addressed the Board to discuss Foreshore Stewardship – a regional initiative for Okanagan Lake.

C. CLIMATE CHANGE GRANT – MUNICIPALITIES FOR CLIMATE INNOVATION PROGRAM**1. Workplan & Budget**

To seek Board approval for a Federation of Canadian Municipalities (FCM) grant application for a Climate Change staff position that provides 80% of staff expenses for a two year period (maximum of \$125,000).

RECOMMENDATION 2**It was MOVED and SECONDED**

THAT the Regional District of Okanagan Similkameen submit a grant application to the Municipalities for Climate Innovation Program for a climate change staff grant; and,

THAT the 20% municipal component (to a maximum of \$30,000) be submitted to the 2019 Budget Committee for consideration.

CARRIED

D. REGIONAL GROWTH STRATEGY (RGS) LEGISLATION**1. Capital Regional District (CRD) letter dated June 26, 2018****RECOMMENDATION 3****It was MOVED and SECONDED**

THAT the Regional District of Okanagan Similkameen support a Comprehensive Review of RGS Legislation by the Provincial Government. - **CARRIED**

E. ADJOURNMENT

By consensus, the Planning and Development Committee meeting adjourned at 10:00 a.m.

APPROVED:

CERTIFIED CORRECT:

M. Brydon
Planning and Development Committee Chair

B. Newell
Corporate Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN Protective Services Committee

Thursday, July 05, 2018
11:58 a.m.

Minutes

MEMBERS PRESENT:

Chair A. Jakubeit, City of Penticton

Vice Chair T. Schafer, Electoral Area "C"

Director F. Armitage, Town of Princeton

Director M. Bauer, Village of Keremeos

Director T. Boot, District of Summerland

Director M. Brydon, Electoral Area "F"

Director G. Bush, Electoral Area "B"

Director R. Mayer, Electoral Area "G"

Director B. Coyne, Electoral Area "H"

Director M. Doerr, Alt. Town of Oliver

Director H. Konanz, City of Penticton

Director K. Kozakevich, Electoral Area "E"

Director A. Martin, City of Penticton

Director S. McKortoff, Town of Osoyoos

Director M. Pendergraft, Electoral Area "A"

Director J. Sentes, City of Penticton

Director T. Siddon, Electoral Area "D"

Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland

Director R. Hovanes, Town of Oliver

STAFF PRESENT:

B. Newell, Chief Administrative Officer

M. Woods, Manager of Community Services

C. Malden, Manager of Legislative Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1

It was MOVED and SECONDED

THAT the Agenda for the Protective Services Committee Meeting of July 5, 2018 be adopted. - **CARRIED**

B. EMERGENCY MANAGEMENT UPDATE – For Information Only [Presentation](#)

C. ADJOURNMENT

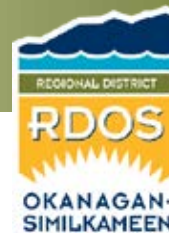
By consensus, the Protective Services Committee meeting adjourned at 12:16 p.m.

APPROVED:

CERTIFIED CORRECT:

A. Jakubeit
Protective Services Committee Chair

B. Newell
Chief Administrative Officer



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN BOARD of DIRECTORS MEETING

Minutes of the Regular Board Meeting of the Regional District of Okanagan-Similkameen (RDOS) Board of Directors held at 12:48 p.m. Thursday, July 5, 2018 in the Boardroom, 101 Martin Street, Penticton, British Columbia.

MEMBERS PRESENT:

Chair K. Kozakevich, Electoral Area "E"
Vice Chair M. Bauer, Village of Keremeos
Director F. Armitage, Town of Princeton
Director T. Boot, District of Summerland
Director M. Brydon, Electoral Area "F"
Director G. Bush, Electoral Area "B"
Director R. Mayer, Electoral Area "G"
Director B. Coyne, Electoral Area "H"
Director M. Doerr, Alt. Town of Oliver

Director A. Jakubeit, City of Penticton
Director H. Konanz, City of Penticton
Director A. Martin, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director M. Pendergraft, Electoral Area "A"
Director J. Sentes, City of Penticton
Director T. Schafer, Electoral Area "C"
Director T. Siddon, Electoral Area "D"
Director R. Barkwill, Alt. District of Summerland

MEMBERS ABSENT:

Director P. Waterman, District of Summerland

Director R. Hovanes, Town of Oliver

STAFF PRESENT:

B. Newell, Chief Administrative Officer
C. Malden, Manager of Legislative Services
J. Kurvink, Manager of Finance

B. Dollevoet, Manager of Development Services
M. Woods, Manager of Community Services

A. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the [Agenda](#) for the RDOS Board Meeting of July 5, 2018 be adopted as amended by switching the order of items B7 and B8; and adding item C4 – UBCM Meetings. - **CARRIED**

1. Consent Agenda – Corporate Issues

- a. Electoral Area "D" Advisory Planning Commission – June 12, 2018

THAT the Minutes of the June 12, 2018 Electoral Area "D" Advisory Planning Commission be received.

- b. Electoral Area "H" Advisory Planning Commission – June 19, 2018

THAT the Minutes of the June 19, 2018 Electoral Area "H" Advisory Planning Commission be received.

- c. Corporate Services Committee – June 21, 2018

THAT the Minutes of the June 21, 2018 Corporate Services Committee be received.

That the Board direct staff to investigate the feasibility of a joint use building.

- d. Environment and Infrastructure Committee – June 21, 2018

THAT the Minutes of the June 21, 2018 Environment and Infrastructure Committee be received.

THAT the Board of Directors recommend moving forward with the process of service area creation and acquisition of the water system, upon confirmation of either dissolution of the Missezula Lake Improvement District or removal by Order in Council of the water system portion of the Improvement District.

- e. Protective Services Committee – June 21, 2018
THAT the Minutes of the June 21, 2018 Protective Services Committee be received.
- f. RDOS Regular Board Meeting – June 21, 2018
THAT the minutes of the June 21, 2018 RDOS Regular Board meeting be adopted.

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Corporate Issues be adopted. - **CARRIED**

- 2. Consent Agenda – Development Services
 - a. Development Variance Permit – 2404 87th Street, Osoyoos, Electoral Area “A”
 - i. Permit No. A2018.080-DVP

To allow the siting of an accessory structure (pool) within the front yard setback.

THAT the Board of Directors approve Development Variance Permit No. A2018.080-DVP.

RECOMMENDATION 3 (Unweighted Rural Vote – Simple Majority)

IT WAS MOVED AND SECONDED

THAT the Consent Agenda – Development Services be adopted. - **CARRIED**

B. DEVELOPMENT SERVICES – Rural Land Use Matters

1. Official Community Plan (OCP) Amendment – Electoral Area “D” Okanagan Falls Town Centre Plan Implementation (Phase 1)
 - a. Bylaw No. 2603.11, 2018
 - i. Bylaw No. 2603.11, 2018 – Schedule B
 - ii. Bylaw No. 2603.11, 2018 – Schedule C
 - b. Responses Received

To incorporate the recommendations of the Okanagan Falls Town Centre Plan prepared by Urban Forum Associates (November 3, 2017) into the Electoral Area “D-2” Official Community Plan (OCP) Bylaw No. 2603, 2013.

RECOMMENDATION 4 (Unweighted Rural Vote – Simple Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2603.11, 2018, Electoral Area “D” Official Community Plan Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2603.11, 2018, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 2, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

2. Official Community Plan & Zoning Bylaw Amendments – Electoral Area “E” Zone Review – 7005 Indian Rock Road (“Sunset Acres”)
 - a. Bylaw No. 2458.12, 2018
 - b. Bylaw No. 2459.29, 2018
 - i. Bylaw No. 2459.29, 2018 – Schedule B
 - c. Responses Received

The amendment bylaws propose to replace the Tourist Commercial One (CT1) Zone that applies to the property at 7005 Sunset Road (legally described as Lot A, Plan KAP58846, District Lot 391, 3986S & 4018S, SDYD) with a new “Sunset Acres Comprehensive Development” Zone in the Electoral Area “E” Zoning Bylaw No. 2459, 2008.

RECOMMENDATION 5 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2458.12, 2018, Electoral Area “E” Official Community Plan Amendment Bylaw and Bylaw No. 2459.29, 2018, Electoral Area “E” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2458.12, 2018, in conjunction with its Financial and applicable Waste Management Plans.

CARRIED

RECOMMENDATION 6 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the holding of the public hearing be delegated to Director Kozakevich or delegate; and

THAT staff schedule the date, time, and place of the public hearing in consultation with Director Kozakevich; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

3. Official Community Plan (OCP) & Zoning Bylaw Amendment – Coalmont, Electoral Area “H”
 - a. Bylaw No. 2497.09, 2018
 - b. Bylaw No. 2498.13, 2018

To amend the zoning of 2 parcels to Parks and Recreation (PR) to reflect their donation for public use.

RECOMMENDATION 7 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2497.09, 2018, Electoral Area “H” Official Community Plan Amendment Bylaw and Bylaw No. 2498.13, 2018, Electoral Area “H” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing; and

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2497.09, 2018, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 2, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

4. Official Community Plan (OCP) & Zoning Bylaw Amendments – Electoral Areas “A”, “C”, “D”, “E” & “F” Commercial Zone Review and Consolidation
 - a. Bylaw No. 2788, 2018
 - b. Responses Received

Amendment Bylaw No. 2788 seeks to amend the Okanagan Valley Electoral Area Official Community Plan and Zoning Bylaws in order to update the Commercial Zones. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

RECOMMENDATION 8 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2788, 2018, Regional District of Okanagan-Similkameen Commercial Zone Update Amendment Bylaw be read a first and second time and proceed to a public hearing; and

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated July 5, 2018, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2788, 2018, in conjunction with its Financial and applicable Waste Management Plans; and

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 2, 2018; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

CARRIED

5. Zoning Bylaw Amendment – 737 Main Street, Okanagan Falls, Electoral Area “D-2”
 - a. Bylaw No. 2453.36, 2018

To correct a mapping error that resulted in the duplex zoning of the property being removed.

RECOMMENDATION 9 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2455.36, 2018, Electoral Area “D” Zoning Amendment Bylaws be read a third time. - **CARRIED**

6. Official Community Plan (OCP) Amendment – Electoral Area “C”
 - a. Bylaw No. 2452.20, 2018
 - i. Bylaw No. 2452.20, 2018 – Schedule A
 - ii. Bylaw No. 2452.20, 2018 – Schedule B
 - iii. Bylaw No. 2452.20, 2018 – Schedule C
 - b. Responses Received

To incorporate the Gallagher Lake Area Plan into Schedules ‘A’ (Oliver Rural OCP Text) and ‘B’ (Oliver Rural OCP Map) and a new Schedule ‘G’ (Form and Character Development Permit Areas) and ‘H’ (Road and Trail Network Map) of the Electoral Area “C” OCP Bylaw No. 2452, 2008.

RECOMMENDATION 10 (Unweighted Rural Vote – 2/3 Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2452.20, 2018, Electoral Area “C” Official Community Plan Amendment Bylaw be read a third time and adopted. - **CARRIED**

8. Official Community Plan (OCP) & Zoning Bylaw Amendments – Electoral Areas “D-2” & “E” – Small Holdings One (SH1) Zone Review
 - a. Bylaw No. 2797, 2018

Amendment Bylaw No. 2797 seeks to amend the Electoral Area “D-2” and “E” Official Community Plan and Zoning Bylaws in order to consolidate the Small Holdings One (SH1) Zone with the Large Holdings One (LH1) Zone.

RECOMMENDATION 11 (Unweighted Rural Vote – Simple Majority)

It was MOVED and SECONDED

THAT Bylaw No. 2797, 2018, Regional District of Okanagan-Similkameen Small Holdings One (SH1) Zone Review Amendment Bylaw be adopted. - **CARRIED**

7. Zoning Bylaw Amendment – 102 Saliken Drive, Upper Carmi, Electoral Area “D-2”
 - a. Bylaw No. 2455.33, 2018
 - b. Public Hearing Report – June 11, 2018
 - c. Responses Received

To allow for development of an accessory dwelling unit in lieu of a secondary suite.

Director Siddon advised that the public hearing report is an accurate reflection of what took place at the public hearing held June 11, 2018.

RECOMMENDATION 12 (Unweighted Corporate Vote – Simple Majority)

It was MOVED and SECONDED

THAT the public hearing report be received. - **CARRIED**

RECOMMENDATION 13 (Unweighted Rural Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT Bylaw No. 2455.33, 2018, Electoral Area “D-2” Zoning Amendment Bylaw be read a third time and adopted. - **CARRIED**

9. Remedial Action for Demolition or Relocation of Structures Located at 1825 Green Mountain Road, Apex

RECOMMENDATION 14 (Unweighted Corporate Vote – Simple Majority)**It was MOVED and SECONDED**

WHEREAS Part 3, Division 12, Section 72 of the *Community Charter* (made applicable to Regional Districts by Section 305 of the *Local Government Act*) authorizes the Board to impose a remedial action requirement of the property owner(s) of the property located at 1825 Green Mountain Road, Apex where:

“The Board considers that a hazardous condition exists in relation to a building or other structure”

AND WHEREAS there are various structures located on the property located at 1825 Green Mountain Road including a single family dwelling and a detached garage (the structures);

NOW THEREFORE the Board of the Regional District of Okanagan-Similkameen, in open meeting assembled, resolves as follows:

1. That the Board hereby declares that a hazardous condition exists within the meaning of Section 73 of the *Community Charter* with respect to the structures located on the property legally described as Lot 1, Plan KAP22351, District Lot 3396, SDYD and located at 1825 Green Mountain Road, due to unstable land located both above and below the structures;
2. That the Board orders pursuant to its remedial action powers under Part 3, Division 12, Section 72 of the *Community Charter*, that the Owners of the property located at 1825 Green Mountain Road:
 - i. Immediately evacuate the structures with a provision that temporary access to the dwelling and outbuildings to remove contents is considered safe under current conditions;
 - ii. Obtain building permits to relocate the structures to an acceptable geotechnically stable location; or
 - iii. Obtain permits to demolish the structures; or
 - iv. Obtain building permits authorizing remediation of the structures under the approval of a qualified professional geotechnical and structural engineer
3. That this order be fulfilled not later than 180 days after notice of this remedial action requirement under Section 77 of the *Community Charter* has been sent by the Regional District of Okanagan-Similkameen to the owners;

4. That the Regional District of Okanagan-Similkameen provide notice to the persons entitled to notice under section 77 of the *Community Charter*;
5. That the Regional District of Okanagan-Similkameen notify the persons entitled to Notice under Section 77 of the *Community Charter* that they may request that the Regional Board reconsider the *Remedial Action Requirement* pursuant to Section 78 of the Charter by providing the Regional District of Okanagan-Similkameen written notice within 14 days of the date on which notice under Section 77 of the *Community Charter* was sent; and
6. That if any or all of the actions required by the *Remedial Action Requirement* are not completed by the date set out above, the Regional District of Okanagan-Similkameen may undertake any or all of the actions required by the *Remedial Action Requirement* at the expense of the Owners, as authorized by Section 17 of the *Community Charter* and Sections 418 and 399 of the *Local Government Act*.

CARRIED

10. Letters of Concurrence (Telus) – Electoral Area “E”
 - a. Request for Concurrence
 - b. Responses Received by RDOS
 - c. Responses Received by Telus – BCB576 and BCB577
 - d. Responses Received by Telus – BCB577 Only

To allow for the replacement of two (2) Telus utility pole/wireless communication facilities.

It was MOVED and SECONDED (Unweighted Corporate Vote – Simple Majority)
THAT the Board of Directors defer providing a letter of non-concurrence in order to allow Telus to seek an alternative location or design. - **CARRIED**

C. LEGISLATIVE SERVICES

1. Repeal of Irrigation and Improvement District Bylaws
 - a. Bylaw 2812, 2018 - Naramata Irrigation District
 - i. Bylaw 2812, 2018 – Schedule A
 - b. Bylaw 2813, 2018 - Olalla Improvement District
 - i. Bylaw 2813, 2018 - Schedule A
 - c. Bylaw 2814, 2018 - Sun Valley Improvement District
 - i. Bylaw 2814, 2018 - Schedule A
 - d. Bylaw 2815, 2018 – West Bench Irrigation District
 - i. Bylaw 2815, 2018 - Schedule A

RECOMMENDATION 15 (Unweighted Corporate Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT the following Bylaws be read a first, second and third time and be adopted:

1. Naramata Irrigation District Repeal Bylaw 2812, 2018,
2. Olalla Improvement District Repeal Bylaw 2813, 2018,
3. Sun Valley Improvement District Repeal Bylaw 2814, 2018, and
4. West Bench Irrigation District Repeal Bylaw 2815, 2018.

CARRIED

-
2. Naramata Cemetery Regulation Bylaw No. 2816, 2018
 - a. Bylaw No. 2816, 2018
 - i. Bylaw No. 2816, 2018 - Schedule A

To bring the cemetery bylaw into compliance with the new *Cremation, Interment and Funeral Services Act* and to update Schedule 'A' attached to the bylaw, being Permit (Right of Internment - Plot Reservation License) to conform with Regional District Fees and Charges Bylaw (Cemetery Fees).

RECOMMENDATION 16 (Unweighted Corporate Vote – 2/3 Majority)**It was MOVED and SECONDED**

THAT Bylaw 2816, 2018 Regional District of Okanagan-Similkameen Naramata Cemetery Regulation Bylaw be read a first, second and third time and be adopted.

CARRIED

3. [Declaration of State of Local Emergency Approval](#)

It was MOVED and SECONDED

Electoral Area "A":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "A" due to expire 27 June 2018, at midnight for a further seven days to 4 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "A" due to expire 4 July 2018, at midnight for a further seven days to 11 July 2018, at midnight.

Electoral Area "C":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 25 June 2018, at midnight for a further seven days to 2 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "C" due to expire 2 July 2018, at midnight for a further seven days to 9 July 2018, at midnight.

Electoral Area "D":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "D" due to expire 26 June 2018, at midnight for a further seven days to 3 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "D" due to expire 3 July 2018, at midnight for a further seven days to 10 June 2018, at midnight.

Electoral Area "F":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "F" due to expire 23 June 2018, at midnight for a further seven days to 30 June 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "F" due to expire 30 June 2018, at midnight for a further seven days to 7 July 2018, at midnight.

Electoral Area "G":

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "G" due to expire 26 June 2018, at midnight for a further seven days to 3 July 2018, at midnight.

THAT the Board of Directors request the Minister of State for Emergency Preparedness to extend the Declaration for the State of Local Emergency for the area surrounding Electoral Area "G" due to expire 3 July 2018, at midnight for a further seven days to 10 July 2018, at midnight.

CARRIED

4. UBCM Ministry Meetings

It was MOVED and SECONDED

THAT the Regional District submit the identified requests to UBCM for meetings with Provincial Ministers and/or Ministry staff at the September 10 – 14, 2018 UBCM Conference as listed below, and,

THAT development of Briefing Notes commence for review by Committee in August.

1. Storm Drainage in the Regional District (MoTI – Claire Trevena)
2. 2018 Flood Management Event - Public Service Messaging and Flood Response Approvals- to say thanks (FLNRO – Doug Donaldson)
3. Public Transit Options – Okanagan to Lower Mainland, RideShare, Uber (MoTI – Claire Trevena)
4. KVR Trail Damage and Cycling Infrastructure (FLNRO – Doug Donaldson)
5. ALC Policies on Corporate Grow Ops (Agriculture – Lana Popham)
6. Provincial Policing (Public Safety and Emergency Preparedness – Mike Farnsworth)
7. Single Approach Recycling - Eliminate Deposit (MoE – George Heyman)
8. Prolific Offender Sentencing – Impacts on Communities (Solicitor General)
9. Sage Mesa Water System Funding (Municipal Affairs – Selena Robinson)
10. Dredging program for Okanagan River - FLNRORD
11. East Side Sewer project road repaving – MOTI
12. Weyerhaeuser Road future ownership and Maintenance – MoTI
13. Hwy 97 access to Flea Market property in Okanagan Falls – MoTI
14. Westbank to Penticton connectivity – 4 laning of highway – MoTI
15. Decommissioning of Naramata flume - FLNRORD

CARRIED

D. CAO REPORTS

1. Verbal Update
-

E. OTHER BUSINESS

1. Chair’s Report
-

2. Directors Motions
-

3. Board Members Verbal Update
-

F. ADJOURNMENT

By consensus, the meeting adjourned at 1:35 p.m.

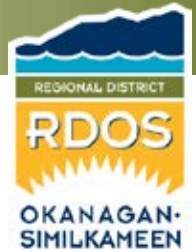
APPROVED:

CERTIFIED CORRECT:

K. Kozakevich
RDOS Board Chair

B. Newell
Corporate Officer

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Agricultural Land Commission Referral (Subdivision) – Electoral Area “C”

Administrative Recommendation:

THAT the RDOS “authorize” the application to subdivide 580 Green Lake Road (Lot 1, Plan KAP88680, District Lot 3469, SDYD) in Electoral Area “C” to proceed to the Agricultural Land Commission.

Purpose: To subdivide the subject property into two (2) lots.

<u>Owner:</u> Bent, Lillian, & Peter Rasmussen	<u>Agent:</u> Bent Rasmussen	<u>Folio:</u> C-07164.100
<u>Legal:</u> Lot 1, Plan KAP88680, DL 3469, SDYD	<u>Civic:</u> 580 Green Lake Rd	
<u>OCP:</u> Agriculture (AG)	<u>Zone:</u> Agriculture Two (AG2)	

Proposed Development:

An application to the Agricultural Land Commission (ALC) under Section 21(2) of the *Agricultural Land Commission Act* (the Act) has been lodged with the Regional District in order to allow for subdivision within the Agricultural Land Reserve (ALR).

Specifically, the applicants are seeking to undertake a 2-lot subdivision that will result in the property being divided into one (1) 15 ha and one (1) 16 ha parcel.

In support of this proposal, the applicants have stated that “[w]e are two families owning the property with 2 separate civic addresses and 2 separate homes situated on different parts of the property. By subdividing into 2 parcel each owner can use his/her parcel as they wish, agricultural or otherwise.”

Statutory Requirements:

Under Section 34(4) of the *Agricultural Land Commission Act*, the Regional District of Okanagan-Similkameen (RDOS) must “review the application, and ... forward to the commission the application together with [its] comments and recommendations”, unless Section 25 (3) or (3.1) or 30 (4) or (4.1) apply, wherein the Board has the ability to refuse to “authorize” an application.

In accordance with Schedule 8, Section 2.5 of the Regional District’s Development Procedures Bylaw No. 2500, 2011, this proposal may be dealt with administratively by the Chief Administrative Officer and forwarded to the ALC with comments.

Site Context:

The subject property is approximately 29 ha in area and is located on the west side of Green Lake Rd, south of White Lake Grasslands Protected Area.

The surrounding pattern of development is generally characterised by similar agricultural lands in the ALR to the south and west and protected conservation grasslands to the north.

Background:

The current boundaries of the subject property date to a subdivision application deposited in the Land Title Office at Kamloops on March 5, 2009, while available Regional District records indicate the issuance of buildings permits for a second single detached dwelling (2013) and a garage (2013).

Under the Electoral Area "C" Official Community Plan (OCP) Bylaw No. 2452, 2008, the subject property is designated as Agriculture (AG) and within a Watercourse Development Permit Area (WDP) and Important Ecosystem area.

Under the Electoral Area "C" Zoning Bylaw No. 2453, 2008, the property is zoned Agriculture Two (AG2), which stipulates a minimum parcel size of 10.0 ha. Prior to 2017, the bylaw allowed for a second principle dwelling on parcels greater than 8.0 ha in area.

Analysis:

In considering this proposal, Administration notes that it is generally not considered good planning practice to encourage the fragmentation of viable agricultural land and that the OCP generally seeks to discourage this type of subdivision by supporting the consolidation of legal parcels that support more efficient agricultural operations and encouraging the protection of agricultural lands and maximizing productive farm activity.

In addition, it is believed that subdivision of the subject property may negatively impact the agricultural opportunities available in the long-term and that the property has more agricultural potential as a single unit.

Administration notes that the ALC has been consistent in its support for larger parcel sizes on ranching and grazing lands (i.e. 42 ha to 60 ha) in the South Okanagan and Similkameen and that it has not supported a number of similar proposals to subdivide a large agricultural parcel into smaller units. In those instances, the Commission has cited the need to maintain larger agricultural properties.

The provision for accessory dwelling units in the agricultural zones is also intended to facilitate the accommodation of farm labour or family members and is not to be used as a rationale in support of subdivision.

Administration is concerned that the principle intent put forward in support of this subdivision — which appear to be family estate planning considerations — is not considered to be valid strategic planning rationale (as personal matters could be used to justify all manner of development proposals otherwise not supported by the Regional District's land use bylaws).

Nevertheless, Administration also recognizes that the current Electoral Area "C" OCP encourages a range of parcel sizes for lands designated Agriculture of between 10.0 ha and 4.0 ha, that the subject property is currently assessed as farm and, according to the applicant, is being used for a "cattle grazing operation."

On this basis only — that the proposed subdivision complies with the 10.0 ha minimum parcel size requirement of the zoning bylaw — Administration is recommending that this proposal be "authorised".

The Board is asked to be aware that, should ALC approval be obtained, a subsequent amendment to the Electoral Area "C" Zoning Bylaw would not be required. The applicant will, however, be required to submit a subdivision application with the Ministry of Transportation to facilitate the subdivision, in which the Regional District will provide subdivision referral comments to the Ministry.

As an aside, Administration recognises that similar ALR parcels situated to the north in Electoral Area "D-1" have been zoned Agriculture Three (AG3) — which establishes a 20 ha parcel size — to reflect their use for ranching and grazing purposes. The AG3 Zone does not currently exist in the Electoral Area "C" zoning bylaw and Administration considers that this should be reviewed at the next OCP & Zoning Bylaw Update.

Alternative:

1. THAT the RDOS Board not "authorize" the application to subdivide the property at 580/590 Green Lake Rd in Electoral Area "C" to proceed to the Agricultural Land Commission.
2. THAT the Board of Directors defers making a decision and directs that the proposal be considered by the Electoral Area "C" Advisory Planning Commission (APC).

Respectfully submitted:

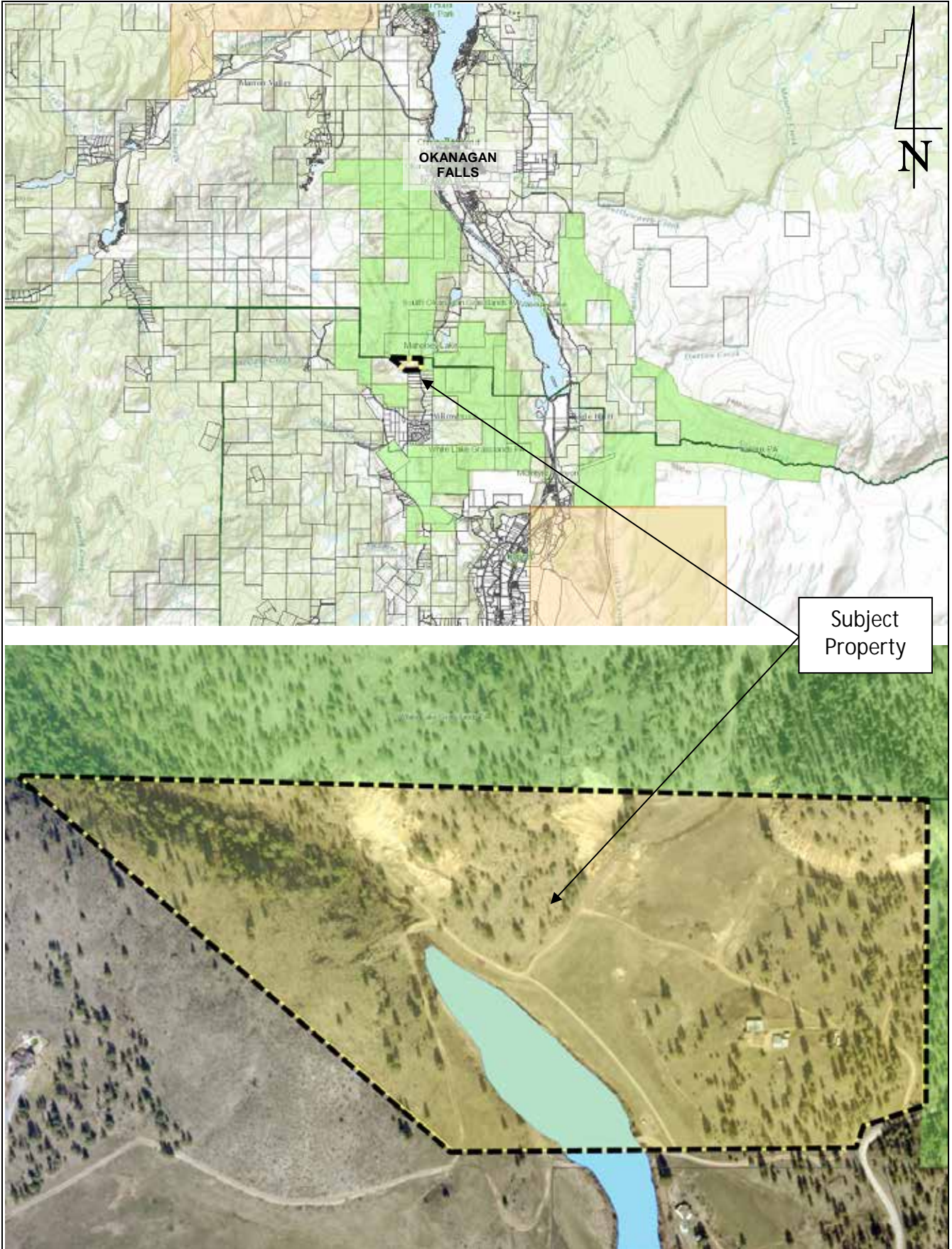


C. Garrish, Planning Supervisor

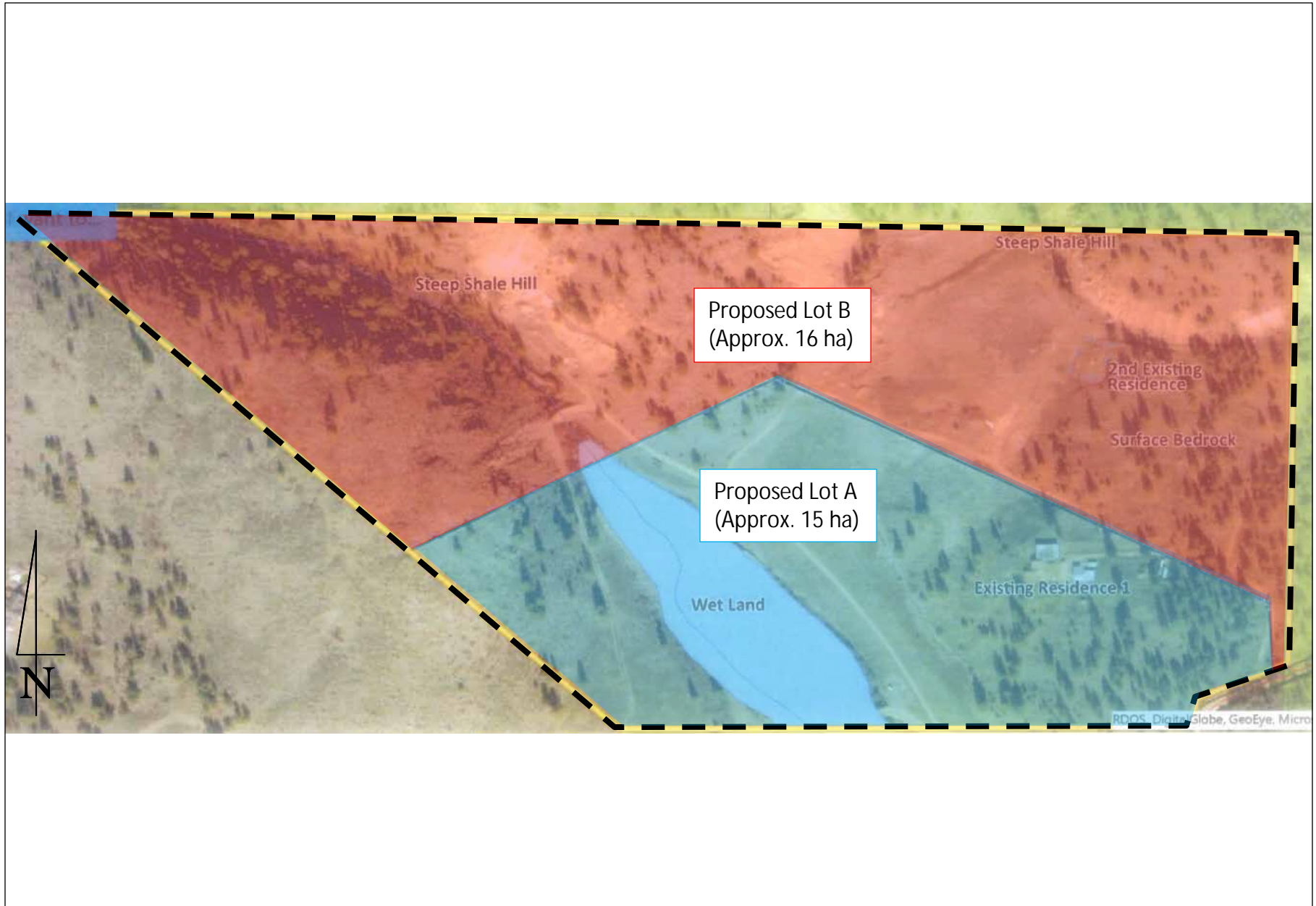
Attachments: No. 1 – Context Maps

No. 2 – Applicant's Subdivision Plan

Attachment No. 1 – Context Maps



Attachment No. 2 – Applicant's Subdivision Plan



ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Agricultural Land Commission Referral (Placement of Fill) – Electoral Area “D”

Administrative Recommendation:

THAT the RDOS “authorize” the application to place fill at 760 Highway 3A (Lot 1, DL 2889, SDYD, Plan 27732) in Electoral Area “D” to proceed to the Agricultural Land Commission.

Purpose: To place fill for a future medical cannabis production facility.

Owner: Green Mountain Health Alliance Ltd. Agent: Dominic Unsworth Folio: D-06939.005

Legal: Lot 1, DL 2889, SDYD, Plan 27732 Civic: 760 Hwy 3A, Kaleden

OCP: Agriculture (AG) Zone: Agriculture Three (AG3)

Proposed Development:

An application to the Agricultural Land Commission (ALC) under Section 20(2) of the *Agricultural Land Commission Act* (the Act) has been lodged with the Regional District in order to allow the placement of fill within the Agricultural Land Reserve (ALR).

Specifically, the applicant is seeking to prepare a sub slab for a future medical cannabis greenhouse production facility and parking area. The fill is 300mm of 3” minus rock and 150mm of compacted crush: approximately 6800 m³ of fill, to a depth of 0.5 m, placed over a 1.5 ha area.

The applicant states in the proposal package:

New ACMPR Medical Cannabis Greenhouse facility will require adequate sub slab preparing with 300mm of 3” minus rock and 150mm of compacted crush.

The greenhouse footprint is 12,226 sqm, with a lower level production area of 2485 sqm which will receive the same sub-base material.

The staff parking area (2900 sqm) will also receive 300mm of 3” minus rock and 150mm of compacted crush.

Statutory Requirements:

Under Section 6(i) ‘Placement of Fill for Farm Use’ of *Agricultural Land Commission Bylaw No. 2 Placement of Fill*, production of medical marijuana if associated with the construction of building and associated parking areas where the fill area exceeds 0.2 ha on a lot 0-16.0 ha in size, requires the applicant to submit a Notification for Fill Placement to the ALC Soils Department. The ALC Soils Department then determines if a non-farm use application is required. In this case, the ALC Soils Department requested the submission of a non-farm use application.

Under Section 34 of the *Agricultural Land Commission Act*, the Regional District of Okanagan-Similkameen (RDOS) must “review the application, and ... forward to the commission the application together with [its] comments and recommendations”, unless Section 25(3) applies wherein the Board has the ability to refuse to “authorise” an application.

In this instance, Section 25(3) is seen to apply as the property “is zoned by bylaw to permit [an] agricultural or farm use”.

Site Context:

The subject property is approximately 8.4 ha in area and is located on the north side of Highway 3A south of the Penticton Indian Band Reserve, approximately 7 km west of Kaleden.

The property appears to have a single detached dwelling, grazing fields, and an accessory building. The surrounding pattern of development is generally characterised by similar agricultural lands in the ALR.

Background:

The creation of the subject property by subdivision is unknown. Available Regional District records indicate the issuance of a building permit for a garage in 1980.

Under the Electoral Area “D-1” Official Community Plan (OCP) Bylaw No. 2683, 2016, the subject property is designated as Agriculture (AG) and within a Watercourse Development Permit Area (WDP) and Important Ecosystem area.

Under the Electoral Area “D-1” Zoning Bylaw No. 2457, 2008, the property is zoned Agriculture Three (AG3), which lists “agriculture” as a principle permitted use. The bylaw defines “agriculture” as meaning “the use of land, buildings or structures for growing, harvesting, packing, storing and wholesaling of agricultural crops for the purposes of providing food, horticultural, medicinal or farm products, including cannabis production ...”

Analysis:

In considering this proposal, Administration notes that the Regional District does not regulate the removal or placement of fill through a bylaw. The placement of fill is associated with a proposed medical marijuana production facility, which is a permitted farm use within the ALR.

As the Regional District does not regulate placement of fill, Administration recommends the application be forwarded to the ALC for resolution. If ALC permission to place fill was granted, a Building Permit from the Regional District would be required for the greenhouse structures provided they met Zoning Bylaw regulations.

Conversely, Administration notes that an objective of the AG designation is to protect the agricultural land base for farming, ranching and other general agricultural activities. It is not clear that the type of fill material and/or the amount of fill required for the proposed structure is consistent with this objective. Accordingly, the option of not authorizing the application to proceed to ALC is available to the Board.

Alternatives:

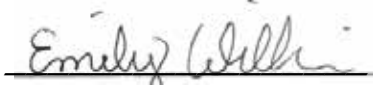
1. THAT the RDOS Board not “authorize” the application to place fill at 760 Highway 3A in Electoral Area “D” to proceed to the Agricultural Land Commission.

2. THAT the Board of Directors defers making a decision and directs that the proposal be considered by the Electoral Area "D" Advisory Planning Commission (APC).

Respectfully submitted

Endorsed by:

Endorsed by:



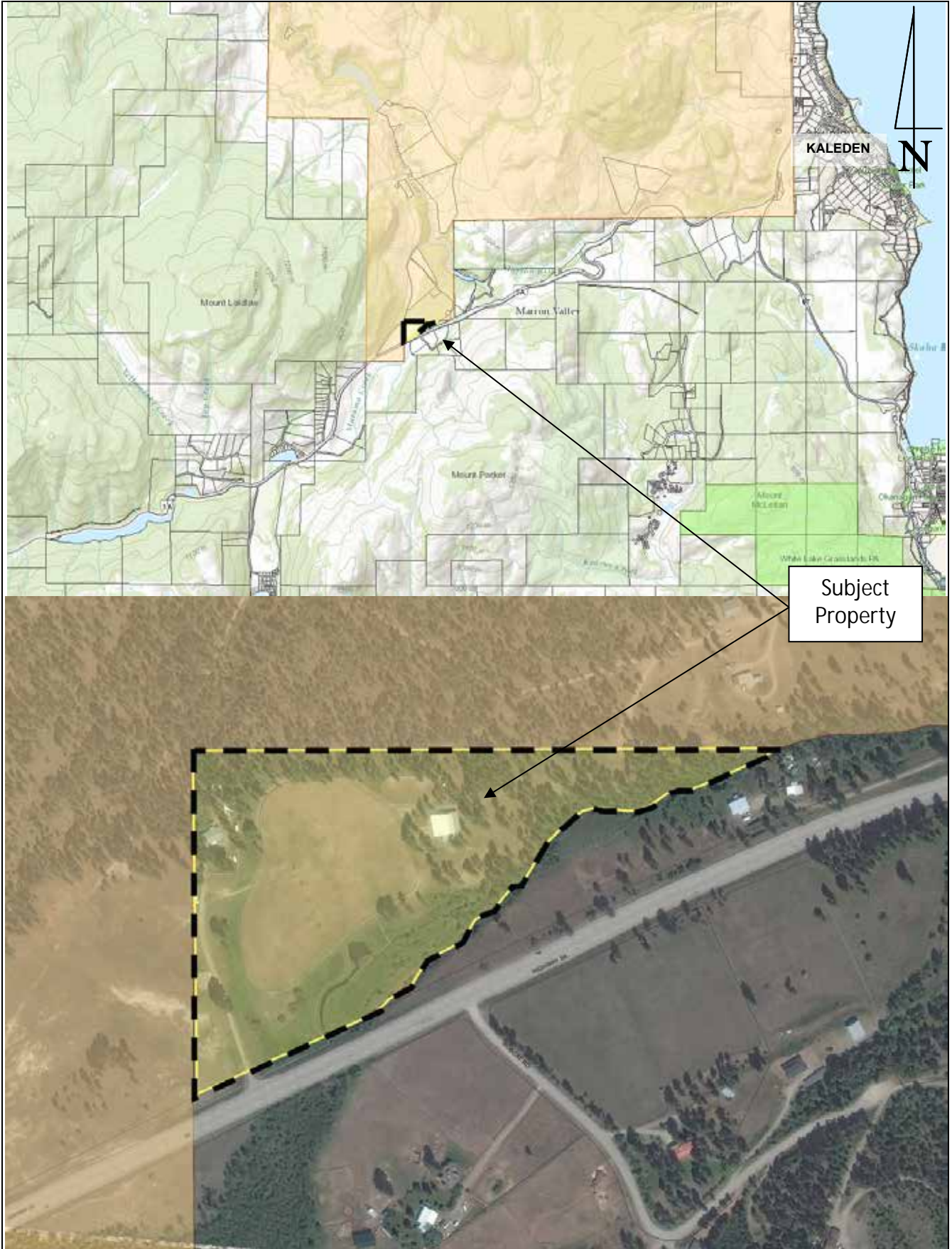
Emily Williamson, Planner

C. Garrish, Planning Supervisor

B. Dollevoet, Dev Services Manager

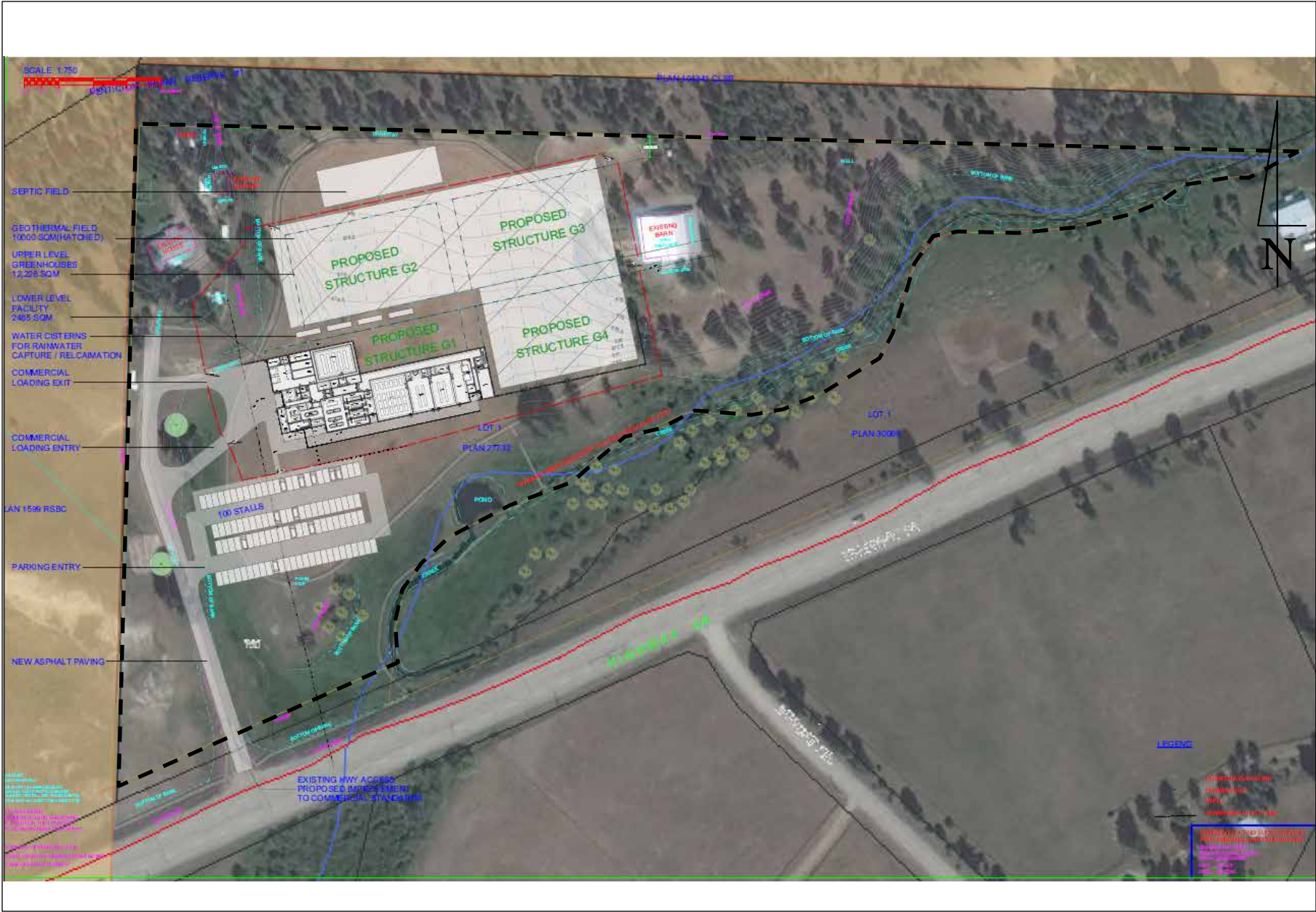
- Attachments: No. 1 – Context Maps
No. 2 – Applicant's Site Plan
No. 3 – Aerial Photo (Google Earth 2017)
No. 4 – Site Photo (Google Streetview)

Attachment No. 1 – Context Maps



Subject Property

Attachment No. 2 – Applicant’s Site Plan



Attachment No. 3 – Aerial Photo (2017)



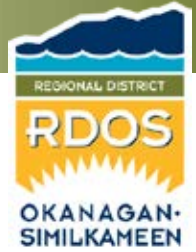
Proposed
Development
Area

Attachment No. 4 – Site Photo (Google Streetview)



Subject
Property

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Zoning Bylaw Amendment – Electoral Area “A”

Administrative Recommendation:

THAT Bylaw No. 2451.25, 2018, Electoral Area “A” Zoning Amendment Bylaw be denied.

