

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, November 5, 2020

3:00 pm



INAUGURAL BOARD MEETING AGENDA

A. CALL TO ORDER

B. ELECTION OF 2021 BOARD CHAIR AND VICE CHAIR

C. APPROVAL OF AGENDA

RECOMMENDATION 1 (Unweighted Corporate Vote – Simple Majority)

THAT the Agenda for the RDOS Inaugural Board Meeting of November 5, 2020 be adopted.

D. LEGISLATIVE SERVICES

1. 2021 RDOS Schedule of Meetings

RECOMMENDATION 2 (Unweighted Corporate Vote – Simple Majority)

THAT the 2021 Regional District of Okanagan-Similkameen Board and Committee Schedule of Meetings, as provided in the November 5, 2020 report from the Chief Administrative Officer, be approved.

2. 2021 Advisory Planning Commission Schedule of Meetings

RECOMMENDATION 3 (Unweighted Corporate Vote – Simple Majority)

THAT the Board of Directors accept the 2021 APC Meeting Schedule for the Electoral Area Advisory Planning Commissions.

3. 2021 Regional District Signing Authority

RECOMMENDATION 4 (Unweighted Corporate Vote – Simple Majority)

THAT the Board of Directors appoint the 2021 Board Chair and Vice Chair as signing officers for the Regional District of Okanagan-Similkameen for the 2021 year:

RDOS Board Chair:

RDOS Board Vice-Chair:

4. 2020 November Schedule of Board Meetings

RECOMMENDATION 5 (Unweighted Corporate Vote – Simple Majority)

THAT the 2020 Regional District of Okanagan-Similkameen Board and Committee Schedule of Meetings, as provided in the November 5, 2020 report from the Chief Administrative Officer, be approved.

E. ADJOURNMENT

ADMINISTRATIVE REPORT

TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: November 5, 2020
RE: 2021 Board and Committee Schedule of Meetings

Administrative Recommendation:

THAT the Regional District of Okanagan-Similkameen 2021 Schedule of Board and Committee Meetings, be approved as presented.

Purpose:

To establish, by resolution, a schedule for regular Board and Committee meetings for 2021 in accordance with relevant legislation and the RDOS Procedure Bylaw.

Reference:

Local Government Act

RDOS Procedure Bylaw 2620, 2013

Analysis:

Generally, the Board follows a schedule of convening meetings on the first and third Thursday of each month; although, on occasion, those dates have been adjusted due to conflicts with annual conventions or proximity to the holiday season.

The 2021 Local Government Leadership Academy (LGLA) forum takes place virtually on February 3 and 4. This does conflict with the Board meeting of February 4; however, in past the RDOS has not attended LGLA in significant numbers and it was thought that Alternates would attend the Board meeting in the absence of any Director attending LGLA.

The 2021 Federation of Canadian Municipalities (FCM) convention is unconfirmed at this time, with proposed dates of either June 3 – 6 or June 10 – 13. In recent past only one Director has attended the FCM conference in person; however, if the conference is conducted virtually it is reasonable to expect that more Directors would take part. It is recommended that the normal Board meeting schedule remain in place for the time being, with an option to adjust those June meetings closer to the confirmed FCM date.

The Board may wish to consider adjusting the July dates to take place on July 8 and July 22, 2020, as a result of the July 1, 2020 Canada Day Statutory holiday. Because there are five Thursdays in the month of July, this adjustment would ensure that there are not two meetings held back to back. The regular schedule of first and third Thursdays would resume in August.

A further consideration could be the adjustment of the second meeting in September from the 16th to September 23rd which will facilitate the UBCM Convention, scheduled for 13th to the 17th. Because there are five Thursdays in the month of September, this adjustment would ensure that there are not two meetings held back to back. The regular schedule of first and third Thursday would resume in October.

RDOS Board of Directors 2021 Meeting Schedule

Month	Board & Committee Day	Board & Committee Day
January	January 7	January 21
February	February 4	February 18
March	March 4	March 18
April	April 1	April 15
May	May 6	May 20
June	June 3	June 17
July	July 8	July 22
August	August 5	August 19
September	September 2	September 23
October	October 7	October 21
November	November 4 (Inaugural)	November 18
December	December 2	December 16

Respectfully submitted:

“Christy Malden”

C. Malden, Manager of Legislative Services

ADMINISTRATIVE REPORT



TO: Board of Directors
FROM: B. Newell, Chief Administrative Officer
DATE: November 5, 2020
RE: Electoral Area Advisory Planning Commissions — 2021 Meeting Schedule

Administrative Recommendation:

THAT the Board of Directors accept the 2021 APC Meeting Schedule for the Electoral Area Advisory Planning Commissions.