Purpose: To allow for the placement of a mobile home (CSA Z240) in the RS1 Zone.

Owner: N. Morhun, T. & R. MacFadden Applicant: Tracy MacFadden Folio: A-06089.060

Civic: 8312 98th Ave, Osoyoos Legal: Lot 6, Plan KAP32220, District Lot 2450S, SDYD

Zoning: Residential Single Family One (RS1) Proposed Zoning: Residential Single Family One Site Specific (RS1s)

Proposed Development:

This application is seeking approval to place a mobile home (Z240) on the property at 8312 98th Avenue. The applicant has indicated that this is a Moduline (mobile) home built in 2006.

It is being proposed to amend the Electoral Area “A” Zoning Bylaw No. 2451, 2008, by introducing a site specific regulation to the subject property that would allow a “mobile home” as a principal permitted use.

In support of the proposal the applicant states: “[t]he home fits the neighbourhood, and indeed improves the area with its modern appearance. The sub division currently contains a mobile home already, one less modern, and more from the 70’s or 80’s era when mobile homes were more like “trailers”. This moduline home in appearance resembles a Modular home, which is allowed within the current zoning. Our home will serve to fill a long vacant lot, and improve the sub-division, as well it is in keeping with the general feel of the area.”

Site Context:

The property is approximately 842 m² and located on the west side of 98th Ave, approximately 350 metres north of the Town of Osoyoos.

The surrounding pattern of development is characterized by similarly sized single family residential properties as well as agricultural properties.

Background:

The property was created by a plan of subdivision deposited in the Kamloops Land Title Office in 1981, and available Regional District records indicate an open Building Permit to place a mobile home on the property.

The subject property is located within the Agricultural Land Reserve (ALR) as are many of the neighbouring properties. Under Section 23 of the *Agricultural Land Commission Act*, restrictions on the use of agricultural land do not apply to this lot as it was less than 2 acres in area on December 21, 1972.

Under the Electoral Area "A" Official Community Plan (OCP) Bylaw No. 2450, 2008, the subject property is designated Low Density Residential (LR).

Under the Electoral Area "A" Zoning Bylaw No. 2451, 2008, the property is zoned Residential Single Family One (RS1), with permitted principal use including "single detached dwellings", which may include a "modular home" but does not include a "mobile home". A "mobile home" is defined as meaning a "manufactured home which is certified as being constructed to the Canadian Standards Association Z240 Mobile Home Series Standard."

A number of zoning bylaw amendments for modular and mobile homes were adopted on September 15, 2016 (Amendment Bylaw No. 2743, 2016). These amendments allowed mobile homes in zones where the minimum parcel size for subdivision is 4.0 ha (i.e. Resource Area (RA), Large Holdings (LH), and Agriculture (AG) Zones).

Public Process:

At its July 9, 2018 meeting, the Electoral Area "A" Advisory Planning Commission (APC) could not meet quorum.

A Public Information Meeting was held on July 9, 2018, and was attended by 1 member of the public.

Referral comments on this proposal have been received from Osoyoos Indian Band and the Ministry of Transportation and Infrastructure (MoTI). These are included as separate items on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) of the amendment bylaw prior to adoption will be required as the subject property is situated within 800 metres of a controlled area (i.e. Highway 97).

Analysis:

In considering this proposal, Administration notes that it is not consistent with the strategic direction set by the Board in 2016 when it adopted amendments that allowed for mobile homes as a type of principal dwelling in the RA, LH and AG Zones.

During the public consultation process — including Advisory Planning Commission meetings — parcel size was an important factor in considering the appropriateness of mobile homes as well as neighbourhood character.

In one Electoral Area, the APC recommended that mobile homes only be allowed on agricultural properties and in another Electoral Area it was recommended that mobile homes only be permitted as an accessory dwelling not as principal dwelling unit. Importantly, there were no recommendations to permit mobile homes as an allowable form of principal dwelling in Low Density Residential zones.

More recently (2018), the Regional District has received letters of concern and opposition from residents in the Regal Ridge as well as Upper Carmi areas — both of which are governed by 4.0 ha

minimum parcel size zonings — regarding proposed changes to their zoning that would result in the introduction of mobile homes as a permitted type of dwelling.

While it is understood that a nearby property on 98th Avenue has previously been developed to a mobile home, this is seen to have occurred at a time when the zoning bylaw allowed mobile homes in the RS1 Zone. This is, however, no longer reflective of the strategic land use policy adopted by the Board and should not be considered as a basis for supporting the placement of additional mobile homes in this neighbourhood.

Administration is also concerned that a site specific amendment to allow a mobile home would permit any mobile home built to the Canadian Standard Association Z240 Mobile Homes Series Standard regardless of the form and character.

To conclude, given the recent Zoning Bylaw amendments where mobile homes were not allowed as a form of principal dwelling unit in Low Density Residential zones, Administration does not support the proposed Bylaw Amendment.

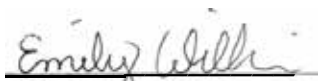
Conversely, mobile homes can be an affordable form of housing and in recent decades have improved in appearances. The mobile home has exterior fiber cement siding and is proposed to be placed on a foundation with a deck built onto the west elevation. These modifications could help the mobile home appear more like a modular home (which is permitted under current zoning) and may not be out of context for the neighbourhood.

If the specific 2006 Moduline mobile home is deemed appropriate for the neighbourhood context, a covenant could be registered on title restricting the mobile home to the proposed 2006 Moduline model.

Alternatives:

- .1 THAT Bylaw No. 2451.25, 2018, Electoral Area “A” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing;
AND THAT the holding of the public hearing be scheduled for the Regional District Board meeting of August 16, 2018;
AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Respectfully submitted



E. Williamson, Planner

Endorsed by:



C. Garrish, Planning Supervisor

- Attachments:** No. 1 – Applicant’s Site Plan
No. 2 – Applicant’s Renderings
No. 3 – Applicant’s Elevations
No. 4 – Applicant’s Elevations
No. 5 – Site Photo (Google Streetview)

Attachment No. 2 – Applicant's Renderings



East Rendering

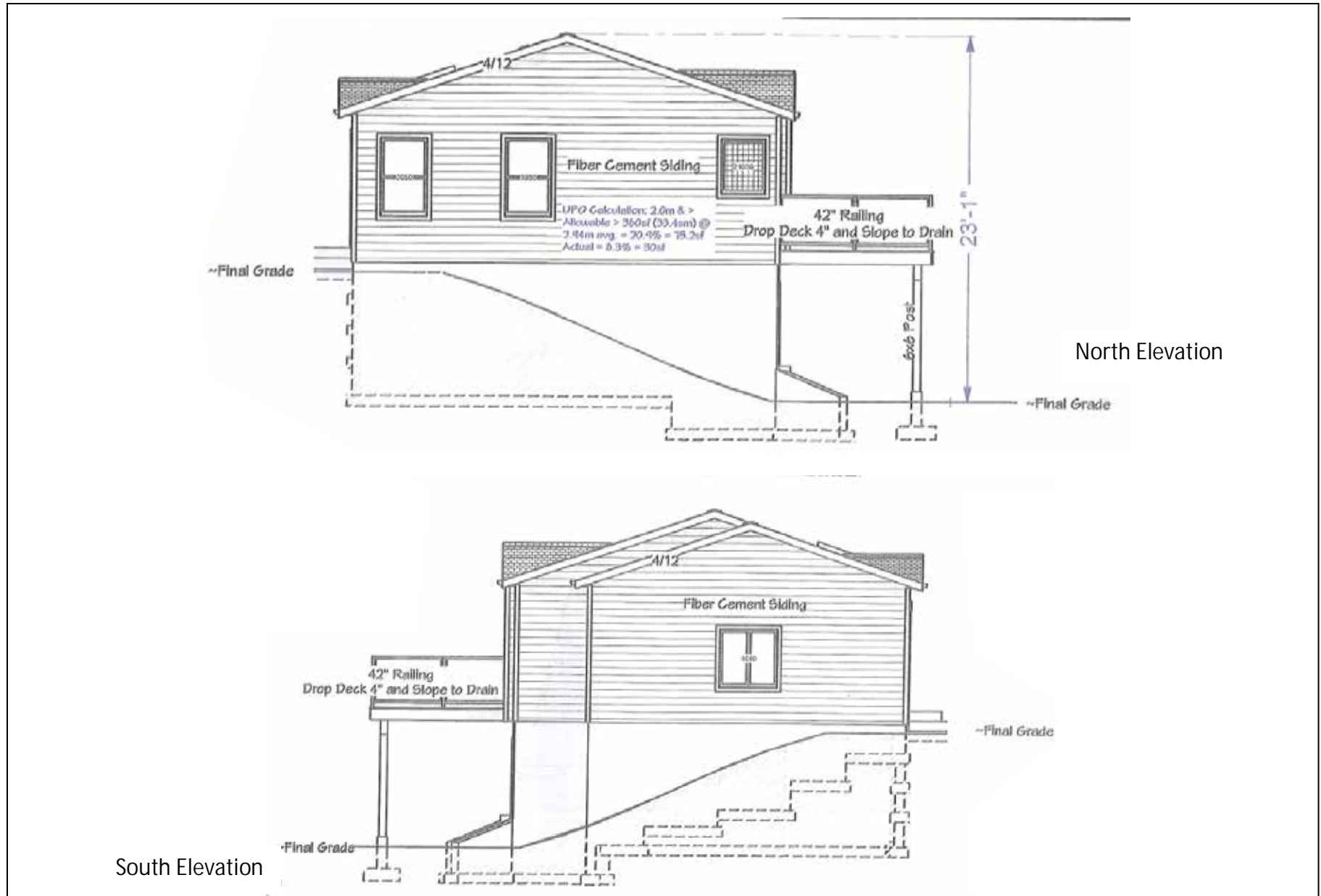


West Rendering

Attachment No. 3 – Applicant's Elevations



Attachment No. 4 – Applicant's Elevations



Attachment No. 5 – Site Photo (Google Streetview)



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2451.25, 2018

A Bylaw to amend the Electoral Area "A" Zoning Bylaw No. 2451, 2008

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "A" Zoning Amendment Bylaw No. 2451.25, 2018."
2. The Official Zoning Map, being Schedule '2' of the Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by changing the land use designation on the land described as Lot 6, District Lot 2450S, SDYD, Plan 32220, and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Residential Single Family One (RS1) to Residential Single Family One Site Specific (RS1s).
3. The "Electoral Area "A" Zoning Bylaw No. 2451, 2008" is amended by:
 - i) adding a new sub-section .2 under Section 16.8 (Site Specific Residential Single Family One (RS1s) Provisions) to read as follows:
 2. in the case of land described as Lot 6, Plan KAP32220, District Lot 2450S, SDYD (8312 98th Avenue), and shown shaded yellow on Figure 16.8.2:
 - a) the following principal use shall be permitted on the land in addition to the permitted uses listed in Section 11.1.1:
 - i) mobile home.

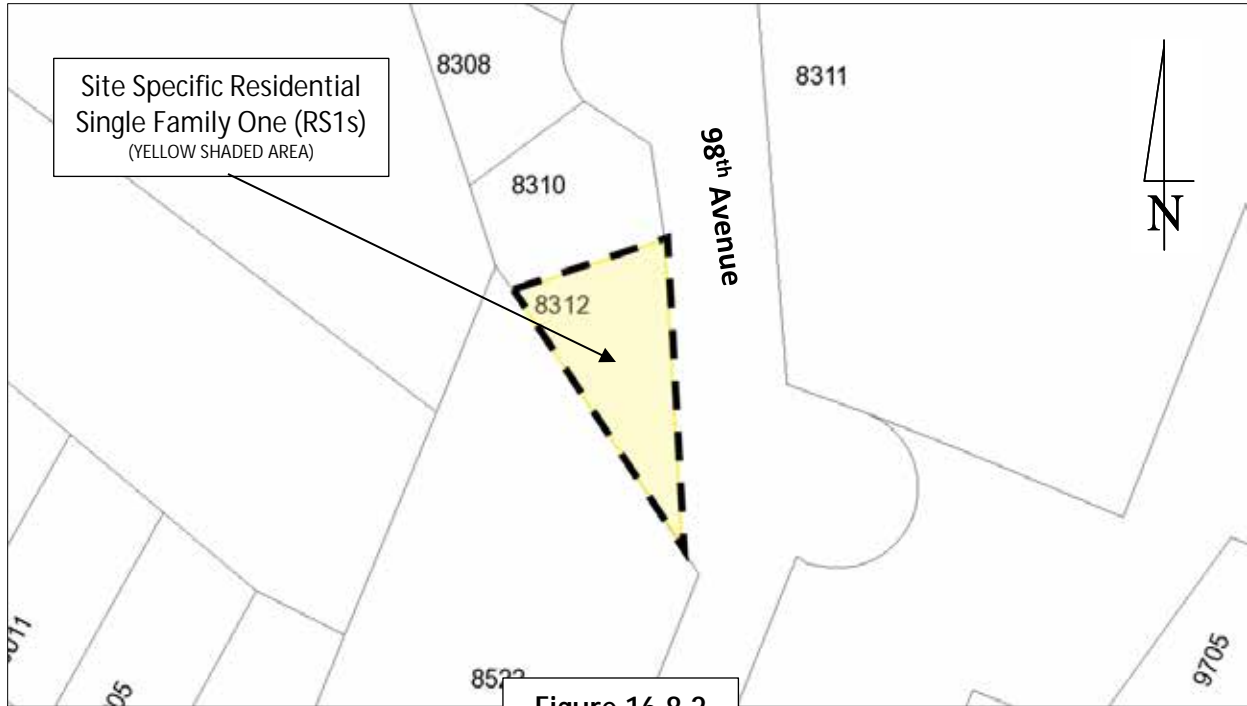


Figure 16.8.2

READ A FIRST AND SECOND TIME this ____ day of _____, 2018.

PUBLIC HEARING held on this ____ day of _____, 2018.

READ A THIRD TIME this ____ day of _____, 2018.

I hereby certify the foregoing to be a true and correct copy of the "Electoral Area "A" Zoning Amendment Bylaw No. 2451.25, 2018" as read a Third time by the Regional Board on this ____ day of ____, 2018.

Dated at Penticton, BC this __ day of ____, 2018.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2018.

For the Minister of Transportation & Infrastructure

ADOPTED this __ day of ____, 2018.

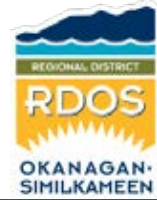
Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

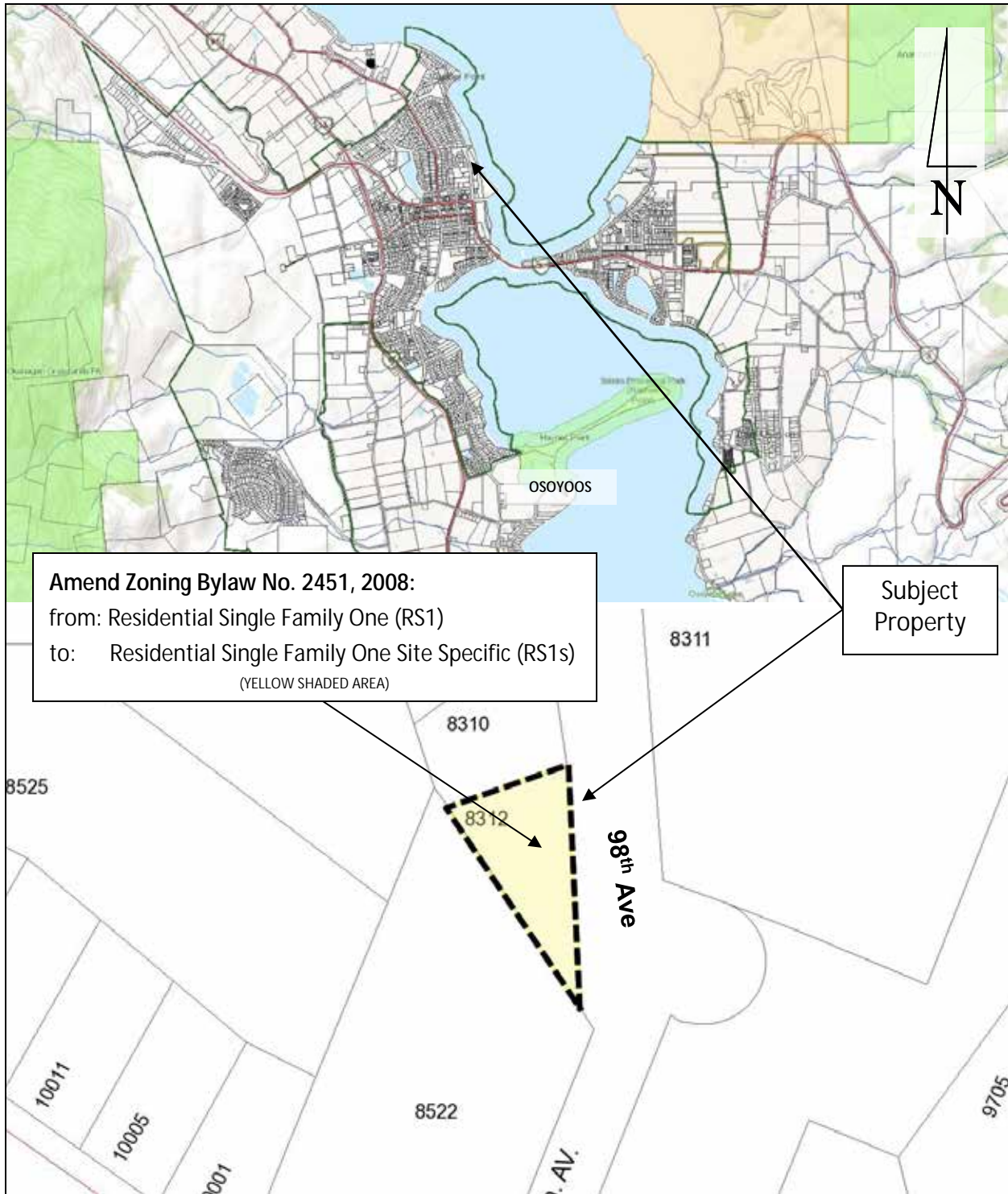
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2451.25, 2018

Project No: A2018.076-ZONE

Schedule 'A'





Your File #: A2018.076-
Zone -
McFadden
A2451.25
eDAS File #: 2018-03375
Date: June 19, 2018

Regional District Okanagan-Similkameen
101 Martin Street
Penticton, BC V2A 5J9

Attention: Lauri Feindell, Planning Secretary

**Re: Proposed Text Amendment Bylaw for:
Lot 6, District Lot 2450s, SDYD, Plan 32220
8312 – 98th Avenue, Osoyoos, BC**

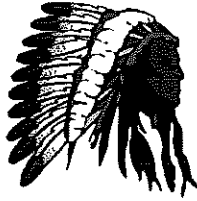
Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

If you have any questions please feel free to call Rob Bitte at (250) 490-2280.

Yours truly,

Rob Bitte
District Development Technician

Local District Address
Penticton Area Office 102 Industrial Place Penticton, BC V2A 7C8 Canada Phone: (250) 712-3660 Fax: (250) 490-2231



OSOYOOS INDIAN BAND

1155, SEN*POK*CHIN BOULEVARD, OLIVER BC, V0H 1T8
PHONE: (250) 498-3444 ~ FAX: (250) 498-6577

OFFICE REVIEW RESULTS

July-04-18

Referral ID: bylaw 2451.25 A2018.076-ZONE
Reference #: R-77-001126
RTS #1435

Regional District of Okanagan-Similkameen
101 Martin ST.
Penticton, BC V2A 5J9

Attention: Emily Williamson

We are in receipt of the above referral. This proposed activity/development is within the Osoyoos Indian Bands Area of Interest, responsibility and within the Okanagan Nation's Territory; the lands and resources are subject to our unextinguished Aboriginal Title and Rights.

In 1997, the Supreme Court of Canada in the *Delgamuukw* case clarified the law respecting the rights of aboriginal people in British Columbia, which includes the Osoyoos Indian Band. The Supreme Court ruling included the following legal principles:

- ◆ Aboriginal title is not extinguished and the Province cannot and never could extinguish aboriginal title or rights.
- ◆ Aboriginal title is protected by section 35 of the Constitution Act, 1982.
- ◆ Aboriginal title is a property interest.
- ◆ Governments must justify any infringements of aboriginal title.
- ◆ Lands held pursuant to aboriginal title have an inescapable economic component.

Other recent court cases involving the Taku River Tlingit First Nation and the Haida Nation have heightened the accountability of British Columbia to consult with First Nations with respect to third party development activities on alleged Crown lands. The Court found that the Province of B.C. has a legal fiduciary obligation to deal with First Nations' concerns about their traditional lands and resources and that it is not necessary for B.C. First Nations to first prove the existence of our rights.

Based upon the results of our Preliminary Office Review of the proposed activity/development proper consultation and consideration of potential impacts and infringements to our Aboriginal Title and Rights cannot occur without the following recommendations. It is only with these recommendations that proper consultation can begin and the proposed activity/development can be reviewed .

- The proposed activity/development is located in a high potential archeological area. It is recommended that a qualified Archaeologist and two OIB field technicians conduct an Archaeological Overview Assessment and Preliminary Field Reconnaissance on the proposed area.

Please advise the Osoyoos Indian Band in writing as to your ability to meet the above listed conditions as outlined. Failure to meet these conditions will result in our disapproval and objection of the proposed activity/development. We will not consent, agree, or otherwise approve of the activity / development.

Our participation in the referral and consultation process does not define or amend the Osoyoos Indian Bands Aboriginal Rights and Title, or limit any priorities afforded to Aboriginal Rights and Title, nor does it limit the positions that we may take in future negotiations or court actions. If you require further information or clarification, please do not hesitate to contact me.

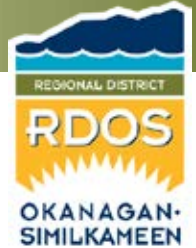
Please contact me through email or phone at your earliest convenience to set up a meeting to discuss our concerns.

limlæmt,



Amanda Anderson
Referrals Officer
Osoyoos Indian Band
aanderson@oib.ca
250-498-3444 Ext .3033
cc:

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Zoning Bylaw Amendment – Electoral Area “F”

Administrative Recommendation:

THAT Bylaw No. 2461.11, 2018, Electoral Area “F” Zoning Amendment Bylaw be read a first and second time and proceed to public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Purpose: To rezone a property to facilitate a two-lot subdivision.

Owner: Erik Iikka Vaisanen Applicant: True Consulting Folio: F-06932.400

Civic: 15 Deans Rd, Summerland Legal: Lot 8, DL 2888, ODYD, Plan 647 Except Parcel D (Plan A67)

Zoning: Small Holdings Two (SH2) Proposed Zoning: Small Holdings Two Site Specific (SH2s)

Proposed Development:

This application proposes a site specific amendment in order to facilitate a two-lot subdivision that would result in parcels approximately 1.47 ha (Lot B) and 1.75 ha (Lot A) in area.

In support of the proposal the applicant states the rezoning application is: “intended to create a site-specific amendment to Zoning Bylaw 10.5.3 Min. Parcel Size to permit a minimum of 1.47 ha parcel on the lot in question. This amendment will allow the subdivision of 15 Deans road to continue as well as help resolve outstanding road dedication requirements as outlined by the Ministry of Transportation.”

Site Context:

The subject property is approximately 4.2 ha in area and situated at the south-east corner of the intersection of Deans Road and Kereluk Road. The property adjoins the SnPink'tn (Penticton Indian Band) reserve along its eastern boundary.

The surrounding pattern of development is characterized by similarly sized rural residential properties, some of which appear to support small-scale agricultural operations.

Background:

The subject property was created by a subdivision plan deposited in the Kamloops Land Title Office in 1909. Available Regional District records indicate that Building Permits were issued in 1980 for a single family dwelling and in 1982 for a garage.

Under the Electoral Area "F" Official Community Plan (OCP) Bylaw No. 2460, 2008, the subject property is designated Small Holdings (SH) and is designated as being within an Environmentally Sensitive Development Permit (ESDP) Area.

In June of 2018, an Environmentally Sensitive Development Permit was issued to mitigate any future impacts of the proposed subdivision.

Under the Electoral Area "F" Zoning Bylaw No. 2461, 2008, the property is zoned Small Holdings Two (SH2), which stipulates a minimum parcel size of 2.0 ha for subdivision. Small Holdings Three (SH3), stipulates a minimum parcel size of 1.0 ha. Section 6.2 (b) states that a panhandle lot may be permitted provided that the panhandle is not calculated as part of the parcel area for the purpose of subdivision.

The applicant submitted a subdivision application in June 2017, to subdivide the property into two lots under the existing SH2 zoning. In January 2018, the Ministry of Transportation and Infrastructure (MoTI) communicated with the applicant that while the proposal is to create 2 parcels of 2.0 ha each, the "area will be reduced by the required road dedication...it seems that with the road dedication removed, one or both of the proposed lots will not satisfy the minimum lot size of the zoning." The area required for road dedication is 0.625 ha.

Public Process:

Quorum could not be met for the July 5, 2018, Electoral Area "F" Advisory Planning Commission (APC) meeting. If the Board wishes the application could be brought forward to the next available APC Meeting on August 2, 2018 for consideration prior to Public Hearing.

A Public Information Meeting was held on July 5, 2018, and was attended by no members of the public.

Referral comments on this proposal have been received from the Ministry of Forests, Lands and Natural Resource Operations (Ecosystems Branch) and Interior Health. These are included as separate items on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) of the amendment bylaw prior to adoption will not be required as the subject property is situated beyond 800 metres of a controlled area (i.e. Highway 97).

Analysis:

In considering this proposal, Administration notes that the Electoral Area "F" OCP Bylaw Section 7.0 (Rural Holdings) policies discourage the following subdivision patterns:

- i) Strip development along major roads;
- ii) Lots which straddle watercourses or which require creek crossing to gain access to building sites;
- iii) Large subdivisions without road access; and
- iv) Lot patterns and shapes which do not respect the rural and natural conditions of the area.

The first three policies do not pertain to this subdivision as it is not a strip development along a major road, no watercourses are located on the property, and both proposed lots would have road access.

In considering the fourth policy, the rural and natural conditions of the property will be maintained through the recommendations of a Qualified Environmental Professional, which form part of the Environmentally Sensitive Development Permit issued for the property.

Further policies in Section 7.0 call for residential development to be assessed on criteria including the "the impact on adjacent land use designations, and the character of the existing area".

The land use designation for the property will remain Small Holdings, which is consistent with the designation of neighbouring properties. The creation of parcels less than 2.0 ha in area is not anticipated to have a negative affect on the rural character of the neighbourhood. A number of SH2 zoned parcels are located south of the subject property, the majority of which are just over 2.0 ha but also range down to 1.48 ha in size.

Conversely, it is recognised that parcels situated to the north of the subject property are generally greater than 2.0 ha in area and that the applicant's proposal is not consistent with these.

Alternatives:

1. THAT Bylaw No. 2461.11, 2018, Electoral Area "F" Zoning Amendment Bylaw be read a first and second time and proceed to public hearing;

AND THAT the holding of the public hearing be delegated to Director Brydon or delegate;

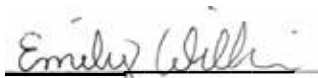
AND THAT staff schedule the date, time, and place of the public hearing in consultation with Director Brydon;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

OR

2. THAT Bylaw No. 2461.11, 2018, Electoral Area "F" Zoning Amendment Bylaw be denied.

Respectfully submitted



E. Williamson, Planner

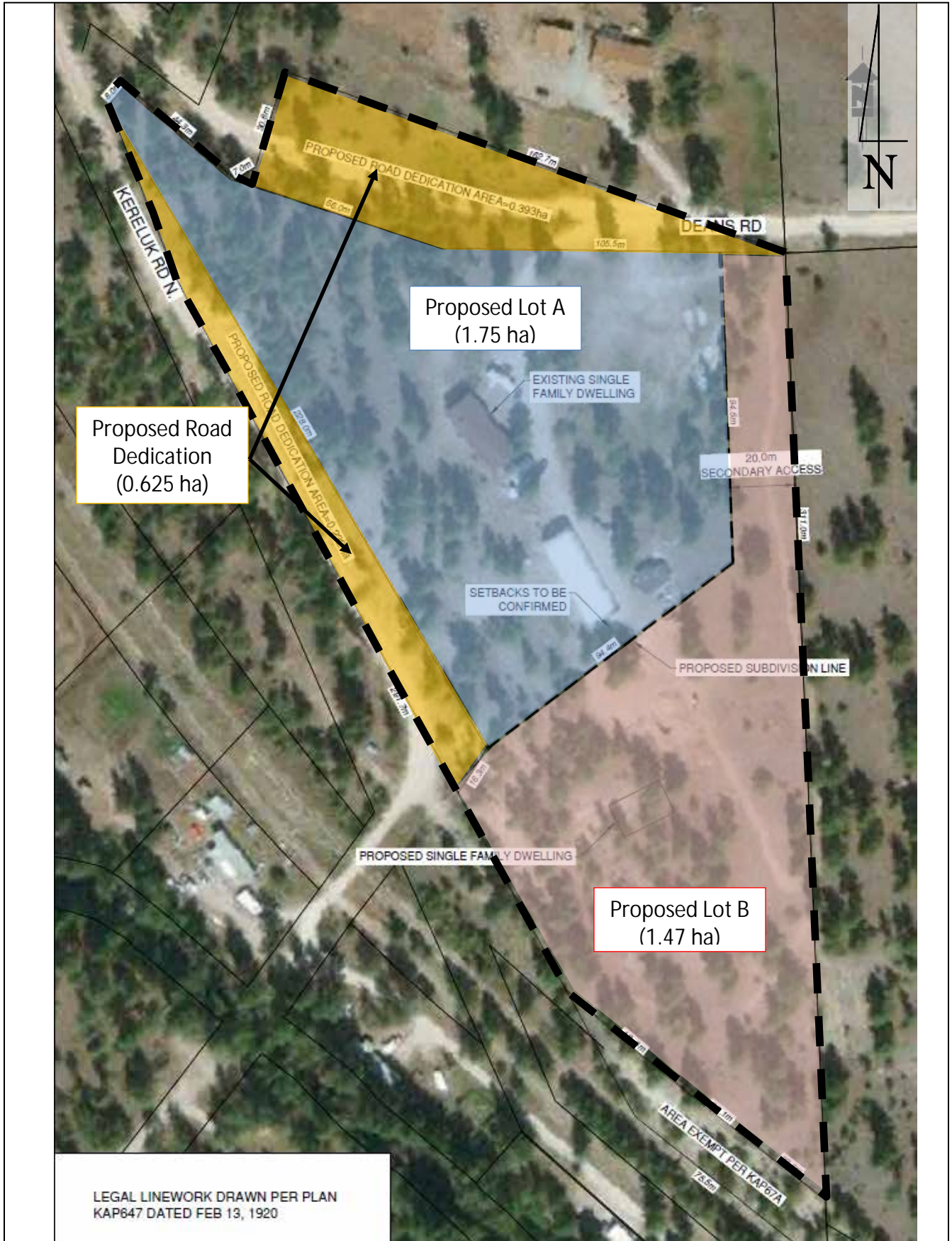
Endorsed by:



C. Garrish, Planning Supervisor

Attachments: No. 1 – Applicant's Proposed Subdivision Plan

Attachment No. 1 – Proposed Subdivision Plan



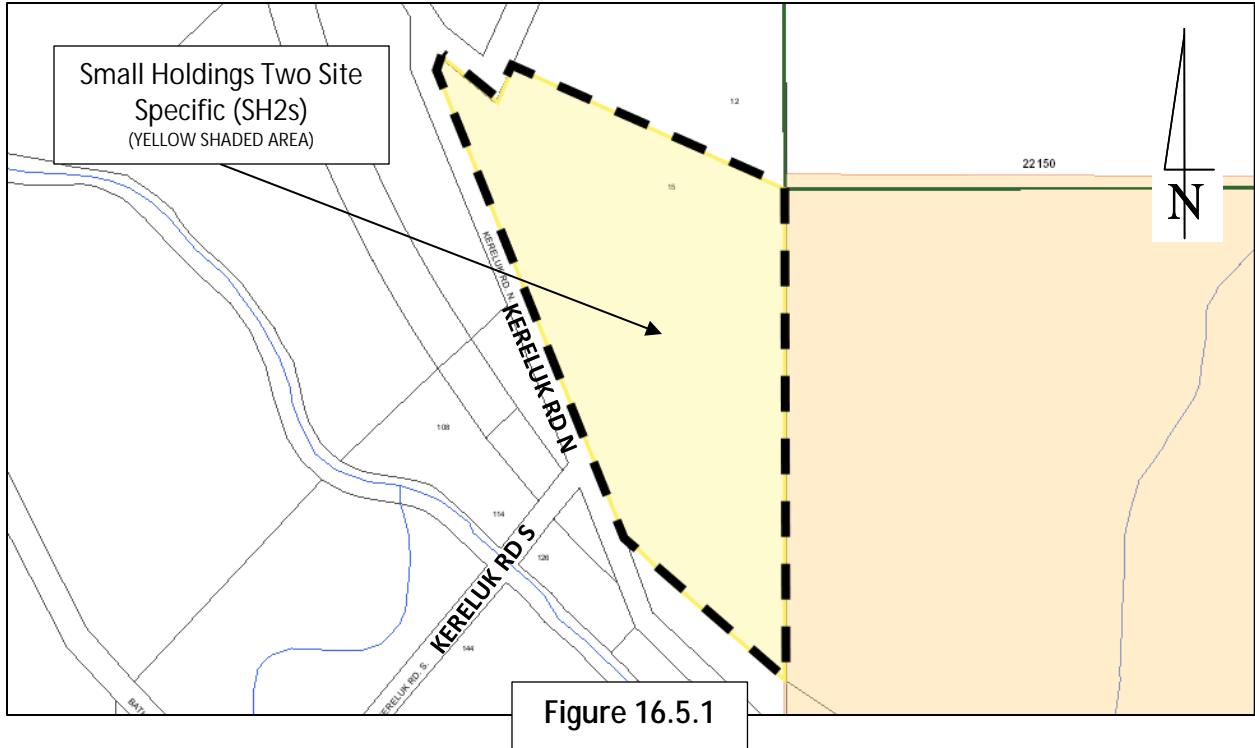
REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2461.11, 2018

A Bylaw to amend the Electoral Area "F" Zoning Bylaw No. 2461, 2008

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "F" Zoning Amendment Bylaw No. 2461.11, 2018."
2. The Zoning Bylaw Map, being Schedule '2' of the Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by changing the land use designation on the land described as Lot 8, Plan 647, District Lot 2888, ODYD, Except Parcel D Plan (A67), and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Small Holdings Two (SH2) to Small Holdings Two Site Specific (SH2s).
3. The Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by:
 - i) replacing Section 16.5.1 (Site Specific Small Holdings Two (SH2s) Provisions under Section 16.0 (Site Specific Designations) with the following:
 1. in the case of land described as Lot 8, Plan KAP647, District Lot 2888, ODYD, Except Plan A67 (15 Deans Road), and shown shaded yellow on Figure 16.5.1:
 - a) despite Section 10.5.3, the minimum parcel size shall be 1.47 ha.



READ A FIRST AND SECOND TIME this ___ day of ___, 2018.

PUBLIC HEARING held on this ___ day of ___, 2018.

READ A THIRD TIME this ___ day of ___, 2018.

AND ADOPTED this ___ day of ___, 2018.

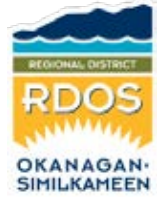
Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

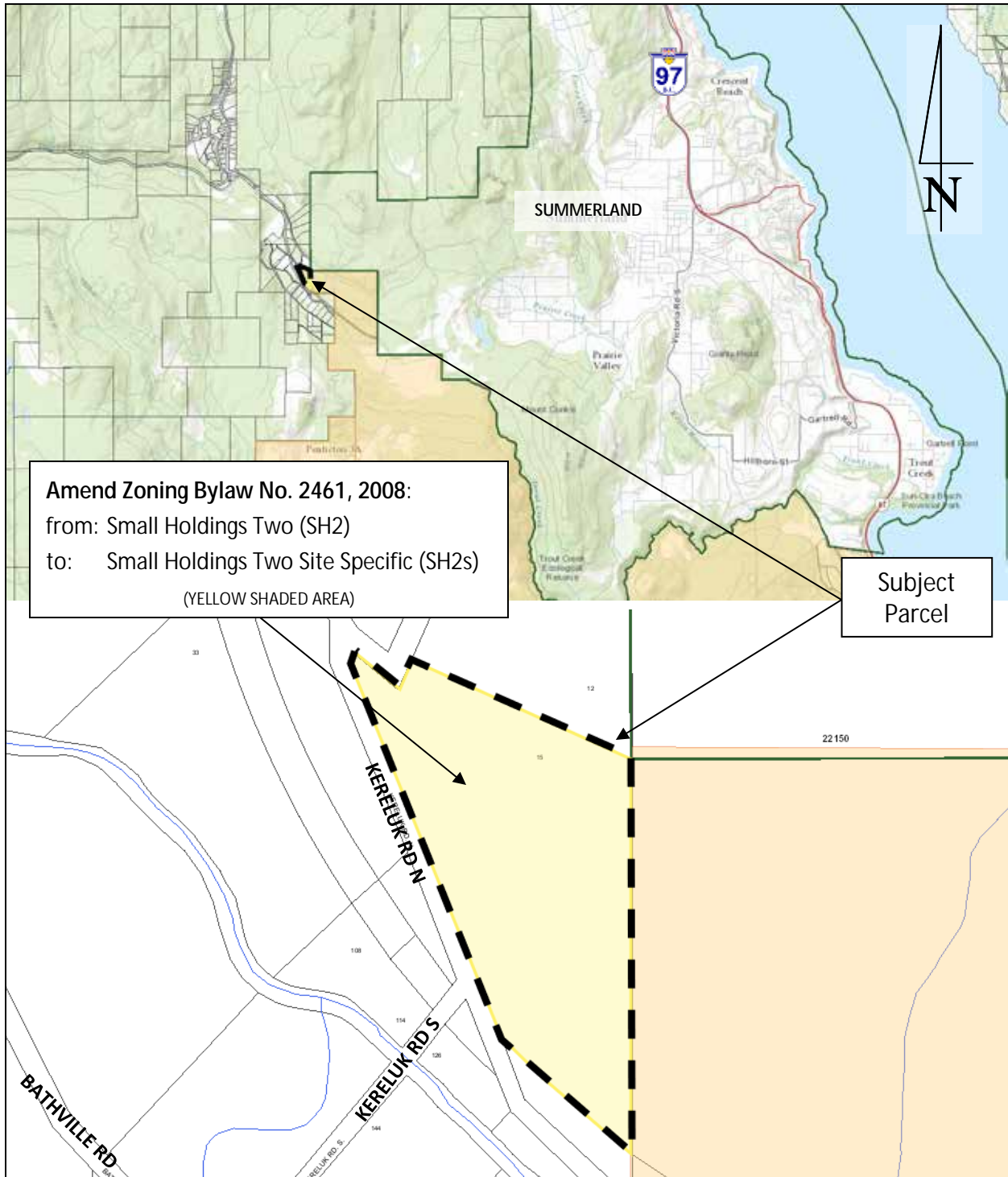
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2461.11, 2018

File No. F2018.083-ZONE

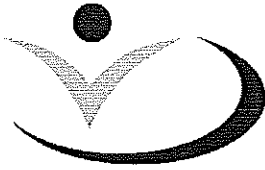
Schedule 'A'



Amendment Bylaw No. 2461.11, 2018

(F2018.083-ZONE)

Page 3 of 3



Interior Health

Every person matters

June 26, 2018

Lauri Feindell
Regional District of Okanagan-Similkameen
101 Martin St
Penticton, BC V2A 5J9
<mailto:lfeindell@rdos.bc.ca>

Dear Lauri Feindell:

**RE: File #: F2018.083-ZONE - Bylaw Referral (Vaisanen)
Our interests are unaffected**

The IH Healthy Built Environment (HBE) Team has received the above captioned referral from your agency. Typically we provide comments regarding potential health impacts of a proposal. More information about our program can be found at [Healthy Built Environment](#).

An initial review has been completed and no health impacts associated with this proposal have been identified. As such, our interests are unaffected by this proposal.

However, should you have further concerns, please return the referral to hbe@interiorhealth.ca with a note explaining your new request, or you are welcome to contact me directly at 1-855-744-6328 then choose HBE option.

Sincerely,

Mike Adams, CPHI(C)
Team Leader, Healthy Communities
Interior Health Authority



June 27, 2018

File: 58000-20/2018072
Your File: F2018.083-ZONE

Regional District of Okanagan Similkameen
101 Martin Street
Penticton BC V2A 5J9

Attention: Lauri Feindell

Re: Zoning Amendment for Lot 8, DL 2888, ODYD, Plan 647 Except Parcel D (Plan A67) known as 15 Deans Road

The Ecosystems Section of the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) provides the following response to the above noted referral.

To ensure proposed activities are planned and carried out with minimal impacts to the environment and in compliance with all relevant legislation, the proponent and approving agency are advised to adhere to guidelines in the provincial best management practices (BMP's) document: Develop with Care: Environmental Guidelines for Urban & Rural Land Development (<http://www.env.gov.bc.ca/wld/BMP/bmpintro.html>).

It is the proponent's responsibility to ensure their activities are in compliance with all relevant legislation.

If you have any other questions or require further information please feel free to contact me.

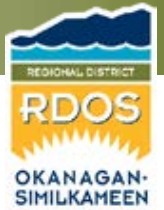
Yours truly,

A handwritten signature in cursive script, appearing to read "Lora Nield".

Lora Nield
Ecosystems Section Head

LN/cl

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Zoning Bylaw Amendments – Electoral Areas “A”, “C”, “D”, “E” & “F”
Tourist Commercial Zone Review and Consolidation

Administrative Recommendation:

THAT Bylaw No. 2808, 2018, Regional District of Okanagan-Similkameen Tourist Commercial Zone Update Amendment Bylaw be read a first and second time and proceed to a public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of August 16, 2018;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Purpose:

Amendment Bylaw No. 2808 seeks to amend the Okanagan Valley Electoral Area Zoning Bylaws in order to update the Tourist Commercial Zones. This amendment relates to the work being undertaken on the preparation of a single Okanagan Valley Electoral Area Zoning Bylaw.

Background:

At its meeting of October 16, 2008, the Board considered an [Administrative Report](#) proposing the creation of a single Electoral Area Zoning Bylaw and directed staff to investigate the preparation of such a bylaw. The 2018 Business Plan includes a direction to “continuously improving bylaws, policy and process within the organization ...”

In anticipation of bringing forward a draft zoning bylaw for consideration by the Board in Q4 of 2017, a series of draft amendments (by zone category) will be presented over the coming months intended to update various zones and facilitate their eventual consolidation in a new bylaw.

At its meeting of July 20, 2017, the Planning and Development (P&D) Committee of the Board considered an Administrative Report (for information) related to a proposed update of the Tourist Commercial Zones.

Public Process:

On May 11, 2018, the Regional District sent letters to all registered property owners with land zoned Tourist Commercial advising of the proposed changes to the land use bylaws and seeking feedback.

Approximately seven (7) feedback forms were returned and are included as a separate item on the Board Agenda. Administration also met (including phone conversations) with a number of property owners to discuss the proposed zoning changes to their property.

Agency comments have been received from Ministry of Transportation and Infrastructure (MoTI), Interior Health Authority (IHA), Kaleden Irrigation District (KID), Okanagan Falls Irrigation District (OFID), Penticton Indian Band (PIB), Ministry of Forests, Lands and Natural Resource Operations (Ecosystem Branch) and the Town of Oliver and these are included as a separate item on the Board Agenda.

Approval from the Ministry of Transportation and Infrastructure (MoTI) will be required prior to adoption as the proposed amendments involve lands within 800 metres of a controlled access highway.

Analysis:

The principal objective of the Tourist Commercial Zone Review is to update the language and regulations of the various tourist commercial zones in the Okanagan Electoral Area zoning bylaws. Not only will this facilitate the integration of these zones into a single zoning bylaw, but it allows for their modernisation to ensure coherence, consistency and fairness across Electoral Areas.

By way of example, the inconsistent allowance for hotels and motels in the CT1 Zone across Electoral Areas is proposed to be addressed through the introduction of a general reference to “tourist accommodation” as a permitted principal use, which contemplates lodges, motels, hotels, inns, or hostels and other types of accommodation for the travelling public.

As a further result of these proposed amendments, Administration is further proposing to consolidate the six (6) current Commercial Tourist Zones into three (3) main zones, being: Tourist Commercial (CT1), Campground Commercial (CT2) and Golf Course Commercial (CT3). For reference purposes, tables are included at Attachment Nos. 2 & 3 showing the transition of these zones as well as how existing CT1 zones compare to the proposed new CT1 Zone.

With regard to town/village centre areas in Okanagan Falls, Naramata, Apex and Twin Lakes where tourist commercial zones are common, it is being proposed that these areas be accommodated through new “Town Centre” or “Village Centre” zones. The zones are the subject of separate reviews being undertaken in each of these communities and include a range of commercial, tourist commercial, residential and institutional uses.

Alternatives:

THAT the Board of Directors defer first reading of Amendment Bylaw No. 2808, 2018.

Respectfully submitted:



C. Garrish, Planning Supervisor

Attachments: No. 1 — Tourist Commercial Zone Transition Matrix
 No. 2 — CT1 Zone Comparison

Attachment No. 1 – Tourist Commercial Zone Transition Matrix

ELECTORAL AREA	EXISTING ZONE	PROPOSED ZONE	COMMENTS
"A"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"A"		Campground Commercial (CT2)	Proposed to apply CT2 Zone to existing campgrounds
"C"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"C"	Tourist Commercial Four (Campground) (CT4)	Campground Commercial (CT2)	
"C"	Resource Area Site Specific (RAs)*	Golf Course Commercial (CT3)	RAs currently applies to Fairview Golf Course.
"D-1"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"D-1"	Tourist Commercial Four (Campground) (CT4)	Campground Commercial (CT2)	
"D-1"	Tourist Commercial Six (CT6)	Golf Course Commercial (CT3)	CT6 currently applies to Twin Lakes Golf Course.
"D-2"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"D-2"	Tourist Commercial Four (Campground) (CT4)	Campground Commercial (CT2)	
"D-2"	Commercial Amusement (C6)	Penticton Speedway (CT5)	
"E"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"F"	Tourist Commercial One (CT1)	Tourist Commercial (CT1)	
"F"	Tourist Commercial Five (CT5)		CT5 Zone applies only to "La Punte Norte" (guest house)
"F"	Tourist Commercial Two Limited (CT2)	Campground Commercial (CT2)	Current CT2 Zone is a "campground" zone. Applies to 1 property.
"F"	Tourist Commercial Three Limited (CT3)	Small Holdings Four Site Specific	Property owner is supportive of proposed change
"F"	Small Holdings Five (SH5)	Golf Course Commercial (CT3)	SH5 currently applies to WOW Golf Course.
"F"	Marina Commercial (C5)	Marina Commercial (CT4)	C5 Zone applies to Greata Ranch property

Attachment No. 2 – CT1 Zone Comparison

ELECTORAL AREA "A" (CT1)	ELECTORAL AREA "C" (CT1)	ELECTORAL AREA "D-1" (CT1)	ELECTORAL AREA "D-2" (CT1)	ELECTORAL AREA "E" (CT1)	ELECTORAL AREA "F" (CT1)	PROPOSED CT1 ZONE
Principal Uses: motels; resorts; eating and drinking establishments; recreation services, indoor and outdoor; amusement establishments, indoor and outdoor; retail, outdoor, sales area not to exceed 200 m ² ; retail stores, general, not to exceed 250 m ² in gross floor area; campgrounds, on parcels greater than 2 ha;	Principal Uses: motels; resorts; eating and drinking establishments; recreation services, indoor; amusement establishments, indoor; retail, outdoor, sales area not to exceed 200 m ² ; retail stores, general, not to exceed 200 m ² in gross floor area; libraries, museums, art galleries; taxidermy;	Principal Uses: campground; eating and drinking establishment; motels; resorts; recreational vehicle park;	Principal Uses: Hotels; motels; resorts; campground; eating and drinking establishments; outdoor markets; recreation, amusement and cultural facilities; retail sales, convenience;	Principal Uses: motels; resorts; eating and drinking establishments; recreation services, indoor and outdoor; amusement establishments, indoor and outdoor; retail, outdoor, sales area not to exceed 200 m ² ; retail stores, general, not to exceed 250 m ² in gross floor area; campgrounds, on parcels greater than 2 ha;	Principal Uses: eating and drinking establishments; motel; retail sales, convenience; service station;	Principal Uses: eating and drinking establishments; indoor recreation; outdoor recreation; tourist accommodation;
Accessory Uses: accessory buildings and structures; accessory dwelling; offices.	Accessory Uses: accessory buildings and structures; accessory dwelling; campgrounds accessory to a motel or resort; recreation equipment sales and rentals.	Accessory Uses: accessory buildings and structures; accessory dwelling; convenience store not to exceed 235 m ² ; home occupation; sporting and amusement facility; recreation equipment sales and rentals.	Accessory Uses: accessory buildings and structures; accessory dwelling; bed and breakfast operation; home occupation; retail sales, not to exceed 235 m ² ; sporting and amusement facility; recreation equipment sales and rentals.	Accessory Uses: accessory buildings and structures; accessory dwelling; car wash.	Accessory Uses: accessory buildings and structures; accessory dwelling; home occupation.	Accessory Uses: accessory buildings and structures; accessory dwelling; office; personal service establishment, not to exceed 200 m ² in gross floor area; retail store, general, not to exceed 250 m ² in gross floor area.
Minimum Parcel Size: 2,020 m ²	Minimum Parcel Size: 1,010 m ²	Minimum Parcel Size: 1,010 m ²	Minimum Parcel Size: 1,010 m ²	Minimum Parcel Size: 505 m ²	Minimum Parcel Size: 505 m ²	Minimum Parcel Size: 1,000 m ²
Minimum Parcel Width: 15.0 metres	Minimum Parcel Width: 18.0 metres	Minimum Parcel Width: 18.0 metres	Minimum Parcel Width: Not less than 25% of parcel depth	Minimum Parcel Width: Not less than 25% of parcel depth	Minimum Parcel Width: Not less than 25% of parcel depth	Minimum Parcel Width: Not less than 25% of parcel depth
Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	Maximum Number Dwellings Per Parcel: one (1) accessory dwelling	
Maximum Density for a Campground: 75 campground spaces per hectare	Maximum Density for a Campground: [see Campground Bylaw No. 713]	Maximum Density for a Campground: [see Campground Bylaw No. 713]	Maximum Density for a Campground: [see Campground Bylaw No. 713]	Maximum Density for a Campground: 75 campground spaces per hectare	Maximum Density for a Campground: 30 campground spaces per hectare	
Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 7.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 4.5 m Interior side parcel line: 3.0 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>Principal buildings:</u> Front parcel line: 7.5 m Rear parcel line: 1.5 m Interior side parcel line: 1.5 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>Principal buildings:</u> Front parcel line: 7.5 m Rear parcel line: 1.5 m Interior side parcel line: 1.5 m Exterior side parcel line: 4.5 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 7.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 3.0 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 7.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 1.5 m	Minimum Setbacks: <u>All buildings:</u> Front parcel line: 7.5 m Rear parcel line: 4.5 m Interior side parcel line: 4.5 m Exterior side parcel line: 4.5 m
Maximum Height: 12.0 metres	Maximum Height: 12.0 metres	Maximum Height: 10.0 metres	Maximum Height: 7m (within 100 m of Skaha Lake) 10 m (beyond 100 m of Skaha Lake)	Maximum Height: 10.0 metres	Maximum Height: 10.0 metres (principal) 4.5 metres (accessory)	Maximum Height: 12.0 metres
Maximum Parcel Coverage: 35% / 3% for campgrounds	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35% / 3% for campgrounds	Maximum Parcel Coverage: 35%	Maximum Parcel Coverage: 35%

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2808, 2018

A Bylaw to amend the Electoral Area "A", "C", "D", "E" and "F" Zoning Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Regional District of Okanagan-Similkameen Okanagan Electoral Area Tourist Commercial Zone Update Amendment Bylaw No. 2808, 2018."

Electoral Area "A"

2. The Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by:
 - i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
-------------------------	----
 - ii) adding a new section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
 - iii) amending Section 13.2 (Tourist Commercial One Zone) to read as follows
13.2 *deleted.*

- iv) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail store, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.12

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 16.17

14.2.3 Minimum Parcel Size:

- a) 2.0 ha

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 13.3.7(a), a tourist cabin shall not exceed one storey and a maximum height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

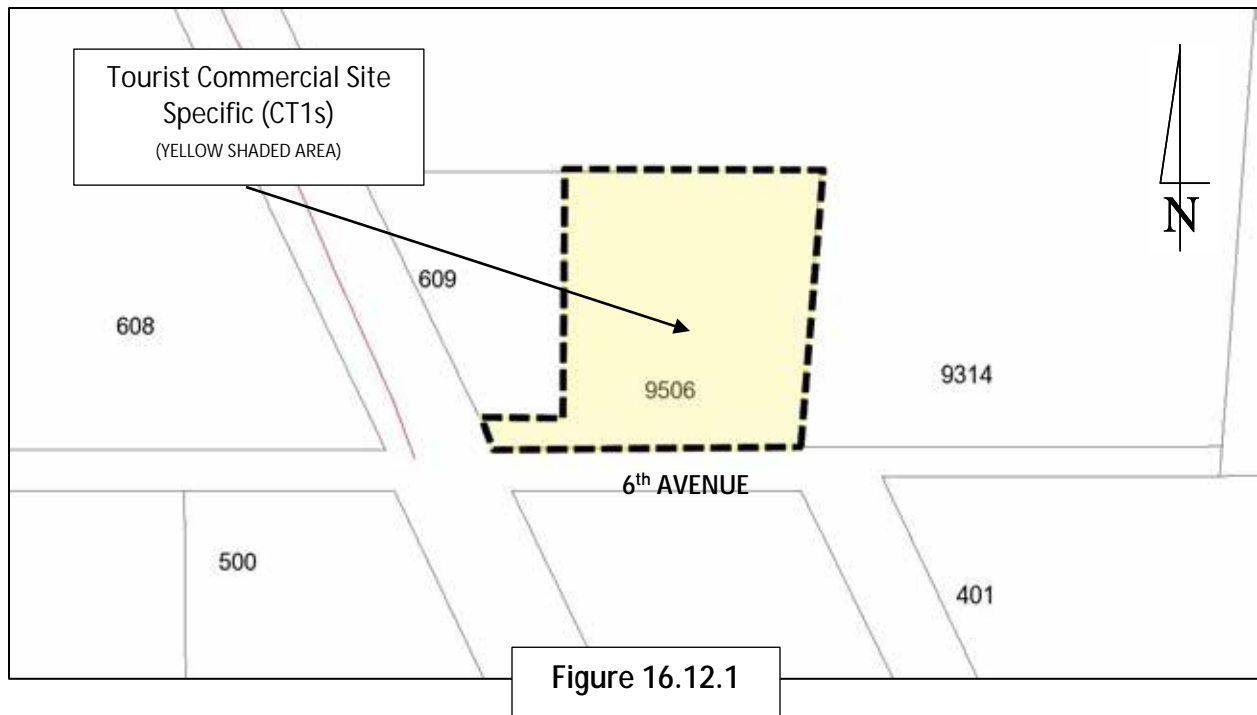
14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of tourist cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

- v) replacing Section 16.12 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Designations) in its entirety with the following:

16.12 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 in the case of land described as Lot 2, Plan KAP7911, District Lot 2450S, SDYD (9506 6th Avenue), and shown shaded yellow on Figure 16.12.3:
 - a) the following principal use shall be permitted on the land in addition to the permitted uses listed in Section 14.2.1:
 - i) "single detached dwelling".



- vi) adding a new Section 16.17 (Site Specific Campground Commercial (CT2s) Provisions) under Section 16.0 (Site Specific Designations) to read as follows:

16.17 Site Specific Campground Commercial (CT2s) Provisions:

.1 Not applicable

3. The Zoning Map, being Schedule '2' of the Electoral Area "A" Zoning Bylaw No. 2451, 2008, is amended by:
- i) changing the land use designation on an approximately 2.25 ha part of the land described as Lot 640, Plan KAP1950, District Lot 2450S, SDYD, Except Plan B3527, 3705, 5125 and B7120 (401 2nd Avenue), and as shown shaded yellow on Schedule 'A-1', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).
 - ii) changing the land use designation on an approximately 1.67 ha part of the land described as Lot 1, Plan KAP22229, District Lot 2450S, SDYD, Portion Lot 677 (9330 202nd Avenue), and as shown shaded yellow on Schedule 'A-2', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).
 - iii) changing the land use designation of the land described as Lot A, Plan KAP10545, District Lot 100, SDYD, Portion Plus Lot 1, Plan 19864, Except Plan 19864; and Lot A, Plan KAP81557, District Lot 100, SDYD (2231 45th Street), and as shown shaded yellow

on Schedule 'A-3', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).

- iv) changing the land use designation of the land described as Lot 1, Plan KAP5097, District Lot 42, SDYD (1219 45th Street); and part of Lot 3, Plan KAP3345, District Lot 42, SDYD, Except Plan 5097, and as shown shaded yellow on Schedule 'A-4', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Campground Commercial (CT2).
- v) changing the land use designation of the land described as Lot 3, Plan KAP3345, District Lot 42, SDYD, Except Plan 5097, and as shown shaded purple on Schedule 'A-4', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Campground Commercial (CT2).
- vi) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "C"

4. The Electoral Area "C" Zoning Bylaw No. 2453, 2008, is amended by:

- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
Service Commercial Zone	CS1

- ii) adding a section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Golf Course Commercial Zone	CT3

- iii) replacing Section 13.5 (Tourist Commercial One Zone) in its entirety with the following:

13.5 *deleted.*

- iv) replacing Section 13.6 (Tourist Commercial Four (Campground) Zone) in its entirety with the following:

13.6 *deleted.*

- v) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.17

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.4 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 16.18

14.2.3 Minimum Parcel Size:

- a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 13.4.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 GOLF COURSE COMMERCIAL ZONE (CT3)

14.3.1 Permitted Uses:

Principal Uses:

- a) golf course;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Golf Course Commercial (CT3s) Provisions:

a) see Section 16.19

14.3.3 Minimum Parcel Size:

a) 20.0 ha

14.3.4 Minimum Parcel Width:

a) Not less than 25% of the parcel depth

14.3.5 Maximum Number of Dwellings Permitted Per Parcel:

a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

a) Buildings and structures:

- | | |
|--------------------------------|------------|
| i) Front parcel line | 7.5 metres |
| ii) Rear parcel line | 7.5 metres |
| iii) Interior side parcel line | 4.5 metres |
| iv) Exterior side parcel line | 4.5 metres |

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
b) No accessory building or structure shall exceed a height of 4.5 metres.

14.3.8 Maximum Parcel Coverage:

a) 5%

vi) replacing Section 16.1.1 (Site Specific Resource Area (RAs) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

.1 *deleted.*

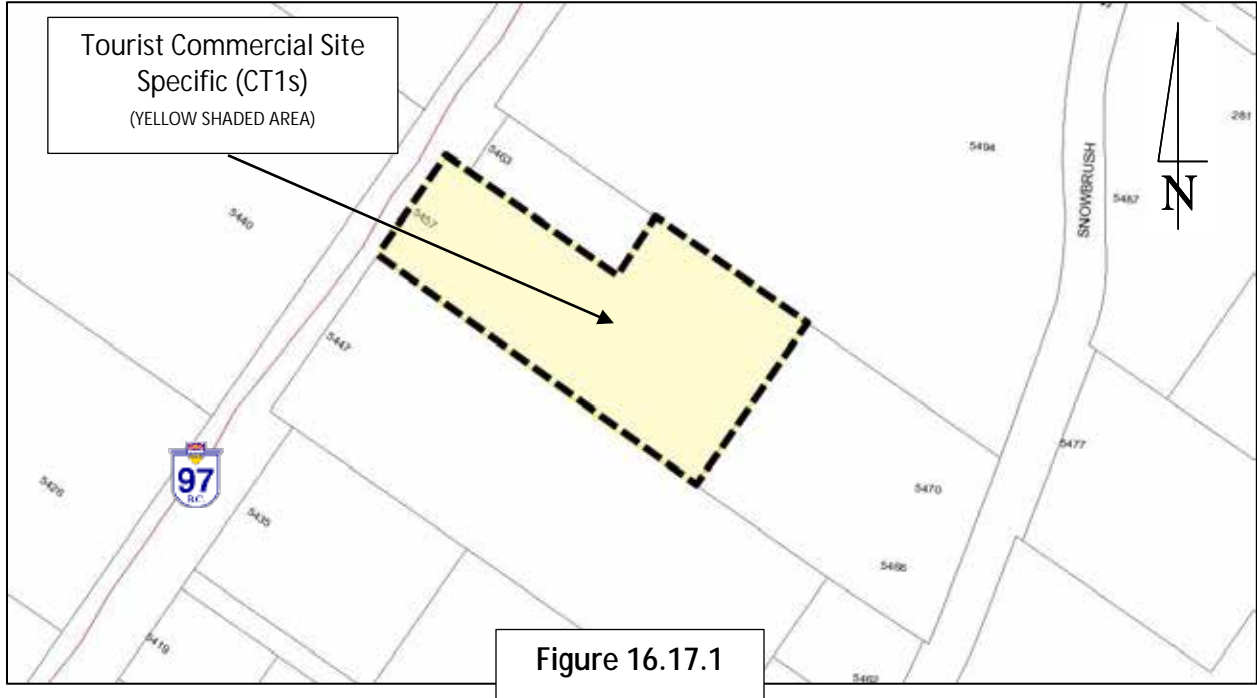
vii) replacing Section 16.17 (Site Specific Neighbourhood Commercial (C3s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.17 Site Specific Tourist Commercial (CT1s) Provisions:

.1 In the case of part of the land described as Lot 1, Plan KAP10731, District Lot 2450S, SDYD, Except Plan KAP11492 and KAP16769 (5457 Highway 97), and shown shaded yellow on Figure 16.17.1:

a) the following accessory use shall be permitted in addition to the permitted uses listed in Section 14.1.1:

- i) campground, accessory to a motel use and subject to all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw.



- .2 In the case of part of the land described as Lot 1, Plan KAP68288, District Lot 2450S, SDYD (5650 Highway 97), and shown shaded yellow on Figure 16.17.2:
 - a) the following accessory use shall be permitted in addition to the permitted uses listed in Section 14.1.1:
 - i) campground, accessory to a motel use and subject to all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw.



Figure 16.17.2

viii) replacing Section 16.18 (Site Specific Commercial Amusement (C6s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.18 Site Specific Campground Commercial (CT2s) Provisions:

.1 Not applicable

ix) replacing Section 16.19 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.19 Site Specific Golf Course Commercial (CT3s) Provisions:

.1 Not applicable

x) replacing Section 16.20 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 16.0 (Site Specific Provisions) with the following:

16.20 deleted.

5. The Zoning Map, being Schedule '2' of the Electoral Area "C" Zoning Bylaw No. 2453, 2008, is amended by:

i) changing the land use designation of the land described as Lot 1, Plan KAP42096, District Lot 28S, SDYD (8374 Gallagher Lake Frontage Road), and as shown shaded

yellow on Schedule 'C-1', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Campground Commercial (CT2).

- ii) changing the land use designation on an approximately 4.8 ha of the land described as Lot 3, Plan KAP3579, District Lot 28S, SDYD, Portion Lying North of Plan 4507; and Lot 3, Plan KAP3579, District Lot 28S, SDYD, Except Plan 4057, 19130, Except Part Lying North of 4507 (8487 Gallagher Lake Frontage Road), and as shown shaded yellow on Schedule 'C-2', which forms part of this Bylaw, from Tourist Commercial Four (Campground) Site Specific (CT4s) to Campground Commercial (CT2).
- iii) changing the land use designation of the land described as Lot A, Plan KAP91344, District Lot 2450S, SDYD (8112 Highway 97), and as shown shaded yellow on Schedule 'C-3', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- iv) changing the land use designation of the land described as Lot 1, Plan KAP10731, District Lot 2450S, SDYD, Except Plan KAP11492 & KAP16769 (5457 Highway 97), and as shown shaded yellow on Schedule 'C-4', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Tourist Commercial Site Specific (CT1s).
- v) changing the land use designation of the land described as Lot 1, Plan KAP68288, District Lot 2450S, SDYD (5650 Highway 97), and as shown shaded yellow on Schedule 'C-5', which forms part of this Bylaw, from Tourist Commercial One (CT1) to Tourist Commercial Site Specific (CT1s).
- vi) changing the land use designation of the land described as Lot 1, Plan KAP62023, District Lot 2450S, SDYD, and as shown shaded yellow on Schedule 'C-6', which forms part of this Bylaw, from Resource Area Site Specific (RAs) to Golf Course Commercial (CT3).
- vii) changing the land use designation of the land described as Lot 2, Plan KAP42096, District Lot 28S, SDYD (8464 Gallagher Lake Frontage Road), and as shown shaded yellow on Schedule 'C-7', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).

Electoral Area "D-1"

6. The Electoral Area "D-1" Zoning Bylaw No. 2457, 2008, is amended by:

- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
Service Commercial Zone	CS1

- ii) adding a section for “Tourist Commercial Zones” at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Golf Course Commercial Zone	CT3

- iii) replacing Section 10.1.1(b) under Section 10.1 (Resource Area Zone) with the following:

b) *deleted;*

- iv) replacing Section 13.3 (Tourist Commercial One Zone) in its entirety with the following:

13.3 *deleted.*

- v) replacing Section 13.4 (Tourist Commercial Four (Campground) Zone) in its entirety with the following:

13.4 *deleted.*

- vi) replacing Section 13.6 (Tourist Commercial Six Zone) in its entirety with the following:

13.6 *deleted.*

- vii) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.17

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 4.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 16.18

14.2.3 Minimum Parcel Size:

- a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 4.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 13.4.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 GOLF COURSE COMMERCIAL ZONE (CT3)

14.3.1 Permitted Uses:

Principal Uses:

- a) golf course;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Golf Course Commercial (CT3s) Provisions:

- a) see Section 16.26

14.3.3 Minimum Parcel Size:

- a) 20.0 ha

14.3.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.3.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
- b) No accessory building or structure shall exceed a height of 4.5 metres.

14.3.8 Maximum Parcel Coverage:

- a) 5%

- viii) replacing Section 16.17 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Designation) to read as follows:

16.17 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 Not applicable

- ix) replacing Section 16.18 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 16.0 (Site Specific Designation) to read as follows:

16.18 Site Specific Campground Commercial (CT2s) Provisions:

- .1 Not applicable

- x) replacing Section 16.26 (Site Specific Tourist Commercial Six (CT6s) Provisions) under Section 16.0 (Site Specific Designation) to read as follows:

16.26 Site Specific Golf Course Commercial (CT3s) Provisions:

- .1 Not applicable

- 7. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2457, 2008, is amended by:

- i) changing the land use designation of the land described as Lot A, Plan KAP79769, District Lot 103S, SDYD (100 Ash Avenue), and shown shaded yellow on Schedule 'I-1', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- ii) changing the land use designation of an approximately 3.0 ha part of the land described as Parcel Z, Plan KAP719, District Lot 3757, SDYD, Except Plan EPP59624 (928 Pineview Drive), and shown shaded yellow on Schedule 'I-2', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).

- iii) changing the land use designation of an approximately 45.0 ha part of the land described as Parcel A, Plan KAP46761, District Lot 228S, 2169 & 4098S, SDYD, Except Plan KAP53180 (79 Twin Lakes Road), and shown shaded yellow on Schedule 'I-3', which forms part of this Bylaw, from Tourist Commercial Six (CT6) to Golf Course Commercial (CT3).
- iv) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "D-2"

8. The Electoral Area "D-2" Zoning Bylaw No. 2455, 2008, is amended by:

- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone	C1
Okanagan Falls Town Centre Zone	C2
Recreational Vehicle Park Zone	C7
Service Commercial Zone	CS1

- ii) adding a new section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Penticton Speedway Zone	CT5

- iii) replacing Section 13.4 (Commercial Amusement Zone) in its entirety with the following:

13.4 *deleted.*

- iv) replacing Section 13.7 (Tourist Commercial One Zone) in its entirety with the following:

13.7 *deleted.*

- v) replacing Section 13.8 (Tourist Commercial Four (Campground) Zone) in its entirety with the following:

13.8 *deleted.*

- vi) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumber all subsequent sub-sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and
- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 17.20

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres

- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

- a) campground;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;
- e) retail stores, convenience, not to exceed 250 m² in gross floor area; and
- f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

- a) see Section 17.21

14.2.3 Minimum Parcel Size:

- a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

- a) Buildings and structures:

- | | |
|--------------------------------|------------|
| i) Front parcel line | 7.5 metres |
| ii) Rear parcel line | 7.5 metres |
| iii) Interior side parcel line | 4.5 metres |
| iv) Exterior side parcel line | 4.5 metres |

14.2.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres;
- b) despite Section 14.2.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

- a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 PENTICTON SPEEDWAY ZONE (CT5)

14.3.1 Permitted Uses:

Principal Uses:

- a) motorsports facility;

Secondary Uses:

- b) accessory dwelling, subject to Section 7.11;
- c) eating and drinking establishment;
- d) indoor recreation;

- e) outdoor recreation;
- f) retail store, general, not to exceed 200 m² gross floor area; and
- g) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Penticton Speedway (CT5s) Provisions:

- a) see Section 17.17

14.3.3 Minimum Parcel Size:

- a) 5.0 ha

14.3.4 Minimum Parcel Width:

- a) Not less than 25% of parcel depth.

14.3.5 Maximum Number of Dwellings Permit Per Parcel:

- a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 3.0 metres
 - iv) Exterior side parcel line 4.5 metres

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.3.8 Maximum Parcel Coverage:

- a) 35%

- vii) replacing Section 17.17 (Site Specific Commercial Amusement (C6s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

17.17 Site Specific Penticton Speedway (CT5s) Provisions:

- .1 Not applicable

- viii) replacing Section 17.21 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

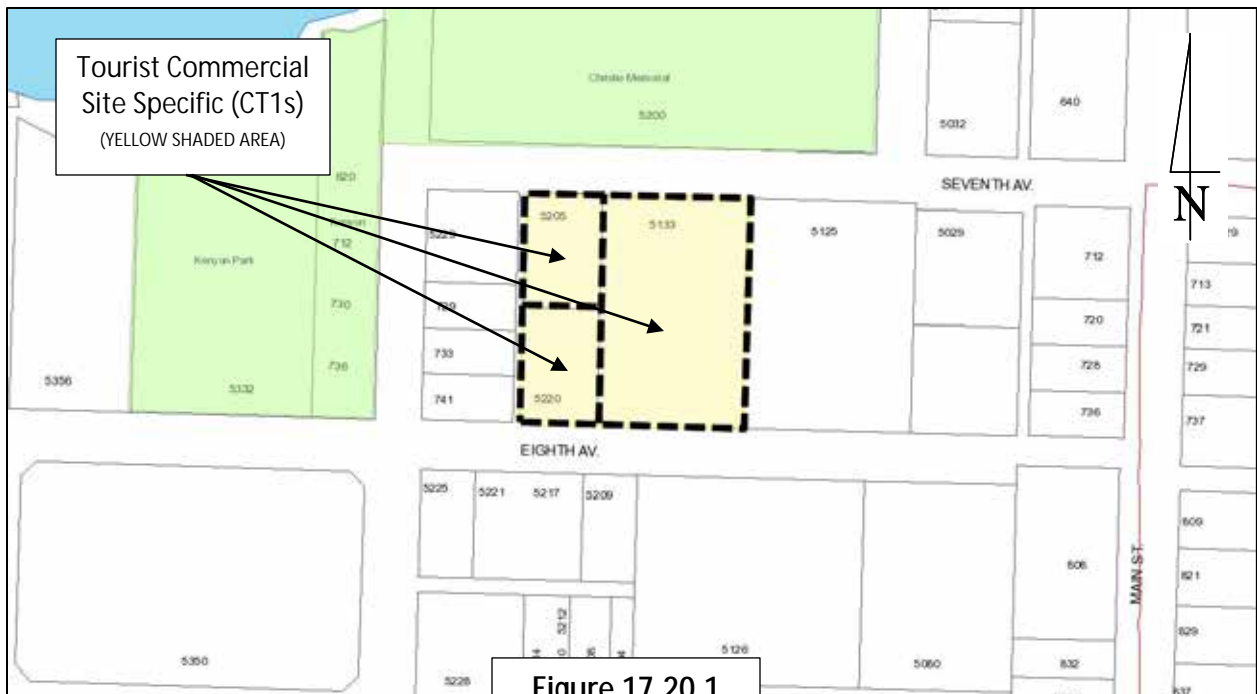
17.21 Site Specific Campground Commercial (CT2s) Provisions:

.1 Not applicable

ix) replacing Section 17.20 (Site Specific Tourist Commercial (CT1s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

17.20 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 In the case of land described as Lot 1, Plan KAS666, District Lot 337, SDYD (5133 7th Avenue); Lot A, Plan 19990, District Lot 337, SDYD (5220 8th Avenue); and Lot 6, Plan 12468, District Lot 337, Except Plan 19990, SDYD (5205 7th Avenue), and shown shaded yellow on Figure 17.20.1:
 - a) the following principal uses shall be permitted on the land in addition to the permitted uses listed in Section 14.1.1:
 - i) multi-family dwelling units or groups of multi-family dwelling units.
 - b) despite Section 14.1.7, no building or structure shall exceed a height of 18.0 metres beyond 150.0 metres of the High Water Mark of Skaha Lake;
 - c) despite Section 14.1.8, the maximum parcel coverage shall be 40%; and
 - d) the maximum floor area ratio is 1.0.



- x) replacing Section 17.21 (Site Specific Tourist Commercial Four (Campground) (CT4s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

17.21 Site Specific Campground Commercial (CT2s) Provisions:

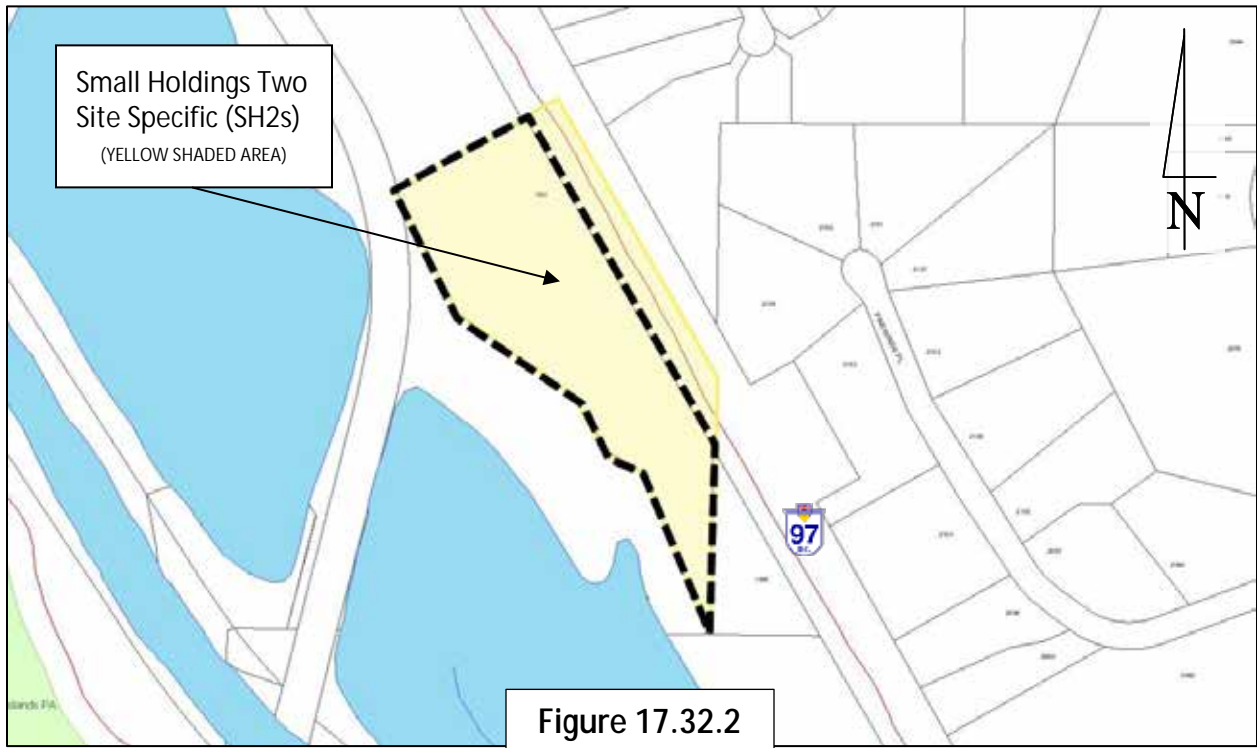
.1 Not applicable

- xi) adding a new Section 17.32.2 (Site Specific Small Holdings Two (SH2s) Provisions) under Section 17.0 (Site Specific Designation) to read as follows:

.2 in the case of land described as Lot 1, Plan KAP7681, District Lot 10, SDYD, Except Plan H950 (1902 Highway 97), and shown shaded yellow on Figure 17.32.1:

- i) the following accessory use shall be permitted on the land in addition to the permitted uses listed in Section 10.6.1:

.1 retail stores, general, not to exceed 250 m² in gross floor area.



- 9. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by:

- i) changing the land use designation of the land described as Lot 1, Plan KAP23219, District Lot 2710, SDYD, Subsidy Lot 17 (2070 Carmi Road), and as shown shaded

yellow on Schedule 'D-1', which forms part of this Bylaw, from Commercial Amusement (C6) to Penticton Speedway (CT5).

- ii) changing the land use designation of an approximately 2.5 ha area of the land described as Plan KAP1189, District Lot 2710, SDYD, Subsidy Lot 17, Except Plan 23219 26390 28957 31444 31786 32942 KAP44266 KAP49472 KAP50708, & EXC PL: KAP50709 KAP51358 KAP57111 KAP58268 KAP63730 (2301 Beaverdell Road), and as shown shaded yellow on Schedule 'D-2', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- iii) changing the land use designation of the land described as Lot 2, Plan KAP44365, District Lot 2710, SDYD, Subsidy Lot 15 (3216 Vaseux Lake Crescent), and as shown shaded yellow on Schedule 'D-3', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- iv) changing the land use designation of the land described as Lot 9, Plan KAP15861B, District Lot 697S, SDYD, Portion of Plan 1434 (590 Sovereign Road), and as shown shaded yellow on Schedule 'D-4', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- v) changing the land use designation of the land described as Parcel D, Plan KAP5225B, District Lot 374, SDYD, Portion of Plan 4 (808 Main Street), and as shown shaded yellow on Schedule 'D-5', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- vi) changing the land use designation of the land described as Lots A & B, District Lot 2883S, Plan KAP64527, SDYD (5356 8th Avenue) shown shaded yellow on Schedule 'D-6', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- vii) changing the land use designation of an approximately 1.7 ha part of the land described as Lot 1, Plan KAP1340, Township 85, SDYD, Section 16 & 21 (3500 Highway 97), and as shown shaded yellow on Schedule 'D-7', which forms part of this Bylaw, from Tourist Commercial Four (Campground) (CT4) to Campground Commercial (CT2).
- viii) changing the land use designation of the land described as Lot 1, Plan KAP7681, District Lot 10, SDYD, Except Plan H950 (1902 Highway 97), and as shown shaded yellow on Schedule 'D-8', which forms part of this Bylaw, from Tourist Commercial One (C) to Small Holdings Two Site Specific (SH2s).
- ix) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "E"

10. The Electoral Area "E" Zoning Bylaw No. 2459, 2008, is amended by:

- i) replacing the section for “Commercial Zones” found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones

General Commercial Zone C1

- ii) adding a section for “Tourist Commercial Zones” at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones

Tourist Commercial Zone CT1

- iii) replacing Section 10.1.1(b) under Section 10.1 (Resource Area Zone) with the following:

b) *deleted*;

- iv) replacing Section 13.2 (Tourist Commercial One Zone) in its entirety with the following:

13.2 *deleted*.

- v) adding a Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) office;
- g) personal service establishment, not to exceed 200 m² in gross floor area;
- h) retail stores, general, not to exceed 250 m² in gross floor area; and

- i) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 15.12

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 14.5 metres
 - iv) Exterior side parcel line 4.5 metres
- b) Accessory buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 1.5 metres
 - iii) Interior side parcel line 14.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

- vi) replacing Section 15.12 (Site Specific Tourist Commercial One (CT1) Provisions) under Section 15.0 (Site Specific Designations) in its entirety with the following:

15.12 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 *deleted.*

11. The Zoning Map, being Schedule '2' of the Electoral Area "E" Zoning Bylaw No. 2459, 2008, is amended by:
- i) changing the land use designation of an approximately 3,725 m² area of the land described as Lot 1, Plan KAP79439, District Lot 210, SDYD (3635 1st Street), and shown shaded yellow on Schedule 'E-1', which forms part of this Bylaw, from Tourist Commercial One Site Specific (CT1s) to Tourist Commercial (CT1).
 - ii) changing the land use designation of an approximately 1,230 m² area of the land described as Lot 1, Plan KAP79439, District Lot 210, SDYD (3635 1st Street), and shown shaded purple on Schedule 'E-1', which forms part of this Bylaw, from Residential Single Family One (RS1) to Tourist Commercial (CT1).
 - iii) changing the land use designation of all parcels zoned Tourist Commercial One (CT1) to Tourist Commercial (CT1).

Electoral Area "F"

12. The Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by:
- i) replacing the section for "Commercial Zones" found at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) with the following:

Commercial Zones	
General Commercial Zone	C1
 - ii) adding a section for "Tourist Commercial Zones" at Section 5.1 (Zoning Districts) under Section 5.0 (Creation of Zones) to read as follows:

Tourist Commercial Zones	
Tourist Commercial Zone	CT1
Campground Commercial Zone	CT2
Golf Course Commercial Zone	CT3
Marina Commercial Zone	CT4
 - iii) replacing Section 10.1.1(c) under Section 10.1 (Resource Area Zone) with the following:
 - c) *deleted*;
 - iv) replacing Section 10.1.1(g) under Section 10.1 (Resource Area Zone) with the following:
 - g) *deleted*;

- v) replacing Section 10.1.5 under Section 10.1 (Resource Area Zone) with the following:
10.1.5 *deleted*
- vi) replacing Section 13.2 (Marina Commercial Zone) in its entirety with the following:
13.2 *deleted.*
- vii) replacing Section 13.3 (Tourist Commercial One Zone) in its entirety with the following:
13.3 *deleted.*
- viii) replacing Section 13.4 (Tourist Commercial Two (Limited) Zone) in its entirety with the following:
13.4 *deleted.*
- ix) replacing Section 13.5 (Tourist Commercial Three (Limited) Zone) in its entirety with the following:
13.5 *deleted.*
- x) replacing Section 13.6 (Tourist Commercial Five Zone) in its entirety with the following:
13.6 *deleted.*
- xi) adding a new Section 14.0 (Tourist Commercial Zones) to read as follows and renumbering all subsequent sections:

14.0 TOURIST COMMERCIAL ZONES

14.1 TOURIST COMMERCIAL ZONE (CT1)

14.1.1 Permitted Uses:

Principal Uses:

- a) eating and drinking establishment;
- b) indoor recreation;
- c) outdoor recreation;
- d) tourist accommodation;

Accessory Uses:

- e) accessory dwelling, subject to Section 7.11;
- f) docks, subject to Section 7.26;
- g) office;
- h) personal service establishment, not to exceed 200 m² in gross floor area;
- i) retail stores, general, not to exceed 250 m² in gross floor area; and
- j) accessory buildings and structures, subject to Section 7.13.

14.1.2 Site Specific Tourist Commercial (CT1s) Provisions:

- a) see Section 16.15

14.1.3 Minimum Parcel Size:

- a) 1,000 m², subject to servicing requirements.

14.1.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth.

14.1.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.1.6 Minimum Setbacks:

- a) Buildings and structures:
 - i) Front parcel line 7.5 metres
 - ii) Rear parcel line 7.5 metres
 - iii) Interior side parcel line 4.5 metres
 - iv) Exterior side parcel line 4.5 metres

14.1.7 Maximum Height:

- a) No building or structure shall exceed a height of 12.0 metres.

14.1.8 Maximum Parcel Coverage:

- a) 35%

14.2 CAMPGROUND COMMERCIAL ZONE (CT2)

14.2.1 Permitted Uses:

Principal Uses:

a) campground;

Accessory Uses:

b) accessory dwelling, subject to Section 7.11;

c) eating and drinking establishment;

d) indoor recreation;

e) retail stores, convenience, not to exceed 250 m² in gross floor area; and

f) accessory buildings and structures, subject to Section 7.13.

14.2.2 Site Specific Campground Commercial (CT2s) Provisions:

a) see Section 16.16

14.2.3 Minimum Parcel Size:

a) 2.0 ha, subject to servicing requirements.

14.2.4 Minimum Parcel Width:

a) Not less than 25% of the parcel depth

14.2.5 Maximum Number of Dwellings Permitted Per Parcel:

a) one (1) accessory dwelling.

14.2.6 Minimum Setbacks:

a) Buildings and structures:

i) Front parcel line 7.5 metres

ii) Rear parcel line 7.5 metres

iii) Interior side parcel line 4.5 metres

iv) Exterior side parcel line 4.5 metres

14.2.7 Maximum Height:

a) No building or structure shall exceed a height of 10.0 metres;

b) despite Section 13.4.7, a tourist cabin may not exceed a height of 5.0 metres.

14.2.8 Maximum Parcel Coverage:

a) 20%

14.2.9 General Provisions:

- a) the minimum area on which a campground use may be undertaken shall be 2.0 ha;
- b) the maximum number of campground units per hectare shall not exceed 75;
- c) not more than 25% of all campground units within a campground shall be used for the placement of cabins;
- d) a cabin may not have a gross floor area exceeding 30.0 m² including additions such as covered patios and covered or uncovered decks; and
- e) all provisions in the Regional District's *Campground Regulations Bylaw No. 2779, 2018*, as amended from time to time that have not been specified in this particular bylaw shall be met.

14.3 GOLF COURSE COMMERCIAL ZONE (CT3)

14.3.1 Permitted Uses:

Principal Uses:

- a) golf course;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.3.2 Site Specific Golf Course Commercial (CT3s) Provisions:

- a) see Section 16.17

14.3.3 Minimum Parcel Size:

- a) 20.0 ha

14.3.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.3.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.3.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.3.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
- b) No accessory building or structure shall exceed a height of 4.5 metres.

14.3.8 Maximum Parcel Coverage:

- a) 5%

14.4 MARINA COMMERCIAL ZONE (CT4)

14.4.1 Permitted Uses:

Principal Uses:

- a) marina;

Accessory Uses:

- b) accessory dwelling, subject to Section 7.11; and
- c) accessory buildings and structures, subject to Section 7.13.

14.4.2 Site Specific Marina Commercial (CT4s) Provisions:

- a) see Section 16.14

14.4.3 Minimum Parcel Size:

- a) 1.0 ha, subject to servicing requirements.

14.4.4 Minimum Parcel Width:

- a) Not less than 25% of the parcel depth

14.4.5 Maximum Number of Dwellings Permitted Per Parcel:

- a) one (1) accessory dwelling.

14.4.6 Minimum Setbacks:

- a) Buildings and structures:

- i) Front parcel line 7.5 metres
- ii) Rear parcel line 7.5 metres
- iii) Interior side parcel line 4.5 metres
- iv) Exterior side parcel line 4.5 metres

14.4.7 Maximum Height:

- a) No building or structure shall exceed a height of 10.0 metres; and
- b) No accessory building or structure shall exceed a height of 4.5 metres.

14.4.8 Maximum Parcel Coverage:

- a) 30%
- xii) replacing Section 16.1.2(b)(vii) under Section 16.1 (Site Specific Resource Area (RAs) Provisions) with the following:
 - vii) *deleted*;
 - xiii) replacing Section 16.1.2(b)(xii) under Section 16.1 (Site Specific Resource Area (RAs) Provisions) with the following:
 - xii) *deleted*;
 - xiv) adding a new Section 16.1.3 (Site Specific Resource Area (RAs) Provisions) under Section 16.0 (Site Specific Provisions) to read as follows:
 - .1 in the case of land described as Lot A, Plan KAP40762, District Lots 702 & 5136, ODYD (3610 Pine Hills Road), and shown hatched on Figure 16.1.3:
 - i) the following principle use shall be permitted on the land in addition to the permitted uses listed in Section 10.1.1:
 - a) golf course.

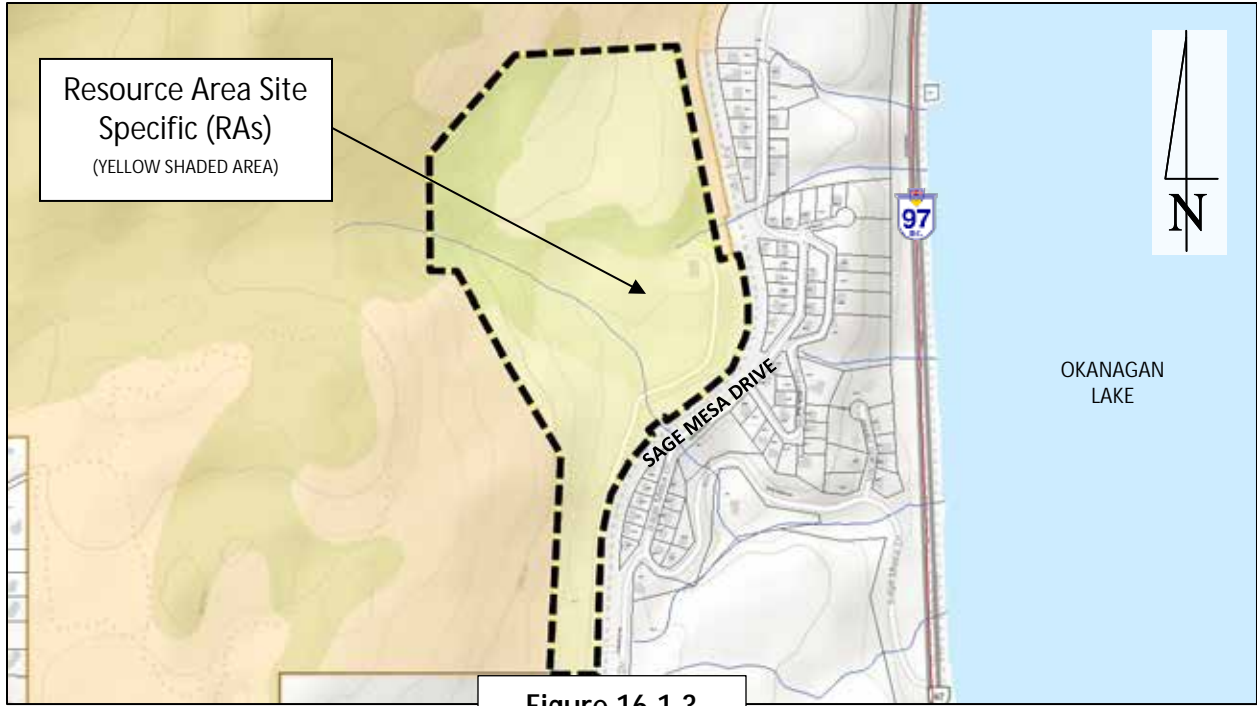


Figure 16.1.3

xv) replacing Section 16.7.1 (Site Specific Small Holdings Four (SH4s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

- .1 in the case of land described as Lot 3, Plan KAP51211, District Lot 2893, ODYD (8132 Princeton-Summerland Road), and shown hatched on Figure 16.7.1:
 - i) the following accessory uses shall be permitted on the land in addition to the permitted uses listed in Section 10.7.1:
 - a) eating and drinking establishment; and
 - b) retail store, convenience.