Purpose:

The purpose of this report is to provide the Board with an overview of the meeting schedules for the various Electoral Area Advisory Planning Commissions (APCs) for 2021.

Background:

Under Section 6.3 of the Regional District's Advisory Planning Commission (APC) Bylaw No. 2339, 2006, "a schedule of regular Commission meetings including time, date and place shall be arranged by each Commission in consultation with the Regional District and shall be forwarded to the Board at the first meeting of each new year."

Analysis:

The APC meeting schedule contained at Attachment No. 1 to this report has been prepared on the basis of the 2020 meeting schedule for each Electoral Area APC.

Alternatives:

1. THAT the Board of Directors not accept the 2021 Meeting Schedule for the Electoral Area Advisory Planning Commissions; or
2. THAT the Board of Directors defer consideration of the 2021 Meeting Schedule for the Electoral Area Advisory Planning Commissions to its first meeting of 2021 in order to allow for further consultation with the Commissions.

Respectfully submitted:


C. Garrish, Planning Manager

Attachments: No. 1 – 2021 APC Meeting Schedule

Attachment No. 1 – 2021 APC Meeting Schedule

AREA "A"	AREA "B"	AREA "C"	AREA "D"	AREA "E"	AREA "F"	AREA "G"	AREA "H"	AREA "I"
January 11	N/A	January 19	January 12	January 11	January 25	N/A	January 19	January 20
February 8	N/A	February 16	February 9	February 8	February 22	N/A	February 16	February 17
March 8	N/A	March 16	March 9	March 8	March 22	N/A	March 16	March 17
April 12	N/A	April 20	April 13	April 12	April 26	N/A	April 20	April 21
May 10	N/A	May 18	May 11	May 10	May 25*	N/A	May 18	May 19
June 14	N/A	June 15	June 8	June 14	June 28	N/A	June 15	June 16
July 12	N/A	July 20	July 13	July 12	July 26	N/A	July 20	July 21
August 9	N/A	August 17	August 10	August 9	August 23	N/A	August 17	August 18
September 13	N/A	September 21	September 14	September 13	September 27	N/A	September 21	September 15
October 12 *	N/A	October 19	October 12	October 12 *	October 25	N/A	October 19	October 20
November 8	N/A	November 16	November 9	November 8	November 22	N/A	November 16	November 17
December 13	N/A	December 21	December 14	December 13	December 27	N/A	December 21	December 15

Electoral Area "A": 8505 – 68th Avenue (Sonora Centre), Osoyoos, B.C. at 7:00 P.M.

Electoral Area "B": N/A

Electoral Area "C": 36003 – 79th Street (Oliver Community Centre), Oliver, B.C. at 7:00 P.M.

Electoral Area "D": 1141 Cedar Street, (Okanagan Falls Community Centre) Okanagan Falls, B.C. at 7:00 P.M.

Electoral Area "E": 3rd & Ritchie Avenue (Naramata Old Age Pensioners Hall), Naramata, B.C. at 7:30 P.M.

Electoral Area "F": 101 Martin Street (RDOS Boardroom), Penticton, B.C. at 7:00 P.M.

Electoral Area "G": N/A

Electoral Area "H": 148 Old Hedley Road (Riverside Centre), Princeton, B.C. at 7:00 P.M.

Electoral Area "I": 320 Lakehill Road (Kaleden Community Hall), Kaleden, B.C. at 5:30 P.M.

Note: * denotes a meeting being put forward 1 day due to a Statutory Holiday

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: November 5, 2020

RE: 2021 Regional District Signing Authority

Administrative Recommendation:

THAT the Board of Directors appoint the 2021 Board Chair and Vice Chair as signing officers for the Regional District of Okanagan-Similkameen, effective immediately, and serving until replaced by resolution.

Analysis:

The Board historically by resolution each year appoints the Chair and Vice-Chair as signing authorities for the Regional District.

Respectfully submitted:

“Christy Malden”

C. Malden, Manager of Legislative Services

November Meetings List

November 5 – Penticton Lakeside Resort	Legislative Workshop/Ombudsperson/Privacy Commissioner Inaugural – 3pm
November 6 – Penticton Lakeside Resort	Legislative Workshop
November 12 – Penticton Lakeside Resort	Strategic Planning
November 13 – Penticton Lakeside Resort	Budget
November 19 – RDOS 101 Martin & Webex	Board Meeting
November 20 – Penticton Lakeside Resort	Budget
November 26 – Penticton Lakeside Resort TBD	Strategic Planning/Budget