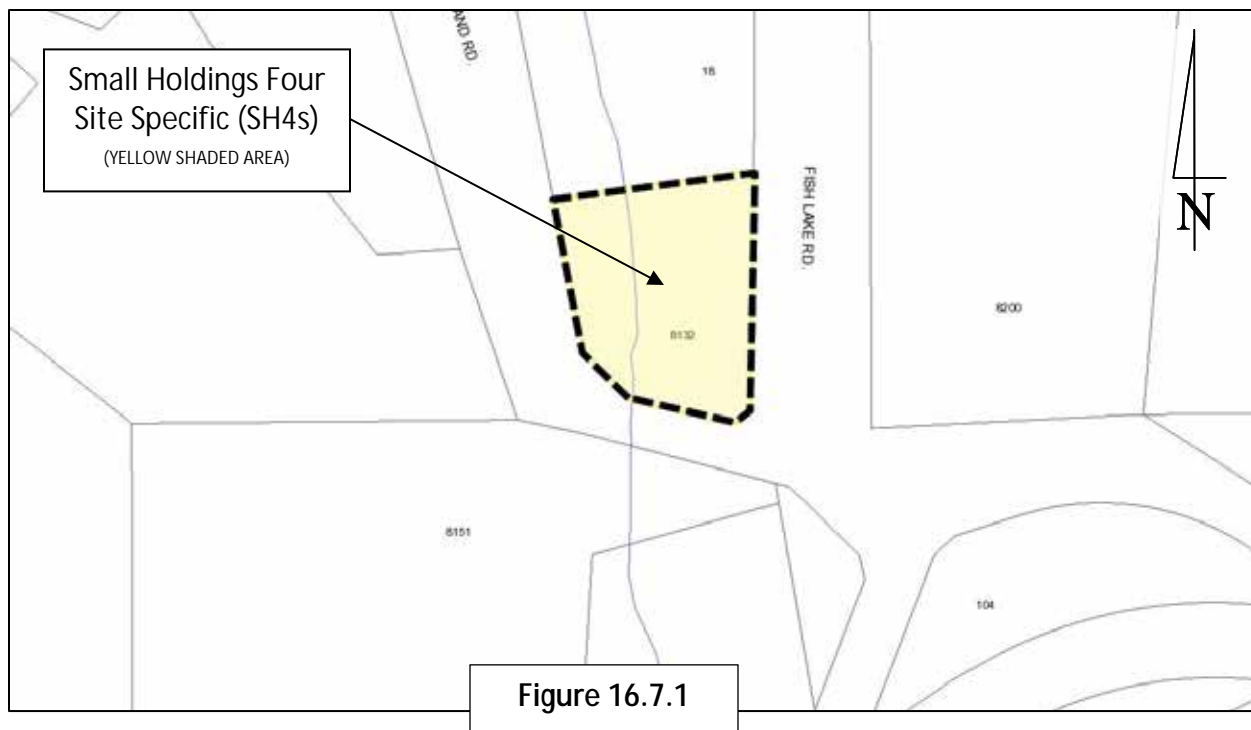
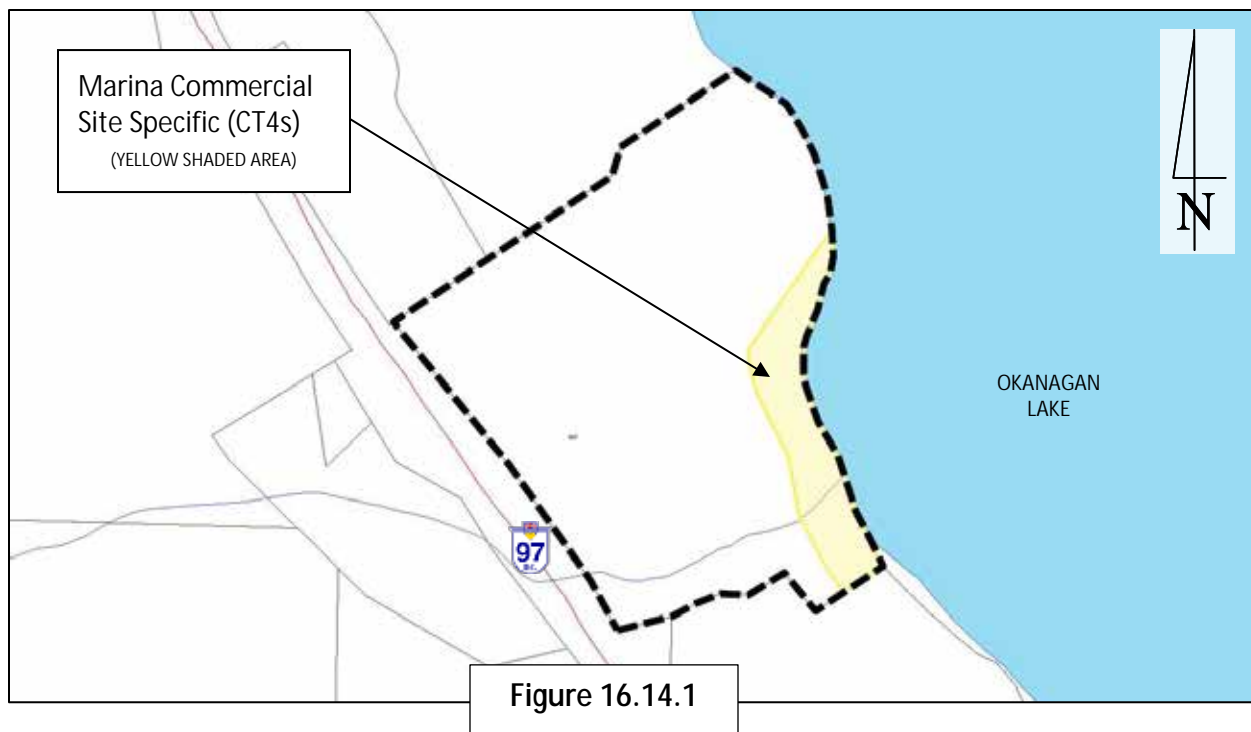


Figure 16.7.1

xvi) replacing Section 16.14 (Site Specific Marina Commercial (C5s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.14 Site Specific Marina Commercial (CT4s) Provisions:

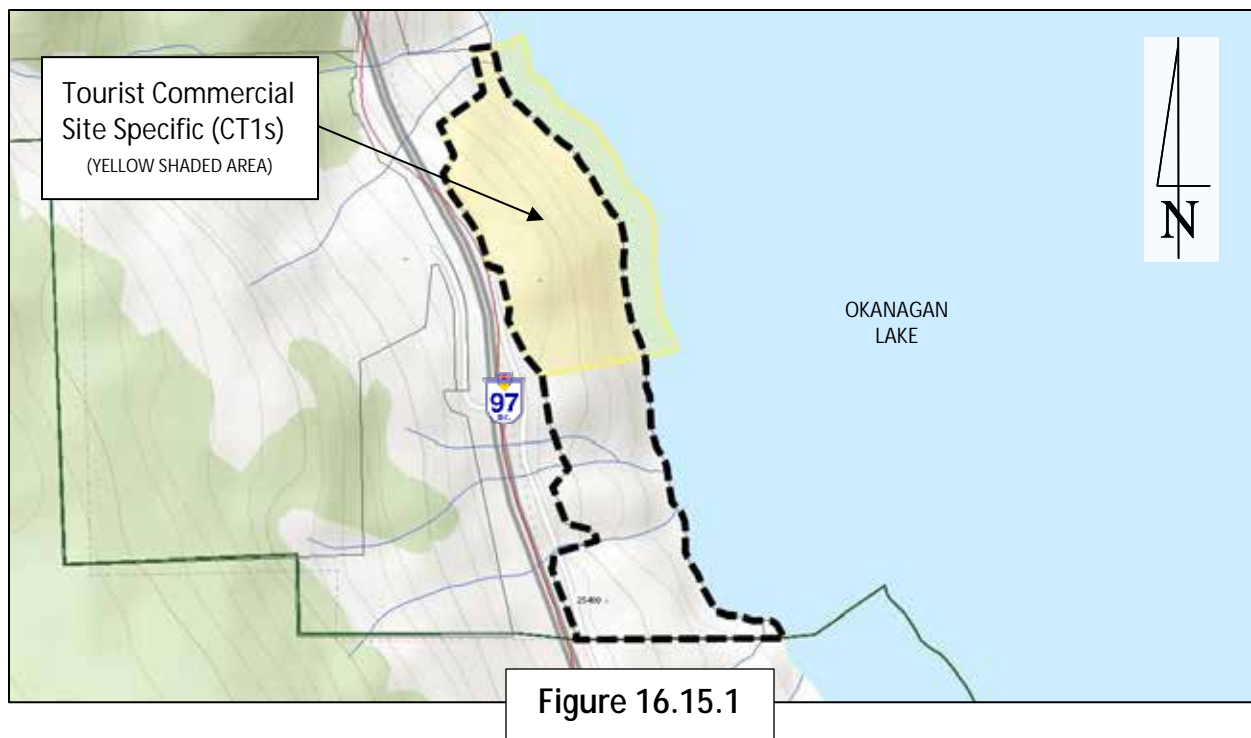
- .1 in the case of an approximately 1.0 ha part of land described as Lot 1, Plan KAP83541, District Lot 2537, ODYD, Except Plan KAP85241, and shown hatched on Figure 16.14.1, the following provisions shall apply:
 - ii) the following accessory uses shall be permitted on the land in addition to the permitted uses listed in Section 14.2.1:
 - a) eating and drinking establishment;
 - b) retail store, convenience;
 - iii) despite the requirements of Section 7.23:
 - a) a “dock” shall not extend a distance greater than 93.0 metres from the natural boundary of the upland parcel;
 - b) the maximum length of the dock which is parallel to the shoreline shall not exceed a distance greater than 270.0 metres; and
 - c) the dock may extend beyond the setback projected from the southern side property line by no more than 95.0 metres.



xvii) replacing Section 16.15 (Site Specific Tourist Commercial One (CT1s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.15 Site Specific Tourist Commercial (CT1s) Provisions:

- .1 in the case of land described as Lot A, Plan EPP5204, District Lot 2695, ODYD (365 Callan Road), and shown shaded yellow on Figure 16.15.1:
 - a) the following accessory use shall be permitted on the land in addition to the permitted uses listed in Section 14.1.1:
 - i) single detached dwelling.
 - b) the maximum number of tourist accommodation units permitted per parcel shall not exceed 10.
 - c) despite Section 14.1.3, the minimum parcel size for subdivision shall be 2.0 ha.



xviii) replacing Section 16.16 (Site Specific Tourist Commercial Two (Limited) (CT2s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.16 Site Specific Campground Commercial (CT2s) Provisions:

- .1 in the case of land shown shaded yellow on Figure 16.16.1:
 - a) the following accessory use shall be permitted on the land in addition to the permitted accessory uses listed at Section 14.2.1:
 - i) "motel".
 - b) the maximum floor area ratio for a motel shall not exceed 0.5.

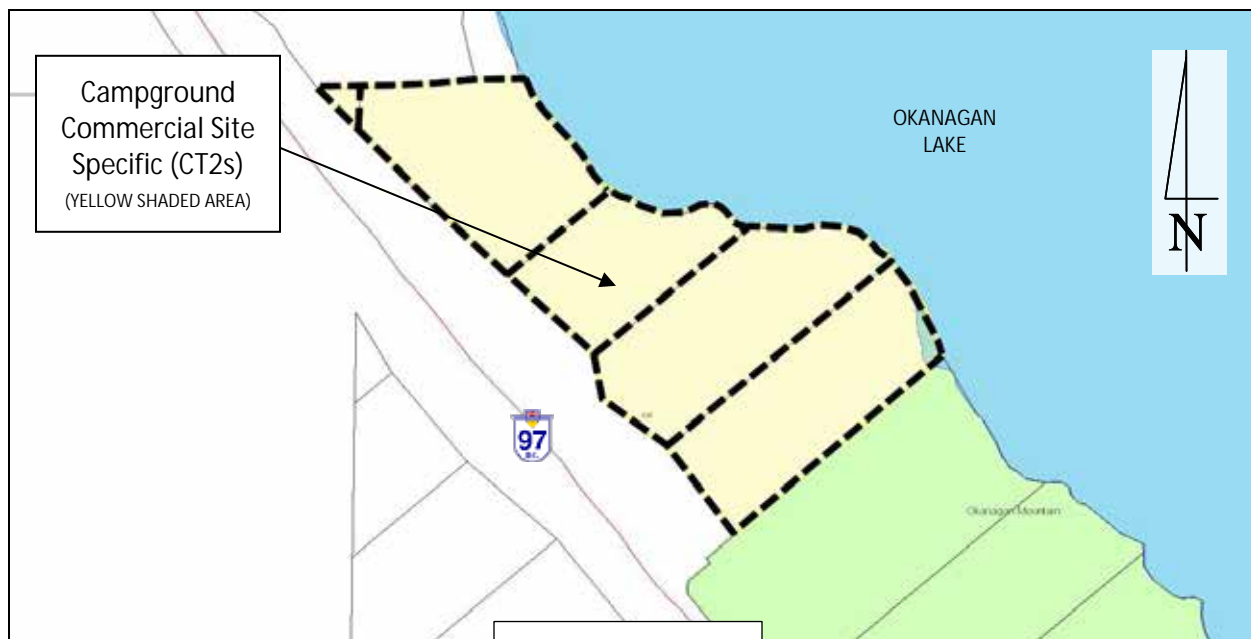
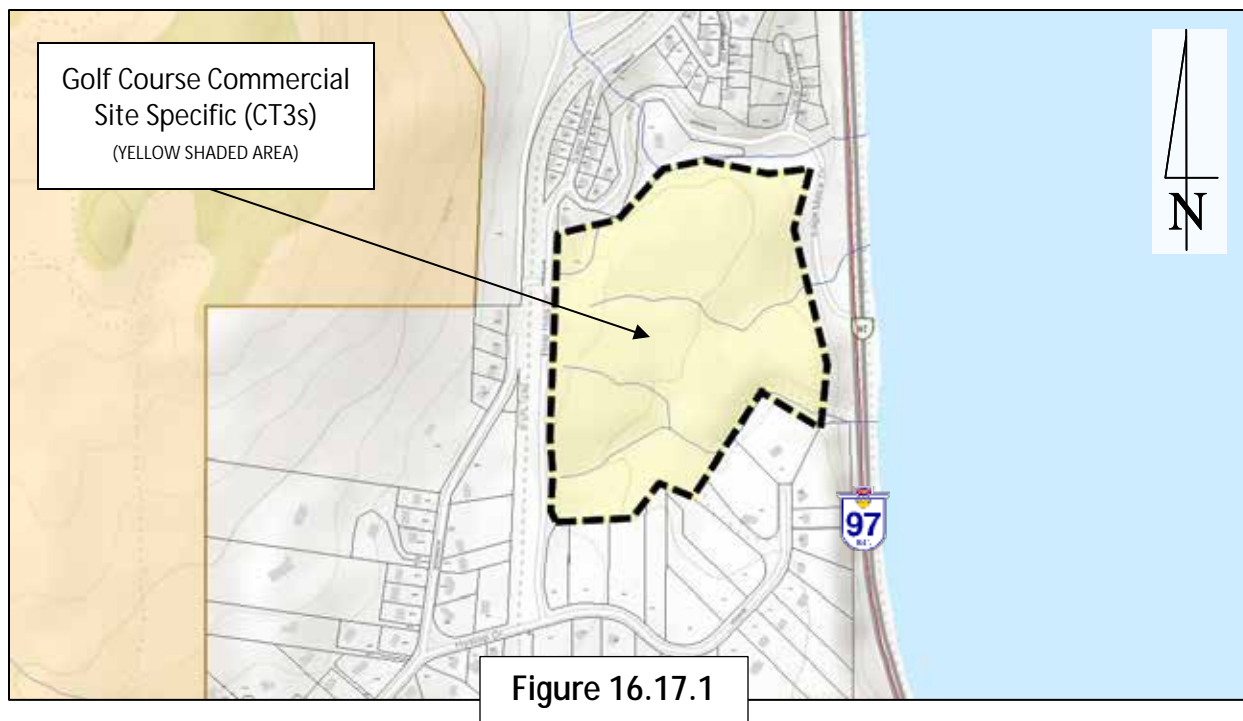


Figure 16.16.1

- xix) replacing Section 16.17 (Site Specific Tourist Commercial Three (Limited) (CT3s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.17 Site Specific Golf Course Commercial (CT3s) Provisions:

- .1 in the case of land described as Lot A, Plan KAP45722, ODYD, District Lot 5076 5087 (3215 Pine Hills Drive), and shown shaded yellow on Figure 16.17.1:
 - a) the following accessory use shall be permitted on the land in addition to the permitted accessory uses listed at Section 14.3.1:
 - i) "tourist accommodation", subject to the following regulations:
 - .1 The maximum number of sleeping units permitted per parcel shall be 10.
 - .2 All sleeping units shall be contained under the same roof.
 - .3 No sleeping unit shall have an area of greater than 30.0 m².
 - .4 No cooking facilities shall be provided for within individual sleeping units.
 - .5 One (1) parking space per sleeping unit is required.



- xx) replacing Section 16.18 (Site Specific Tourist Commercial Five (CT5s) Provisions) under Section 16.0 (Site Specific Provisions) in its entirety with the following:

16.18 *deleted.*

- 13. The Zoning Map, being Schedule '2' of the Electoral Area "F" Zoning Bylaw No. 2461, 2008, is amended by:
 - i) changing the land use designation of the land described as Lots 10-11, Plan KAP621, District Lot 2536, ODYD, Except Plan H578 36630 KAP75352; Lot 1, Plan KAP83579, District Lot 2536, ODYD; Lot A, Plan KAP83581, District Lot 2536, ODYD; District Lot 5127, ODYD, Except Plan 36630 KAP75352 (619 & 625 Highway 97), and shown shaded yellow on Schedule 'F-1', which forms part of this Bylaw, from Commercial (C) to Commercial Campground Site Specific (CT2s).
 - ii) changing the land use designation of the land described as Lot 3, Plan KAP51211, District 2893, ODYD (8132 Princeton-Summerland Road), and shown shaded yellow on Schedule 'F-2', which forms part of this Bylaw, from Tourist Commercial Three (Limited) (CT3) to Small Holdings Four Site Specific (SH4s).
 - iii) changing the land use designation of an approximately 11.49 ha part of the land described as Lot A, Plan EPP5204, District 2695, ODYD (365 Callan Road), and shown shaded yellow on Schedule 'F-3', which forms part of this Bylaw, from Tourist Commercial Five (CT5) to Tourist Commercial Site Specific (CT1s).

- iv) changing the land use designation of an approximately 7.0 ha part of the land described as Lot A, Plan KAP40762, District 702, ODYD, and District Lot 5136 (3610 Pine Hills Road), and shown shaded yellow on Schedule 'F-4', which forms part of this Bylaw, from Resource Area (RA) to Resource Area Site Specific (RAs).
- v) changing the land use designation of the land described as Lot A, Plan KAP45722, District 5076 & 5087, ODYD (3215 Pine Hills Road), and shown shaded purple on Schedule 'F-5', which forms part of this Bylaw, from Small Holdings Five (SH5) to Golf Course Commercial Site Specific (CT3s).

READ A FIRST AND SECOND TIME this ____ day of _____, 2018.

PUBLIC HEARING held on this ____ day of _____, 2018.

READ A THIRD TIME this ____ day of _____, 2018.

I hereby certify the foregoing to be a true and correct copy of the "Regional District of Okanagan-Similkameen Okanagan Electoral Area Tourist Commercial Zone Update Amendment Bylaw No. 2808, 2018" as read a Third time by the Regional Board on this ____ day of ____, 2018.

Dated at Penticton, BC this __ day of ____, 2018.

Chief Administrative Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2018.

ADOPTED this ____ day of _____, 2018.

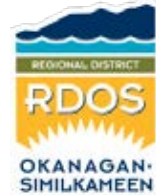
Board Chair

Chief Administrative Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

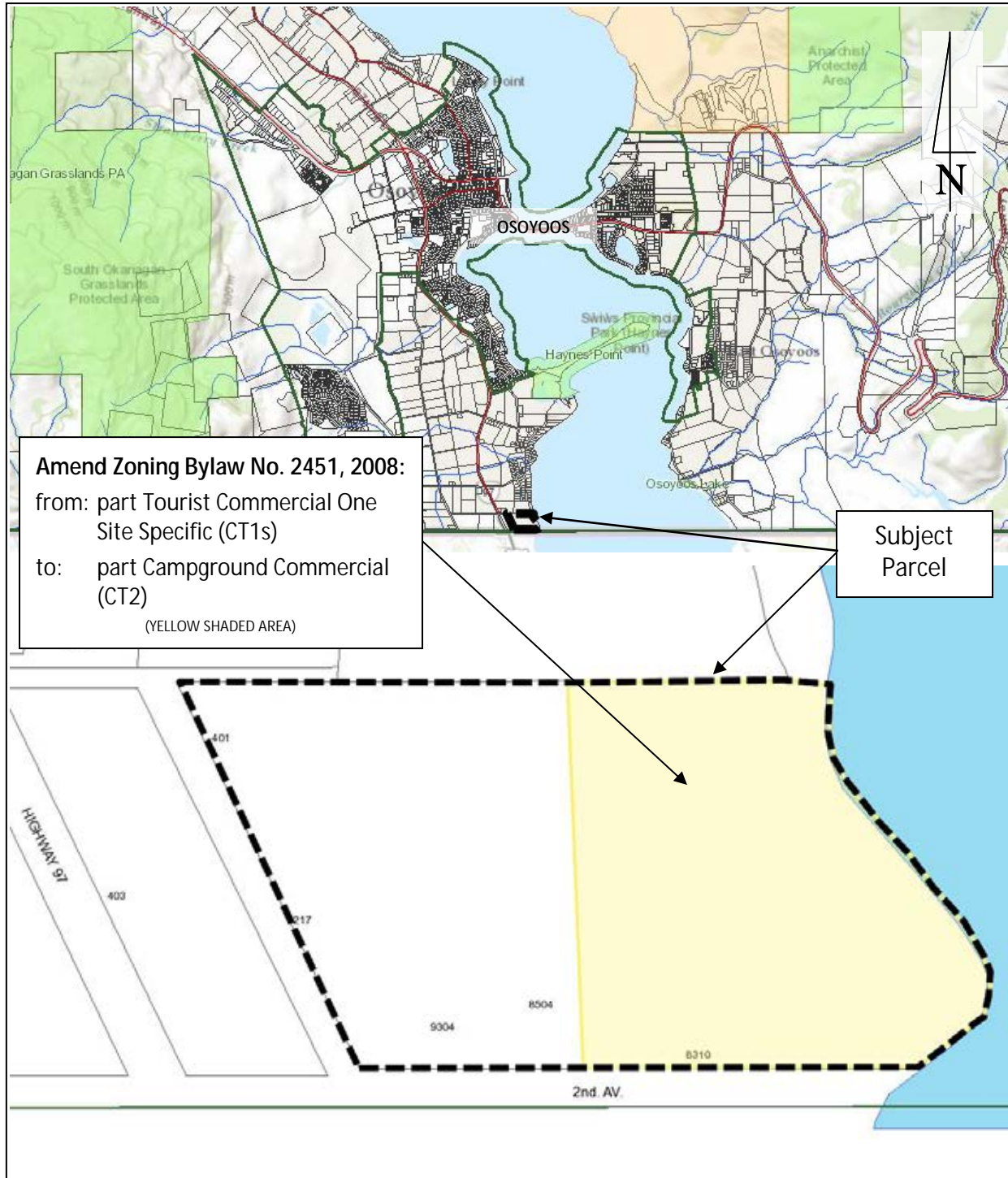
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'A-1'



Amendment Bylaw No. 2808, 2018

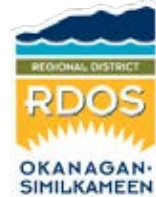
(X2018.069-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

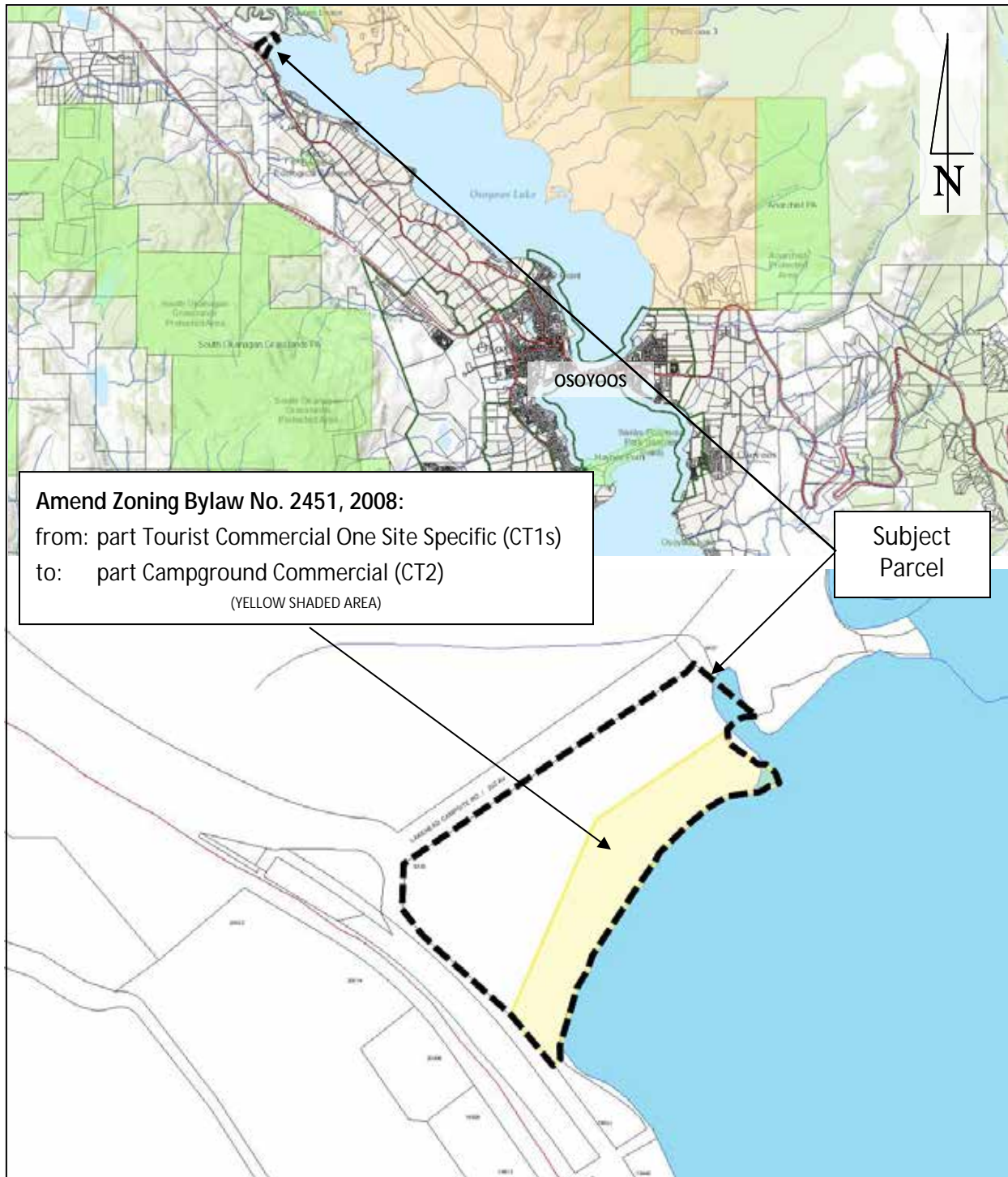
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

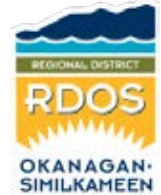
Schedule 'A-2'



Regional District of Okanagan-Similkameen

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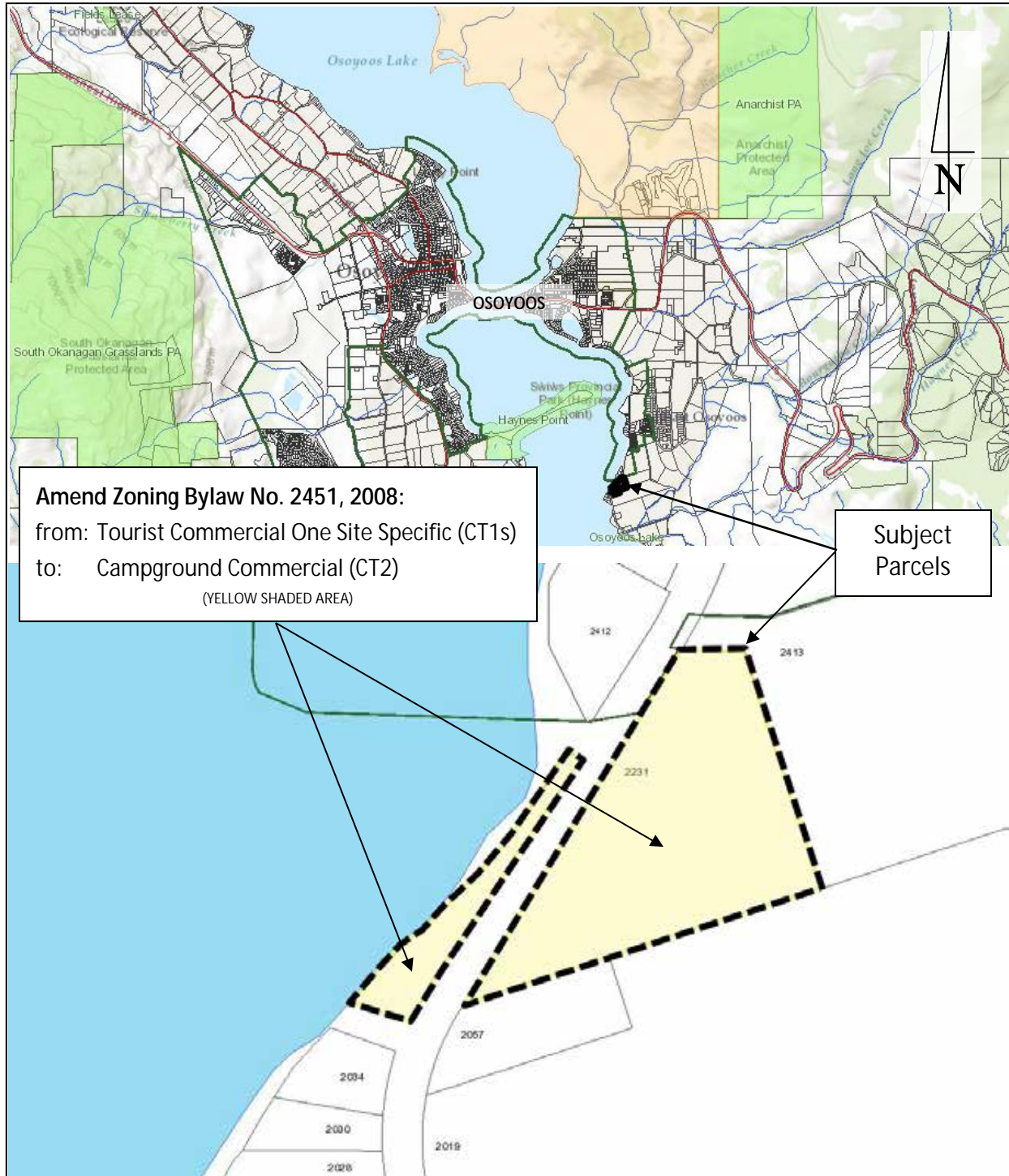
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

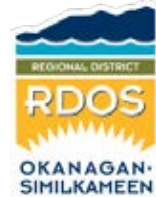
Schedule 'A-3'



Regional District of Okanagan-Similkameen

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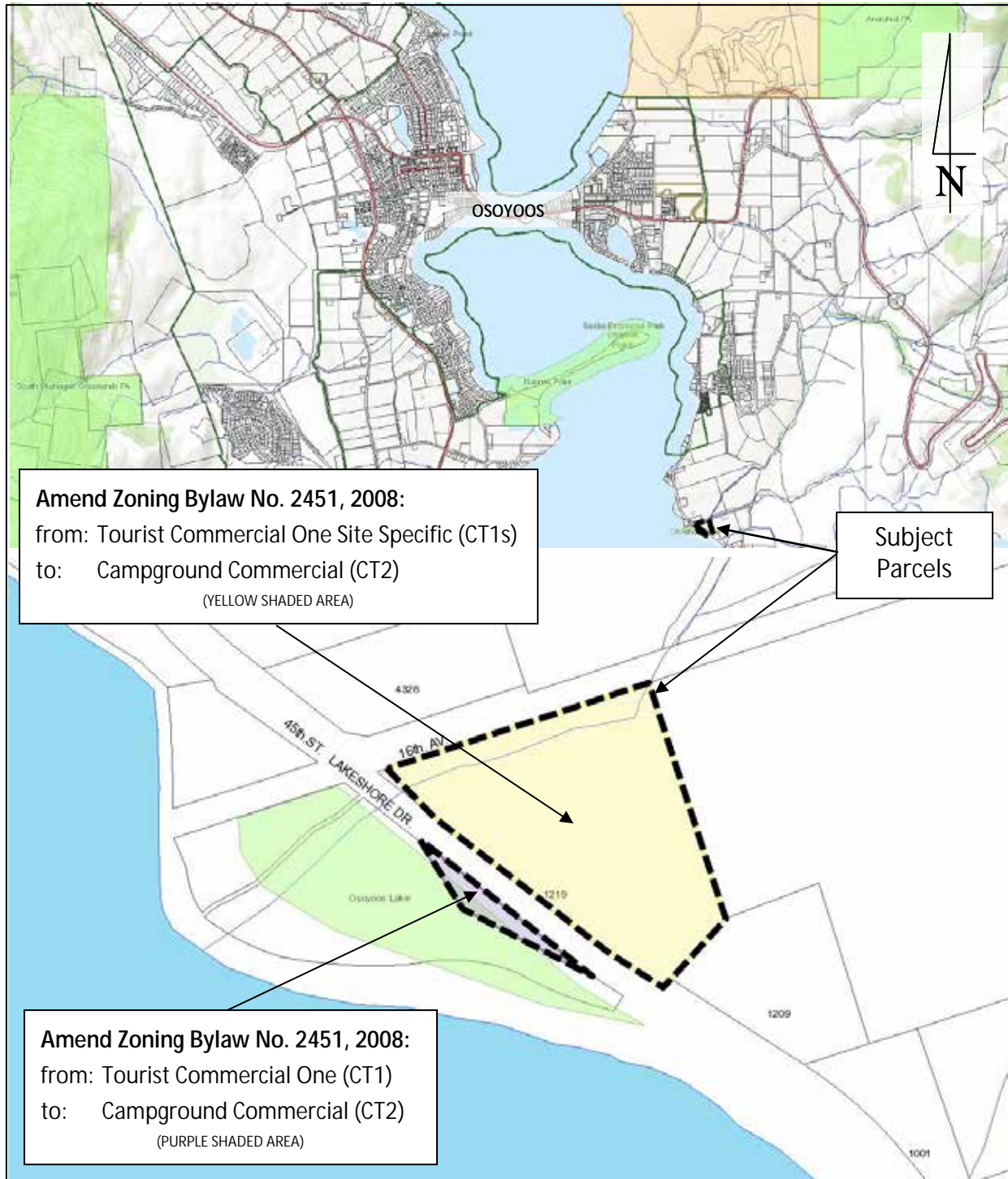
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

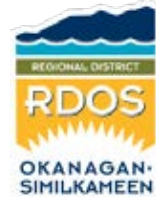
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Regional District of Okanagan-Similkameen

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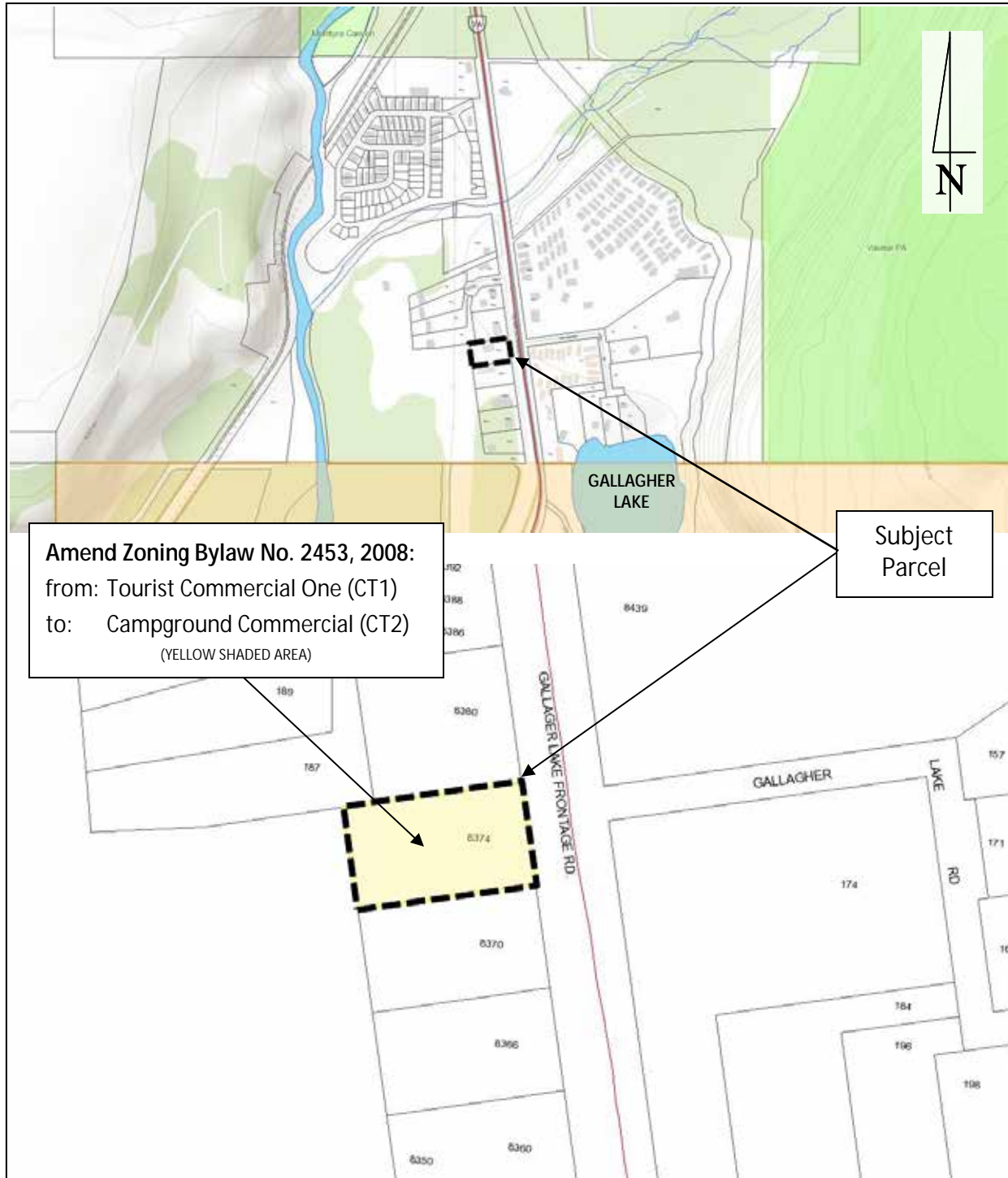
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Amendment Bylaw No. 2808, 2018

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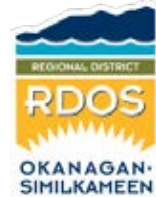
Schedule 'C-1'



Regional District of Okanagan-Similkameen

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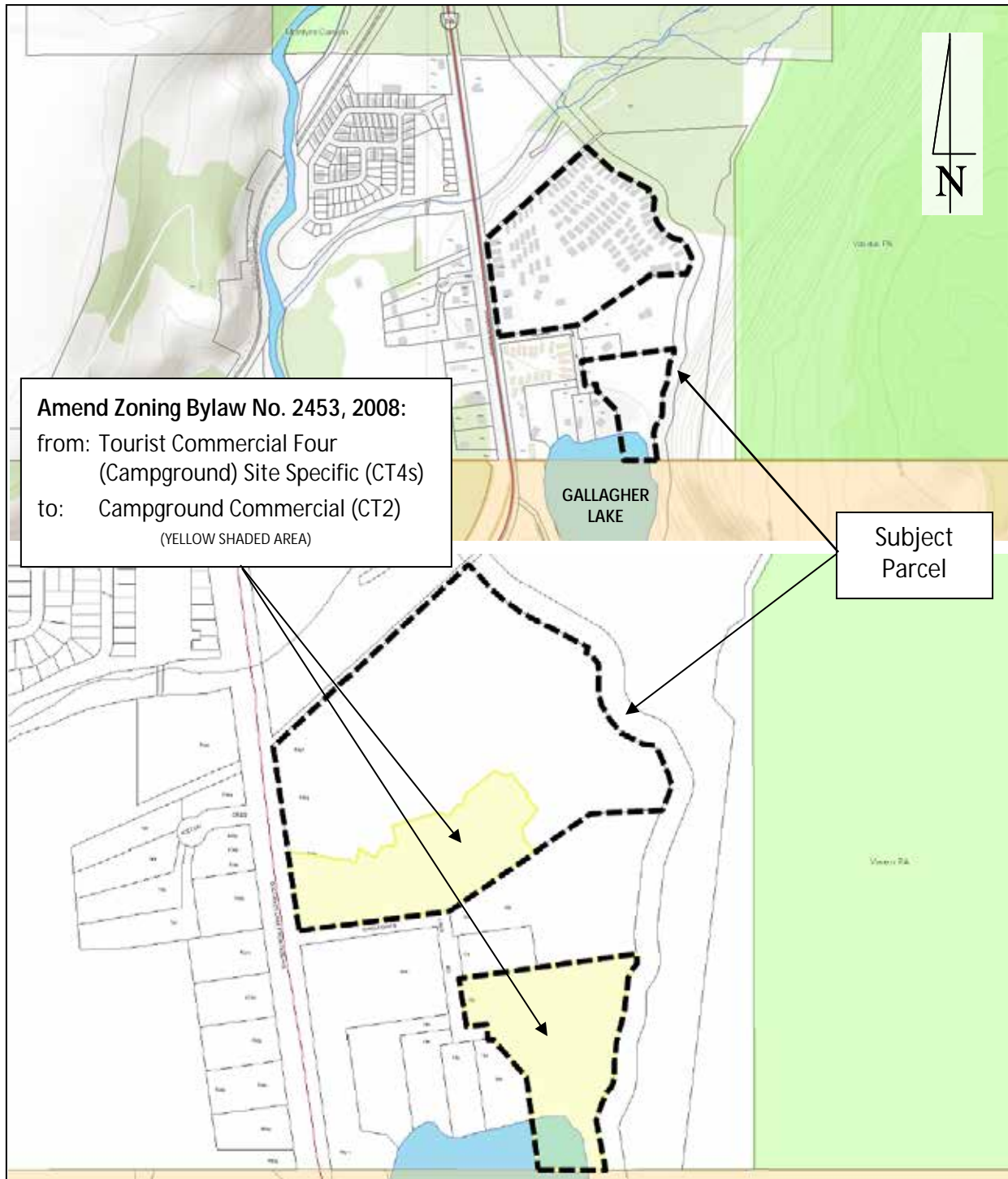
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

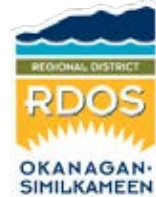
Schedule 'C-2'



Regional District of Okanagan-Similkameen

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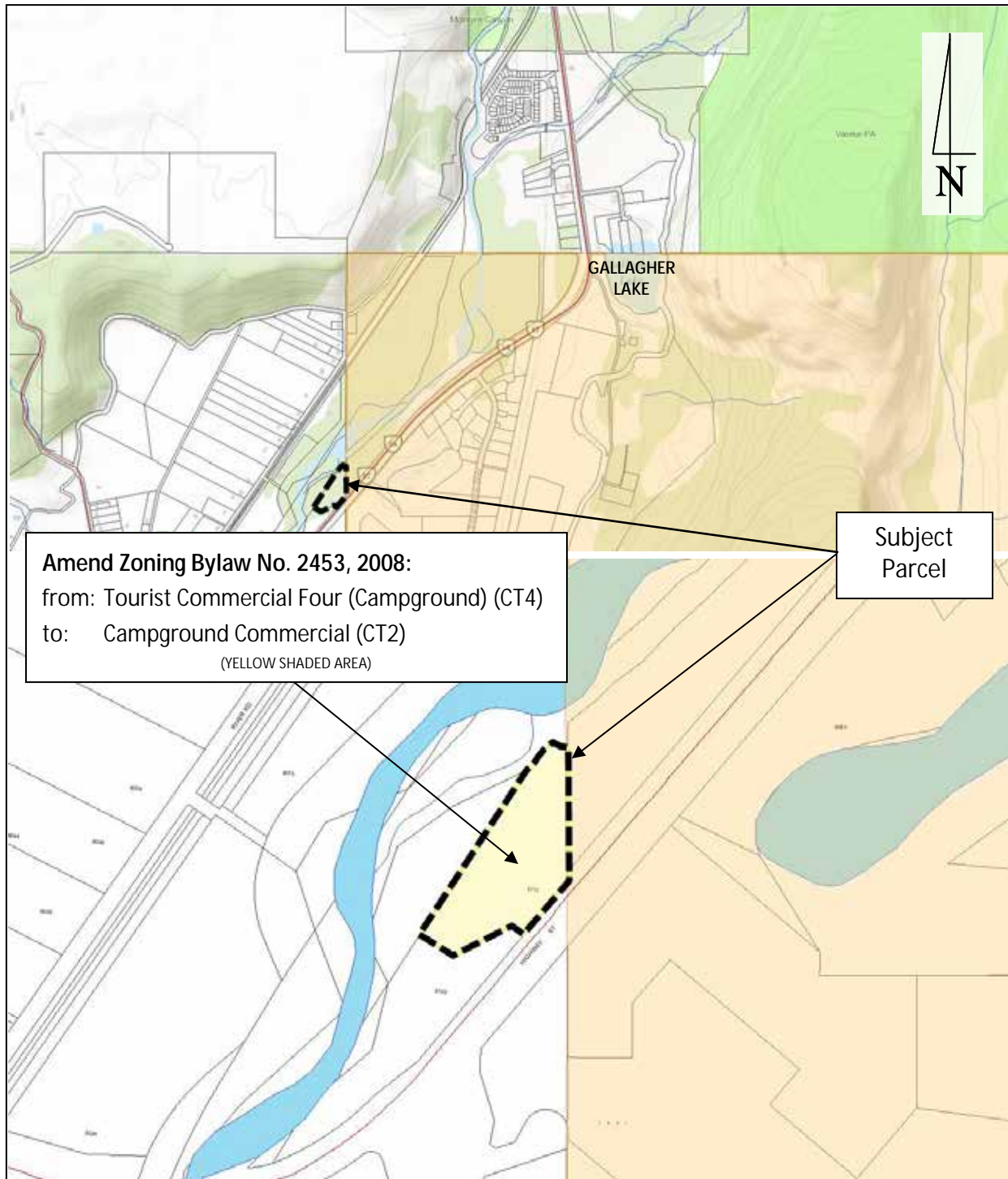
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Amendment Bylaw No. 2808, 2018

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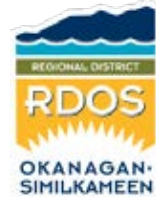
Schedule 'C-3'



Regional District of Okanagan-Similkameen

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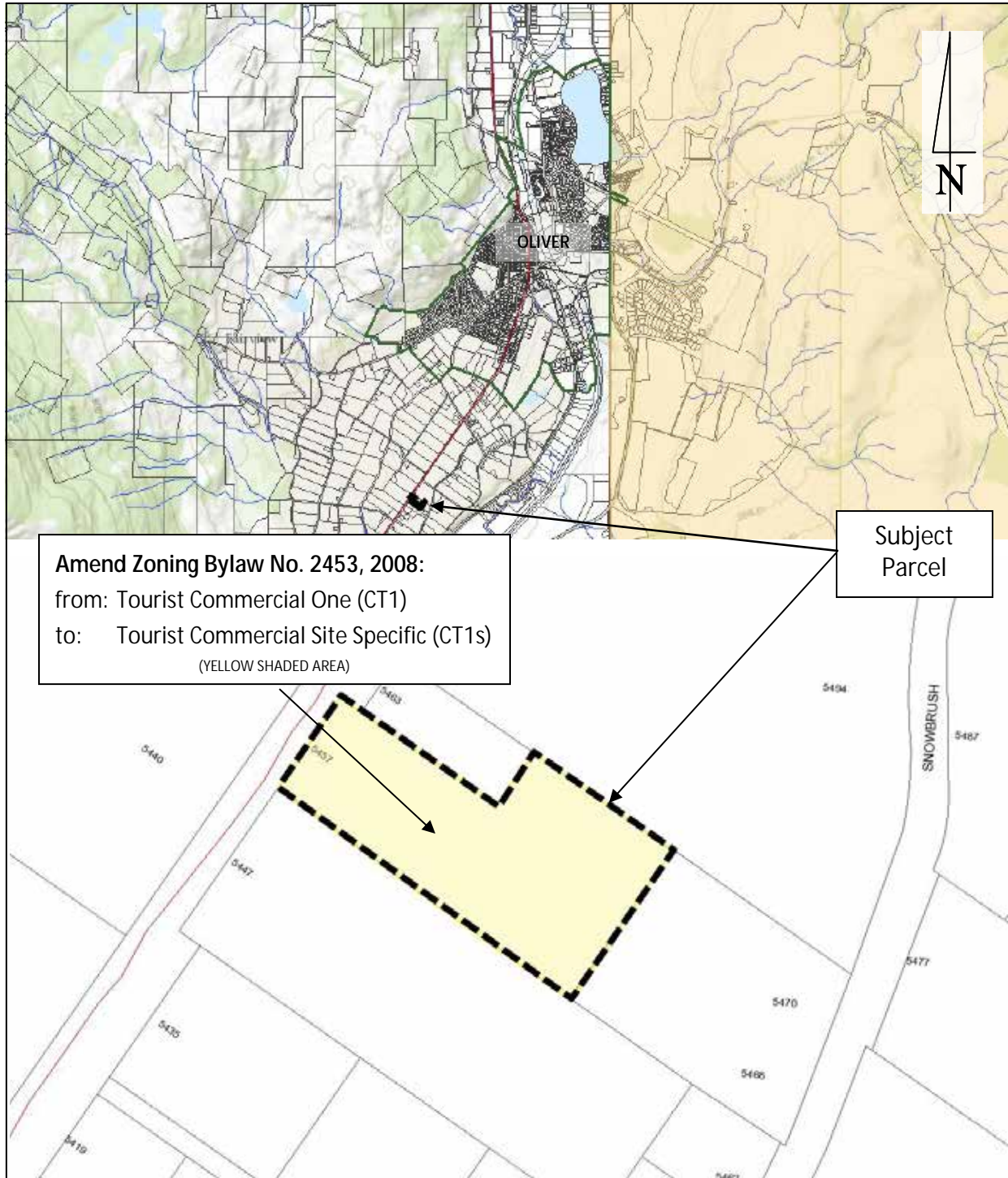
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

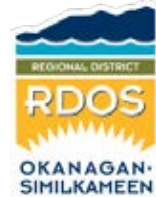
Schedule 'C-4'



Regional District of Okanagan-Similkameen

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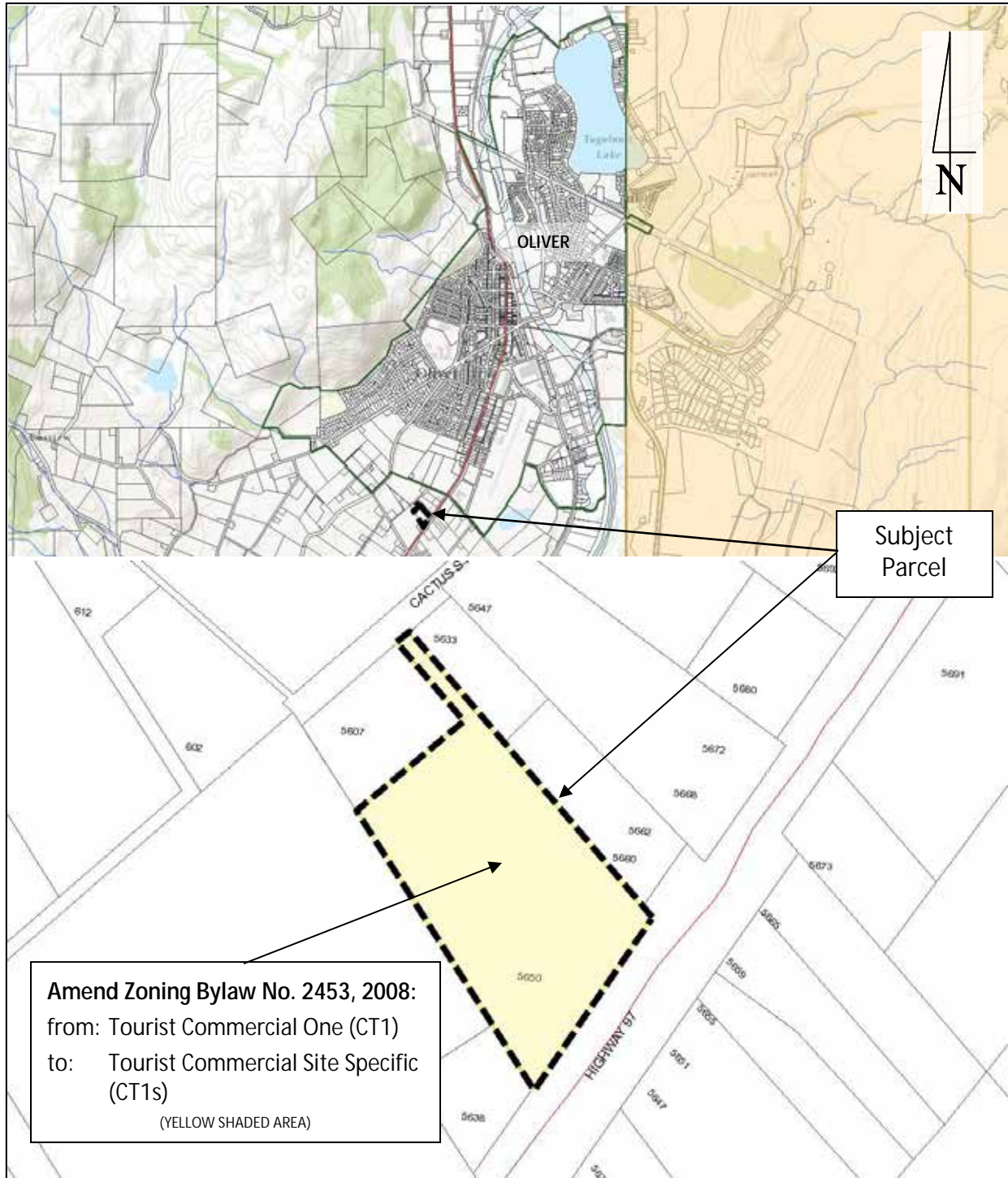
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

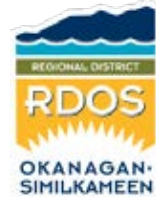
Schedule 'C-5'



Regional District of Okanagan-Similkameen

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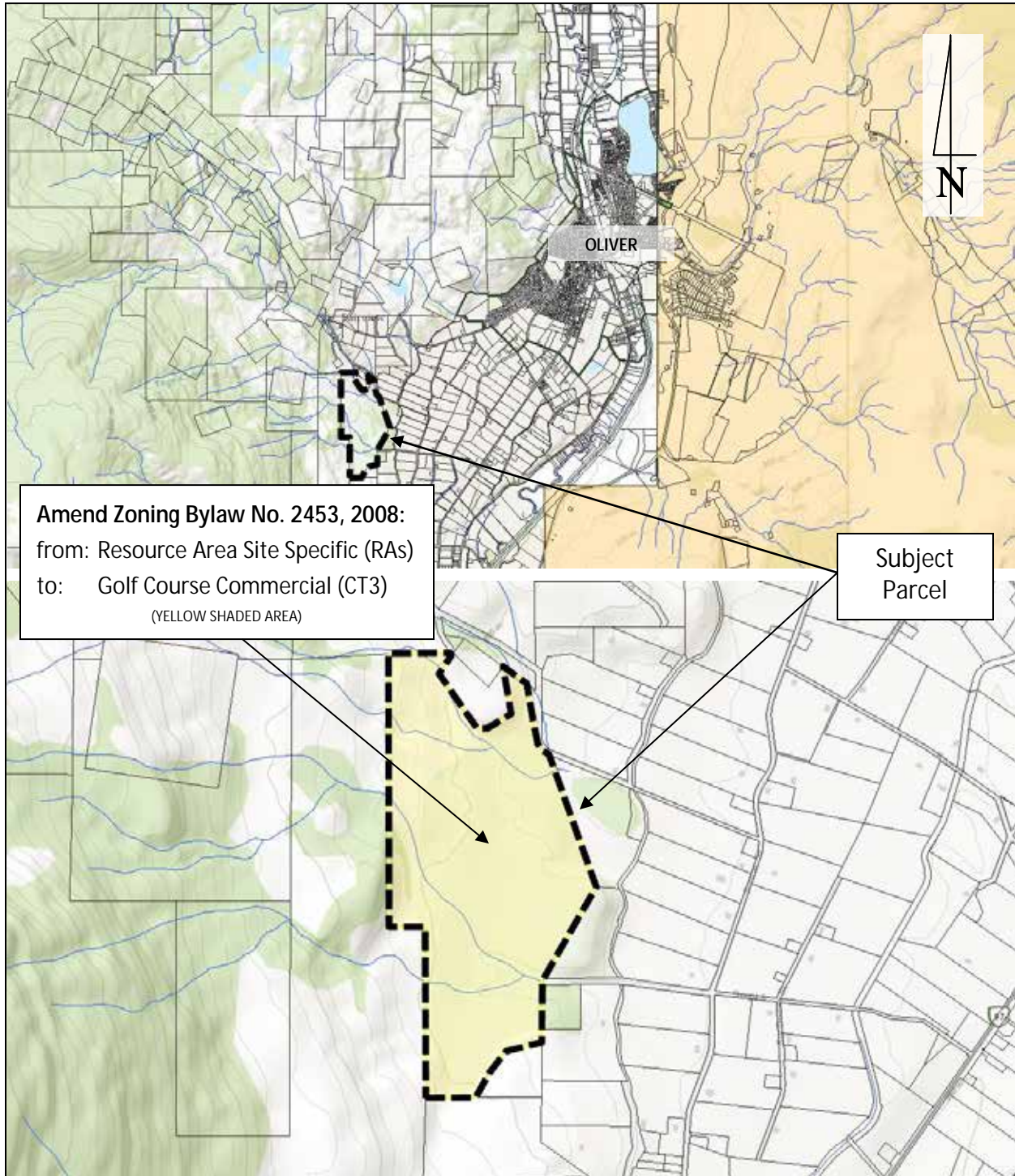
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

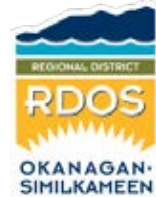
Schedule 'C-6'



Regional District of Okanagan-Similkameen

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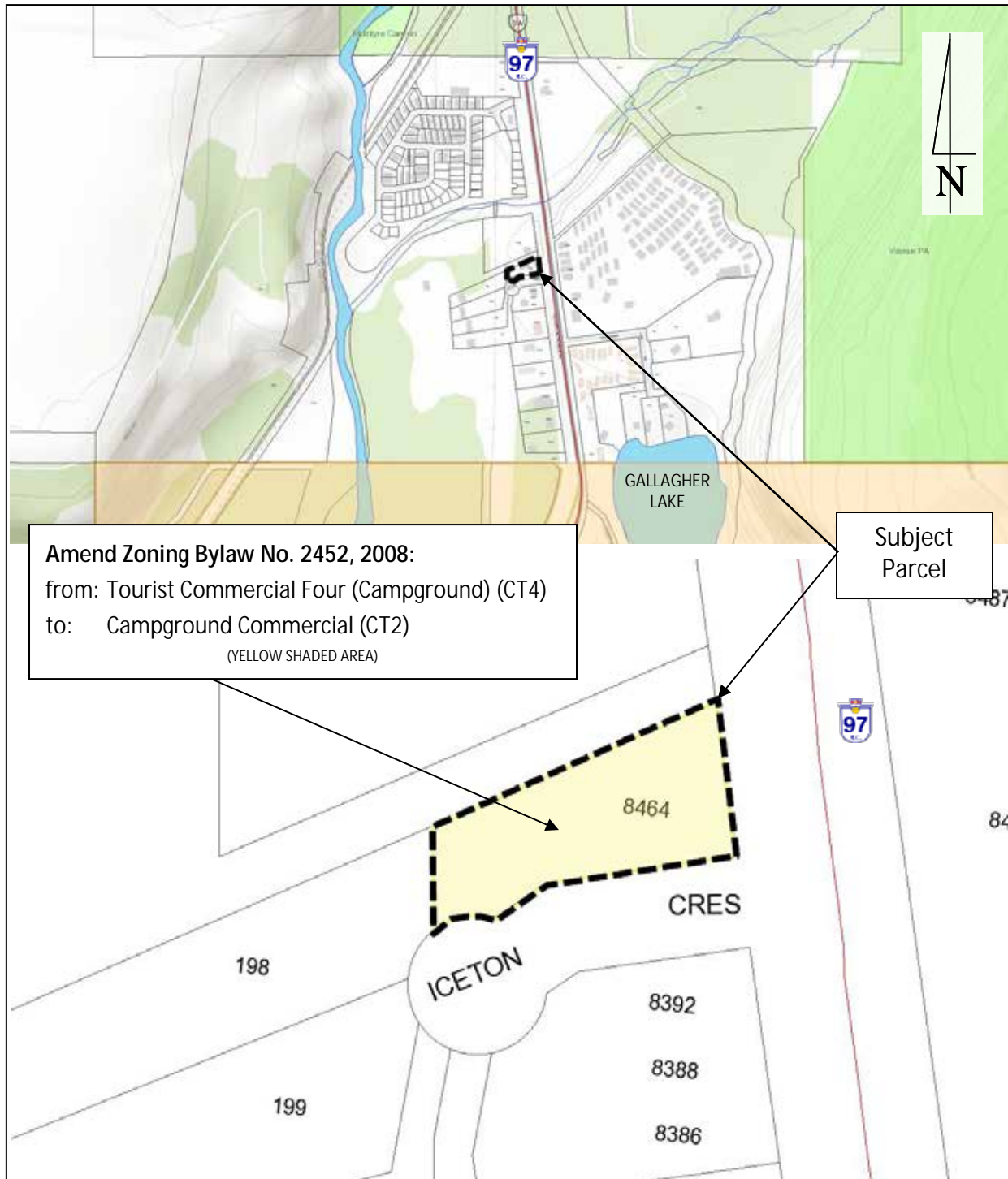
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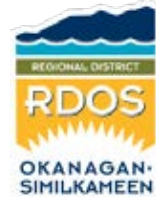
Schedule 'C-7'



Regional District of Okanagan-Similkameen

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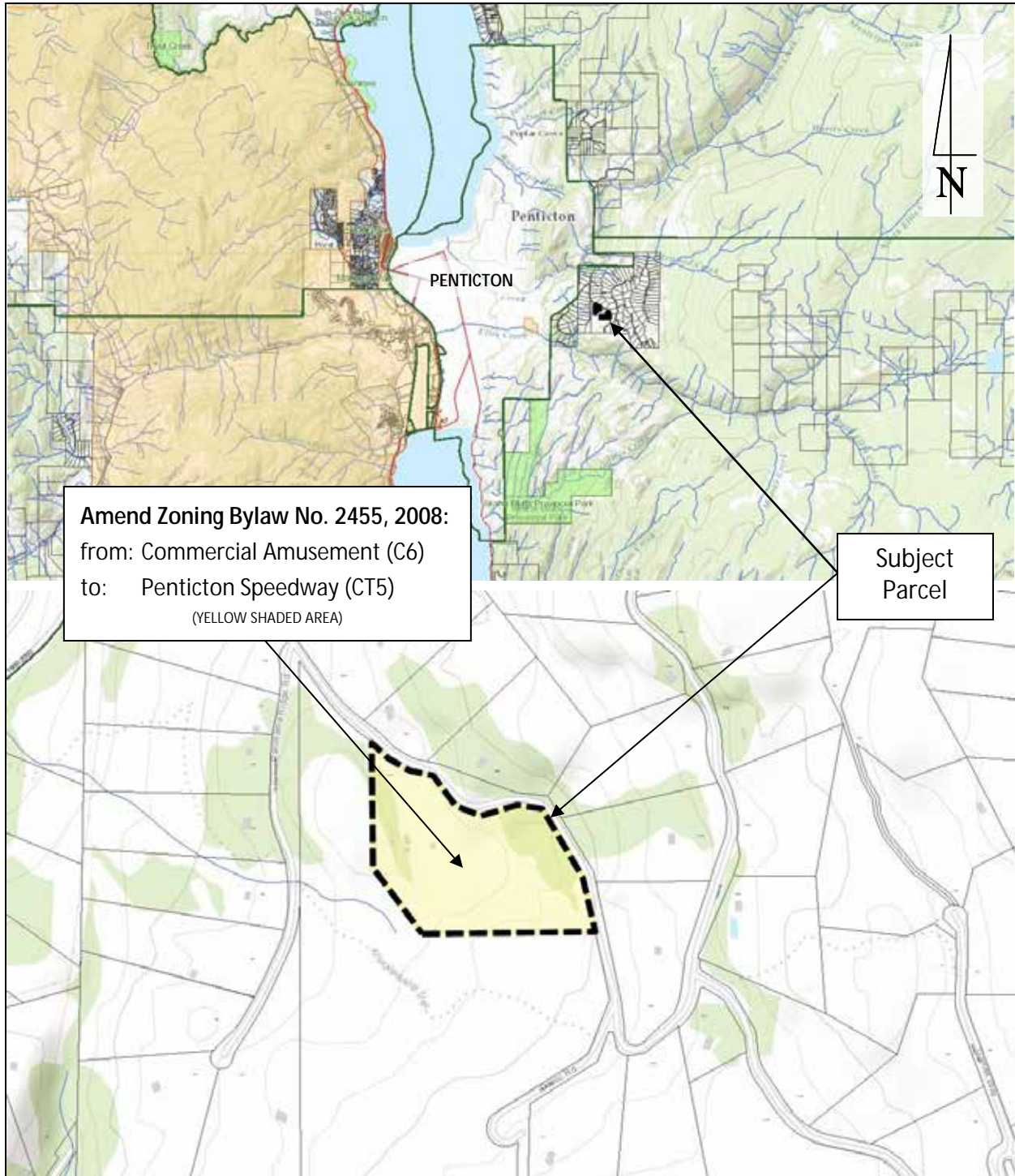
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'D-1'

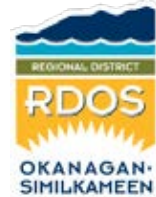


Amend Zoning Bylaw No. 2455, 2008:
from: Commercial Amusement (C6)
to: Penticton Speedway (CT5)
(YELLOW SHADED AREA)

Subject
Parcel

Regional District of Okanagan-Similkameen

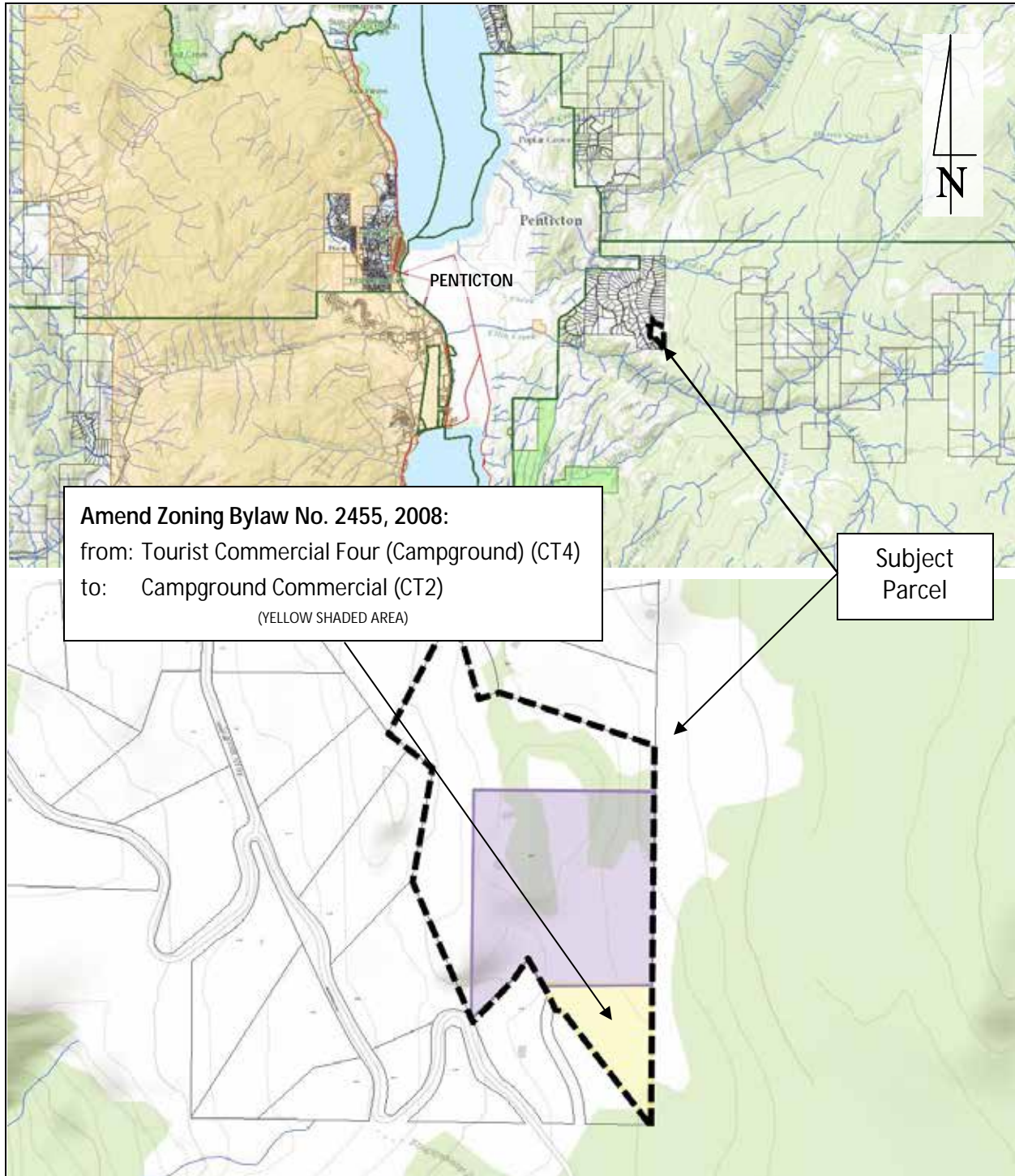
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Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

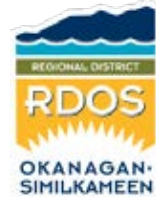
Schedule 'D-2'



Regional District of Okanagan-Similkameen

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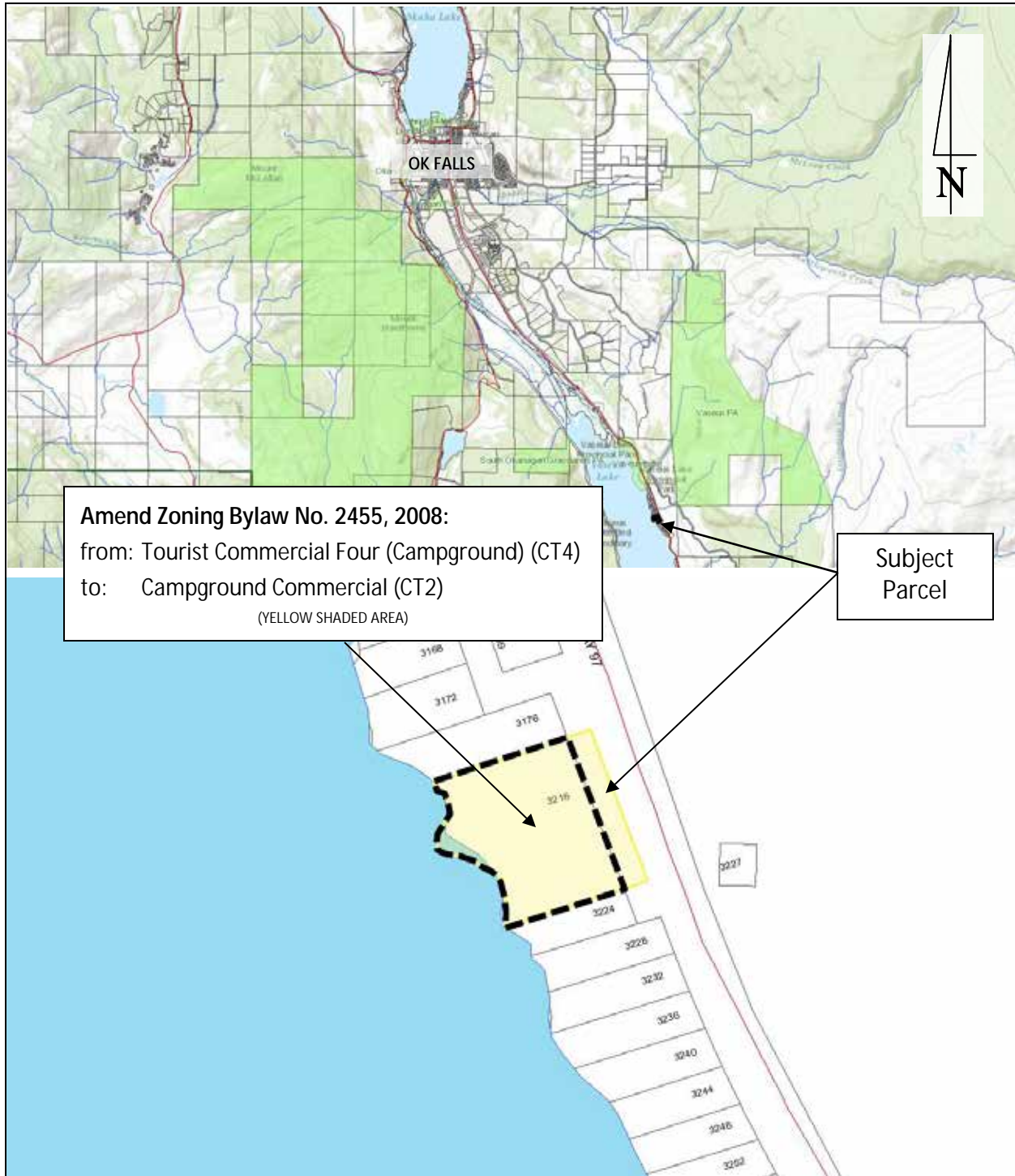
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

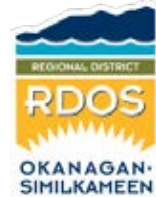
Schedule 'D-3'



Regional District of Okanagan-Similkameen

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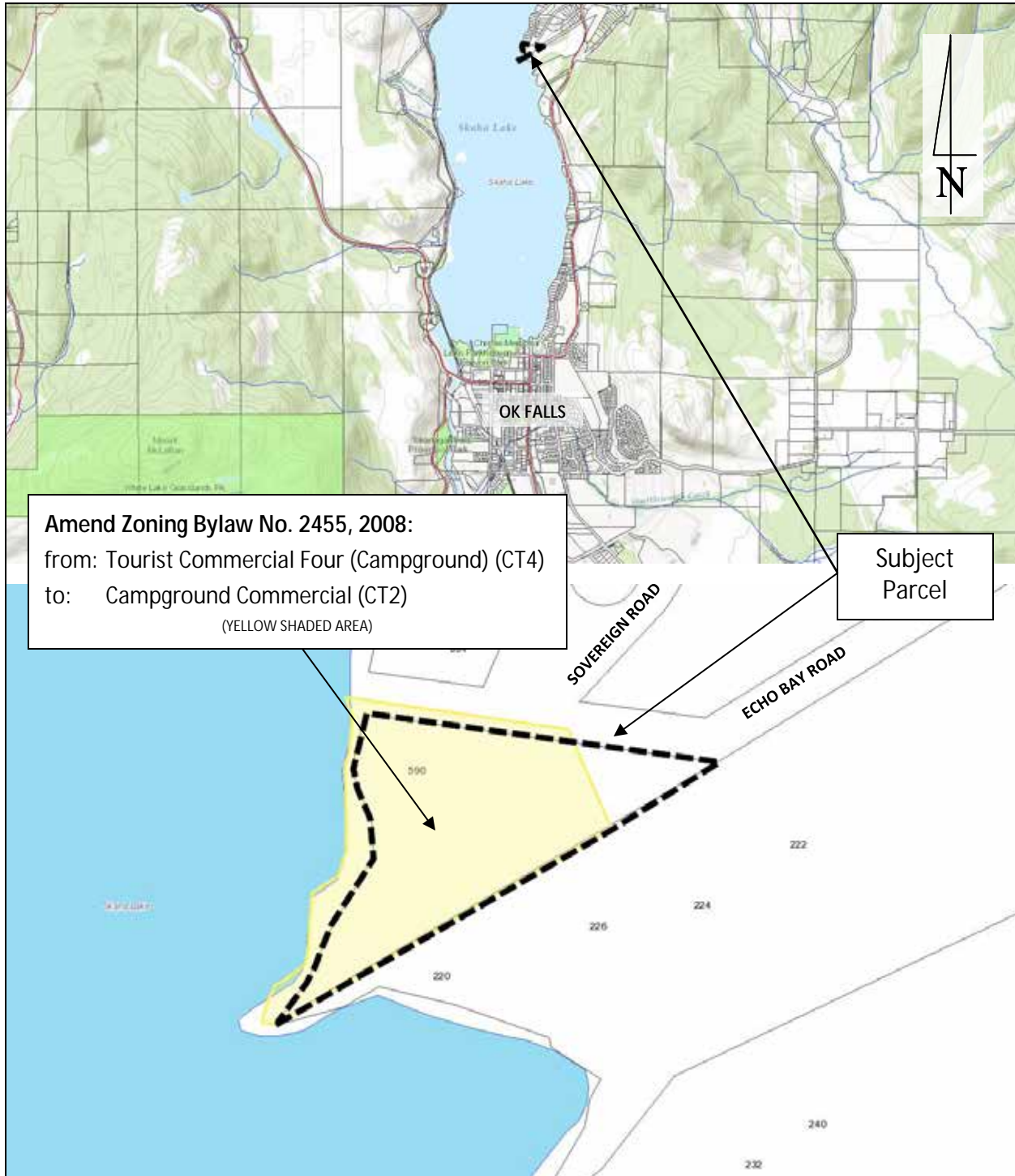
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'D-4'



Regional District of Okanagan-Similkameen

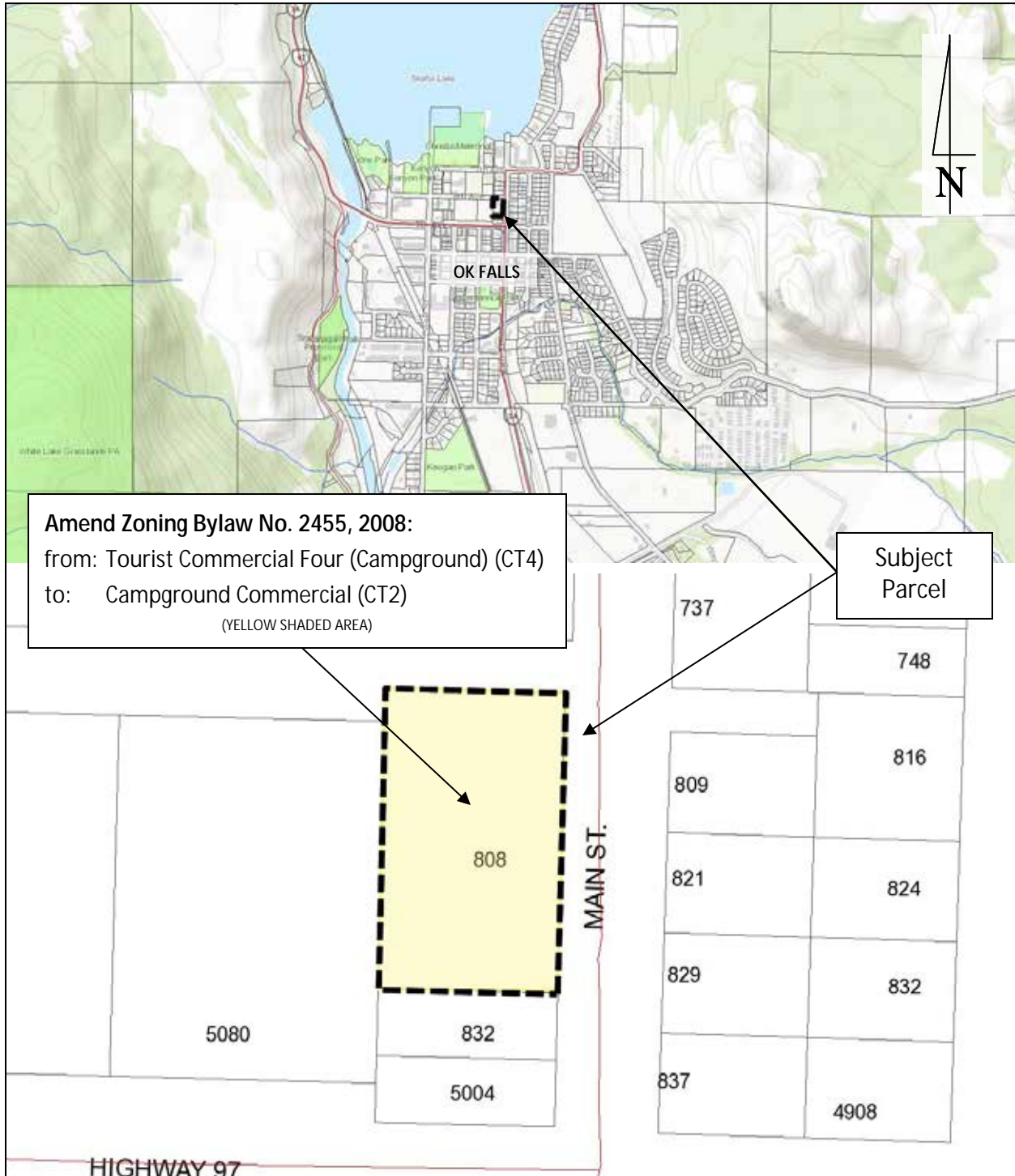
101 Martin St, Penticton, BC, V2A-5J9
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

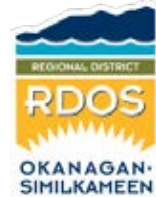
Schedule 'D-5'



Regional District of Okanagan-Similkameen

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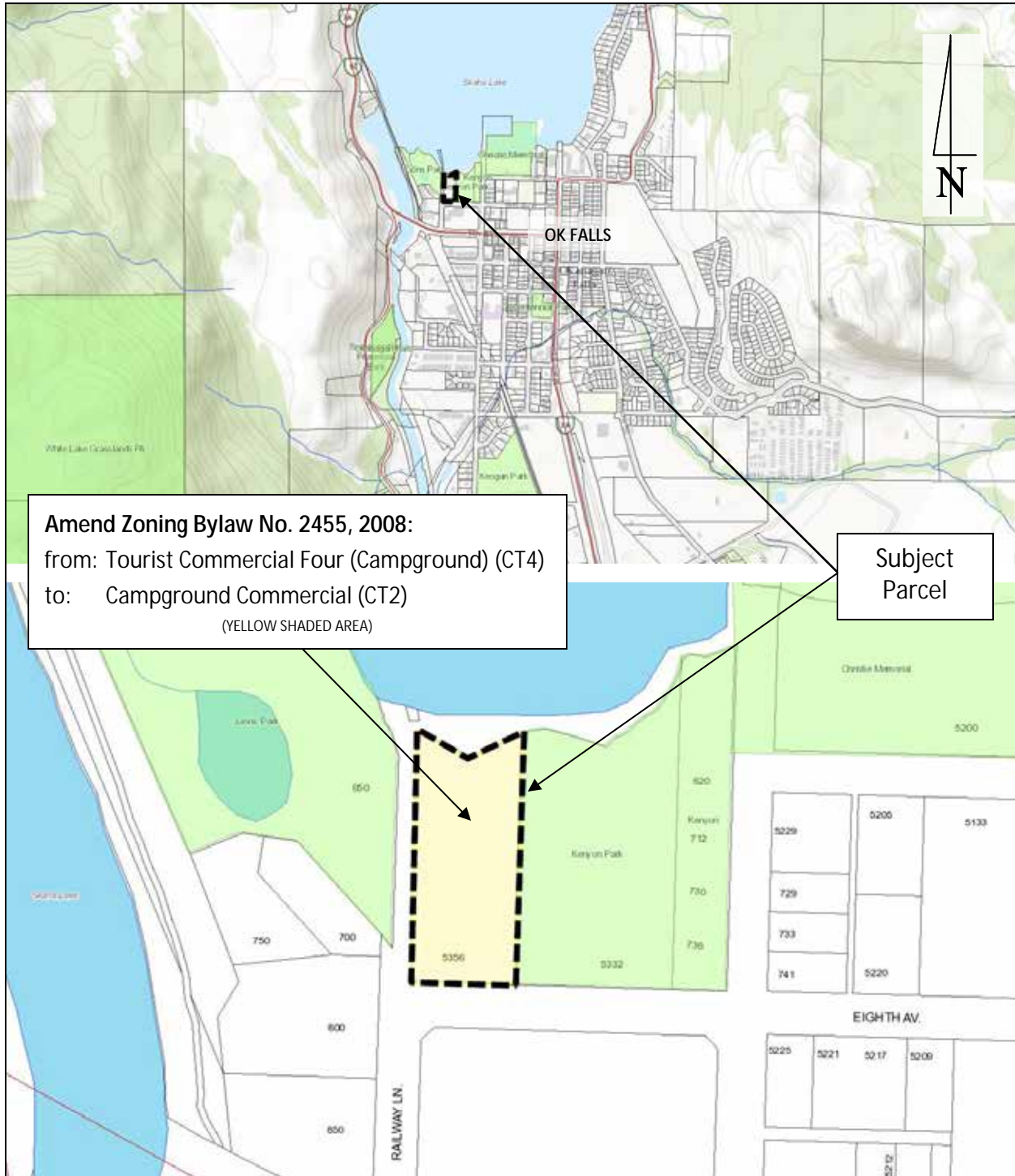
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

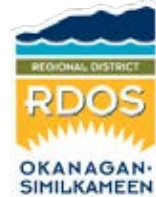
Schedule 'D-6'



Regional District of Okanagan-Similkameen

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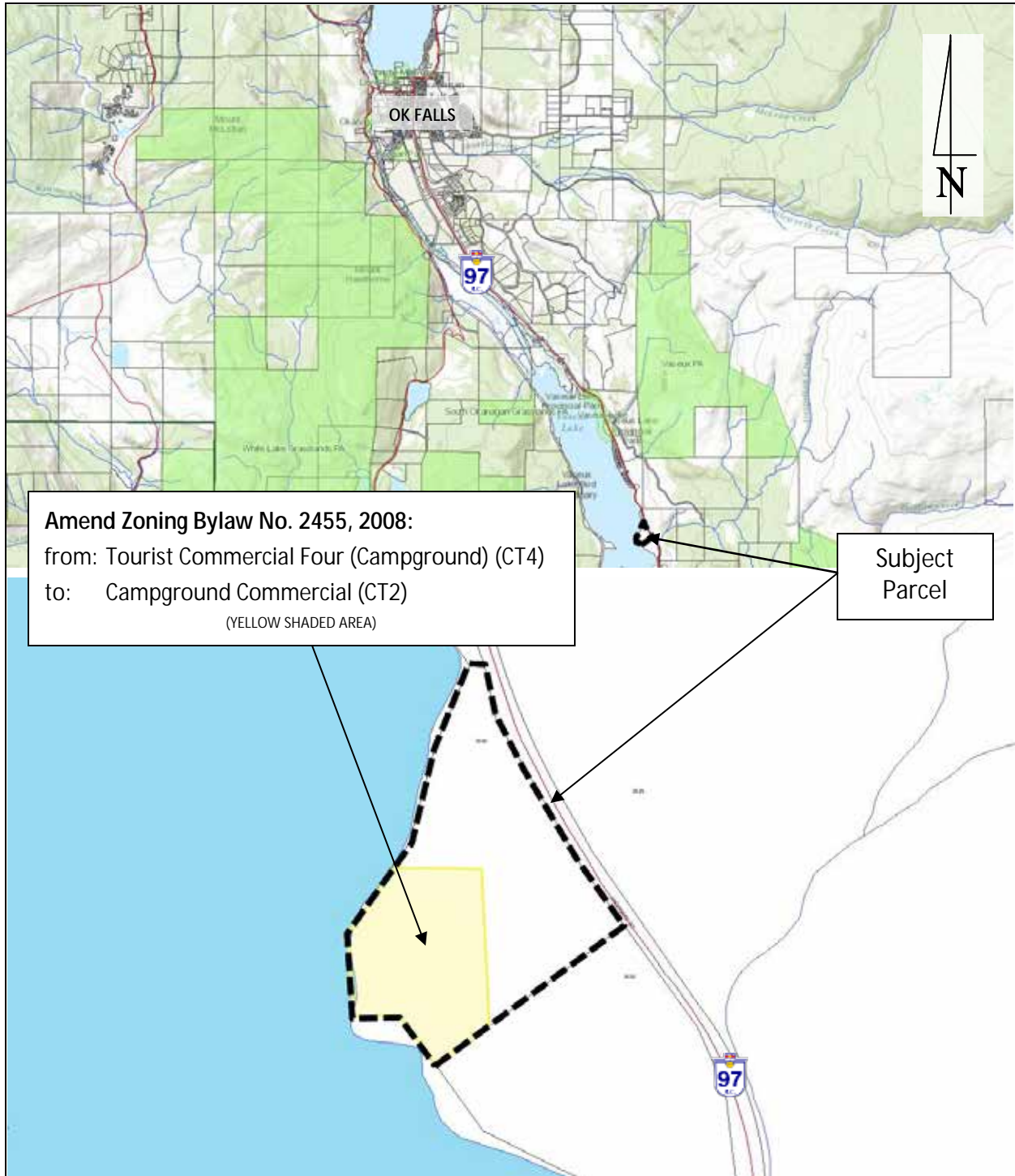
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'D-7'

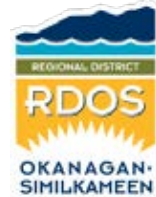


Amend Zoning Bylaw No. 2455, 2008:
from: Tourist Commercial Four (Campground) (CT4)
to: Campground Commercial (CT2)
(YELLOW SHADED AREA)

Subject
Parcel

Regional District of Okanagan-Similkameen

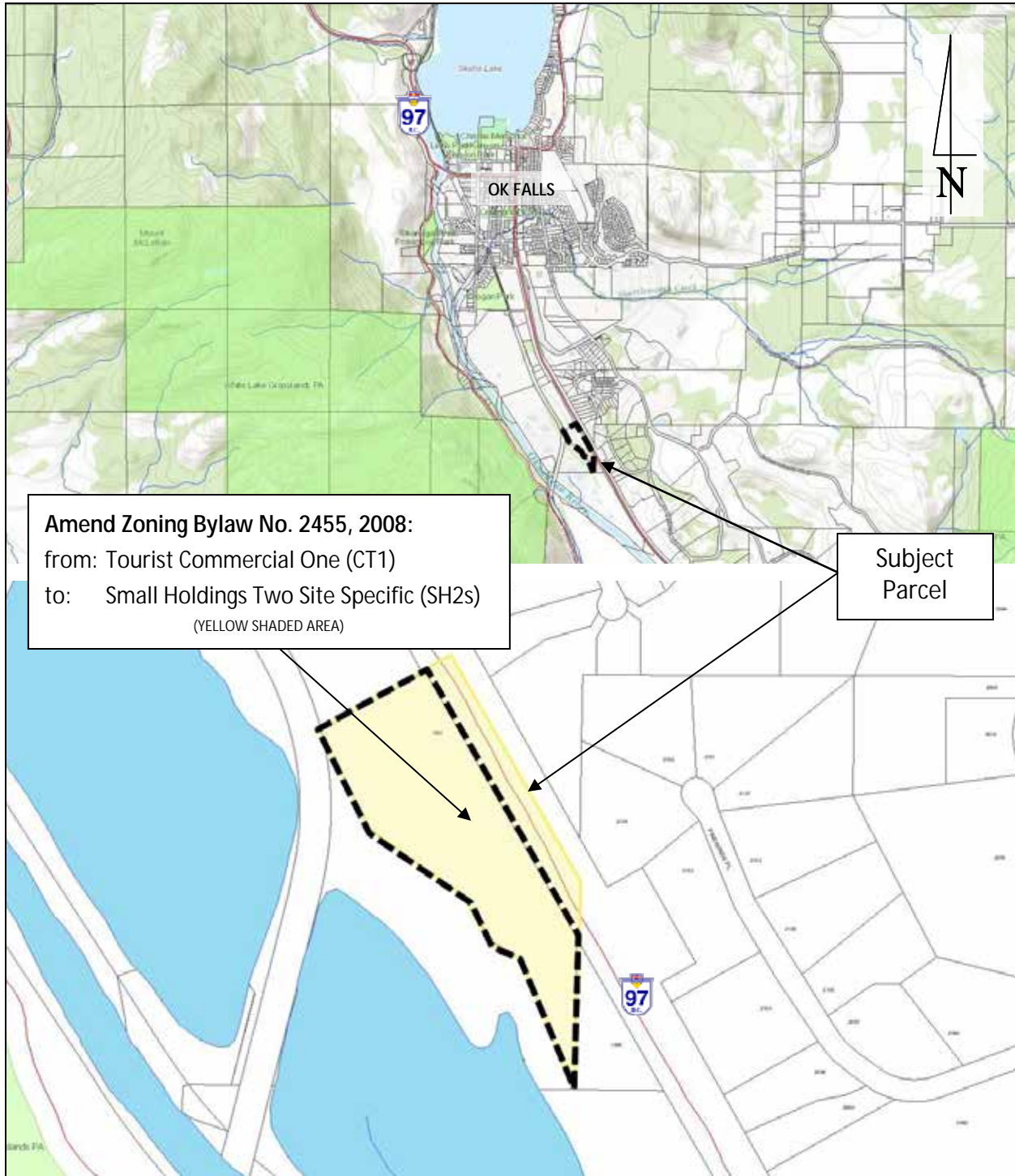
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

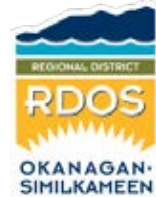
Schedule 'D-8'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

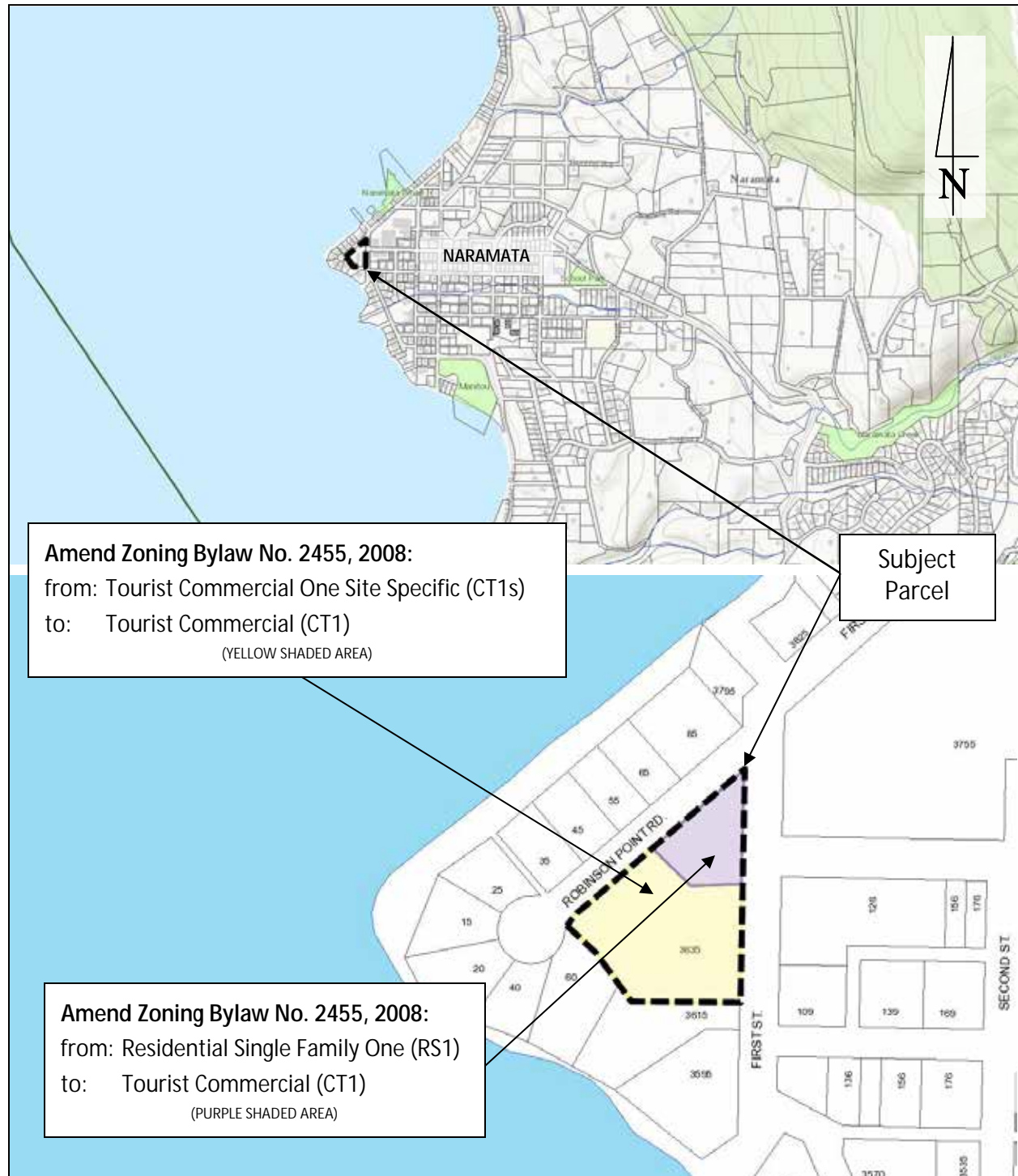
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Amendment Bylaw No. 2808, 2018

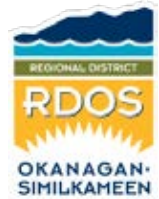
Project No: X2018.069-ZONE

Schedule 'E-1'



Regional District of Okanagan-Similkameen

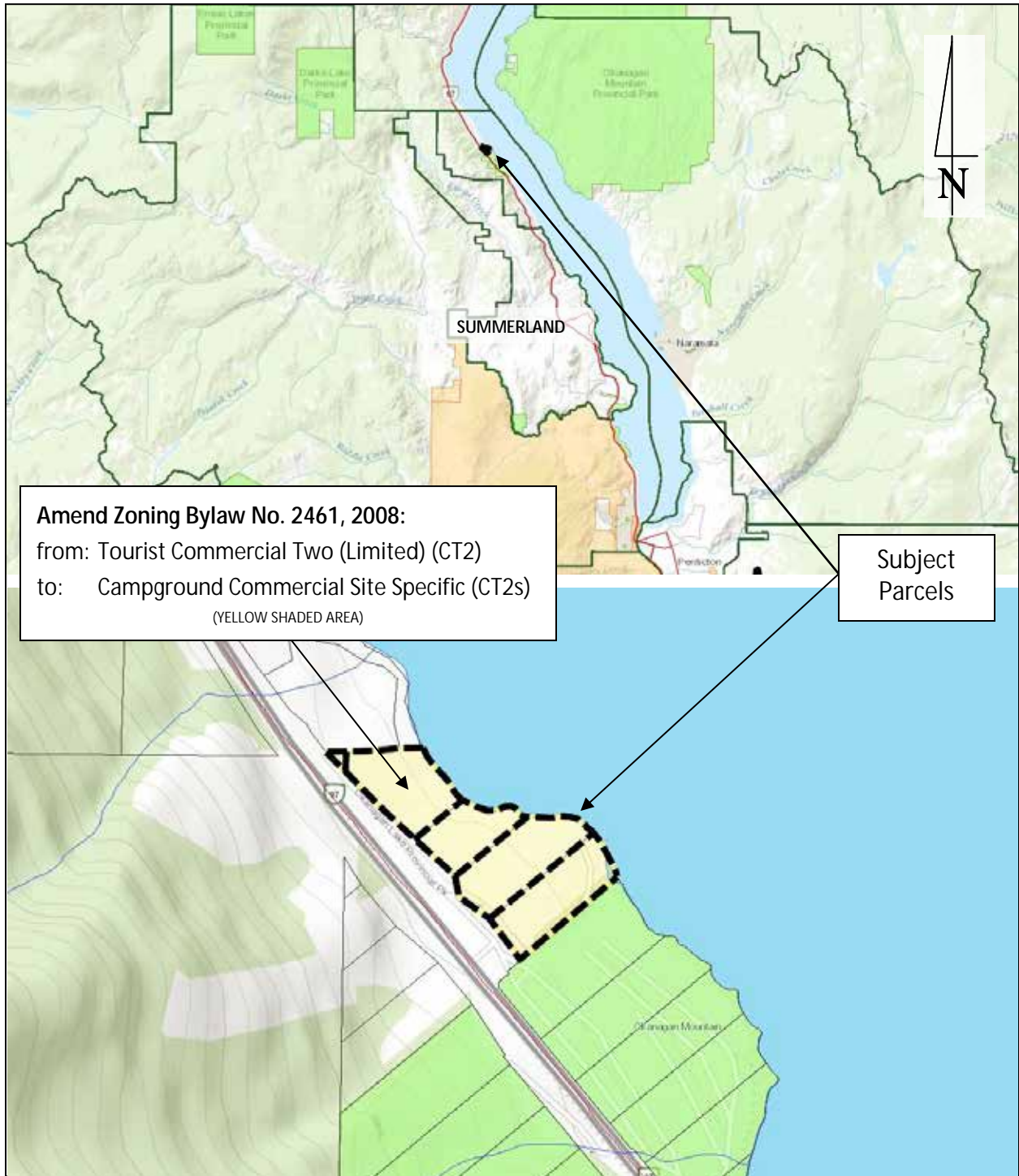
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

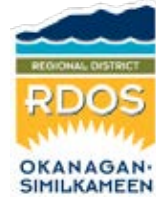
Schedule 'F-1'



Regional District of Okanagan-Similkameen

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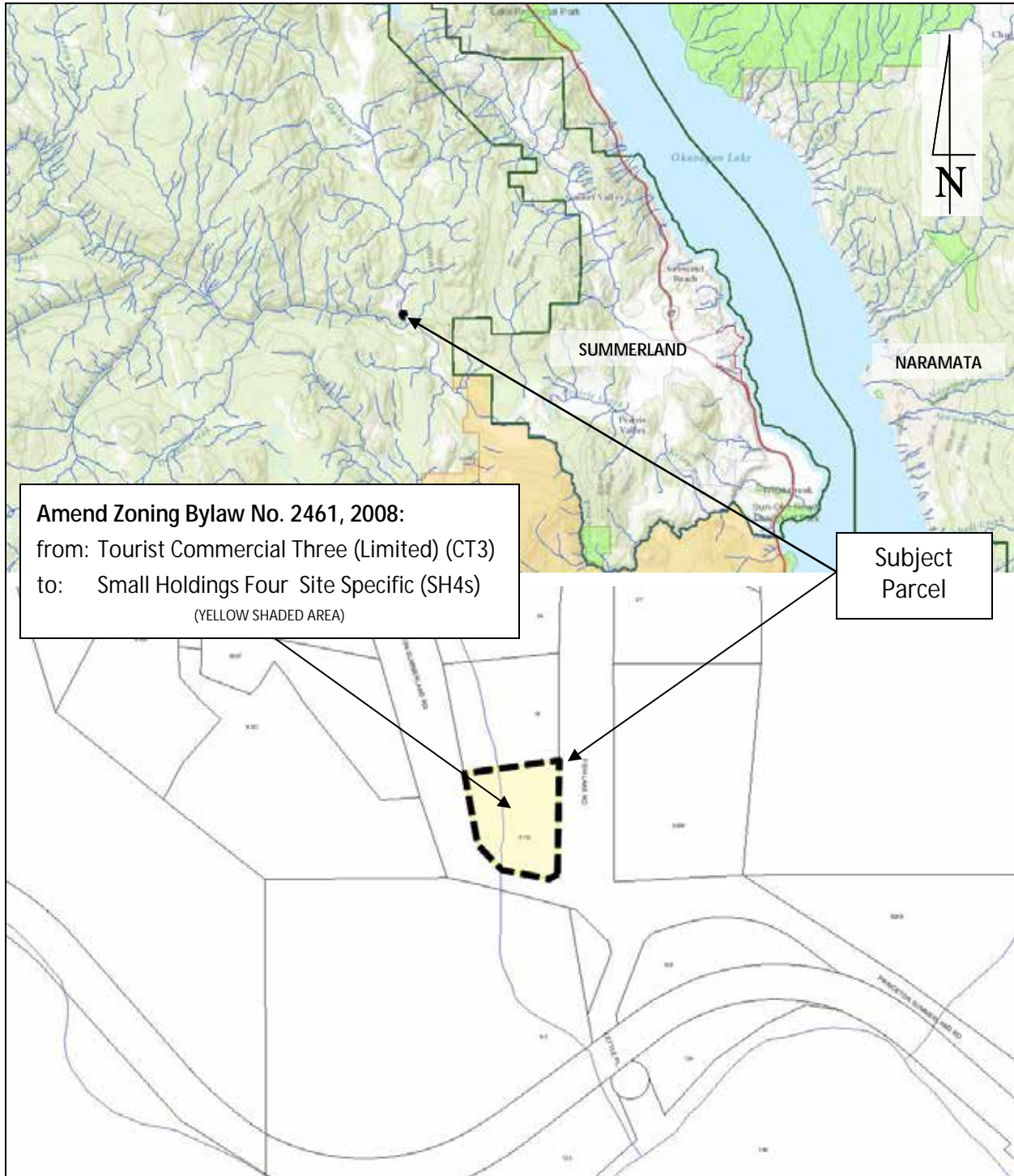
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

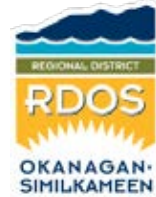
Schedule 'F-2'



Regional District of Okanagan-Similkameen

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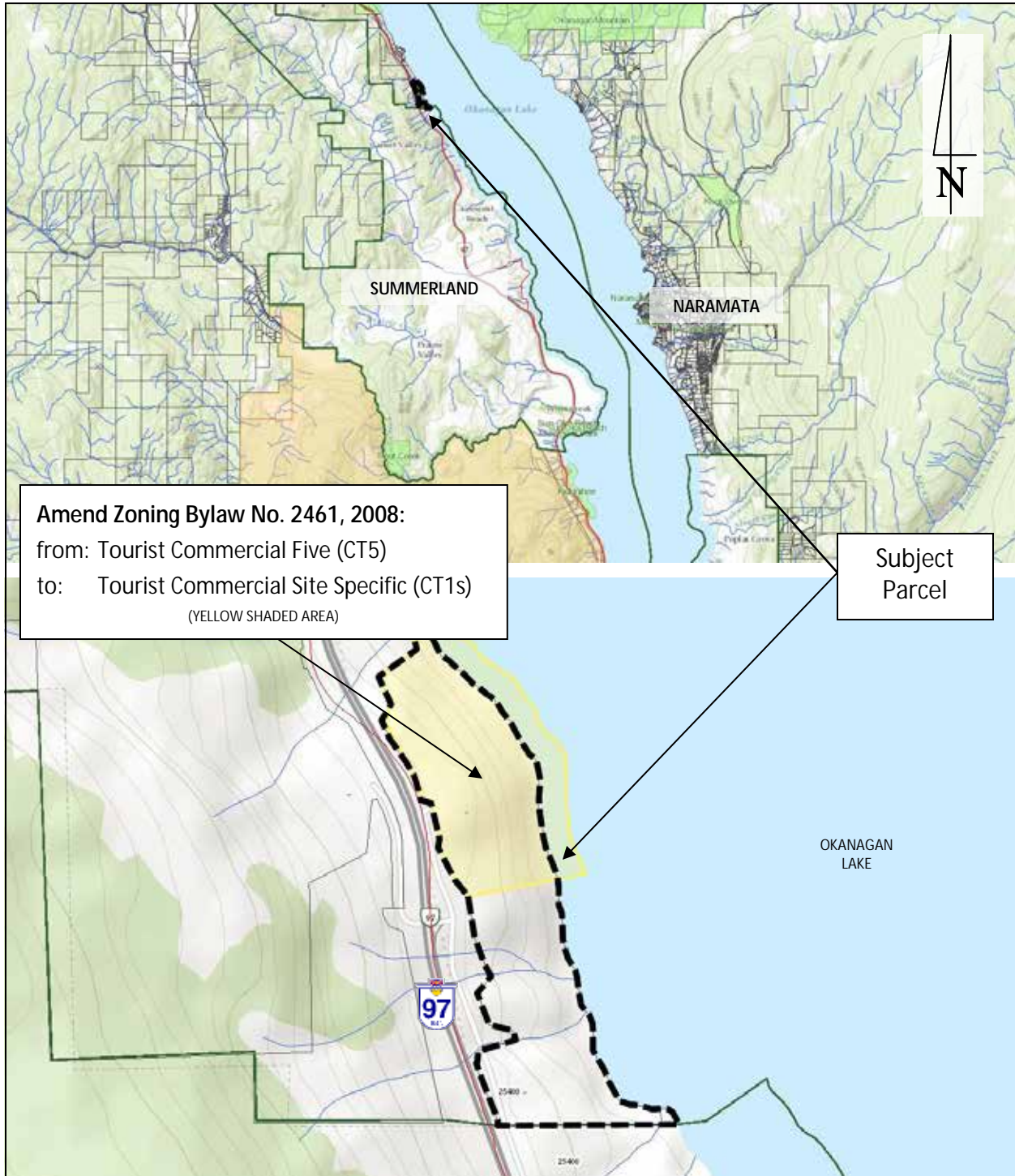
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Amendment Bylaw No. 2808, 2018

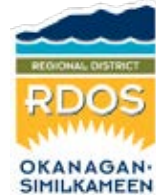
Project No: X2018.069-ZONE

Schedule 'F-3'



Regional District of Okanagan-Similkameen

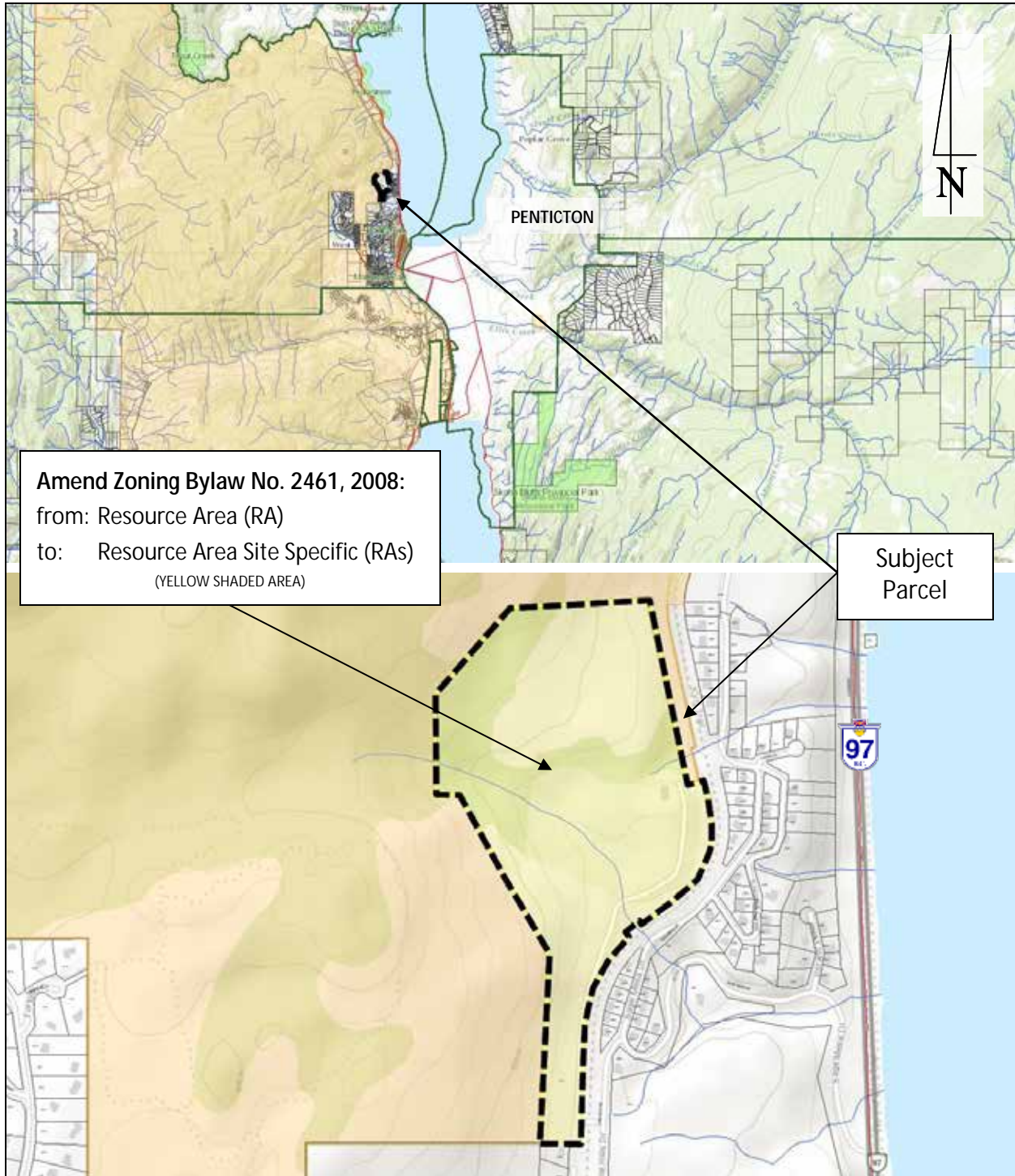
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

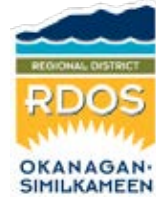
Schedule 'F-4'



Regional District of Okanagan-Similkameen

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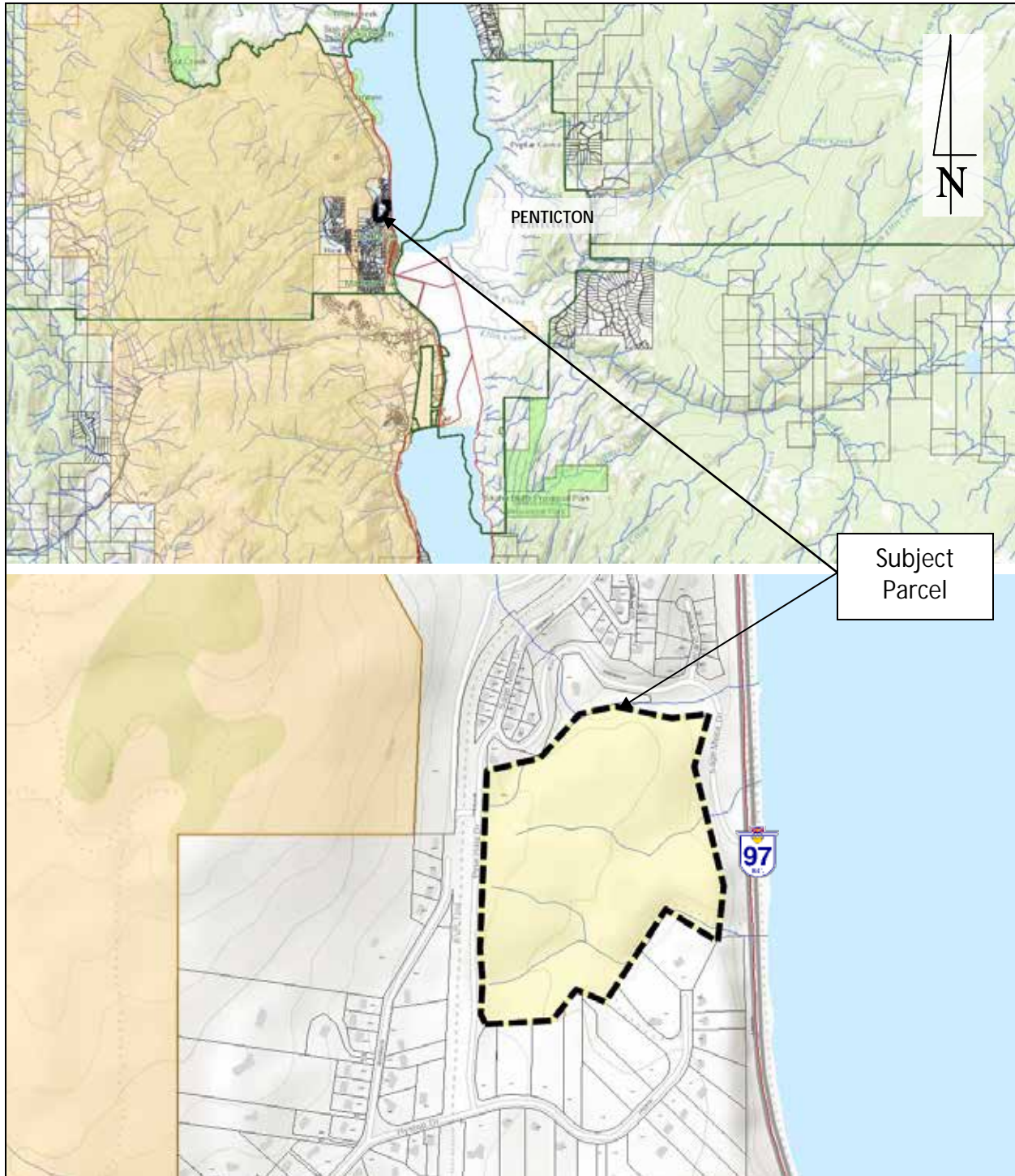
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Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

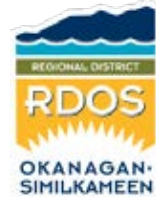
Schedule 'F-5'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

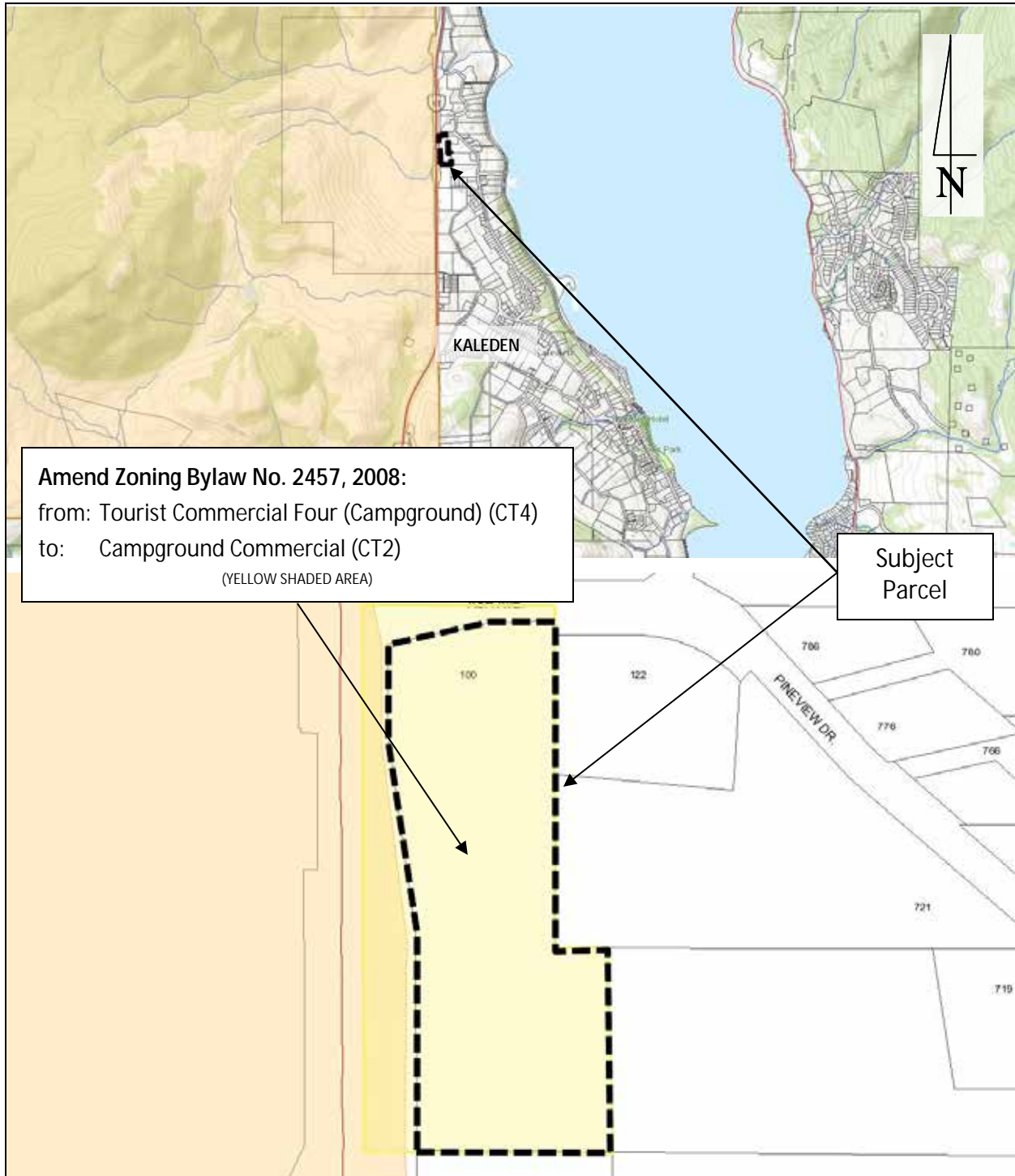
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'I-1'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

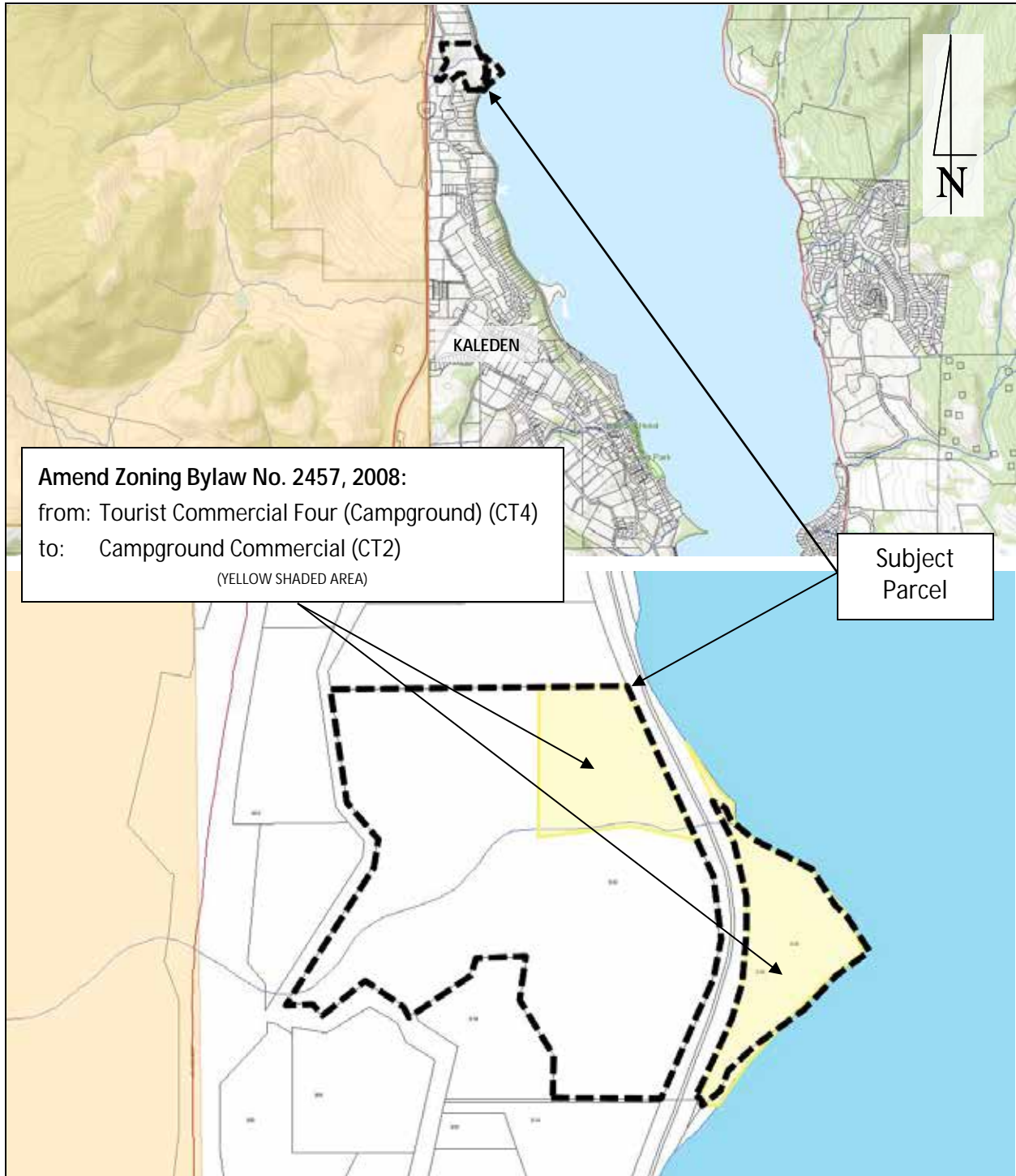
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

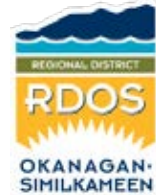
Schedule 'I-2'



Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

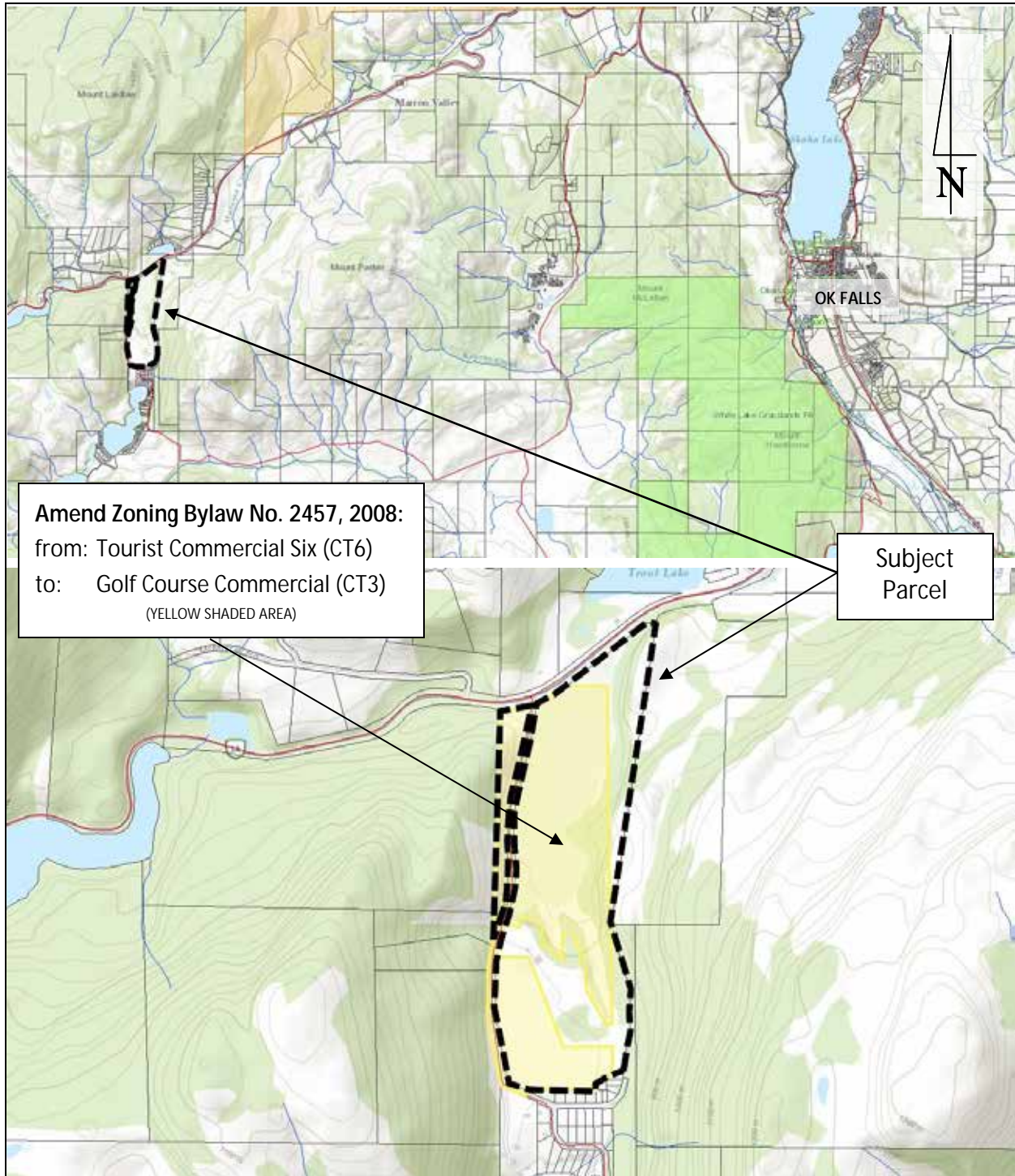
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2808, 2018

Project No: X2018.069-ZONE

Schedule 'I-3'



Amend Zoning Bylaw No. 2457, 2008:
from: Tourist Commercial Six (CT6)
to: Golf Course Commercial (CT3)
(YELLOW SHADED AREA)

Subject
Parcel



DEVELOPMENT APPROVALS
PRELIMINARY BYLAW
COMMUNICATION

Your File #: X2018.069-
ZONE (Tourist
Commercial
Zones)
eDAS File #: 2018-02571
Date: May/15/2018

Regional District Okanagan-Similkameen
101 Martin Street
Penticton, BC V2A 5J9
Canada

Attention: Lauri Feindell, Planning Secretary

Re: **Proposed Text Amendment Bylaw for:**
Electoral Areas "A", "C", "D", "E" and "F" – Tourist Commercial Zones

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

If you have any questions please feel free to call Rob Bitte at (250) 490-2280.

Yours truly,

Rob Bitte
District Development Technician

Local District Address
Penticton Area Office 102 Industrial Place Penticton, BC V2A 7C8 Canada Phone: (250) 712-3660 Fax: (250) 490-2231



RESPONSE SUMMARY

AMENDMENT BYLAW NO. 2808

- Approval Recommended for Reasons Outlined Below
- Interests Unaffected by Bylaw
- Approval Recommended Subject to Conditions Below
- Approval Not Recommended Due to Reasons Outlined Below

Signature: 

Signed By: Janelle Rimell

Agency: Interior Health Authority

Title: Environmental Health Officer

Date: May 25, 2018



RESPONSE SUMMARY

AMENDMENT BYLAW NO. 2808

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval Not Recommended Due to Reasons Outlined Below

Signature: *Carol E. Della*

Signed By: *CERIL HALLA*

Agency: *Haledon Irrigation District*

Title: *Financial/Corp Admin.*

Date: *May 17/2018*



RESPONSE SUMMARY

AMENDMENT BYLAW NO. 2808

- Approval Recommended for Reasons Outlined Below
- Interests Unaffected by Bylaw
- Approval Recommended Subject to Conditions Below
- Approval Not Recommended Due to Reasons Outlined Below

Signature: *Judy Morris*

Signed By: Judy Morris

Agency: Okanagan Falls Irrigation District Title: Manager

Date: May 24, 2018





Feedback Form

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan Similkameen FILE NO.: D2018.069-ZONE

FROM: Name: Kyungseok Kim
(please print)

Street Address: _____

RE: Amendment Bylaw No. 2808 — Tourist Commercial Zone Update

My comments / concerns are:

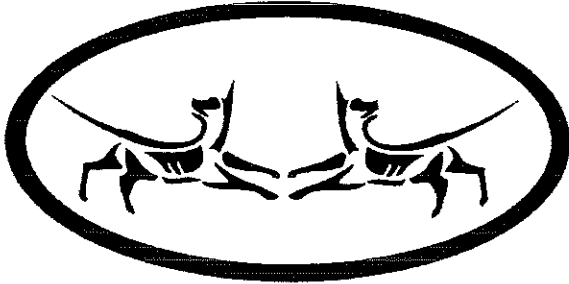
- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

Feedback Forms must be completed and returned to the Regional District prior to **Friday June 1, 2018.**

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.





Penticton Indian Band

Natural Resources Department

R.R. #2, Site 80, Comp.19

Penticton, B.C. CAN

V2A 6J7

Referrals@pib.ca | www.pib.ca

Telephone: 250-492-0411 Fax: 250-493-2882

June-06-18

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

Regional District of Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

RTS ID: 3228

Referral ID: X2018.069-ZONE

Referral Date: May-11-18

Reference ID:

Summary: The purpose of proposed amendments to the Okanagan Electoral Area Zoning Bylaws is generally to update and consolidate the Tourist Commercial Zones.

ATTENTION: Christopher Garrish

We are in receipt of the above referral. The proposed activity is located within Okanagan Nation Territory and the PIB Area of Responsibility. All lands and resources within the vicinity of this referral are subject to our unextinguished Aboriginal Title and Rights.

The Supreme Court of Canada in the *Tsilhqot'in* case has confirmed that the province and Canada have been applying an incorrect and impoverished view of Aboriginal Title, and that Aboriginal Title includes the exclusive right of Indigenous People to manage the land and resources as well as the right to benefit economically from the land and resources. The Court therefore concluded that when the Crown allocates resources on Aboriginal title lands without the Indigenous peoples' consent, it commits a serious infringement of constitutionally protected rights that will be difficult to justify.

Penticton Indian Band has specific referral processing requirements for both government and proponents which are integral to the exercise of our Rights to manage our lands and resources and to ensuring that the Crown can meet its duty to consult and accommodate our Rights, including our Aboriginal Title and management Rights. There is a cost associated with PIB referral processing and engagement. In accordance with PIB policy, proponents are required to pay a processing fee for each referral.

This fee must be paid within 30 days. Proper consultation and consideration of potential impacts cannot occur without the appropriate resources therefore it is only with payment that proper consultation can begin and the proposed activity/development can be fully reviewed.

Upon receipt of the processing fee, we will commence our review. You may then expect to receive a letter from us notifying you of the results of our review of potential impacts of the project within 30 to 90 days.

¹The area over which PIB asserts Aboriginal Rights and Title under Section 35 of the Constitution Act, 1982



If the proposed activity requires a more in-depth review, Penticton Indian Band will notify the proponent and all parties will negotiate a memorandum of agreement regarding a process for review of the proposed activity.

Please note that our participation in the referral and consultation process does not define or amend PIB's Aboriginal Rights and Title, or limit any priorities afforded to Aboriginal Rights and Title, nor does it limit the positions that we may take in future negotiations or court actions.

If you require further information or clarification, please do not hesitate to contact me.

Invoice Number: 1068

	SubTotal	Tax	Total
Admin (12%)	\$ 52.50	\$ 0.00	\$ 52.50
G.I.S. Tracking and Review (GIS Project Technician)	\$ 110.00	\$ 0.00	\$ 110.00
R.T.S. Data Entry (Technical Services)	\$ 80.00	\$ 0.00	\$ 80.00
Referral Assessment (Band Administrator)	\$ 67.50	\$ 0.00	\$ 67.50
Referral Coordination (Referrals Coordinator)	\$ 190.00	\$ 0.00	\$ 190.00
Total	\$ 500.00	\$ 0.00	\$ 500.00

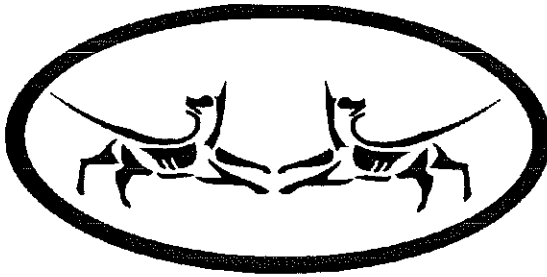
INVOICE AMOUNT FOR PRELIMINARY OFFICE REVIEW \$500.00

Please make cheque payable to Penticton Indian Band. re: P.C.132 RTS #3228

limlɛmt,

Venessa Gonzales
Referrals Administrator
P: 250-492-0411
Referrals@pib.ca

RTS ID: 3228
CC: Osoyoos Indian Band (Referrals@oib.ca), Lower Similkameen Indian Band (referrals.coordinator@lsib.net)



Penticton Indian Band

Natural Resources Department
773 Westhills Drive | R.R. #2, Site 80, Comp.19
Penticton, British Columbia
Canada V2A 6J7

Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411 Fax: 250-493-2882

**WITHOUT PREJUDICE AND NOT TO
BE CONSTRUED AS CONSULTATION**

June-06-18

Regional District of Okanagan Similkameen
101 Martin Street
PentictonBC V2A 5J9

RTS ID: 3228

Referral Date: May-11-18

Referral ID: X2018.069-ZONE

Reference ID:

Summary: The purpose of proposed amendments to the Okanagan Electoral Area Zoning Bylaws is generally to update and consolidate the Tourist Commercial Zones.

Attention: Christopher Garrish

RE: Request for a 60 (sixty) day extension

Thank you for the above application that was received on June-06-18. This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, Penticton Indian Band will be able to ensure that an informed review process will occur. We are setting the new timeline to be 60 days from the existing timeline.

Most recently, the Supreme Court of Canada in the Tsilquot'in case confirmed that the province has been applying an incorrect and restrictive test to the determination of Aboriginal Title, and that Aboriginal Title includes the exclusive right of a First Nation to decide how that land is used and the right to benefit economical from those uses.

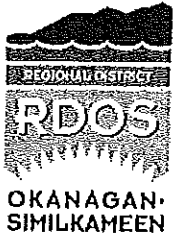
Please note that not receiving a response regarding a referral from Penticton Indian Band in the pre-application, current or post-application stage does not imply our support for the project.

I appreciate your co-operation.

Limlæmt,
Venessa Gonzales
Referrals Administrator

RTS ID: 3228

CC: Osoyoos Indian Band (Referrals@oib.ca), Lower Similkameen Indian Band (referrals.coordinator@lsib.net)



Feedback Form

RECEIVED
Regional District

MAY 31 2018

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

101 Martin Street
Penticton BC V2A 5J9

TO: Regional District of Okanagan Similkameen FILE NO.: D2018.069-ZONE

FROM: Name: Scott Appleton

Street Address:



RE: Amendment Bylaw No. 2808 -- Tourist Commercial Zone Update

My comments / concerns are:

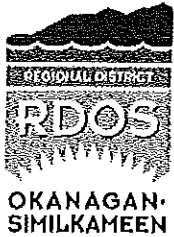
- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

Banbury Green would have to be grandfathered
as with the new rules it would be in
violation of the new rules if introduced.

Feedback Forms must be completed and returned to the Regional District
prior to Friday June 1, 2018.

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Feedback Form

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Regional District

MAY 31 2018

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

101 Martin Street
Penticton BC V2A 5J9

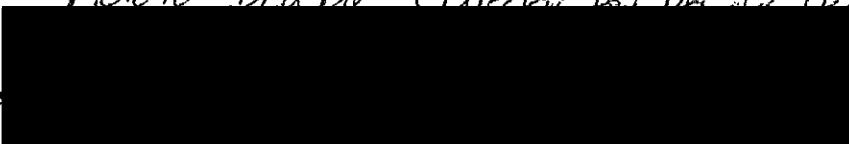
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

Adele Dewar (Director for Dewar Dewar Inc)

Street Address



RE: Amendment Bylaw No. 2808 -- Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
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the new rules, if they were introduced.

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Lauri Feindell

From: Lacey, Cathy M FLNR:EX <Cathy.Lacey@gov.bc.ca>
Sent: June 6, 2018 8:12 AM
To: Planning
Cc: Christopher Garrish
Subject: Response - MFLNRO

Hi,

Ecosystems Biologist, Jamie Leathem, with the Ministry of Forest Lands & Natural Resource Operations and Rural Development has reviewed the above noted referral and has "No Concerns".

Thank you

Cathy Lacey
Admin Support
MFLNRO Penticton

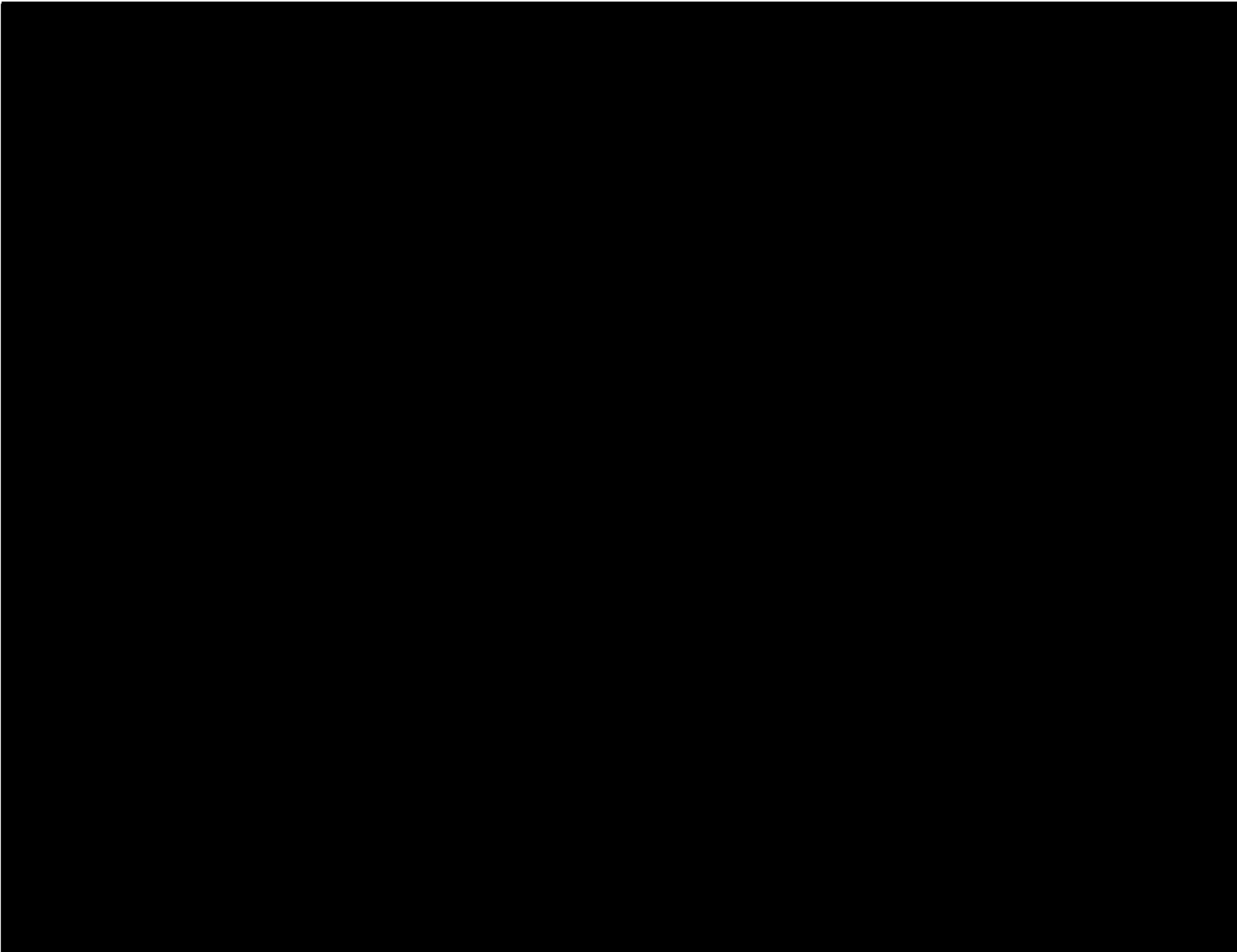
Lauri Feindell

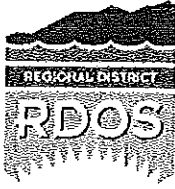
To: Christopher Garrish
Subject: RE: 933 Old Golf Course Road

Hi Chris,

No concerns from the Town of Oliver with regard to the zone update for Fairview Mountain Golf Course.

Diane Vaykovich | Corporate Officer | CMC
Town of Oliver | Box 638, 6150 Main Street | Oliver, BC V0H 1T0
Direct: 250-485-6207
Email: dvaykovich@oliver.ca





OKANAGAN
SIMILKAMEEN

Feedback Form

Regional District of Okanagan Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

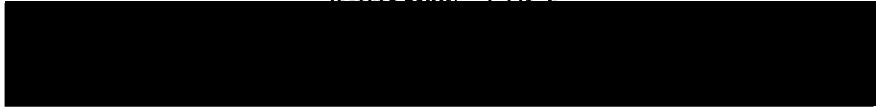
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

Decker Yip (Playa Okanagan Rv Park)
(please print) *ok*

Street Address:



RE: Amendment Bylaw No. 2808 -- Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

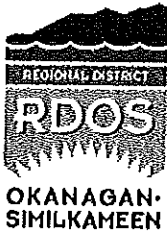
how can you possibly place all tourist accommodations in a single Uniform zoning bylaw

Campground refers to lands unserviced (no outrageous sewer fees collected) they are mainly rural in nature and not located in an urban area. Campgrounds are closed in the winter and do not accommodate the peoples who are here working to build out our area (Suniva cannabis grow site - South Okanagan Housing Society's projects) or people moving into the area searching for housing that now is hard to find (that includes rentals) I believe the few accommodations that are here remaining do a good job self regulating under the current bylaws and don't need a change at this present time

Feedback Forms must be completed and returned to the Regional District prior to Friday June 1, 2018.

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Regional District



Feedback Form

MAY 31 2018

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

101 Martin Street
Penticton BC V2A 5J9

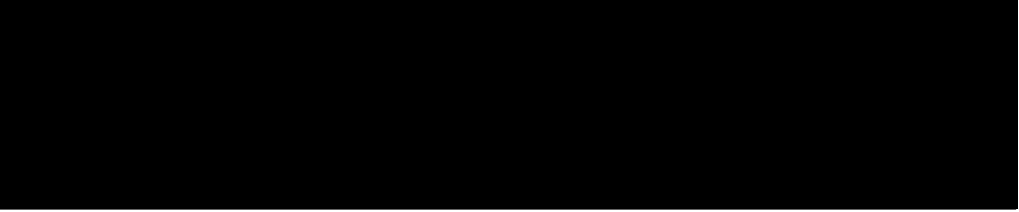
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

DOUGLAS A. DENAR

Street Address



RE: Amendment

My comments / concerns are:

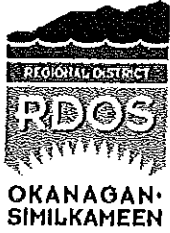
- I do support the Amendment Bylaw No. 2808.
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- I do not support the Amendment Bylaw No. 2808.

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In order to conform to your new rules
boundary between would have to be
grandfathered because it would be
violating several proposed new rules
if these were introduced.

Feedback Forms must be completed and returned to the Regional District
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Feedback Form

RECEIVED
Regional District

MAY 31 2018

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

101 Martin Street
Penticton BC V2A 5J9

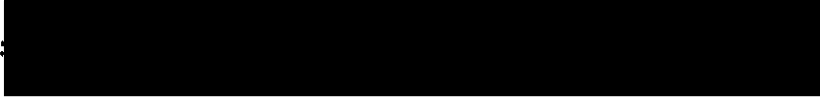
TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name:

Janis McCaffrey (Director of Parks & Rec Inc)
(please print)

Street Address:



RE: Amendment Bylaw No. 2808 – Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

*In order to conform to the new rules
 Barkby Cree would have to be grandfathered
 due to it violating several proposed new
 rules if those rules were introduced*

Feedback Forms must be completed and returned to the Regional District
prior to Friday June 1, 2018.

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Feedback Form

OKANAGAN
SIMILKAMEEN

Regional District of Okanagan Similkameen
101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan Similkameen

FILE NO.: D2018.069-ZONE

FROM: Name: Susan Kirschmann for M.K. Chapman & Pine Hills Golf
(please print) Course Ltd.

Street Address: [REDACTED]

RE: Amendment Bylaw No. 2808 – Tourist Commercial Zone Update

My comments / concerns are:

- I do support the Amendment Bylaw No. 2808.
- I do support the Amendment Bylaw No. 2808, subject to the comments listed below.
- I do not support the Amendment Bylaw No. 2808.

Written submissions received from this information meeting will be considered by the Regional District Board prior to 1st reading of Amendment Bylaw No. 2808.

We are not opposed to this rezoning as long as we can retain the current Resource Area (RA) uses, number of dwellings, and maximum height under the new CT3 zoning. We therefore request that the Principal Uses, Accessory Uses, Maximum Number of Dwellings per parcel, and Maximum Height as defined under the current RA zone (as per the left column of your table, which is attached) all be grandfathered into our CT3 zone.

Please provide us with a written response to this request.

RECEIVED
Regional District

JUN - 1 2018

Feedback Forms must be completed and returned to the Regional District, 101 Martin Street
prior to Friday June 1, 2018. Penticton BC V2A 5J9

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

CURRENT RESOURCE AREA (RA) ZONE	PROPOSED GOLF COURSE COMMERCIAL (CT3) ZONE
<p>Permitted Uses: <u>Principal Uses:</u> agriculture; packing, processing, storage of farm/off-farm prod.; campground; cemetery; equestrian centre; forestry; golf course; government airport; guest ranch; guide camp; natural resource extraction; open land recreation on parcels greater than 12.0 ha place of worship; Regional District sanitary landfill; single detached dwelling or mobile home; veterinary establishment; <u>Accessory Uses:</u> accessory dwelling or mobile home; bed and breakfast operations; docks; home industry; home occupation; kennels; retail sales of farm and off-farm products; accessory buildings and structures.</p>	<p>Permitted Uses: <u>Principal Uses:</u> golf course; <u>Accessory Uses:</u> accessory dwelling; accessory buildings and structures.</p>
<p>Minimum Parcel Size for Subdivision: 20.0 ha</p>	<p>Minimum Parcel Size for Subdivision: 20.0 ha</p>
<p>Minimum Parcel Width for Subdivision: Not less than 25% of parcel depth</p>	<p>Minimum Parcel Width for Subdivision: Not less than 25% of parcel depth</p>
<p>Maximum Number of Dwellings Per Parcel: two (2) accessory dwellings</p>	<p>Maximum Number of Dwellings Per Parcel: one (1) accessory dwelling.</p>
<p>Minimum Setbacks: <u>Buildings and Structures:</u> front parcel line: 9.0 metres rear parcel line: 9.0 metres interior side parcel line: 3.0 metres exterior side parcel line: 4.5 metres</p>	<p>Minimum Setbacks: <u>Buildings and Structures:</u> front parcel line: 7.5 metres rear parcel line: 7.5 metres interior side parcel line: 4.5 metres exterior side parcel line: 4.5 metres</p>
<p>Maximum Height: 10.0 metres</p>	<p>Maximum Height: 10.0 metres (principal) / 4.5 metres (accessory)</p>
<p>Maximum Parcel Coverage: 5%</p>	<p>Maximum Parcel Coverage: 5%</p>

“golf course” means a tract of land for playing golf, pitch and putt courses or driving ranges, including clubhouses, restaurants, pro shops and similar accessory facilities necessary for golf purposes and which may include buildings necessary for the maintenance and administration of the golf course;

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Update of Campsite Bylaw No. 713, 1982

Administrative Recommendation:

THAT Bylaw No. 2779, 2018, Regional District of Okanagan-Similkameen Campground Regulations Bylaw, be read a first, second and third time.

Purpose:

Administration is proposing to replace the Regional District's Campsite Bylaw No. 713, 1982, with a new a Campground Regulations Bylaw No. 2779 in order to ensure consistency with a proposed new Campground Commercial (CT2) Zone to be applied to the Okanagan Electoral Area zoning bylaws.

Background:

At its meeting of July 19, 1982, the Regional District Board adopted a Campsite and Mobile Home Park Bylaw (No. 713) for the purposes of regulating the development of these uses within Electoral Areas 'A', 'C', 'D', 'E', 'F' and 'H'.

It is understood that this Bylaw was based upon a template provided to local governments throughout the province by the then Department of Municipal Affairs in the late 1970s.

Since Bylaw No. 713 was adopted, the only comprehensive review that it has been subjected to was in 2012 when all those provisions related to the development of manufactured home parks were removed from the bylaw and incorporated within the Manufactured Home Park Regulations Bylaw No. 2597, 2012. As a result, those provisions that remain within Bylaw No. 713 have not been reviewed in the intervening 35 years.

As the Regional District has continued to update the zoning applied to campgrounds, a number of inconsistencies and repetition have arisen between Bylaw No. 713 and the Electoral Area zoning bylaws.

In light of the proposed updating and revision of the Tourist Commercial zones, Administration views this as an opportune time to replace Bylaw No. 713 with a new bylaw that generally focuses on the servicing requirements to be applied to new campgrounds.

At its meeting of July 20, 2017, the Planning and Development (P&D) Committee of the Board considered an administrative report related to the proposed replacement of Bylaw No. 713 with Bylaw No. 2779.

Analysis:

Administration considers the benefits of replacing the current Campsite Bylaw with a new Campground Regulations Bylaw will be:

-
- updated definitions to be consistent with those used by the Regional District in other, more modern bylaws (i.e. zoning, fees and charges, bylaw enforcement, etc.);
 - updated application requirements and processing procedures consistent with those found in the Development Procedures Bylaw and Manufactured Home Park Regulations Bylaw;
 - the removal of provisions otherwise contained in the Electoral Area zoning bylaws (i.e. permitted uses, density, site area requirements, setbacks, etc.); and
 - modernised infrastructure and servicing requirements (i.e. roadways, access and parking, water systems, sewage disposal systems and storm water drainage); and
 - the removal of requirements that the Regional District does not impose on other providers of tourists accommodation (i.e. requirement to establish rates for each camping space, to record the “vehicle, licence identification, colour, make, type and year” of guests vehicles, etc.).

Alternative:

THAT Bylaw No. 2779, 2018, Regional District of Okanagan-Similkameen Campground Regulations Bylaw, be denied.

Respectfully submitted:



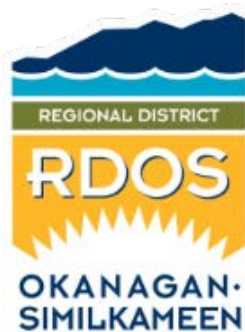
C. Garrish, Planning Supervisor

CAMPGROUND



Bylaw No. 2779, 2018 – Regional District of Okanagan-Similkameen

REGULATIONS BYLAW



Regional District of Okanagan-Similkameen Campground Regulations Bylaw No. 2779, 2018

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REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
CAMPGROUND REGULATIONS BYLAW NO. 2779, 2018

A Bylaw to regulate campgrounds
under Section 298 of the *Local Government Act*.

WHEREAS the *Local Government Act* enables regulations that apply to the construction and layout of campgrounds and the provision of facilities therein;

NOW THEREFORE the Regional Board of the Regional District of Okanagan-Similkameen in open meeting assembled HEREBY ENACTS AS FOLLOWS:

1.0 TITLE AND APPLICATION

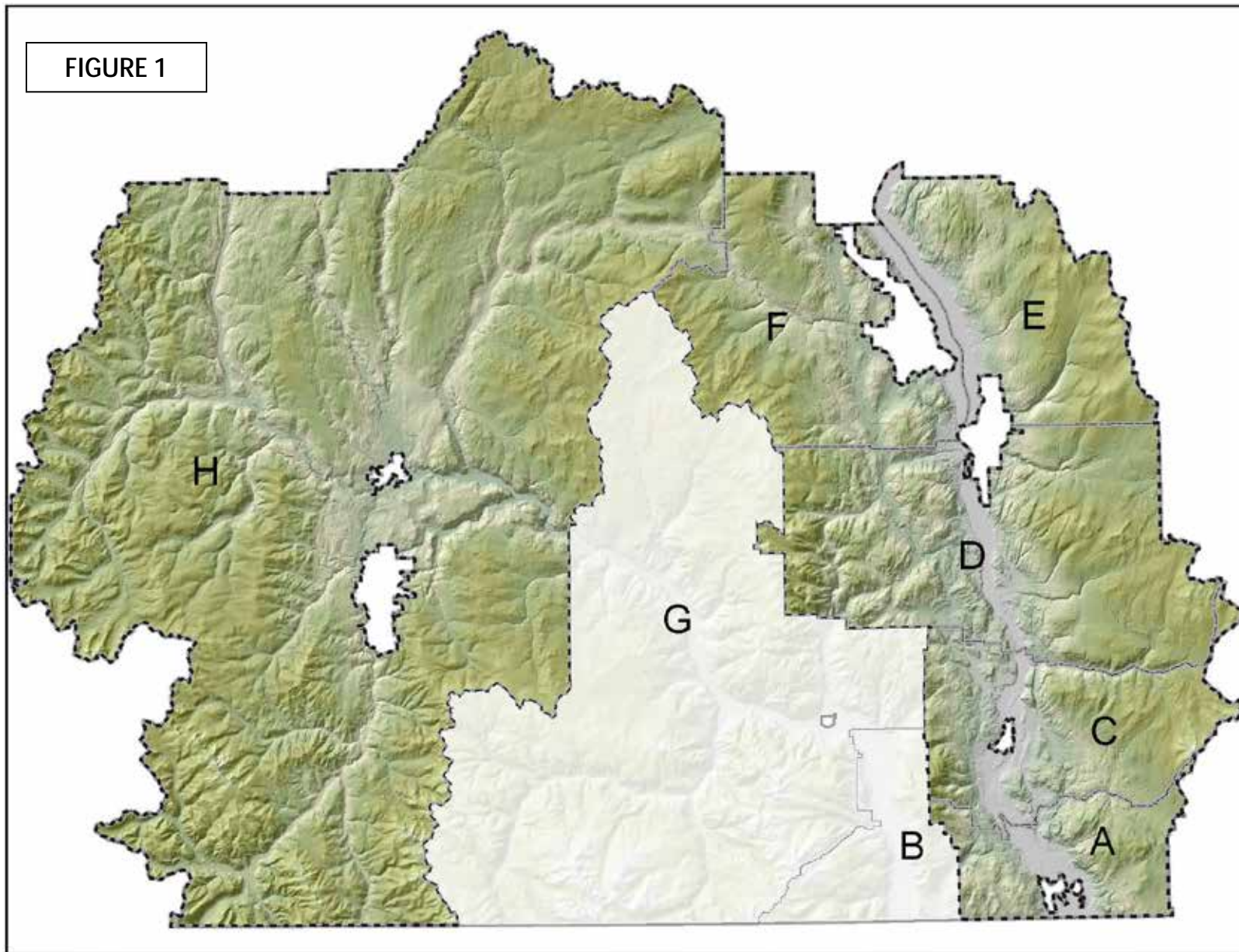
1.1 Title

This bylaw may be cited for all purposes as the "Regional District of Okanagan-Similkameen Campground Regulations Bylaw No. 2779, 2018".

1.2 Application

This Bylaw applies to all lands, including the surface of water and all uses, buildings and structures located within that portion of Electoral Area "A", "C", "D", "E", "F" and "H" of the Regional District of Okanagan-Similkameen as shown by map reference on Figure 1.

FIGURE 1



2.0 TRANSITION

The Regional District of Okanagan-Similkameen Campsite Bylaw No. 713, 1982, as amended, is repealed.

READ A FIRST TIME on the __ day of _____, 2018.

READ A SECOND TIME on the __ day of _____, 2018.

READ A THIRD TIME on the __ day of _____, 2018.

ADOPTED this __ day of _____, 2018.

Board Chair

Chief Administrative Officer

3.0 ADMINISTRATION

3.1 Interpretation

- .1 A reference in this bylaw to any enactment of British Columbia is a reference to the enactment as amended, revised, consolidated or replaced from time to time, and a reference to any bylaw of the Regional District is a reference to the bylaw as amended, revised, consolidated or replaced from time to time.

3.2 Prohibitions

- .1 No person shall locate, establish, construct, alter, extend, expand, subdivide, or operate a Campground in contravention of this Bylaw.

3.3 Exclusions

- .1 No persons shall be compelled to upgrade existing Campgrounds to the standards of this Bylaw but any upgrading shall not lessen the compliance with this Bylaw and expansion shall meet Bylaw provisions.

3.4 Enforcement

- .1 The Manager of Development Services, Regional District Building Inspectors, and such other officers, employees or agents designated from time to time by the Regional Board to act in the place of the Manager and Inspectors, subject to applicable enactments, are authorized at all reasonable times to enter on any property that is subject to regulation under this Bylaw, to ascertain whether the regulations, prohibitions or requirements under this Bylaw are being observed.

3.5 Prohibition and Penalties

- .1 A person shall not prevent or obstruct, or attempt to prevent or obstruct, a person, an officer or an employee authorized under Section 3.4.1 from entering property to ascertain whether regulations, prohibitions or requirements of this Bylaw are being met or observed.
- .2 Each person who violates any of the provisions of this Bylaw commits an offence and is liable on summary conviction to a fine not exceeding \$10,000.00 and the costs of prosecution.
- .3 Each day's continuance of an offence under this bylaw constitutes a new and distinct offence.

3.6 Severability

- .1 If any section, sub-section, sentence, clause or phrase of this Bylaw is, for any reason, held to be invalid by decision of any court of competent jurisdiction, the invalid portion must be severed and the decision that it is invalid will not affect the validity of the remaining portions of this Bylaw.

4.0 DEFINITIONS

In this bylaw:

“Board” means the Board of Directors for the Regional District of Okanagan-Similkameen;

“campsite” means an area in a campground used or intended to be used, leased or rented for seasonal occupancy of tents, recreational vehicles or tourist cabins;

“campground” means a parcel of land occupied and maintained for temporary accommodation (maximum 30 days) of the traveling public in tents, tourist cabins or recreation vehicles which are licensed for the current year and have been brought to the site by the traveler. May include an office as part of the permitted use but does not include hotels, manufactured homes, manufactured home parks, motels or park model trailers;

“Chief Administrative Officer” or **“CAO”** means the person appointed by the Regional Board as CAO and any person who, from time to time, is the deputy CAO or is appointed by the Regional Board to act in the capacity of the CAO in the CAO's absence;

“Development Services” means the Regional District of Okanagan-Similkameen's Department of Development Services;

“Fees and Charges Bylaw” means the Regional District of Okanagan-Similkameen's Fees and Charges Bylaw;

“Inspector” means the CAO or authorised designate appointed to administer this Bylaw;

“owner” means the registered owner's listed on the State of Title of the subject property; or a person authorised in writing as the owner's agent;

“Permit Application” means an application for a Campground Permit;

“recreational vehicle” means a vehicle designed to be towed behind a motor vehicle or self-propelled, and includes such vehicles commonly known as travel trailers, fifth wheels, camper trailers, pick-up coaches, motorized campers, motorized homes, park model trailers and other similar vehicles, which provide temporary recreational accommodation for the traveling public;

“tourist cabin” means the use of land for a detached building containing a maximum of one sleeping unit used exclusively for tourist accommodation for the temporary accommodation of the traveling public, and may include washroom facilities;

“Zoning Bylaw” means a Zoning Bylaw or Land Use Bylaw adopted by the Board of Directors for the Regional District of Okanagan-Similkameen.

5.0 APPLICATION REQUIREMENTS

This information is meant as a general guide only and is not regarded as the right to development approval if the steps indicated are followed.

5.1 Application Requirements

- .1 Authorisation
 - (a) An application for a Campground Permit shall be made to the Chief Administrative Officer in writing and on the appropriate form, and shall be:
 - (i) made by the owner(s) of the subject property or by a person authorized by all property owner(s);
 - (ii) if a numbered company holds the property, a corporate search shall accompany the application illustrating the company directors. The signatory on the application form shall be a company director;
 - (iii) made on the appropriate form designated by the CAO; and
 - (iv) accompanied by the appropriate application fee outlined in the Fees and Charges Bylaw.
- .2 Proposal Summary
 - (a) An outline of the development proposed, including demonstration of substantial compliance with the current zoning bylaw.
- .3 State of Title Certificate
 - (a) a copy of the Land Title Office search print, issued not more than thirty (30) days prior to the application date for any parcel of land subject to the application; and
 - (b) a copy of all non-financial charges (i.e. covenants, easements and rights-of-way, etc.) registered on the subject property(s).
- .4 Development Plan (drawn to scale, in metric)
 - (a) a development plan(s) of the proposed campground drawn to scale and showing dimensions, shall include the following (as applicable):
 - (i) north arrow and scale;
 - (ii) boundaries of property lines, rights-of-way, covenant areas and other easements;
 - (iii) location and dimensions of proposed structures (i.e. washroom and laundry facilities, garbage facilities) and setbacks (including projections and overhangs) to parcel lines, rights-of-way, and easements;
 - (iv) location, dimensions and area of proposed campsites;

- (v) location and dimensions of required buffer area, including the types of screening and landscaping to be applied;
- (vi) location and dimensions of required amenity area;
- (vii) location of existing and proposed access roads, driveways, vehicle parking spaces and pathways;
- (viii) natural and finished grades of site (indicate source of grade data);
- (ix) location of any physical or topographical constraints (e.g., watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.);
- (x) location of all existing and proposed utilities, including water system, sewage treatment and disposal systems and storm drain facilities, including sizes.

(b) a project summary sheet outlining density and number of campsites.

.5 Site Surveys

- (a) if a proposed development involves a variance to the siting or building envelope of an existing structure a current sketch plan, certified by a BC Land Surveyor, in metric, shall be required.

.6 Utility System Designs

- (a) a pre-design report for utility infrastructure (i.e. water, sewer and storm water systems) to be installed to support the proposed campground shall include the following:
 - (i) site plan;
 - (ii) layouts; and
 - (iii) design calculations.

NOTE: as a condition of approval of a Campground Permit, revised and/or detailed design drawing may be required to be submitted to the Regional District.

5.2 Application Processing Procedures

A Campground Permit application submitted in accordance with this bylaw will be processed as follows:

- .1 Upon receipt of an application accompanied by the required fees and attachments, Development Services staff will open a file and issue a fee receipt to the applicant.
- .2 Development Services staff will review the application to determine whether it is complete and, if incomplete, will request the required information from the applicant.

- .3 Development Services staff will evaluate the proposal for compliance with relevant Regional District bylaws and policies. Staff may conduct a site visit to view the property as part of the evaluation process.
- .4 Development Services staff will refer the application to all applicable Regional District departments, government ministries and agencies for comment. Development Services staff will also notify the relevant Area Director(s).
- .5 The referral agencies' comments will then be incorporated into a staff report to the CAO.
- .6 The staff report and draft Campground Permit will be provided to the CAO, or their delegate for review.
- .7 Where all relevant conditions have been satisfied (e.g. a letter of credit has been submitted for security), the CAO, or their delegate will issue the Campground Permit.
- .8 Development Services staff shall administer any further conditions of the Campground Permit as specified within each individual permit as required. Development Services staff may conduct inspections, on an as-required basis, to ensure that the terms of the Campground Permit are being satisfied.

6.0 GENERAL REGULATIONS

6.1 Form of Permits

- .1 The Chief Administrative Officer may designate the form of permits.

6.2 Form of Application Forms

- .1 The Chief Administrative Officer may designate the form of application forms and in so doing may prescribe different forms for different categories of applications based on the nature or complexity of the application.

6.3 Change of Ownership

- .1 If there is a change of ownership of a parcel of land that is the subject of an Amendment Application or a Permit Application, the Regional District will require an updated title certificate and written authorisation from the new owner prior to proceeding further with the application.

6.4 Application Fees

- .1 At the time of application, the applicant shall pay to the Regional District an application fee in the amount as set out in the Fees and Charges Bylaw.
- .2 The fees prescribed in the Fees and Charges Bylaw apply to each parcel of land for which the application is made, as follows:
 - (a) if an application involves two or more contiguous parcels of land, they shall be treated as one proposal;
 - (b) if an application involves two or more parcels of land that are not contiguous, they will be treated as separate applications and the fee prescribed in the Fees and Charges Bylaw applies to each parcel of land for which the application is made.

6.5 Refund of Application Fees

- .1 If an application is incomplete or withdrawn prior to formal assessment by staff, 80% of the application fee shall be refunded.

6.6 Lapse of Application

- .1 If Development Services staff determines that an application is incomplete, the applicant will be requested to provide the required information. If an applicant does

not provide the required information within three (3) months of the request, the application and fee will be returned.

- .2 In the event that an application made pursuant to this bylaw is one (1) year old or older and has been inactive for a period of six (6) months the application will be deemed to be abandoned and will be closed.
- .3 If applicable, a refund will be paid to the applicant in accordance with Section 6.5 of this bylaw for proposals that have been deemed to have lapsed.
- .4 In order for an application that has lapsed under sub-sections 6.6.1 or 6.6.2 to proceed, a new application (including fee), will be required.

6.7 Renewal

- .1 A Campground Permit which has expired before construction begins may be renewed for a period of 6 months from the date of expiry provided a request for renewal is made in writing within 30 days of the expiry date, and a renewal fee is paid in accordance with the Regional District's Fees and Charges Bylaw. A permit may only be renewed one time.

6.8 Notice of Approval

- .1 Written notice of a permit approval shall be mailed or otherwise delivered to an applicant at the address provided on the application form within thirty (30) days immediately following the date of the decision.

6.9 Performance Security

- .1 Security required by permits shall be in the form of cash or an irrevocable letter of credit, effective for the term of the permit. Such irrevocable letter of credit shall be clean and unconditional, automatically renewing and redeemable at a local bank.
- .2 The amount of security may be calculated using:
 - (a) such methodologies as the CAO may prescribe from time to time; or
 - (b) an estimate or quote provided at an applicant's expense by a professional qualified to undertake or supervise the works for which the securities are required.
- .3 Where security is a condition of a permit,
 - (a) in the case of a condition in a permit respecting landscaping, the amount shall be 120% of the cost of the landscaping works, payable before the permit will be issued;
 - (b) in the case of an unsafe condition that might result from a contravention of a permit condition, the amount of security shall reflect the nature of the permit condition, the nature of the unsafe condition, and the cost to the Regional

District of entering on the land, undertaking work to correct the unsafe condition, including the cost of repairing any damage to land and improvements that may have been caused by the unsafe condition or that may have occurred in connection with the repair work; and

- (c) in the case of damage to the natural environment that might result from a contravention of a permit condition, the amount shall reflect the nature of the permit condition, the nature of the damage, and the cost to the Regional District of entering on the land, correcting the damage to the environment, and restoring or enhancing the natural environment to compensate for the damage that has been caused by the contravention of the permit condition.
- .4 In accordance with Section 502 of the *Local Government Act*, the amount of security required under Sections 6.9.3(b) or 6.9.3(c) shall be determined by the CAO using the following guidelines:
- (a) the amount of security may be calculated using such methodologies as the CAO may prescribe from time to time; or
 - (b) an estimate or quote provided at the applicant's expense by a professional qualified to undertake or supervise the works for which the securities are required. An estimate or quote under this subsection may be obtained by the applicant and submitted with the application.

7.0 DESIGN STANDARDS

7.1 General Layout Standards

7.1.1 Parcel Area Requirements

- .1 The minimum area on which a campground use may be undertaken shall be specified in the applicable Electoral Area zoning bylaw.
- .2 Where more than one parcel of land is required to accommodate a proposed campground, a campground permit shall not be issued until:
 - a) the parcels are consolidated by plan of subdivision or by cancellation of interior parcel lines; or
 - b) a statutory covenant under Section 219 of the *Land Title Act* between the Regional District and the owner is registered in the Land Title Office against the titles of the parcels required for the campground, which would prevent the parcels from being sold or transferred separately.

7.1.2 Campsite Space

- .1 Each campsite within a campground shall:
 - a) be clearly distinguishable from adjacent campsites on a campground plan;
 - b) be accessible from the internal road system of the campground; and
 - c) not be directly accessible from a highway.

7.1.3 Maximum Number of Recreational Vehicles per Campsite Space

- .1 The maximum number of recreational vehicles permitted within a campsite space shall be one (1).

7.1.4 Maximum Campsite Density

- .1 The maximum campsite density in a campground shall be specified in the applicable Electoral Area zoning bylaw and shall be calculated on the total area of the parcel on which the campground is located.

7.2 On-site Facilities

7.2.1 Washroom Facilities

- .1 Washroom facilities shall be provided in every campground, and:
 - a) shall be located in a separate building or buildings;
 - b) shall be located a maximum of 150.0 metres from any camping space and a minimum of 4.5 metres from any camping space;

- c) the quantity of toilets, urinals, wash basins and showers shall be provided in accordance with the following table:

Number of Camping Spaces	Toilets		Urinals	Washbasins		Showers	
	Male	Female	Male	Male	Female	Male	Female
1 – 15	1	1	1	1	1	1	1
16 – 30	1	2	1	2	2	1	1
31 – 45	2	2	1	3	3	1	1
46 – 60	2	3	2	3	3	2	2
61 – 80	3	4	2	4	4	2	2
81 - 100	3	4	2	4	4	3	3
101 - 130	4	5	3	5	5	4	4
131 – 150	5	6	3	5	5	5	5

7.2.2 Laundry Facilities

- .1 Laundry facilities shall be provided in every campground that contains more than 60 camping spaces in the following ratio:
- one (1) clothes washing machine for every 30 camping spaces; and
 - one (1) clothes dryer for every 30 camping spaces.

7.2.3 Garbage Disposal

- .1 The owner of a campground shall dispose or arrange for disposal of garbage or refuse.
- .2 If the owner of a campground establishes one or more garbage disposal areas within the campground for the collection of garbage and refuse, they shall:
- provide fly-tight metal containers in ample number; and
 - maintain the containers so that they shall not become foul-smelling, unsightly, or a breeding place for flies.

7.3 Landscaping and Amenity Areas

7.3.1 Screening and Landscaping

- .1 Every campground shall have immediately within all its boundaries, a 4.5 metre wide buffer area comprising a landscape screen in the form of a hedge or other similar vegetation that will create a visual barrier about the campground within which the following are not permitted:
- required recreation or amenity areas;
 - buildings or structures, except permitted signs and fences;

- c) garbage disposal areas;
 - d) private sewage disposal system, other than the underground part of the system;
 - e) vehicle parking area(s).
- .2 Except where a hazard has been identified by a suitably qualified individual (e.g. arborist), no plant material may be removed nor may any substance of which land is composed be deposited or removed from a buffer area except as part of an approved landscaping plan.
- .3 The only roads permitted in a buffer area are those which cross it as close to right angles as practical and connect directly with the road system contained within the remainder of the manufactured home park. No road shall traverse a buffer area and give direct access from a public highway to a manufactured home park.

7.3.2 Amenity Area

- .1 A campground shall have open space for playground, park, sports, games and similar amenity areas to serve the campground in the amount of not less than 5% of the area of the campground.
- .2 The recreation areas shall not include buffer areas, parking areas, ancillary buildings, camping spaces, driveways, and storage areas.

7.4 Roadways, Access and Parking

7.4.1 Roads

- .1 Access to and from a campground shall have a minimum roadway width of 13.0 metres and a minimum hard surfaced or gravelled width of 7.0 metres. No parking shall be allowed on the access roadway.
- .2 All camping spaces, owner's or operator's residence, service buildings, as well as other facilities where access is required shall have access by an internal roadway system.
- .3 Roadways giving access to and from camping spaces shall have a minimum roadway width of 7.0 metres and a minimum hard surfaced or gravelled width of 4.3 metres.
- .4 Roadways in a campground shall be well drained, and maintained in such a manner as to render them free from dust at all times.
- .5 Dead end roadways and cul-de-sacs shall have a turning circle at the end with a radius of at least 14.0 metres, or of a sufficient width to accommodate emergency vehicles and recreational vehicles accessing campsite spaces.

7.4.2 Access

- .1 At least one highway access shall be provided to a campground containing fifty (50) or less camping spaces.

- .2 A second access from a public highway, separated by at least 50.0 metres from the first access shall be provided to each campground containing fifty-one (51) or more camping spaces.

7.4.3 Vehicle Parking

- .1 Within 30.0 metres of the campground entrance or office, there shall be provided customer's parking/holding area in an amount of 18.0 m² for each ten (10) camping spaces up to a maximum of 140.0 m² for the convenience and safety of the customers.

7.5 Utilities

7.5.1 Water Supply

- .1 The owner of the campground shall provide a potable water system in compliance with the *Drinking Water Protection Act*.

7.5.2 Sewage Treatment and Disposal Systems

- .1 The owner of the campground shall provide for the disposal of all wastewater to be discharged into a community sewer system or into a private sewerage system in compliance with the Sewerage System Regulation (*Public Health Act*) or *Municipal Wastewater Regulation (Environmental Management Act)*.
- .2 The disposal of waste generated by recreational vehicles may be provided through connection to a wastewater system at individual campsites or centralized sewage disposal stations.
- .3 If provided, recreational vehicle sewage disposal stations shall be located in an area apart from any roadway and out of which a recreational vehicle may be easily and conveniently moved.
- .4 Tourist cabins within a campground must be connected to a wastewater system for the disposal of sewage when provided with individual washroom facilities.
- .5 Despite sub-sections 1-4, privies may be permitted in accordance with the Interior Health Privy and Vault Privy Guidelines and Sewerage System Regulation (*Public Health Act*) if there is an insufficient supply of water available within the campground to operate flush toilets.
- .6 Holding tanks are not a permitted form of waste water disposal.

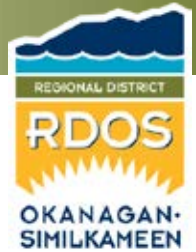
7.5.3 Storm Water Drainage

- .1 All campground shall be provided with a storm water drainage system installed according to a design by an appropriately registered professional to contain runoff on site, or discharge it to a storm runoff system in accordance with relevant provincial guidelines.

SUMMARY OF AMENDMENTS

Bylaw No.	Adopted	Amendment	Purpose

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: Zoning Bylaw Amendment – Electoral Area “D-2”

Administrative Recommendation:

THAT Bylaw No. 2455.36, 2018, Electoral Area “D” Zoning Amendment Bylaws be adopted.

Purpose: To correct a mapping error that resulted in the duplex zoning of the property being removed.

Applicant: Not applicable (RDOS) Folio: D-00921.020 Civic: 737 Main Street, Okanagan Falls

Legal: KAP1280, Block 16, District Lot 337, SDYD, Parcel C, Except Plan KAP 5480, Okanagan Falls Townsite

Zone: Residential Single Family One (RS1) Proposed Zoning: Residential Two Family (Duplex) (RS3)

Proposed Development:

The purpose of the rezoning is to correct a mapping error that previously resulted in the duplex zoning of the subject property reverting to the Residential Single Family One (RS1) Zone.

Background:

A Public Information Meeting was held on May 8, 2018, at the Community Centre in Okanagan Falls and no members of the public attended.

At its meeting of May 8, 2018, the Electoral Area “D” Advisory Planning Commission (APC) resolved to recommend to the Regional District Board that this application be approved.

At its meeting of June 7, 2018, the Regional District Board resolved to approve first and second reading of the amendment bylaw and to waive the scheduling of a public hearing

At its meeting of July 5, 2018, the Regional District Board resolved to approve third reading of the amendment bylaw.

Approval from the Ministry of Transportation and Infrastructure (MoTI) due to the amendment applying to land within 800 metres of a controlled area, was obtained on July 9th, 2018.

Alternatives:

THAT first, second and third readings of Bylaw No. 2455.36, 2018, Electoral Area “D” Zoning Amendment Bylaw, be rescinded and the bylaw abandoned.

Respectfully submitted

A handwritten signature in blue ink, appearing to read "C. Garrish", is written over a horizontal line.

C. Garrish, Planning Supervisor

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2453.36, 2018

A Bylaw to amend the Electoral Area "D" Zoning Bylaw No. 2455, 2008

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled ENACTS as follows:

1. This Bylaw may be cited for all purposes as the "Electoral Area "D" Zoning Amendment Bylaw No. 2455.36, 2018."
2. The Zoning Map, being Schedule '2' of the Electoral Area "D" Zoning Bylaw No. 2455, 2008, is amended by changing the land use designation of the land described as Plan KAP1280, Block 16, District Lot 337, SDYD, Parcel C, Except Plan KAP54800, and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Residential Single Family One (RS1) to Residential Two Family (Duplex) (RS3).

READ A FIRST AND SECOND TIME this 7th day of June, 2018.

PUBLIC HEARING waived this 7th day of June, 2018.

READ A THIRD TIME this 5th day of July, 2018.

Approved pursuant to Section 52(3) of the *Transportation Act* this 9th day of July, 2018.

ADOPTED this ____ day of _____, 2018.

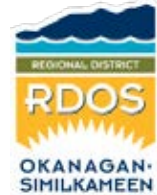
Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

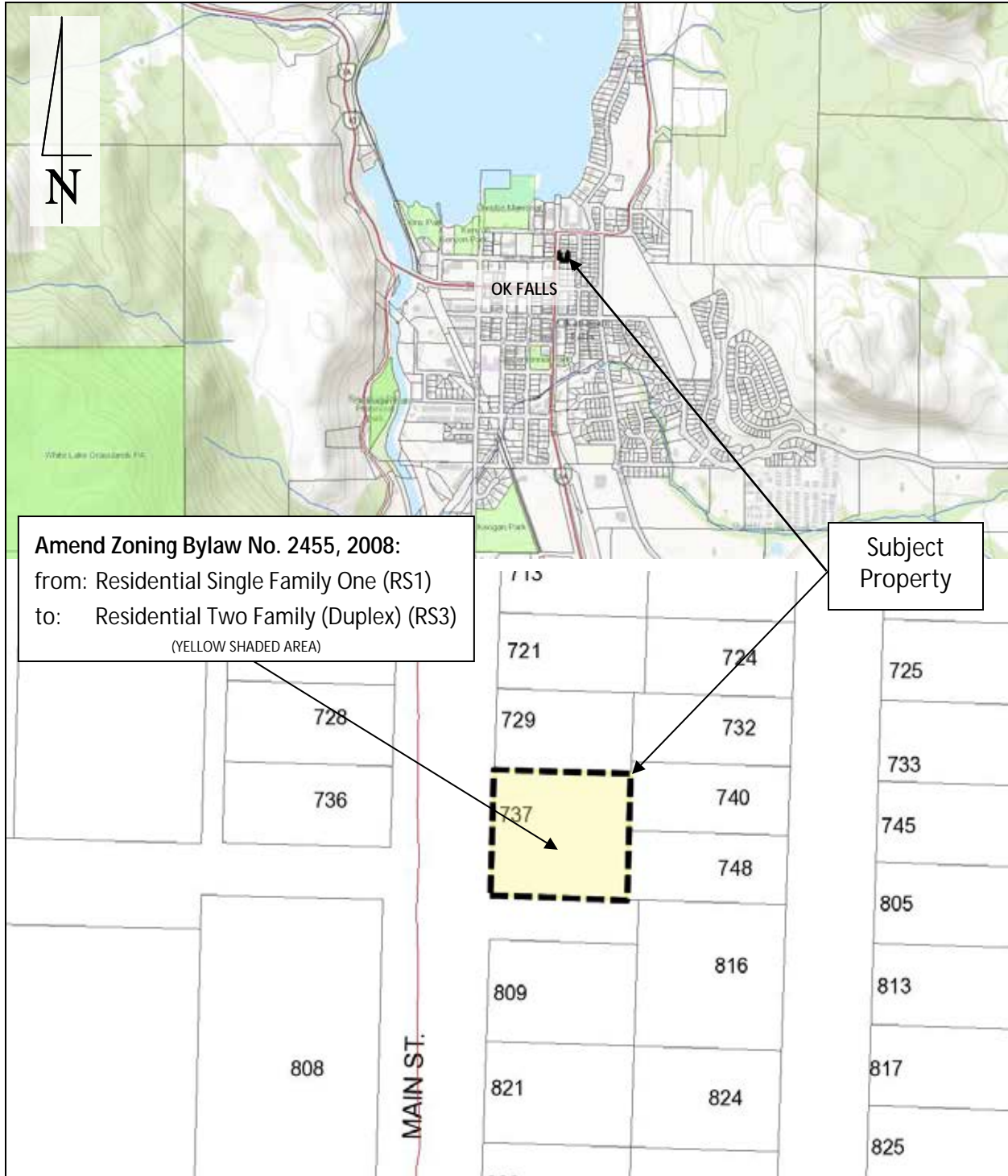
Telephone: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2455.36, 2018

Project No: D2018.052-ZONE

Schedule 'A'



ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Tulameen Satellite Fire Hall – Provincial Licence of Occupation

Administrative Recommendation:

THAT the Board of Directors make application to the Province of British Columbia for a License of Occupation (LOO) over the land legally described as Lots E and F, Plan KAP32080, Block 5, District Lot 99, Land District Yale Div. of Yale, for a period of 30 years.

Purpose:

To secure an appropriate location for a secondary fire station that will support the Tulameen Volunteer Fire Department.

Reference:

Map of area

Background:

The Tulameen Volunteer Fire Department (TVFD) protects 895 parcels throughout a geographic area that covers approximately 17sq.km. The TVFD fire station is located in the center of the Tulameen Townsite. The second largest populated area is the Coalmont Townsite, which is approximately 10 minutes from the existing fire station.

The TVFD, led by their Fire Chief, has selected a site for the proposed satellite fire station in Coalmont and have consulted with RDOS staff on its suitability.

The proposed site is flat, vacant and approximately 51m x 67m, or 3400m². It is situated on the corner of Coalmont Road, being the major roadway between Coalmont and Tulameen and Campbell Avenue. This site provides expedited access through and out of the community and provides safe site-lines for on-coming traffic and pedestrians.

Under the Electoral Area "H" Official Community Plan (OCP) Bylaw No. 2497, 2012, the subject property has been designated as Low Density Residential (LR), and is currently zoned Residential Single Family One (RS1) under Zoning Bylaw No. 2498, 2012. Use of the property for the purposes of a fire hall is permitted in both the OCP and Zoning Bylaws, however rezoning to Administrative, Cultural and Institutional (AI) would be suggested in the future.

Additional due diligence including a phase 1 Environmental Assessment is recommended before acquisition.

Financial:

Funding for the project will be provided through the Tulameen Volunteer Fire Protection Service.

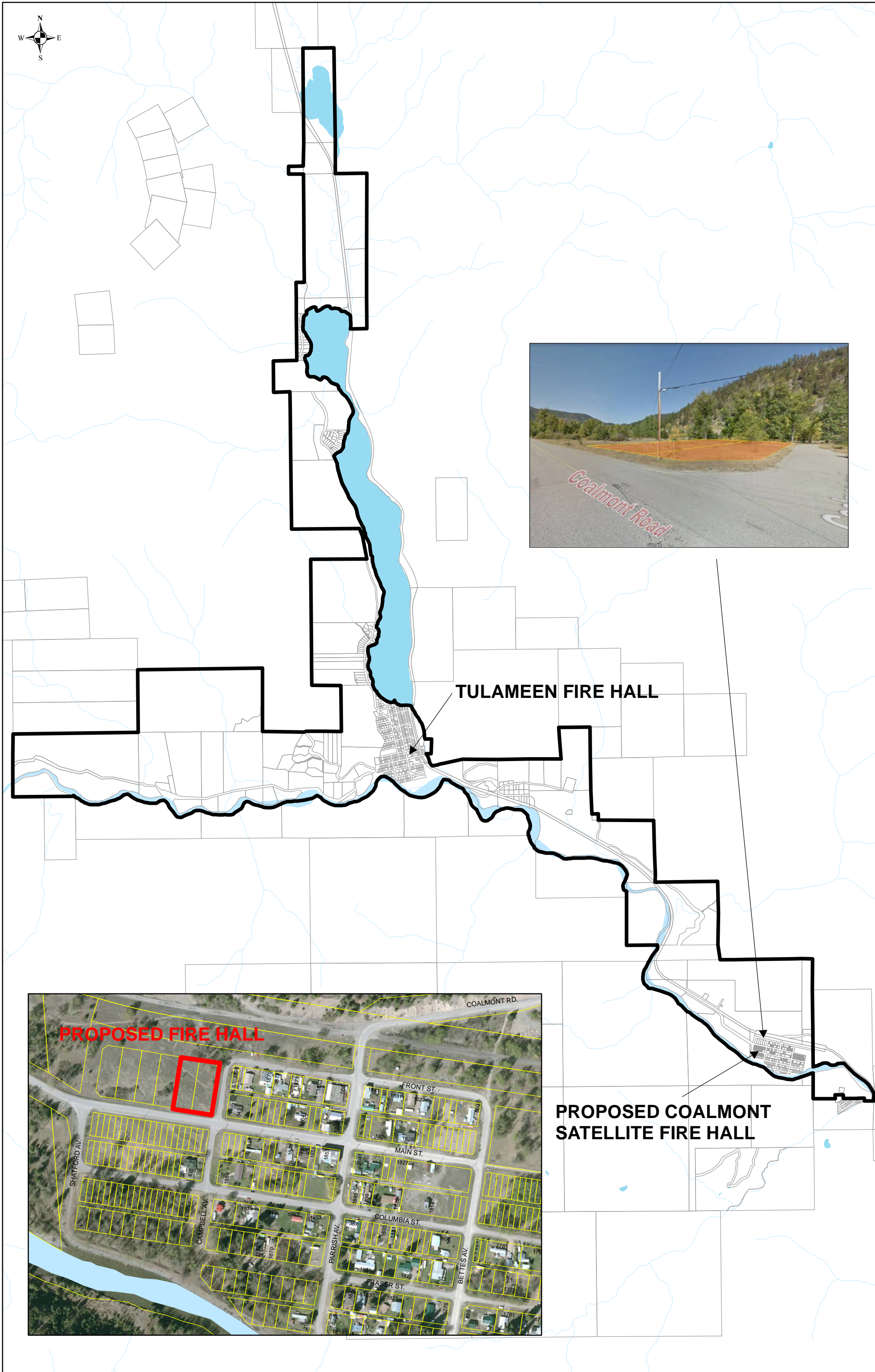
Alternatives:

That the board not make application to the Province for a License of Occupation at this time.

Respectfully submitted:

"Mark Woods"

M. Woods, Manager of Community Services



TULAMEEN FIRE HALL



PROPOSED FIRE HALL

PROPOSED COALMONT SATELLITE FIRE HALL

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Osoyoos Arena Capital Reserve Fund Expenditure

Administrative Recommendation:

THAT Bylaw No.2821, 2021, Osoyoos Arena Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

Reference:

Bylaw 2217, 2006 – Osoyoos Reserve Fund Establishment Bylaw.
Bylaw 2821, 2018 – Osoyoos Reserve Fund Expenditure Bylaw.

Background:

The chiller for the Osoyoos Sun Bowl Arena requires emergency repairs. The quote for this work (attached) is \$50,695.43. Without this repair the arena will not be functional and loss of revenue will occur.

The Director for Community Services for the Town of Osoyoos will defer budgeted capital expenditures of \$18,000 in order to reduce the draw on their reserve to \$33,000.00

Analysis:

The Town of Osoyoos is requesting to spend \$33,000 from the Osoyoos Reserve Fund to allow it to proceed with emergency repairs to the Osoyoos Arena chiller.

The current balance in the reserve account is \$91,047.77.

Alternatives:

Status Quo

Respectfully submitted:

“John Kurvink”

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2821, 2018

A bylaw authorizing the expenditure of monies in the Osoyoos Arena Reserve Fund.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the Osoyoos Arena Reserve Fund has sufficient monies available to fund the purchase of an ice chiller;

NOW THEREFORE the Board of the Regional District of Okanagan-Similkameen, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the Osoyoos Arena Reserve Fund Expenditure Bylaw No. 2389, 2018.
2. The expenditure of \$33,000 from the Osoyoos Arena Reserve Fund is hereby authorised for the purchase of an ice chiller.

READ A FIRST, SECOND, AND THIRD TIME this day of , 2018.

ADOPTED BY AT LEAST 2/3 OF THE VOTES this day of , 2018.

RDOS Board Chair

Corporate Officer

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure

Administrative Recommendation:

THAT Bylaw No.2818, 2018, Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

Reference:

Bylaw 2702, 2015 – Oliver/Electoral Area C Capital Reserve Fund Establishment Bylaw.

Bylaw 2818, 2018 – Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw.

Background:

The parking lot at the popular playground and splash park is crushed gravel. The current state of the lot is better than usual due to the grating of the lot following the recent upgrades to the sewer and water lines for Station Street, however the lot consistently suffers from pooling water and pot holes. Parents pushing strollers, people using walkers and scooters and even those on bikes coming from the Hike and Bike trail have a harder time accessing the front gate to the park due to the state of the lot. Water and mud pool in front of the washroom building which tracks in and creates an unclean environment.

The Town of Oliver has contracted Grizzly Excavating to complete paving related to the Station Street upgrades and is contemplating a change to the subject contract based on a request from the Society to finish the parking lot. This change would provide paving services at quantity costs currently in play with the Town's contract, however the Society would be responsible for all fees associated with the change to the contract specific to the paving of the Kinsmen park parking lot.

The cost of the work is quoted at \$23,100.00. Quote Attached.

Analysis:

Oliver Parks & Recreation is requesting to spend \$23,100 from its Capital Reserve fund to allow it to piggyback onto existing paving currently underway in the Town of Oliver contracted to Grizzly Excavating. Based on the attached staff report prepared by the Oliver Parks & Recreation Manager this work is necessary for safety purposes and to improve access to the playground and splash park by the public.

The current balance in the reserve account is \$546,113.08.

Alternatives:

- 1) Status quo
- 2) Defer budgeted capital expenditure related to Oliver Dog Park

Respectfully submitted:

"John Kurvink"

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2818, 2018

A bylaw to authorize the expenditure of monies from the Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund to Grizzly Excavating towards purchase of paving services for the Kinsmen Playground parking lot.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the 'Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund' has sufficient monies available for community capital projects;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 Citation

- 1.1 This Bylaw shall be cited as the "Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund Expenditure Bylaw No. 2818, 2018"
2. The expenditure of \$23,100 from the Oliver/Electoral Area C Parks & Recreation Society Services Capital Reserve Fund is hereby authorized for Grizzly Excavating towards purchase of paving services for the Kinsmen Playground parking lot.

READ A FIRST, SECOND, AND THIRD TIME this ___ day of ___, 2018

ADOPTED this ___ day of ___, 2018

RDOS Board Chair

Corporate Officer

**OLIVER PARKS AND RECREATION SOCIETY
STAFF REPORT**

To: Oliver Parks and Recreation Society
From: Carol Sheridan, Manager of Recreation
Date: June 14, 2018
Subject: Kinsmen Playground Parking Lot Finishing
Action: Resolution Required

1.0 PURPOSE:

The purpose of this report is to present an option to finish (pave) the parking lot of the Kinsmen Playground and Splash Park.

2.0 BACKGROUND:

The parking lot at the popular playground and splash park is crushed gravel. The current state of the lot is better than usual due to the grating of the lot following the recent upgrades to the sewer and water lines for Station Street, however the lot consistently suffers from pooling water and pot holes. Parents pushing strollers, people using walkers and scooters and even those on bikes coming from the Hike and Bike trail have a harder time accessing the front gate to the park due to the state of the lot. Water and mud pool in front of the washroom building which tracks in and creates an unclean environment.

The Town of Oliver has contracted Grizzly Excavating to complete paving related to the Station Street upgrades and is contemplating a change to the subject contract based on a request from the Society to finish the parking lot. This change would provide paving services at quantity costs currently in play with the Town's contract, however the Society would be responsible for all fees associated with the change to the contract specific to the paving of the Kinsmen park parking lot.

The cost of the work is quoted at \$23,100.00. Please review the quote and the area to be paved on the attached proposal from True Consulting.

3.0 RECOMMENDED ACTIONS:

The Society could choose any of the following actions:

1. Leave the parking lot in its current state.
2. Direct staff to adjust the terms of the quote with True Consulting.
3. Direct staff to seek approval from the RDOS for the funds required to finish the Kinsmen parking lot and carry out the project in 2018 as presented.

Staff would recommend that the Society support with a resolution carrying out the finishing of the parking lot based on the provided quote if approval from the RDOS is received to utilize reserve funds for this purpose.



Contemplated Change Order No.2

Client File/Contract #: 306-1672 _____ Consultant Project #: _____

Contract Title: Station Street Reconstruction
Fairview Road to Bank Avenue Owner: Town of Oliver


Location: Kinsmen Park Contractor: Grizzly Excavating

Design Consultant: TRUE Consulting Subject: Kinsmen Parking Lot


The Owner is contemplating a change to the subject Contract. The Contractor is requested to provide a Quotation for the work described below.

Do **not** proceed with the change without a *Change Order* or *Change Directive* authorizing a change in the *Work*

Item #	Description	Unit	Quantity	Unit Price	Total
1	Grade, shape and compact base grade	m ²	525	3.00	1,575.00
2	Supply, place and compact 19 mm crushed gravel to a compacted thickness of 100 mm	m ²	525	9.00	4,725.00
3	Supply and place hot-mix asphalt to a compacted thickness of 50 mm	m ²	525	32.00	16,800.00
*NOTE: Please refer to attached sketch.					
TOTAL:					\$23,100.00



 Contract Administrator



 Contractor

MARCH 19, 2018

 Date Issued (DD MM YYYY)

08-06-2018

 Date Received (DD MM YYYY)

Distribution: Dave Spear Grizzly Excavating

Untitled Map

Write a description for your map.

Legend



Google Earth

Image Regional District of Nanaimo, British Columbia

ADMINISTRATIVE REPORT

TO: Corporate Services Committee

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Electoral Area "H" Community Facilities Capital Reserve Fund Expenditure

Administrative Recommendation:

THAT Bylaw No.2820, 2018, Electoral Area "H" Community Facilities Capital Reserve Fund Expenditure Bylaw be read a first, second and third time and be adopted.

Reference:

Bylaw 2653, 2014 - Regional District Okanagan Similkameen Electoral Area "H" Community Facilities Capital Reserve Fund Establishment Bylaw.

Bylaw 2820, 2018 – Electoral Area "H" Community Facilities Capital Reserve Fund Expenditure Bylaw

Background:

In 2009, The Board approved the formation of the Vermillion Forks Community Forest Corporation (VFCFC) for the purpose of acquiring and managing a Community Forest Agreement. The Upper Similkameen Indian Band, the Town of Princeton and the Regional District are 1/3 shareholders in the Corporation. The Electoral Area "H" Director and the CAO were appointed as the Regional District's Board Members on the Corporation.

In 2014, the RDOS Board created the Electoral Area "H" Community Facilities Capital Reserve Fund for the purpose of expenditures for or in respect of capital projects within Electoral Area "H". Annual dividends received from the Vermillion Forks Community Forest Corporation (VFCFC) are transferred into the reserve.

Analysis:

The Eastgate Fire Protection Society has requested \$12,158.72 to cover 80% of the costs to purchase two Mark 3 water pumps and required accessories and tool kits (see attached report) This purchase will provide the Society with important infrastructure vital to structure protection in the event of an interface fire.

Eastgate is a small, isolated and forest-bound community that straddles Highway 3 just outside the eastern border of E.C. Manning Provincial Park. It is a known interface fire area. The majority of the approximately 250 residents are weekenders/part timers.

After deducting the expenditures already committed in 2018, the balance in the Area H Community Facilities Reserve Fund is \$904,116.77

Alternatives:

Status Quo

Respectfully submitted:

"John Kurvink"

J. Kurvink, Finance Manager

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2820, 2018

A bylaw to authorize the expenditure of monies from the Electoral Area 'H' Community Facilities Reserve Fund for the Eastgate Fire Protection Society to purchase two purchase Mark 3 water pumps and required accessories and tool kits.

WHEREAS Section 377 of the Local Government Act, and Section 189 of the Community Charter authorises the Board, by bylaw adopted by at least 2/3 of its members, to provide for the expenditure of any money in a reserve fund and interest earned on it;

AND WHEREAS the 'Electoral Area 'H' Community Facilities Capital Reserve Fund' has sufficient monies available for community capital projects;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1 Citation

1.1 This Bylaw shall be cited as the "Electoral Area 'H' Community Facilities Capital Reserve Fund Expenditure Bylaw No. 2820, 2018"

2. The expenditure of \$12,158.72 from the Electoral Area 'H' Community Facilities Capital Reserve Fund is hereby authorized for the purchase of two purchase Mark 3 water pumps and required accessories and tool kits.

READ A FIRST, SECOND, AND THIRD TIME this ____ day of ____, 2018

ADOPTED this ____ day of ____, 2018

RDOS Board Chair

Corporate Officer

DETAILS OF SPECIAL PROJECT GRANT REQUEST

Project Abstract

To provide funding to cover 80% of the cost of the following special project:

Purchase of two Mark 3 water pumps complete with suction hose, foot valve and strainer, tool kit, five gallon gas can and gas line. These will be an integral part of our structure protection program and will enable us to supply multiple sprinkler lines on community structures.

We are asking the Regional District for \$12,158.72 or 80% of the \$15,198.40 cost of this project. The Eastgate Fire Protection Society has sufficient funds to pay the remaining \$3,039.68.

The primary funding source for the Eastgate Fire Protection Society is annual memberships. We count on donations and an estimated 80 memberships per year when planning our annual budget. The \$8,000 provided by 80 memberships is enough to cover our annual basic operational costs but does not allow for much else, especially the purchase of infrastructure to improve our ability to protect our community in the event of a wildfire affecting our community.

Project Description

Funding of 80% of the special project identified above – two Mark 3 water pumps and required accessories and tool kits (see attached quote). This purchase will provide us with important infrastructure vital to structure protection in the event of an interface fire.

Eastgate is a small, isolated and forest-bound community that straddles Highway 3 just outside the eastern border of E.C. Manning Provincial Park. It is a known interface fire area. The majority of the approximately 250 residents are weekenders/part timers.

In the early 1980s, concerns about fire hazard and the lack of immediate access to the kind of emergency response resources that larger communities have, led to residents creating the Eastgate Residents Association, which in 1993, following the purchase of a fire truck, became the Eastgate Fire Protection Society.

The purpose of the Eastgate Fire Protection Society (see attached constitution) is:

- (a) to work towards a FireSmart community (certification in 2017)
- (b) to provide fire protection and to reduce hazards
- (c) to promote emergency preparedness; and
- (d) to promote community participation in society activities

We cannot protect our community against all fire hazards, and particularly against those in which the forest is engaged. However, properly equipped and trained, we can successfully suppress some fires and limit the spread of others until professional assistance is available. To this end we provide Eastgate residents with S100 Basic Fire Suppression Training, taught by a community member who is a certified instructor. We also do an S100 refresher annually to maintain everyone's certification.

On June 16th this year the Fire Protection Society hosted the S115 Structure Protection Course. Thirty-three Eastgate residents participated. Princeton Fire Department, Manning Park Resort and FireSmart were also invited and did participate, helping Eastgate to build relationships with important resources to our community. The S115 is a one day course with a half day of classroom activities and a half day of practical training. This workshop focuses on the use of wildfire pumps and hose (as well as the use of fire service hose and hydrants) in the application of sprinklers on structures, to prevent ignition of the structure when subjected to wildfire encroachment, by creating a humidity bubble over the structure and dampening the combustible fuels.

The purchase of two high power water pumps is a natural follow up to this training as it will allow us to utilize sprinklers on many structures simultaneously. It is also a logical addition to our structure protection program along with the two pumpkin water containers and forestry hose which were purchased with our 2016 and 2017 RDOS grants.

Over the years, Eastgate residents have responded to many emergencies, including cabin fires where we were able to keep the fire from spreading to other cabins, and vehicle fires where we kept the fire from spreading to the forest. In 2006, we supported the Forest Service during the Tatoosh Fire, which threatened our community. We kept residents informed, provided ember patrols, held daily meetings with the Forest Service in our firehall, recorded radio messages twice a day on a Forestry repeater system to keep residents in East Gate updated, ensured water reservoirs were filled and many other tasks in preparation for the possibility of fire within the community.

East Gate is in a known interface fire area and ensuring that fire does not spread to the surrounding community and crown lands including Manning Provincial Park as we wait for provincial firefighting resources to be available is important. Residents become members of the Society because it is an important tool to keeping their community safe.

Funding Considerations

The purchase of these two pumps in conjunction with the forestry fire hose the Fire Protection Society already has and roof mounted wide area coverage sprinklers owned by individual residents will allow the Fire Protection Society to take action pre-impingement by an approaching interface wildfire. We will be able to run 9 sprinklers per pump. The advantage of two pumps is that we can have a loop system over a long distance running 18 sprinklers at a time.

The large capacity fuel tanks will also allow the system to be set and function un-manned so residents can follow the “retreat and return” procedure. Knowing that an active structure protection system is in place and operating helps to encourage residents to evacuate in a timely manner enhancing the safety for the residents themselves and that of the emergency response personnel.

The proposed pumps and the equipment already in place are compatible with both the BC Forest Service Wildfire Management gear and the Provincial Structure Protection Units. This enables responding crews quick access to water distribution and increases suppression capabilities in the event of an interface wildfire event.

We also have the community expertise to train community members on the use of these pumps and to maintain this equipment.

There are limits to what you can ask of residents, especially so many part time residents, in terms of financial support and grants like this one help to fill that gap.

We have been able, over the years, to accomplish a great deal through donations, fundraising grants and the volunteer efforts of our residents. We have acquired fire response vehicles, raised the money to build a firehall on property donated by a local family, obtained the equipment necessary to support our fire response vehicles. We have worked hard to fundraise to maintain this equipment, with a great deal of volunteer support from the community and also have also been able, with community support to build an addition to our firehall which enables us to store our two fire response vehicles in a heated, secure structure. This is a credit to the efforts of Eastgate residents, most of whom are part-timers and to the work of the volunteer Board of Directors who have worked hard to involve the community in fire protection and fundraising ideas over the years.

We are very proud that as of July 1st, 2017, we are a certified FireSmart community and this purchase will help us to maintain that certification.

Special Project Grant Budget	
Budget Period – April 1, 2018 to March 31, 2019	
REVENUE	
Grant from RDOS	\$ 12,158.72
Funds from Eastgate Fire Protection Society	\$ 3,069.68
TOTAL REVENUE	\$15,198.40
EXPENSES	
Two Mark 3-TQS pumps	\$ 11,190.00
Two pieces 2" x 10' suction hose with foot valve and strainer	\$ 580.00
Two Mark 3 pump tool kits	\$ 1,800.00
Taxes	\$ 1,628.40
TOTAL EXPENSES	\$15,198.40

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: B. Newell, Chief Administrative Officer
DATE: July 19, 2018
RE: RDOS Bi-weekly Ad

Administrative Recommendation:

THAT the Board of Directors approve the award of the 2018 Bi-Weekly RDOS Advertisement to the Penticton Western for an amount not to exceed \$10,519.60 plus applicable taxes and to the Similkameen Spotlight for an amount not to exceed \$4,700 plus applicable taxes.

Business Plan Objective:

Key Success Driver 2.0 – Optimize the customer Experience

To Increase public awareness of Regional District of Okanagan-Similkameen Services and to foster dynamic, credible and effective community relationships

Key Success Driver 4.0 – Governance and Oversight in a Representative Democracy

To promote Board effectiveness and to develop a responsive, transparent, effective organization.

History:

Across B.C., many local governments have moved to a standard bi-weekly or weekly ad format within designated newspapers, using a Request for Quotation (RFQ) process to ensure transparency, cost effectiveness and compliance with purchasing policies.

The Regional District of Okanagan-Similkameen, after gauging the success of bi-weekly ads placed by other local governments, initiated the same in 2016. An RFQ process sought pricing on local media bi-weekly advertisement for a period of (1) year, with an optional extension of up to two (2) years. The RFQ was awarded to the Penticton Herald/Herald Extra and the Similkameen News Leader; however, shortly after the Similkameen News Leader ended production of their newspaper, and the RDOS moved the bi-weekly ads in the Similkameen area to the other print news outlet in the Similkameen, the Similkameen Spotlight.

In 2017, the Penticton Herald and Similkameen Spotlight received the one year extension and continue issuing the bi-weekly ads until 2018. On June 22, 2018 the RFQ for the Bi-weekly Ad closed. The RDOS received submissions from the Penticton Western, Similkameen Spotlight, Keremeos Review, Penticton Herald/Herald Extra and Osoyoos Times/Oliver Chronicle

Analysis:

The final pricing, circulation and service area for each submission is noted in Appendix to this report

Administration recommends that the proposals by Penticton Western and the Similkameen Spotlight be approved by the Board. By placing ads in both the Penticton Western and the Similkameen Spotlight, it is expected that all communities and outlying areas within the District will be reached. Value Added services provided in the quote from the Western and Spotlight include a monthly column written by the Chair (print & online) as well as an online column, one per month, for regional directors.

Anticipated Savings of Bi-Weekly Ads

Using a bi-weekly ad approach significantly reduces advertising costs due to the consistency and standardized ad format. The cost savings of a bi-weekly ad compared to a regular unscheduled ad is approximately \$14,000 (based on 26 ad runs in the Penticton Western and Similkameen Spotlight).

The bi-weekly ad format meets many of the Regional District's needs; however, it does not preclude use of other print media and online media advertising when required and where budget allows.

Alternatives:

1. THAT the bi-weekly advertising service be discontinued.
2. THAT all proposals be re-evaluated based on additional criteria provided by the Board of Directors

Respectfully submitted:

"Christy Malden"

C. Malden, Manager of Legislative Services

APPENDIX 'A'

Proponent	Service Area	Pricing	Circulation	Value Added Services
Penticton Western	Penticton, Naramata, Summerland, Kaleden, Okanagan Falls, Keremeos, Cawston, Oliver, Osoyoos	Penticton Western – \$ 404.60 per 6"x10.33" insertion \$ 10,519.60 per year based on 26 insertions Penticton Western and Similkameen Spotlight – \$ 580.85 ½ pg. per insertion \$ 15,180 per year, based on 26 insertions	23,453 (includes:) Penticton: 15,834 Kaleden: 290 Naramata: 554 Summerland: 2,255 Okanagan Falls: 865 Oliver: 1,650 Osoyoos: 1,009 Keremeos: 794 Cawston: 201 Similkameen Spotlight: 1,200	Monthly column in the Penticton Western written by the RDOS Chair (Print & Online). Monthly online column for each Regional Director (one per month).
Similkameen Spotlight	Coalmont, Tulameen, Cawston, Keremeos, Manning Park, Osprey Lake, Allison Lake, Princeton, East Gate, Erris, Missezula Lake	\$ 179.25 per 6"x10.33" insertion \$ 4,660.50 per year, based on 26 insertions	1,200 (includes:) Breakdown not provided	Monthly column written by the RDOS chair (Print & Online). Monthly online column for the Area H Regional Director
Keremeos Review	Keremeos & Cawston	\$ 179.25 per 6"x10.33" insertion \$ 4,660.50 per year, based on 26 insertions	657 Breakdown not provided	Monthly column in the Keremeos Review written by the RDOS Chair (Print & Online). Monthly online column for each Regional Director (one per month).
Penticton Herald / Herald Extra	Penticton, Summerland, Keremeos, Cawston, Princeton, Hedley, Naramata, Kaleden, Okanagan Falls, Oliver, Osoyoos	Both newspapers - \$ 615 per 6"x10.33" insertion \$ 15,990 per year, based on 26 insertions	21,609 (includes:) Naramata: 500 Penticton: 10,353 Kaleden/OK Falls: 1,125 Oliver/Osoyoos: 1,675 Summerland: 2,257 Keremeos: 500	Promotional Web Link: ad button on Herald website linked to RDOS website Okanaganvalleyradio.com: Starting July 19 th , 2018 the Heralds Media Group will be launching a new type of radio station that will be used by streaming to Google & Apple CarPlay and computers and propose a weekly RDOS update on the South Okanagan morning talk show.
Osoyoos Times / Oliver Chronicle	Rock Creek, Osoyoos, Oliver, Okanagan Falls	\$ 557.82 per 6"x10.33" insertion \$ 14,503.32 per year, based on 26 insertions	3,850 (includes:) Osoyoos Times (Oliver, Rock Creek, Kilpoola): 1850 Oliver Chronicle (Osoyoos, OK Falls, Oliver): 2000	15% discount on regular services

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Alternative Approval Process for Transit Service Establishment Bylaw No. 2809, 2018

Administrative Recommendation:

THAT the deadline for submitting elector response forms in relation to Bylaw No. 2809, 2018 to the Manager of Legislative Services is no later than 4:30 p.m. on Friday, August 31, 2018 and,

THAT the elector response form attached to the report dated July 19, 2018 be the approved form for Bylaw No. 2809, 2018 alternative approval process; and

THAT the total number of eligible electors to which the alternative approval process applies is 65,160; and,

THAT the number of elector responses required to prevent the bylaw from proceeding without a referendum is 6,516.

Reference:

Local Government Act
Community Charter

History:

Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018 received three readings on May 3, 2018, and then received approval by the Inspector of Municipalities on June 19, 2018. Pursuant to Section 345 of the *Local Government Act*, the Board may now proceed with the alternative approval process (AAP).

Analysis:

The proposed Regional Transit service would see connectivity to West Kelowna and beyond, from the south Okanagan and the Similkameen. In order to ensure that the service goes to assent and, if approved, commence operation in mid 2019, an AAP must be conducted as soon as possible. To ensure that citizens are aware of this initiative, an enhanced public notification and engagement process is under development.

Section 345 of the *Local Government Act* and Section 86 of the *Community Charter* outline the requirements of the AAP. The Board must establish a deadline for elector response forms, establish an elector response form and determine the number of eligible electors in the service area.

Staff proposes advertising as follows:

Newspaper	Ads published
Herald bi-weekly	July 30, August 13
Similkameen Spotlight bi-weekly	August 1, August 15
Western, Keremeos Review, Oliver Chronicle, Osoyoos Times	July 25, August 1
Summerland Review	July 26, August 2

The deadline for elector response forms must be thirty days after the second publication date advertised; therefore, the deadline date will be Friday, August 31, 2018 at 4:30 p.m.

The Regional District does not maintain a voter’s list. The Information Services Department has determined the eligible electors within the Regional District. The number of electors in the proposed service area is estimated to be 65,160.

If the number of elector response forms signed is less than 10% of the estimated electors, the Board may consider adopting the bylaw. If the number of elector response forms signed is more than 10% of the estimated eligible electors, the bylaw would require elector assent through referendum.

Communication Strategy:

1. Although the statutory requirement for advertising AAPs is limited to two ads in a single newspaper, it is acknowledged that many residents of smaller communities refer frequently to the small paper or online publications created within those communities. To ensure optimal coverage, the Regional District will also advertise the AAP in Skaha Matters, My Naramata, Oliver Daily News, and other online and print community news pages as well as on the RDOS Facebook page and through twitter.
2. A data sheet containing the details of the Regional Transit Service will be included on the AAP webpage, along with all of the required forms and bylaws. All materials will be available in each of the member municipalities offices and notices posted in the electoral areas at standard community posting locations. Various open houses are considered due to the timing of the AAP.
3. The Province has developed a guide for local governments in BC on the Alternative Approval Process - [AAP - Guide for Local Governments](#). The guide, although created primarily for Local Government staff and Elected Officials, contains information which is an excellent resource for the public in helping to understand why an AAP is held instead of an Assent vote (referendum).

Staff has developed a more condensed guide geared specifically towards the public and a copy will be available on the AAP webpage.

Respectfully submitted:

“Christy Malden”

C. Malden, Manager of Legislative Services



Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018 Notice of Alternative Approval Process

NOTICE IS HEREBY GIVEN pursuant to Section 86 of the Community Charter, that the Board of Directors of the Regional District of Okanagan-Similkameen seek the approval of the electors within the boundaries of the Regional District of Okanagan-Similkameen in its entirety, which includes:

City of Penticton, District of Summerland, Town of Oliver, Town of Osoyoos, Town of Princeton, Village of Keremeos, Electoral Area "A" – Rural Osoyoos, Electoral Area "B" – Cawston, Electoral Area "C" – Oliver Rural, Electoral Area "D" – Kaleden/Okanagan Falls, Electoral Area "E" – Naramata, Electoral Area "F" – Okanagan Lake West/West Bench, Electoral Area "G" – Keremeos Rural/Hedley, Electoral Area "H" – Princeton Rural, for the adoption of Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018.

In general terms, the bylaw is to acquire such licenses, rights or authorities as may be required or desirable for or in connection with the provisions of the Transit System Service, and to enter into contracts with such authorities and companies as may be necessary or appropriate to implement a Regional Transit System Service.

The alternative approval process applies to qualified electors within all Electoral Areas and Municipalities of the Regional District of Okanagan-Similkameen.

PLEASE TAKE NOTICE THAT the Regional District may proceed with the approval of Regional District of Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018 unless at least ten percent (10%) of the qualified electors (those meeting the criteria below) within the Regional District of Okanagan-Similkameen indicate their opposition by signing the Elector Response Form.

The Regional District has estimated the total number of qualified electors in the service area to be 65,160 and that 10% of that number, or 6,516 qualified electors, must submit signed Elector Response Forms to prevent the Regional District from adopting the bylaw without the full assent of the electors by referendum.

An elector response form must be in the form established by the Regional District. Elector Response Forms are available from the Regional District office, including by mail, fax, or email, on request or on the Regional District website at www.rdos.bc.ca.

The deadline for delivering the original signed Elector Response Form to the Regional District is 4:30 pm on Friday, August 31st, 2018.

The only persons entitled to sign an Elector Response Form are those who meet the following criteria:

Resident electors must:

- (a) be 18 years of age or older;
- (b) be a Canadian citizen;
- (c) be a resident of British Columbia, for at least 6 months;
- (d) be a resident of the Regional District for at least 30 days; and
- (e) not be disqualified by a Provincial enactment, or otherwise disqualified by law, from voting in an election.

Non-Resident property electors must:

- (a) not be entitled to register as a resident elector of the Regional District;
- (b) be 18 years of age or older;
- (c) be a Canadian citizen;
- (d) be a resident of British Columbia, for at least 6 months;
- (e) be a registered owner of real property in the jurisdiction for at least 30 days;
- (f) not be disqualified by any Provincial enactment or otherwise disqualified by law, from voting in an election; and
- (g) only register as a non-resident property elector in relation to one parcel of real property in a jurisdiction.

The bylaw is available for public inspection at the Regional District Office **101 Martin Street, Penticton, BC**, weekdays (excluding statutory holidays) between the hours of 8:30 a.m. to 4:30 p.m., or alternatively, on our website at www.rdos.bc.ca.

For more information on the alternative approval process please contact:

Christy Malden, Manager of Legislative Services
101 Martin Street, Penticton, BC V2A 5J9
250-490-4146 1-877-610-3737 [toll free]
cmalden@rdos.bc.ca



**REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN
TRANSIT SERVICE ESTABLISHMENT
BYLAW NO. 2809, 2018
Elector Response Form**

I am **OPPOSED** to the adoption of Regional District of Okanagan-Similkameen Transit Service Bylaw No. 2809, 2018 by the Regional Board of the Regional District of Okanagan-Similkameen, whereby the said bylaw would authorize the Regional Board to acquire all such licenses, rights or authorities as may be required or desirable for or in connection with the provision of said Transit System Service, and to enter into contracts with such authorities and companies as may be necessary or appropriate to implement said Transit System Service.

I, the undersigned, hereby certify that:

- I am eighteen years of age or older; and
- I am a Canadian Citizen; and
- I have resided in British Columbia for at least six months; and
- I have resided in, OR have been a registered owner of real property in the Regional District, for at least 30 days; and
- I am not disqualified by law from voting in local elections; and
- I am entitled to sign this elector response form, and have not previously signed an elector response form related to Bylaw No. 2809, 2018.

ELECTOR'S FULL NAME (print)
RESIDENTIAL ADDRESS¹ (AND mailing address if different from residential address)
SIGNATURE OF ELECTOR

¹ Non-resident Property Electors must include the address of their property in order to establish their entitlement to sign the petition.



**REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN
TRANSIT SERVICE ESTABLISHMENT
BYLAW NO. 2809, 2018
Elector Response Form**

Pursuant to Section 269 of the *Local Government Act*, the Regional Board of the Regional District of Okanagan-Similkameen is proposing to seek the assent of the electors of the Regional District by alternative approval process in accordance with Section 86 of the *Community Charter*. The question before the electors is whether they are opposed to the adoption of Regional District Okanagan-Similkameen Transit Service Establishment Bylaw No. 2809, 2018, which, if adopted, will authorize the Regional Board to acquire all such licenses, rights or authorities as may be required or desirable for or in connection with the provision of said Transit System Service, and to enter into contracts with such authorities and companies as may be necessary or appropriate to implement said Transit System Service.

INSTRUCTIONS

1. If you are opposed to the adoption of Bylaw No. 2809, 2018, you can sign an elector response form **if you qualify as an elector of designated service area**.
 2. If you are NOT opposed to the adoption of the bylaw, you need do nothing.
 3. To sign an elector response form you MUST meet the qualifications as either a Resident Elector or a Non-Resident (Property) Elector of the Regional District. If you are unsure if you qualify, please contact the Regional District Office at 492-0237.
 4. Each Elector Response form may be signed by one elector of the Regional District.
-

1.

All Elector Response Forms must be received by the Regional District on or before 4:30 p.m. on Friday, August 31st, 2018 to be considered.

No faxed or emailed elector response forms will be accepted; must be **original signatures**.

2.

The number of electors in the service area is estimated to be 65,160. If ten (10%) percent [6,516 electors] of the estimated number of electors in the Regional District sign an elector response form in opposition to the adoption of the said bylaw, Regional District cannot adopt the bylaw without receiving the assent of the electors by referendum.

3.

For further information, contact:

Christy Malden
Manager of Legislative Services
Regional District of Okanagan-Similkameen
101 Martin Street
Penticton, BC V2A 5J9
250-490-4146
1-877-610-3737 [toll free]
cmalden@rdos.bc.ca

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: July 19, 2018

RE: Oliver & District Community Economic Development Society (ODCEDS)
Dissolution and Distribution of Funds

Administrative Recommendation:

THAT the sum of \$40,381.98 from the General Revenue Fund, being the equity remaining after all debts and liabilities paid in relation to the Oliver & District Community Economic Development Society, and pursuant to Section 124(2) of the Societies Act, be donated in accordance with the options provided in the report of July 19, 2018.

Purpose:

1. To donate the amount of \$40,381.98 to the a qualified community recipient or recipients, and
2. To comply with the *Societies Act* pursuant to *Sections 123 and 124*.

Background:

In 2000, a subregional economic development service was created within Electoral Area "C" and the Town of Oliver and the service was delivered via a contract with the Oliver & District Community Economic Development Society (ODCEDS).

In 2009, as a result of a core service review, the Oliver and District Community Economic Development Society commenced the process to cease operations. In accordance with the BC Societies Act, all assets and liabilities were transferred to the RDOS, which included a reserve of \$40,381.98.

Analysis:

The BC *Societies Act* states that a distribution of money or other property which remain after payment of all of a society's liabilities must be made to either a qualified recipient specified in the bylaws of the society, or if the bylaws do not specify a qualified recipient for such a distribution, to a qualified recipient(s) specified in an ordinary resolution of the society or, if passing an ordinary resolution is not feasible, specified in a directors' resolution.

The ODCEDS bylaws state that all assets and liabilities shall be available to the community by donation to a charitable organization having been selected by the outgoing Board of Directors. The ODCEDS Board, upon dissolution, designated the Regional District as the recipient.

The sum of \$40,381.98 remains in a fund with the Regional District and should be disbursed to a qualified group or groups which maintain the same service area boundaries and same tax base as ODCEDS. Potential options include:

1. The Regional District, through Bylaw No. 1978, provides funding within Electoral Area "C" and the Town of Oliver for Economic Development purposes, and a reserve fund could be created for this service and disbursed to qualified applicants through a request for grant-in-aid specifically for economic development purposes.
2. The amount of \$40,381.98 could be reallocated to Oliver and District Parks and Recreation which maintains the same service area and tax base as ODCEDS.
3. The Regional District has, through an agreement with the Town of Oliver and the Oliver Tourism Association, committed to providing a contribution to assist with funding for tourism initiatives delivered through the Tourism Association. This funding is provided through the authority of Bylaw No. 1978. That contract is due to expire in December of 2019; however, the Board could elect to provide all or a portion of the \$40,381.98 through a grant to this Association.
4. The Board may elect to apportion the funding to various eligible organizations.

Respectfully submitted:

"Christy Malden"

C. Malden, Manager of Legislative Services

SILGA Spring Newsletter 2018

PENTICTON



2019 SILGA AGM

Convention

Penticton, B.C.

Save these dates!

April 30 to

May 3, 2019

Penticton Trade
and Convention
Centre

2018 - 2019 SILGA Executive Board

The 2018-19 SILGA Board has three new additions – Mayors Andrew Jakubeit (Penticton) and Robin Smith (Logan Lake) and Councillor Barbara Roden (Ashcroft).

Congratulations to all three! Here's the complete listing of the SILGA board, who always want to hear any concerns you may have. Please visit the SILGA website (www.silga.ca) for their contact information.

Table Officers

President, Shelley Sim, Clearwater

1st Vice, Lori Mindnich, Lumby

2nd Vice, Karla Kozakevich, RDOS

Past President, Chad Eliason, Salmon Arm

Directors

Toni Boot, Summerland

Andrew Jakubeit, Penticton

Tim Lavery, Salmon Arm

Mike Macnabb, RDNO

Barbara Roden, Ashcroft

Robin Smith, Logan Lake

Keith Thom, Peachland

SILGA would also like to give a big thanks to Helena Konanz, Penticton Councillor, Patty Hanson, CORD Director and Charlie Hodge, Kelowna Councillor for their insights and enthusiastic participation during their tenure on the SILGA board.

Do you want to
host the 2020
or 2021 SILGA
AGM and
Convention?

Let us know:

yoursilga@gmail.com

LGLA Elected Officials Seminar

January 23-25, 2019

Kelowna

This two day seminar is designed for both newly elected and returning elected officials.

There will be concurrent presentations on the following topics:

Legal sessions | Meeting procedures | First Nations relationships | Government finance | Social Media

SILGA Youth at UBCM

reflections and going forward

Allie Landy, Salmon Arm

It was so interesting to see politics in such an active, real world way at the UBCM Convention. I especially enjoyed the focus on local governments, which I find are often glossed over in school. Coming back from UBCM, I started to become more involved in our local youth council and with encouragement from my teachers I applied for a program in Ottawa to further explore politics at the national level. I was lucky enough to receive a scholarship for women in politics from FCM. It truly has been an incredible year for me and UBCM was really the event that sparked my interest in politics and helped me see governments in action and experience how our society really operates.

Cecelia McLean, Ashcroft

Attending the convention gave personality to some of the subject matter within my introductory politics courses and in turn made them more interesting and understandable. However, it also made me realize how focused the Political Science discipline is on federal and provincial events rather than local. Attending UBCM has made me more aware of municipal politics and sparked

an interest of one day having a career in that field.

Stacia Panko, Clearwater

I can say that my experience at the UBCM convention expanded my knowledge of municipal government and some of their responsibilities and issues as well as how the municipal and provincial government interact and work with each other. The UBCM convention seemed to bring the two levels of government together and onto a platform that, for me, made it easy to observe and learn as much as I could about the inner workings of the relations that members of municipal governments have with the provincial government, and with each other. I had the privilege of meeting many dignitaries and individuals I might not have gotten the chance to meet otherwise, which was very humbling and exciting for me. Truly my viewpoint of government was changed through this experience and I'm very grateful for that.

The SILGA board is pleased to announce that Gray Simms, nominated from the CSRD, will be attending the 2019 UBCM convention as our youth representative.

2018 Convention Highlights

Revelstoke never looked so good at the end of April – after a long, snowy winter, the sun shone on the white peaked mountains that surrounded the community and gave an energy that was amazing. Our Revelstoke hosts welcomed the SILGA membership to their city and made everyone feel so welcome. The community centre staff, the outstanding venue at Revelstoke Mountain Resort for the welcome reception and the unique restaurants that opened their doors for “Lunch on the Town” all contributed to the good vibes we felt during our stay in this historic community.

This year, the delegates attending the convention commented that the networking opportunities available during the 4 days were invaluable in helping them be a better local politician. Hearing other communities’ stories, listening to their challenges and discussing potential solutions in a relaxed environment were very worthwhile.

The SILGA membership

debated 25 resolutions, 24 of which were received prior to the deadline date. Of those debated, 22 passed and 3 were defeated. After receiving many comments expressing frustration in how the late resolutions were handled, the SILGA board will re-examine their late resolution procedures prior to next year’s AGM to ensure an equitable process is established.

We heard that the cannabis and housing presentations were excellent, and there were a lot of sessions that were applicable to smaller communities.

WE HEAR YOU!

These are some of the suggestions we received from the Revelstoke evaluations that we are working on to put into the 2019 convention program.

- Mock disaster round table
- CAO/Council relations
- Cost effective ways to beautify your community
- Basics for newly elected
- Conservation Fund information

If you have a suggestion for a topic for 2019, please forward it to the SILGA office. Thanks!

SILGA started the Community Excellence Awards in 2018 and we are proud to announce the winners!

Economic Development
City of Penticton

Environmental Sustainability
Regional District of Okanagan-Similkameen

Social Responsibility
City of Kamloops

SURVEY RESULTS FROM REVELSTOKE CONVENTION

How many terms have you served?	What is your age?	Will you be running in 2018?	If you're not running or thinking you may not run, what is influencing your decision?	Do you favour a 3 or 4 year term of office for locally elected office?
1 - 30%	20 to 40 - 5%	Yes - 59%	I've done my time - 9%	3 year - 44%
2 - 24%	41 to 50 - 15%	No - 21%	4 years is too long - 38%	4 year - 51%
3 - 14%	51 to 60 - 25%	Undecided 20%	Health - 2%	No opinion - 5%
4 or more - 31%	61 to 70 - 38%		Other career opportunity - 13%	
	70 + - 17%		Not confident in colleagues - 4%	
			Other - 17%	